

TOWN OF WINDHAM NEW HAMPSHIRE
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING SAFETY DIVISION
COMMERCIAL BUILDING PERMIT APPLICATION

It is the responsibility of the applicant and/or property owner to make certain that all conditions of approval of the Planning Board and requirements in the Zoning Ordinance are adhered to.

Approval is given for the Windham Community Development Staff and/or agents are to enter upon and inspect the property as part of applying for this application.

Time limitation: Every permit issued shall become invalid unless the work on the site authorized by this permit, is commenced within 180 days of the permit issuance. (2018 ICC Section A105.5 IBC)

Location of Work: Map: _____ Block _____ Lot _____

Street Address: _____

Applicant Information Name _____

Address _____ Telephone _____

City / State / Zip Code _____

E-Mail _____

Owner Information Name _____

Address _____ Telephone _____

City /State /Zip Code _____

Staff use only

Munis App # _____ Date _____

Bldg Permit Fee _____ Check # _____ Building Permit # _____

Public Safety Impact Fee _____ Check # _____

The undersigned hereby certify that they represent the property owners referenced in this application and that the owners have seen and approved the plans and specifications referenced in this application.

Owner / Applicant Signature _____ Date _____

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Architect Information Name _____

Address _____ Telephone _____

City / State / Zip Code _____

Engineer Information Name _____

Address _____ Telephone _____

City / State / Zip Code _____

Use and occupancy

Construction type

Assembly Institutional Type 1 A B

Business Storage Type 2 A B

Educational High Hazard Type 3 A B

Industrial Utility / Misc Type 4 H T A B

Mercantile Type 5 A B

Description of Work

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Application Fee \$25.00

Heated areas \$0.35 sq ft

Unheated Areas \$0.12 sqft

Unheated Spaces					
Basement	Garage	Deck	Porch	Sunroom	Other

Heated Spaces				
First floor	Second Floor	Third Floor	Other	

<input type="checkbox"/>	Plot plan drawn to scale for foot print expansion
<input type="checkbox"/>	2 sets of plans to scale with elevations, cross sections, basement, 1 st and 2 nd floors and roof framing 11" x 17" preferred
<input type="checkbox"/>	Energy compliance report
<input type="checkbox"/>	Cut sheets for lvs, glu-lams, steel beams etc.
<input type="checkbox"/>	Window type and size for emergency egress
<input type="checkbox"/>	Engineer stamp for all wood trusses
<input type="checkbox"/>	Fire department approvals for propane or oil appliances, tanks, furnaces
<input type="checkbox"/>	Septic approval for bedroom expansion of year round conversion

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<input type="checkbox"/>	NHDES approval for shoreline or septic
<input type="checkbox"/>	Well Permit Completion Report and large VOC water test
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	