

# **TOWN OF WINDHAM**

## **NEW HAMPSHIRE**



## **Warrant and Budget**

### **2018**

**SUMMARY SHEET FOR PRESENTATION AT 2018 DELIBERATIVE SESSION**

**Explained by JENNIFER (AND TURNED OVER TO PETITIONERS)**

**ARTICLE 4.** By Petition of Wayne Morris and others, “To see if the Town will vote to raise and appropriate the sum of Two Million and no 100ths (\$2,000,000.00) Dollars for the purpose of purchasing the property at 90 London Bridge Road, Tax Map 20-D-1200 (35.57 acres) as well as a property located off of Bear Hill Road, Tax Map 20-E-300 (24.97 acres), said lands to be designated as conservation land under the control of the Conservation Commission, as well as payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$2,000,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note and to take any other action as may be necessary to carry out and complete financing of this project”. (60% Majority Vote Required)

***Recommended by the Board of Selectmen 2-0-1***

**Note:** This article will be explained by the Petitioners

**Explained by JOEL**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Property Maintenance Expendable Trust Fund.

***Recommended by the Board of Selectmen 5-0***

**Property Trust – No change in requested appropriation from 2017.**

Projects in 2017 included replacing the HVAC system at the Town Hall (\$22,000) and installing vinyl siding on to the Community Development Department and rear of Town Hall (\$27,500). Current balance of Trust at 12/31/17 is \$0. The requested funds for 2018 will be used towards such projects as interior painting within several buildings as well as replacing some of the carpeting at the police station.

**Explained by ROSS**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

***Recommended by the Board of Selectmen 5-0***

**Earned Time Trust –**

The following shows the history of the funds raised for this account since 2009:

\$30,000 was funded annually from 1995-2001;

\$0 approved '02-03;

\$30,000 approved '04-05;

\$20,000 for 2006; \$30,000 '07-08;

\$0 approved for 2009

no request was made by the Board for 2010, 2011 & 2012 as a cost saving measure.

\$0 approved in 2013

\$30,000 approved in 2014, 2015, 2016, 2017

Current balance of Trust as of 12/31/17 is approximately \$279,022. Total liability as of 12/31/17 is approximately \$1,241,846; meaning the trust would cover 22.65% of the total liability. Six (6) employees retired or left employment in 2017. All of the earned time buyouts (total \$65,227) were absorbed by the respective department budgets as funds were available pending new employees starting employment and in order to preserve the Trust.

**Explained by BRUCE**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$100,000, said amount to be withdrawn from the balance in the previously established Town Facilities and Grounds Improvement Fund for the purpose of replacing the HVAC systems at both the Police and Fire Station buildings. Said systems to be replaced were originally put in as part of each building's construction in the late 1990's. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. Approval of this article will have no additional impact on the tax rate.

***Recommended by the Board of Selectmen 5-0***

The Facilities Trust, established in 2017, was funded by a portion of the proceeds the Town realized from the sale of several surplus Town properties. The Trust's purpose is to provide funds to make repairs to or replace assets of the town in terms of its grounds, physical buildings, or infrastructure. Unlike the Property Maintenance Trust Fund which is geared towards maintenance repairs and replacements of smaller scale projects, and is expended by vote of the Board of Selectmen, the new Trust was envisioned to be used for larger scale items and would require a vote of the Town Meeting to be expended.

It is proposed by this article that the Trust be used to fund the cost of replacing the HVAC systems at both the Police and Fire Stations. Both systems, approaching 20 years of use, are the original systems put in when the two buildings were constructed and have been repaired several times over the past few years.

**Explained by ROGER**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$32,500, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for payment of both marketing related and maintenance related costs associated with the Searles Building. Approval of this article will have no additional impact on the tax rate.

***Recommended by the Board of Selectmen 5-0***

**Note:** Some of the specific expenses paid from these funds include the salary of our part time coordinator to market the building, advertisement costs, and maintenance related projects and services to maintain the building and "set ups" for events. As of 12/31/17, the revenue fund has \$19,103.

**Explained by JOEL**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of hiring a consultant(s) to study and prepare preliminary design plans for a possible water line along Route 111 primarily in the area between Route 93 and Ledge Road. Said plans could be used in grant applications that the Town may be able to apply for from the State to aid in developing said water line. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less.

