



Windham Economic Development Committee
Infrastructure Sub-Committee

Draft for Review Meeting Minutes
For Wednesday September 9, 2020
Windham Community Development Dept.
at 7:30 in the AM

Present: Gary Garfield, Dale Valvo, Gabe Toubia, and Lisa Walker

Absent: George Fredette,

Excused: Mike Oldenburg

Others: Rex Norman, Dick Gregory

Call to order at the Windham Community Development Department Room at 7:30 AM

Approval of outstanding minute from: August 12, 2020:

Motion to approve made by Gabe Toubia, seconded by Lisa Walker. Motion passed 3-0-1 with Dale Valvo abstaining.

The focus of this meeting was on crafting responses to the questions raised by the Board of Selectmen (BOS) on the TIF Plan presented by Mr. Norman at the BOS meeting on August 24, 2020. Mr. Norman had revised the TIF Plan and at the request of the BOS, forwarded it to Ms. Wendy Devlin for formatting and grammar checking. After reviewing the edited version, the Chairman identified additional changes that had not been included in the draft sent to Ms. Devlin. The Chairman provided an updated copy of the TIF Plan to Mr. Norman to address outstanding items. The "Draft Plan for Public Comment" will be revised and provided to the BOS on Friday September 11 for their approval to release the TIF Plan for Public Comment.

Mr. Norman provided the chairman with a copy of the Stratham, NH 2020 TIF Plan. According to Mr. Norman, Mr. David Sullivan would like the Windham TIF Plan to be reformatted to resemble the Stratham Plan. Mr. Norman will be providing the updated Windham TIF Plan to Ms. Devlin today and she will reformat and check grammar and spelling.

The committee discussed distribution of the TIF Plan to the Public. The following is a list of potential locations / outlets that the committee is considering.

- Windham Neighborly
- Windham Independent
- Windham Cable News
- Town Offices
- Women's Service Club of Windham
- Town Library
- November Polling Station

We discussed having Mr. Norman craft an introduction paragraph describing the objective of the TIF and providing a live link to access the document.

Motion to Adjourn was made by Dale Valvo, seconded by Lisa Walker. Motion Passed 4-0
Meeting adjourned at 8:35

Minutes Submitted by: Gary M. Garfield, Chairman

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