



# **TOWN OF WINDHAM, NEW HAMPSHIRE**

**OFFICE OF THE BOARD OF SELECTMEN/TOWN ADMINISTRATOR**

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## **BMP: Stormwater Treatment Structures Inspection and Maintenance Procedures**

### **Description**

Structural stormwater BMPs (excluding catch basins) will be inspected annually at a minimum and maintained as needed.

### **Catch Basin Maintenance and Repair Standard Operating Procedure**

The Town of Windham's SOP on catch basin inspection and maintenance is as follows:

- Identify structures/equipment in need of repair during catch basin cleaning operations and prioritize need.
- Repair structures/equipment as soon as possible in order of prioritization. NEVER ALLOW DEFECTIVE STRUCTURES TO GO UNREPAIRED.
- Complete Catch Basin Maintenance/Repair Log, see attached, as the catch basin maintenance is performed.
  - Document any maintenance required (i.e. new grates, corrosion, erosion around structure, obstructions damaged roadway, etc.).
  - Keep a record of the date the repair was performed and what was done to repair the issue.
- Use appropriate erosion and sediment control practices when performing repairs.
- If necessary, remove sediment that might have entered downstream pipe.

### **Measurable Goal(s)**

Inspect and maintain 100% of treatment structures to ensure they are properly functioning.

### **Attachments**

Catch Basin Maintenance/Repair Log

## **TOWN OF WINDHAM - Catch Basin Maintenance/Repair Log**