***Recommended by the Board of Selectmen 4-0-1***

**Note:** The State of NH is currently planning, through MTBE Settlement Funds, to extend a water line from the Town of Derry along Route 28 to an area near the intersection of Range Road and Route 111. The purpose of this article is for the Town to hire a consultant to design a further extension from the end of where the State brings the line further down Route 111. The Town then would look towards grant funds (both MTBE and PFOS), and other funding opportunities to help cover the cost of installing such an extension in the future.

**Explained by JENNIFER**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$70,000 for the purpose of making any needed repairs to the Nesmith Library roof as well as replacing the roof shingles. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

***Recommended by the Board of Selectmen 5-0***

**Note:** This article is part of the Capital Improvement Program. As the article details these funds are to be used to make any necessary repairs to the Library roof structure and to replace the shingling. The CIP report states *“The 19 year old, original construction roof at Nesmith has seen considerable wear and tear since it was installed in 1998. In certain spots like just above the furnace room, the damage has been so severe, it can no longer be patch work repaired. The Town maintenance department has been concerned about the roof surviving another New England season of snow and ice and will be monitoring the weak spots during this winter. It is urgent matter and a health and safety issue at one of the most visited and used building in Town”*.

**Explained by ROSS**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$180,000 for the purpose of replacing and upgrading the Fire Department portable and mobile radios. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

***Recommended by the Board of Selectmen 5-0***

**Note:** This article is part of the Capital Improvement Program. As the article details these funds are to be used to replacing the Fire Department's mobile and portal radio equipment. The CIP report states

*“The current communication equipment used by the fire department is obsolete.*

- 1- When units fail the department runs the risk of placing the apparatus out of service*
- 2 - Current radios have had approximately 15 years of operational use.*
- 3 - Industry standard recommends public safety radios be moved to a secondary role after 7 years.*
- 4 - In 2014 Motorola announced they would be discontinuing all parts and support in 2019.*
- 5 - The new radios requested are digital and have noise cancelling algorithms that filter out background noise making the spoken voice clearer.*
- 6- New design features have made the radios easier to operate when wearing thick gloves.*
- 7- Standard enhancements such as Bluetooth and Wi-Fi allow for tracking a fire scene.”*

### Explained by ROGER

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$480,000 representing the costs associated with replacing the Castlehill Road Bridge #057/051 including engineering, bid documentation, right of way, and construction expenses and to further authorize the Board of Selectmen to accept a State of New Hampshire Bridge Aid Grant of the same amount. This amount is 80% of the project cost, with the remaining \$120,000 to come from a portion of the funds previously accepted and authorized for expenditure for this project under the provisions of Chapter 227:2 (III), Laws of 2017 (so-called SB38). Should this article be approved, but the Town not receive State Bridge Aid reimbursement, this appropriation shall be null and void, provided however that the failure to receive State Bridge Aid, or the failure to adopt this article shall have no effect on the expenditure previously authorized by the Selectmen to utilize grant funds totaling \$285,146.34 received under Chapter 227:2(III) to complete required engineering plans and designs for this project. If this article is adopted, and the State Bridge Aid grant is received, this will be a non-lapsing appropriation per RSA 32:7(VI) and will not lapse until the project is complete or for a period of five (5) years, whichever is less. This article is part of the Capital Improvement Program. Approval of this article will have no additional impact on the tax rate.

***Recommended by the Board of Selectmen 5-0***

**Note:** This article is part of the Capital Improvement Program. The CIP report states in part: *Windham has a “red listed” bridge, #057/051, which is one of the two bridge structures that carries Castle Hill Road, over Beaver Brook, into the Town of Pelham. The current structure is a steel multi-plate arch culvert approximately 14’ – 5” x 10’ – 0.” The proposal is to replace the bridge with a precast concrete box culvert approximately 15’ – 0” (wide) x 8’ – 0” (high). The other bridge, located only a few hundred feet away, was replaced in 2009 under the State Bridge Aid Program. Due to the “red bridge” listing, the Town had to close the road down at the bridge in November of 2016, effectively eliminating both access to and from the area as well as effectively devaluing the investment in replacing the other bridge as it too is not able to be used due to closure of the road. The project would correct a significant deficiency in the road/bridge infrastructure.*

