

BOARD OF SELECTMEN MEETING
Minutes of July 27, 2020

CALL TO ORDER: Chairman Ross McLeod called the meeting to order at 7:05 pm. Selectmen Roger Hohenberger and Bruce Breton were present in the meeting room; with Mr. McLeod, Selectmen Heath Partington and Jennifer Simmons, and Town Administrator David Sullivan in attendance via Zoom.

Mr. McLeod opened with the Pledge of Allegiance, then read a statement relative to the Governor's Executive Order 2020-04 #12, which authorizes the Board of Selectmen to meet electronically provided public access is available via telephone or electronic means. He read the access phone number, text message number, and email address available for use by the public. Mr. McLeod then conducted a roll call of all participants to ensure they were conferencing in alone; which each confirmed.

ANNOUNCEMENTS/LIAISON REPORTS: Mr. Partington advised that the Planning Board is going to do a community-wide survey regarding the Master Plan; as well as develop a visioning statement. He inquired whether the Board had any specific questions they would like to include in the survey, noting the previous one had involved questions regarding town water and sewer. Discussion ensued, and it was the general consensus that Mr. Partington would, as Selectman liaison to the Planning Board, propose something to the latter for inclusion before bringing it back to the Selectmen.

FINANCE DIRECTOR: Daniel Popovici-Muller presented his Q2 financial update to the Board, as attached. Discussion included:

- Revenues: Motor vehicle revenues were down, however June saw a large increase believed to be the result of the extension on 20-day plates coming to an end; we are still behind 2019 numbers to date, but by the end of July revenues should mirror last year.

Building permit fees remain low; there has been a slight uptick, but nothing substantial. It is also difficult at this time to predict Tax Collector revenue.

Based on an analysis of the State's numbers, the Meals & Rooms Tax revenue collection remains way behind; with restaurants and hotels still limited in capacity it is hard to predict how much better they could get, however, Mr. Popovici-Muller feels we could come in short \$250,000.

The Department of Revenue Administration, however, advised they do not anticipate such a shortage, but has provided no supporting information. Mr. Popovici-Muller will follow up with them and update the Board.

Interest rates are down and thus we are collecting less on our investment accounts.

The need to begin monitoring expenditures and/or a moratorium on spending was discussed, as was the impending budget season; Mr. Popovici-Muller noted the School District had advised they were expecting \$3M in additional impacts to taxes, and it was suggested they be encouraged to track their spending, as well.

- Expenditures: Most departments are already working to keep expenditures under control as much as possible. Some line items are higher than expected for this time of year including legal, fuel, and vehicle maintenance in Solid Waste and the Highway departments.

There have been a large amount of Covid expenditures; all are coded as such and are being summarized for submission to the proper grant programs. To date, the Town has received approximately \$68,000 in reimbursements.

- Other: Once approved by the Board, the Conservation loan payment will be disbursed from the Land Trust; which has seen good revenues thus far.

In addition to other revenue issues, the potential impacts of pending court cases on the bottom line, in the event of unfavorable results, was discussed.

Thanks were extended to Mr. Popovici-Muller for his presentation.

IT Director Eric DeLong advised that Mr. Sullivan was having some technical issues, which the former was working on. In the course of discussion, audio issues were also noted that were resolved.

SEARLES SCHOOL & CHAPEL TRUSTEES: Trustee Betty Dunn advised that they are working to get the contract signed for the stone work repairs, which should begin late this summer, and that the bid for the roof repairs should be ready to go out shortly; clarifying the latter has to be done before winter.

Discussion then moved to use of the facility, with Mrs. Dunn advising there have been no rentals since March. She noted the Board had approved rentals of the outside, with use of the bath and kitchen, however no one has done so given the unpredictable weather/costs; although there have been a number of inquiries. She then went on to review the Governor's orders regarding allowable capacity, and the limits it would impose on use of the facility, as well as cleaning and enforcement during events.

Discussion ensued regarding same, the potential for such uses to spread the virus, as well as possible implementation of a waiver exempting the Town from Covid liability and obtaining Town Counsel's opinion as to the latter.

Mr. Hohenberger then moved and Mrs. Simmons seconded to allow Searles to open within the Governor's guidelines for function halls, and that renters be required to sign a liability waiver for Covid as reviewed or created by Town Counsel.

Discussion ensued regarding the capacity/distance, and Mrs. Dunn clarified the School side would then allow for 54 theatre style or 25 with a 6' distance, or 36 with tables; the Chapel side would be less and both would involve complex calculations. Mr. Breton questioned whether it was worth it to open, and Mr. Hohenberger noted if someone is willing to pay the rental fee knowing those numbers, the Town should accept the money. Further discussion ensued.

Roll call vote – all "yes" save for Mr. Breton and Mr. McLeod.

Mrs. Dunn advised she will work with General Services Director, Dennis Senibaldi, to ensure appropriate cleaning and training. Further, brief discussion ensued regarding the viability of using the facility under the circumstances. No further decisions were made.

