



OLD VALUES - NEW HORIZONS  
COMMUNITY DEVELOPMENT  
3 North Lowell Rd, Windham, New Hampshire 03087  
(603) 432-3806 / Fax (603) 432-7362  
www.WindhamNH.gov

**Customary Home Occupation Application-Kennel**  
**Conditional Use Permit**

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Property Owner Mailing Address \_\_\_\_\_

Property Owner Fax \_\_\_\_\_ Property Owner Email \_\_\_\_\_

Tax Map Number: (Map – Block – Lot) \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Zoning District \_\_\_\_\_

Applicant (if other than owner) \_\_\_\_\_ Phone \_\_\_\_\_

Applicant Mailing Address \_\_\_\_\_

Applicant Fax \_\_\_\_\_ Applicant Email \_\_\_\_\_

**Answer (circle Y or N):**

1. Will you be hiring any employees? **Y/N** If "Yes" How many FT/PT? \_\_\_\_\_
2. Will you be completing any exterior renovations or construction? **Y/N**
3. Will you be publicly displaying goods or wares or having the exterior storage of material? **Y/N**
4. Will the proposed kennel business be clearly incidental and secondary to the residential use? **Y/N**
5. Will the kennel business change the character of the neighborhood? **Y/N**
6. Will the kennel business occupy more than 25% of the normal living area of the dwelling? **Y/N**
7. Will the kennel business adversely affect neighboring properties, by reason of any unusual signage, lighting, noise, odors, or traffic? **Y/N**
8. Will any additional parking in excess of those necessary for residential purposes be needed? **Y/N**
9. Will any equipment or process be used which creates visual or audible electrical interference in any radio or television receiver off the premises or cause fluctuations in line voltage off the premises? **Y/N**
10. Will you be able to provide verification, upon request, that all dogs boarded are current in vaccinations (appropriate for their age) of rabies, feline leukemia, and distemper? **Y/N**
11. Will you be able to provide verification, upon request, that all cats boarded are current in vaccinations (appropriate for their age) of rabies, feline leukemia, and distemper? **Y/N**

**\*If the answer is "YES" to any of the items 1-9 provide additional info on a separate page.**

**Answer (fill in blanks):**

1. What is the maximum number of dogs or household pets (not owned by resident) that will be cared for at any one time on the property? \_\_\_\_\_
2. How many unsprayed female dogs are owned by residents of the home? \_\_\_\_\_
3. What are the hours of operation for your kennel? \_\_\_\_\_

**Provide the following (check):**

- Letter of interest outlining the scope of your proposed Customary Home Occupation Kennel including types of household pets that may be housed. Include in your letter references to the attached regulations and explain how you meet those regulations.
- Abutter List and 2 Sets of mailing Labels
- Is there an adequate water supply to meet the needs of the residence and home-based kennel Business? \*\* Y/N
- Is there an adequate sewage disposal system to meet the needs of the residence and home-based kennel business? \*\* Y/N
- A site design detailing the location of driveway entrances, area where dogs and other household pets are to be housed, and location of security fencing (if animals are to be housed outside).

**\*\*If "Yes" provide copy of well and septic plans. If "No" explain how this will be addressed.**

**Completed Applications will be scheduled for a public hearing and review by the Planning Board. Planning Board Approval is required before a Conditional Use Permit will be issued.**

**By signing, I am affirming that I understand that I am applying for a Home Based Day Care/Customary Home Occupation Conditional Use Permit. All application information is accurate to the best of my knowledge.**

<b><i>Applicant Signature</i></b>	<b><i>Date</i></b>	<b><i>Property Owner Signature</i></b>	<b><i>Date</i></b>
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-----**Office Use Only**-----

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

See adopted fee sheet for required fee amounts    Paid \_\_\_\_\_    Cash/Check # \_\_\_\_\_

\*17 Copies of Plans/Material Submitted                      Yes/No

**\*Note: One copy of the Plans/Material Submitted will be given to Animal Control Officer for review at least ten (10) days prior to the Planning Board Hearing**

**Section 720.7 Regulations for all Kennels (Commercial Kennels and Home Occupation Kennels):**

**720.7.1** All off-leash dogs and other animals must be housed within a completely enclosed building between the hours of 10:00pm and 6:00am.

**720.7.2** Dog barking at night shall be regulated according to *NH RSA 466:31(b)* and are subject to penalties as detailed in *NH RSA 466:31-a*. Additionally, the noise standards set by Section 714 of the Windham Zoning Ordinance shall also apply to all commercial kennels and customary home occupation kennels.

**720.7.3** Kennel structures or yard areas where dogs and other household pets are exercised may not be located within the Wetland and Watershed Protection District or within 100 ft. of any other wetland, stream, or natural surface feature.

**720.7.4** Animal wastes shall not be stored closer than one hundred (100) feet from any property line or surface waters. All animal wastes shall be removed from the grounds and other areas where the dogs are housed daily. Stored waste shall be removed from premises on a weekly basis, in a manner that is acceptable to the Planning Board.

**720.7.5** All dogs boarded must be current in vaccinations (appropriate for their age) of rabies, distemper/parvo, and bordatella.

**720.7.6** All cats boarded must be current in vaccinations (as appropriate for their age) of rabies, feline leukemia, and distemper.

**720.7.7** All outdoor lights must be shielded to direct light and glare onto the facility's premises and may be of sufficient intensity to ensure security. Lighting and glare must be deflected, shaded and focused away from any adjoining property.

**720.7.8 Fencing.**

Where animals are not entirely enclosed within a building, they must be surrounded by a six (6) foot high security fence. All fences must have a height of six (6) or more feet, and all screens, as listed in Section 720.8, must have a height of six (6) or more feet within four (4) growing seasons.

**720.7.8.1** Adequate measures to deter dogs from digging under the fence, in a manner that acceptable to the Planning Board, must be provided for all security fences