Originally we requested and received support from the CIP to fund this project at a \$390,000 level with \$285,000 in previously received Highway Block Grant (additional funds received from 2017 special legislation – commonly referred to as SB38) being used to offset the costs. Since the time at which the CIP was approved by the Planning Board, the Town has received confirmation from the State that we have been awarded State Bridge Aid funding that will ultimately reimburse the Town for 80% of the cost to both design and construct the new structure. Therefore the requested funding has been amended as noted in the proposed article to raise the expected amount to be funded from the Grant (\$480,000) with no additional town funding expected beyond the State Bridge Aid Funds (to cover 80% of the costs) and the committed Highway Block Grant Funds (up to \$285,000, but planned for \$120,000 – to cover the remaining 20%). The Board has already committed the Highway Block Grant funds under their authority granted by SB38 so these funds do not need further appropriation.

### Explained by BRUCE

**ARTICLE 13.** To see if the Town will vote to authorize the Selectmen to accept a conveyance of land from the State of New Hampshire consisting of the former railroad right-of-way, now known as the “Greenway Trail” from North Lowell Road to Interstate Route 93 and to pay therefore the administrative fees typically charged by the State for such a conveyance, as well as standard closing costs, and to raise and appropriate a sum of One Thousand Five Hundred Dollars (\$1,500) for such costs. This will be a non-lapsing appropriation per RSA 32:7(VI) and will not lapse until the land is acquired or for a period of five (5) years, whichever is less.

***Recommended by the Board of Selectmen 5-0***

**Note:** Portions of the “Greenway Trail” from North Lowell Rd to I93 are currently owned by the State of NH, while the balance of the Trail is owned by the Town (acquired from the State in 1989). The intent of this article is to accept the remaining usable section of the trail so that the Town, then as owner, can begin “blazing” a trail from North Lowell Road to I93 as contemplated in Articles 14 and 15 of this warrant.

**Explained by JENNIFER**

**ARTICLE 14.** To see if the Town will vote to authorize the Selectmen to convey an easement in favor of the Crossing Life Church over a portion of the property known as the Greenway Trail, lot 2-A-650, in the area between North Lowell Road and I93, which is to be conveyed by the State to the Town, and to further authorize the Board to accept an easement from the Church for a portion of their property along North Lowell Road, from part of Map 2-A-700 and/or 2-A-700a. In addition to authorize the Selectmen to negotiate the terms of such easements as they shall deem appropriate as well as to take any other action related thereto. This article shall be deemed null and void should the land to be conveyed by the State to the Town under Article 13 not occur. The Selectmen's authority to complete the transactions contemplated in this article shall expire on December 31, 2022.

***Recommended by the Board of Selectmen 5-0***

**Note:** The easements noted in this article are needed to allow the best alignment for the future construction of the Greenway Trail and to preserve the historic significance of the barn silo located on the Crossing Life Church property. While the actual trail is not being constructed fully in 2018, the Town will be "blazing" approximately 1100 feet on the trail and making improvements to a small wetland area which will also need the easements.

**Explained by ROSS**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of "blazing a trail", generally meaning the clearing of trees to allow passage, along an approximately 20' wide path, across the Windham Greenway Trail for approximately 1,100' from the eastern edge of the I93 Right of Way to North Lowell Road, including necessary work to cross a small wetland along the trail. This article is part of the Capital Improvement Program.

***Recommended by the Board of Selectmen 5-0***

**Note:** In 2015 the Town entered into an agreement with the State of NH whereby the State would install a box culvert under I-93 to provide pedestrian access across the I-93 ROW and the Town would "blaze" a trail approximately 1100 feet in length within the existing Greenway Trail ROW. The "blazing" of the trail is to be completed by October 2018. As part of the project the Town will need to fill in 4,320 square feet of forested seasonal flooded wetland to improve and upgrade the existing rail bed; a wetland permit to do so has already been attained.

**Explained by JOEL**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of developing engineering plans and design specifications for the Town Common Beautification Project. This article is part of the Capital Improvement Program.

