



## **Application for Rehearing**

**To be completed by Department Staff**

Received by \_\_\_\_\_ Date Received: \_\_\_\_\_ Case # \_\_\_\_\_

Total Cost \_\_\_\_\_ Check # \_\_\_\_\_ or Cash \_\_\_\_\_ Date of Hearing \_\_\_\_\_

**\$25 Application Fee + \$50 Legal Ad + \$10 per abutter** Legal Ad + per abutter (fees will be refunded if re-hearing is not granted)

### **Application Instructions:**

1. Complete the application form. Failure to provide any of the information required for the filing of this application shall be cause for the rejection of this application.
2. Substantial new evidence or applicant's claim of technical error must be submitted as justification for the requested re-hearing. Proof of this evidence or claim by the applicant must be submitted in writing with this application.
3. All supporting materials for the ZBA's consideration should be supplied to the Community Development Department with the submission of this application. Upon review of the application, Department Staff will contact the applicant with the number of copies that must be supplied and the deadline to submit the copies.
4. Agents, option holders, and lessees must supply written authorization to petition on behalf of owner/owners.

**Name of Person Requesting Rehearing** \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email: \_\_\_\_\_

**Name of Property Owner** (if different) \_\_\_\_\_

Mailing Address of Property Owner \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email: \_\_\_\_\_

**Location of Property** \_\_\_\_\_  
(Map & Lot # as well as Property Location)

**The undersigned hereby requests a re-hearing on the decision made by the Zoning Board of Adjustment on (date) \_\_\_\_\_, Case # \_\_\_\_\_.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

# Abutter List

## **INSTRUCTIONS**

1. Please print the names and legal mailing addresses of all abutters. Visit the Town Assessor's website at <https://www.windhamnh.gov/162/Assessing> to access GIS to determine which parcels are abutting and for the most up-to-date Ownership Information.
2. An abutter means any person whose property is located in New Hampshire and adjoins, is directly across, or within 50-feet diagonally of the street or stream from the land under consideration. *See RSA 672:3.*
3. Also include the names and legal mailing addresses of the applicant, property owner (if different), and any professionals (engineers, lawyers, etc.) involved with the application.
4. TWO SETS OF MAILING LABELS FOR EACH LISTING MUST ALSO BE SUBMITTED.

Map	Block	Lot	Name	Mailing Address
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
			Do Not Write in Shaded Areas	
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