



**NH 111 Corridor & Wall Street Extension Feasibility Study
Project Advisory Meeting
Windham Planning & Development Office
Minutes**

September 2, 2010

Members Present: Bob Ashburn, Matt Caron, Annette Stoller, Sy Wrenn, David Sullivan, Bob Winmill, William Rose and Jack McCartney.

Project Staff Present: Laura Scott, (Windham); Gene McCarthy, Mike MacDonald (McFarland-Johnson); Cliff Sinnott and Roxanne Rines (RPC).

Public Present: Lee Maloney, CART, RPC and Resident.

1. Open/Welcome/Introductions

Attendees introduced themselves and stated what board or organization they represented.

2. Communications/Public Comment

Sinnott stated the project schedule and the project completion date of December 31, 2010 will be brought up later on the agenda.

Lee Maloney, CART Executive Director, asked if anyone had thought about including public transportation need, such as incorporating bus stops or a fixed route along NH111, east/west? **Sinnott** stated public transportation services have not been discussed per se, but that the road design layout and cross sections of Route 111 will be consistent with the "complete streets" concept whereby the needs of users of all modes are considered and incorporated where possible. This would include making accommodations for bus stops along the corridor. However, consideration of specific transit routes or services is not being addressed as part of this study.

3. PAC Meeting Summary #9 (08-05-10)

Members agreed summary is complete as written.

4. Wrap-up Discussion: Range of Reasonable Alternates

Developing a set of reasonable alternatives (NH 11 and Wall St. Extension): **Sinnott** stated a decision needs to be made as to which alternatives will be shown at the public meeting. The

meeting is also to bring the public up to speed as to what the committee has accomplished since the last public meeting.

McCarthy stated at the last meeting the committee decided that the bypass did not warrant any further development or detailed plan. He asked if the Wall Street Extension is still an option being considered and should it be presented at the public meeting? **Stoller** stated it should be presented. **Sinnott** stated that in that a feasibility study of the extension is a core part of the overall project and should be presented and considered. **Scott** stated each alternative that was presented at the first meeting should be followed up at this meeting explaining why it is either still an alternative or not and why.

McCartney asked if DOT is on board with an alternate that does not include the bypass option? **Sinnott** stated DOT has said that they are willing to listen and work with the town on their preferred option.

Discussion ensued about the I-93 project timeline, the use and size of roundabouts and truck traffic.

After discussion it was decided to present the following alternatives at the public meeting:

- 1) No build
- 2) Wall Street Extension
- 3) NH 111 Bypass
- 4) In-corridor improvements:
 - a) In-corridor, Signal
 - b) In-corridor, 1-lane roundabout
 - c) In-corridor, 2-lane roundabout with 4-lane corridor
 - d) In-corridor, roundabout with Wall Street Extension
 - e) In-corridor, 4-lane NH 111 with 2-lane roundabout
 - f) In-corridor, 2-lane NH 111 with 1-lane roundabout
 - g) In-corridor, 4-lane NH 111 with Traffic Signals

5. **Fall Public Meeting:** Confirmation of meeting date & location (Sept. 28, Windham High School)

Agenda, materials, presentations & format

McCarthy gave a slideshow demonstrating the alternatives with their levels of service and traffic volume numbers (existing and in 2035). Members discussed how much of the slideshow and which materials will be presented. The agenda and format was formalized.

McCarthy stated committee members should be at the meeting and willing to speak to offer insight into the process and how the committee made their decisions.

Publicity

McCarthy showed the flyer and stated it was on the website. **Scott** stated the flyer it is on the website, was sent to the newspapers, is on the cable channel and was distributed to all the different boards and committees in town.

FHWA Roundabout Video

Committee members decided to tell the audience at the public meeting where the video can be viewed.

6. Project Schedule: remaining tasks and schedule; Status of December completion date

Sinnott stated a final document can be finished by the December 2010 deadline, but it would rush the process and probably not represent the best outcome. He asked the committee if they would like him to pursue a time-only extension of the contract between RPC and DOT.

McCarthy stated there should be one more final public meeting between the draft report and the final of the document. The rest of the process should not be rushed, all of the committee members should be able to carefully review the draft.

Rose stated he will ask, but DOT will not give an extension. **Scott** stated just two months would not be enough because of the holidays through November and December.

7. Other Business

Website updates:

Scott stated that all project materials and presentation current through the last PAC meeting are on the website.

Status: In-match accumulated to date

Sinnott said he did not have an update of total hours accumulated at this time.

8. Next Meeting

The next meeting will be Thursday, October 7, 2010, 9:00 am, at the Windham Planning office.

9. Adjourn

Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Roxanne M. Rines
Recording Secretary