***Recommended by the Board of Selectmen 5-0***

**Note:** This project is part of the Capital Improvement Program. The CIP report notes "*This is a multi-phase planned project to upgrade the areas in the Town Municipal Center consisting of the Town Hall, Community Development Building, Armstrong Building, Senior Center, and Bartley Building. Improvements will include "beautification" based projects such as improving the landscaping, visual appearance of the area, as well as "functional" projects such as providing additional parking areas in the rear of the Community Development Building, and "safety" projects including sidewalks and a crosswalk on North Lowell Road*".

The original request for \$100,000 to complete Phase One of the overall project was supported by the CIP but during the final budget development the Selectmen reduced the amount for 2018 to \$25,000 to be used to complete detailed engineering plans and bid specifications for the project. The intent will be to resubmit the actual construction portion of Phase One in 2019.

**Explained by BRUCE**

**ARTICLE 17.** To see if the Town will vote to authorize the Selectmen to convey the land and tower structure within the cul-de-sac on Enterprise Drive to Indian Rock Realty LLC for the sum of One (\$1) Dollar and upon such other terms and conditions as may be acceptable to the Board of Selectmen, to include but not limited to, right(s) to utility easements as well as easement reservations to allow the Town to perform highway maintenance and winter operations along Enterprise Drive.

***Recommended by the Board of Selectmen 5-0***

**Note:** The land to be conveyed is within the cul-de-sac area of Enterprise Drive, a dead end road, off of Route 111. In 2017 the Board entered into a one year lease agreement with Indian Rock Realty to allow them, at their expense, to construct a “Tower” structure within the cul-de-sac area; at this time the Board feels the best long term option is to convey the property to Indian Rock Realty. The conveyance would be subject to the Town retaining utility easements as well as easements to allow road maintenance including snow removal and storage operations around the area of the cul-de-sac.

**Explained by ROGER**

**ARTICLE 18.** To see if the Town will vote to discontinue the Senior Center Capital Reserve Fund created in 2003 (\$0 balance as of 12/31/17). Any funds within the account, with accumulated interest to date of withdrawal, are to be transferred to the town’s general fund.

***Recommended by the Board of Selectmen 5-0***

**Note:** The purpose of this article is to discontinue a Capital Reserve Fund which has a \$0 balance and is no longer needed. This is allowed by RSA 35:16-a which states “*Any town, school district, village district or county which has established a capital reserve fund pursuant to the provisions of this chapter may, as provided by RSA 35:3, vote to discontinue such capital reserve fund. If such fund is discontinued, the trustees of the trust fund holding the account for said fund shall pay all the monies in such fund to the town, district or county treasury as applicable*”. A simple majority vote is required.

**Explained by BOARD MEMBERS**

**ARTICLE 19.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$14,387,516.36. Should this article be defeated, the operating budget shall be \$14,051,826.36 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

Town Officers’ Salaries	\$ 3,330
Administration	709,535
Town Clerk Expenses	294,360
Tax Collector Expenses	147,280
Election and Registration	36,300
Cemeteries	41,450
General Gov’t Buildings	417,305
Appraisal of Properties	189,790
Information Technologies	252,920
Town Museum	5,000
Searles Building	8,510
Legal Expenses	50,400
Retirement Service Charges	4,000
Insurance	352,780
Contracted Services	5

Police Department	3,233,350
Dispatching	475,110
Fire Department	3,404,995
Emergency Management	10,670
Community Development	522,250
Town Highway Maintenance	1,177,420
Street Lighting	18,890
Solid Waste Disposal	936,765
Health and Human Services	46,690
General Assistance	40,540
Library	1,151,010
Recreation	234,010
Historic District Commission	9,000
Conservation Commission	6,350
Senior Center	5,620
Cable TV Expenses	119,080
Interest Expenses (TANs)	500
Long Term Debt	182,301.36
<i>(Principal \$161,512.62 and Interest \$20,788.74)</i>	
Capital Outlay – Roads (Part of CIP)	300,000

**\*Note:** Warrant Article 19 (operating budget does not include appropriations proposed under any other warrant articles).

