



ZBA Variance Extension Application

A variance extension may be requested from the ZBA, for "good cause", prior to the expiration date of the one year administrative extension

Name of Applicant _____ **Date** _____

Mailing Address _____

Phone # _____ Email _____

Name of Property Owner _____

Mailing Address _____

Phone # _____ Email _____

Property Address _____

Map/LotNumber _____ ZoningDistrict _____

A copy of the Administrative Variance Renewal must be submitted with this application. This application must be submitted 30 days prior to the variance expiration date.

PLEASE COMPLETE THE FOLLOWING: Variance Case # _____ Date of Approval _____

Date of Administrative Renewal: _____ Length of renewal requested _____

Please provide a brief description of the "good cause"

I have read this application and state that, to the best of my knowledge, the information provided is true.

Applicant Signature _____ **Date** _____

Owner Signature (if different from applicant) _____ **Date** _____

Staff Use Only

Received by: _____ Date _____

Total Cost _____ Check # _____

\$50 Application Fee + \$50 Legal Ad + \$10 per abutter

Date of ZBA Hearing _____

Abutter List

INSTRUCTIONS

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1. Please print the names and legal mailing addresses of all abutters. Visit the Town Assessor's website at <https://www.windhamnh.gov/162/Assessing> to access GIS to determine which parcels are abutting and for the most up-to-date Ownership Information.
2. An abutter means any person whose property is located in New Hampshire and adjoins, is directly across, or within 50-feet diagonally of the street or stream from the land under consideration. *See RSA 672:3.*
3. Also include the names and legal mailing addresses of the applicant, property owner (if different), and any professionals (engineers, lawyers, etc.) involved with the application.
4. TWO SETS OF MAILING LABELS FOR EACH LISTING MUST ALSO BE SUBMITTED.

Map	Block	Lot	Name	Mailing Address
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
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