***Recommended by the Board of Selectmen 3-2***

**Notes:** This overall operating budget article can be explained by all Selectmen.

**General Notes:**

**Salaries:**

1. Employees – The following overall staffing changes are proposed in the operating budget:
  - a. Police Add a new police officer position effective July 1, 2018 – impact for salary and benefits for 2018 is \$51,080. The full year impact for the position is \$86,200.
2. COLA Increases – 2.0% - for Non-Union Employees – cost of \$65,970 (41 employees).
3. COLA Increases – 2.0% - for Municipal Union Employees – cost of \$9,460 (15 employees).
4. COLA Increases – 2.0% - for Fire Union Employees – cost of \$37,490 (20 employees).
5. COLA Increases – 2.0% - for Police Union Employees – cost of \$26,720 (25 employees).
6. Step Increases – Combined cost of \$28,640 across all departments (30 employees).
7. Health Insurance – Net change across all departments (\$44,565)
8. State Retirement – Net increase of \$53,560 – across all departments.
9. Continued Removal of Selectmen's Salaries for 2018 – Voted by Board of Selectmen – Savings of \$6,100

## **General Government - JENNIFER**

**The 2018 Budget request for General Government items is \$2,512,960 representing an increase of \$206,700 or 8.96% above the 2017 totals of \$2,306,260.**

Main areas of change, aside from Salary increases due to COLA adjustments, staffing changes mentioned above, or increases in retirement and health insurance costs, include-

Administration- Increase of \$170,525, mainly due to \$100,000 for Engineering Services associated with the PFOS investigation at the Old and New Fire Stations; \$22,500 for anticipated contracted services to handle compliance with the new Storm water permit regulations which take effect in 2018 and the need to submit a new storm water plan (NOI). Balance is from increases in salary and benefits as noted in the general summary section above.

Elections – Increase of \$12,930 due to having more elections planned for 2018 versus 2017.

IT – Increase of \$40,720 mainly due to increases of \$13,770 and \$22,090 in Service Agreements and Equipment respectfully, both of which are due to the planned upgrades to the MUNIS system and the second annual payment for the website designed in 2017.

Searles Building – Decrease of (\$15,220) due to a reduction in property maintenance costs – in 2017 we allocated \$15,000 for a stain glass window replacement that is not being repeated in 2018.

## **Public Safety - BRUCE**

**The 2018 Budget request for Public Safety items is \$7,646,380 representing an increase of \$223,640 or 3.01% above the 2017 totals of \$7,422,740.**

Police Department shows an overall increase of \$140,680 – due to a full year of salaries from 2017 increases as well as 2% COLA for 2018 and step increases (total salary increases of \$30,000 not including new officer); increase in retirement costs (\$30,000 net of new officer). New Officer - \$51,000. Overall operating budget, outside of salary and benefit increases, is up \$22,000 from 2017

Dispatch – Overall decrease of (\$7,900) mainly due to reduction in health insurance costs (\$20,260) as a result of both a rate decrease as well as plan changes among employees. Note – Contracted Services is up \$5,100 as a result of normal cost increases with our contract with the Town of Derry – for dispatching our fire services.

Fire Department shows an overall increase of \$116,250 – due to a full year of salaries from 2017 increases as well as 2% COLA for 2018 and step increases (total salary increases of \$60,970); increase in retirement costs (\$43,610); increase in Overtime of \$8,370. Overall operating budget, outside of salary and benefit increases, is fairly level – up only \$2,250 from 2017

Emergency Management – Decrease of (\$19,500) due to less special projects – in 2017 we funded two (2) complex/informational signs located on Fellows Road and Church Street; no similar projects planned for 2018.

Community Development Department shows an overall decrease of (\$5,890) – due mainly to a decrease in health insurance costs (\$19,710) both due to a rate decrease as well as plan changes among employees, and a reduction in Contracted Services of (\$4,200). Reductions are offset by increase in salaries due to the full year of 2017 impacts as well as 2% COLA for 2018 (total of \$14,020).

## **Highways, Streets and Bridges - ROSS**

**The 2018 Budget request for Highway items is \$1,196,310 representing a decrease of (\$9,790) or (.81%) below than the 2017 totals of \$1,206,100.**

Highway Department shows a decrease of (\$12,290) mainly due to a decrease in Vehicle Equipment (no new vehicles are planned for 2018) and Site Improvements (less \$15,000). Reductions are offset by increases of \$5,250 in Salaries (2% COLA) and \$8,000 more for Winter Maintenance, due to increased rates for contracted plow drivers which were effective in the Winter of 2017.

## **Solid Waste Disposal - ROGER**

**The 2018 Budget request for Solid Waste items is \$936,765 representing an increase of \$97,255 or 11.58% above the 2017 totals of \$839,510.**

Increase of \$97,255 due mainly to increases of \$53,380 for Waste Removal, \$45,000 for Contracted Services (as a result of now having to pay \$45/ton to dispose of recyclables; in the past these generated money for the town or had no cost impacts), and \$23,515 in Vehicle Equipment (lease payment for new trailer acquired in 2017); all offset slightly by a savings and benefits of (\$47,000) as a result of staffing reorganization in 2017. Note that the budget does include 2% COLA for employees.

## **Health and Human Services - JOEL**

**The 2018 Budget request for Health and Human Service items is \$46,690 representing an increase of \$5,360 or 12.97% above the 2017 totals of \$41,330.**

Health - Shows increase of \$5,360 due mainly to a realignment of \$5,000 from the General Assistance budget into the Health and Human Services budget.

## **General Assistance (Welfare) - JOEL**

**The 2018 Budget request for Welfare Service items is \$40,540 representing a decrease of (\$5,000) or (10.98%) below than the 2017 totals of \$45,540.**

Decrease of (\$5,000) which was reduced due to Family Promises, an agency the town supported for several years, no longer being in business. Note that the \$5,000 removed from General Assistance was reallocated into the Health and Human Services budget as follows: \$1,000 added to the Child Advocacy program and \$4,000 added to our contribution to Windham Helping Hands.

## **Culture and Recreation - ROSS**

**The 2018 Budget request for Culture and Recreation items is \$1,525,070 representing an increase of \$39,345 or 2.65% above the 2017 totals of \$1,485,725.**

Library budget increase of \$32,110 due mainly to increases in salaries (for COLA adjustments), and benefits.

Recreation budget increase of \$2,810 due mainly to increases in salaries (for COLA adjustments), and benefits.

Historic District Commission – budget increase of \$3,000 for the purpose of hiring a consultant to develop documentation to seek designation of the Armstrong Building as a structure on the Register of Historic Places.

Conservation Commission budget is \$710 more due to increase in Dues and Meetings over 2017. In 2017 we had a one-time reduction in our Dues due a double payment in 2016.

Senior Center budget increase of \$580 due to utility costs.

Cable budget increased \$135 due mainly to the general COLA adjustment offset by savings in health insurance costs.

## **TAN Interest - ROGER**

**The 2018 Budget request for TAN Interest is \$500 representing a \$0 increase or 0.00% from 2017.**

The intent of these funds is to provide a small amount to cover possible borrowing needs for a short term duration if taxes are delayed or do not come in as quickly as needed.

## **Long Term Debt - JENNIFER**

Notes due include: (interest rates in parenthesis)

(1) Fire Engine - principal \$ 83,206.20 - interest \$ 2,509.02 (1.5%) total \$ 85,715.22 - 3/4 payments

*Note: The Fire Engine, with associated equipment, was purchased in 2015 through an appropriation of \$500,000, \$334,960 of which was bonded over a period of four (4) years at 1.5%.*

(1) Fire Quint - principal \$ 78,306.42 - interest \$ 18,279.72 (2.45%) total \$ 96,586.14 - 1/10 payments

*Note: The Fire Quint, with associated equipment, was purchased in 2017 through an appropriation of \$850,000, all of which was bonded over a period of ten (10) years at 2.45%.*

## **Capital Outlay – Road Improvements - \$300,000 - BRUCE**

**Note:** This article is part of the Capital Improvement Program. Funds to be used towards the improvements being made to a road needing large scale reconstruction or improvements. The following portions of roads are being considered for 2018 pending bid results – Canterbury (2,400'); Gertrude (2,825'); Glance (2,100'); Heritage Hill (2,400'); Hidden Valley (2,089'); Londonderry (1,800'); and Princeton (2,600') Final determinations will be made in the spring of 2018.

**END OF DOCUMENT**