DROUGHT STATUS/OUTDOOR WATERING RESTRICTIONS: Mr. McLeod advised that Windham is still under a moderate drought, and thus the Board could continue to keep the current level 1 restrictions in place or modify/remove same. It was the consensus of the Board to make no changes.

WAIVER REQUESTS OUTDOOR WATERING RESTRICTIONS: Mr. McLeod advised that two waiver requests had been received, from Lakeview Farm Condominium Association and the owner of 5 Thorndike Road; explaining the Regulations allow the Board to grant such waivers for good cause shown.

Mr. Ed Wood, Resident Manager at Lakeview Farms, joined the meeting. Mr. McLeod noted the Board had received a schedule from Mr. Wood of the units and zones for watering. Mr. Wood advised the Association had been adhering to an odd/even schedule since the beginning, however, it is difficult to find enough space on the schedule to adhere to the 8P to 8A requirement due to the number of units and zones; also citing a need to avoid stressing the well as it will shut off if that occurs. Mr. Wood indicated that he has tried to rearrange the schedule so as to have a maximum of 2 to 3 residents on the well at a time; clarifying that their drinking water comes from Pennichuck. He explained that the well is approximately 300-400 yards away from Cobbetts Pond, and he is not sure whether the water originates from there or elsewhere. Mr. Wood indicated they were seeking a waiver of the 8P to 8A time frame because of the difficulty in satisfying all the irrigation needed to keep the grass relatively green and increase the value of their homes; adding their well is not supplying water to the rest of the Town.

Mr. Hohenberger inquired whether the system was entirely automated, and Mr. Wood replied in the affirmative. Mr. Hohenberger then questioned whether it were possible to take all the units that were outside the 8P to 8A time period and move them to within the allowed hours; noting that 7P to 2A is vacant. Mr. Wood responded that it is not recommended by the fertilization company to water after 8P, as fungus forms on the grass. He noted there are some that are outside the 8P schedule, and that was at the request of the homeowner; adding he is trying to satisfy 28 owners and adhere to the Town restriction.

Mr. Breton inquired what the static level of the well was; noting that during drought wells may reduce significantly and expressing concerns they will run out of water. He questioned whether, if the water level has dropped considerably, they would want to chance watering. Discussion ensued regarding the well and well pump, which Mr. Wood indicated was at 75', the purpose of the restrictions, and that the well in question is used only for irrigation purposes.

Mr. Partington indicated he may be willing to loosen the number for a situation such as this, given there are so many united; adding he did think, however, that some could be moved a bit to get them out of the middle of the day. Mrs. Simmons concurred, adding that the use may also be affecting others outside of the Lakeview neighborhood as it is not know where the water is coming from; adding that is why the restrictions are put in place. Discussion ensued, and Mr. Wood indicated that if there were 3 units watering at the same time there will not be enough pressure and the well will shut off; reiterating the difficulty of moving them around.

Mr. McLeod concurred with Mr. Partington and Mrs. Simmons, and discussion ensued regarding the Association's current schedule of every other day. Mr. Wood clarified that odd units get watered on odd days, and evens on even day. Mr. McLeod then cited various examples of units on the schedule which could be moved to later times that are closer to the permitted hours. Lengthy discussion ensued.

Mr. Breton then moved and Mr. Partington seconded to waive the watering restrictions to permit Lakeview Farms Condo Association to water between 7P and 9A on an odd/even schedule. Roll call vote – all "yes".

Mr. McLeod clarified for Mr. Wood that this means all units will need to be within those hours; encouraging him to contact Mr. Sullivan with any questions. Mr. Wood advised he will forward the new schedule to Mr. Sullivan.

5 Thorndike Road: – Mr. McLeod advised this request was from an individual property owner in a new development, who was seeking a waiver to water daily from 7/18 to 8/18; clarifying the waiver would thus be to allow watering on the "even" days.

Tom O'Shaunnessy, property owner, explained that the lawn had just gone in on July 18 and required watering every day in order to grow. Mr. McLeod sought clarification as to whether Mr. O'Shaunnessy could adhere to the permitted hours, and the latter explained his landscaper had suggested watering twice a day as follows: there are 18 zones, each zones waters for 15 minutes; the first watering runs 5A to 7A, then off for 1 hour, then begins again 8A until finished; the second watering begins at 4P.

Mr. Partington inquired whether the system is automated; specifically if it continues to water during rain. Mr. O'Shaunnessy replied the system can be turned off both manually and via his cell phone. Discussion ensued regarding avoiding double watering, the current hours versus potential ones, and the number of heads/flow for each. Mr. O'Shaunnessy advised he has 90 heads, some of which are short range, and that he did not know the flow per each.

Mr. Breton noted the problem is that, during drought, wells tend to go dry. Mr. O'Shaunnessy replied his builder feels like they have a good water table, and Mr. Breton suggested that he check his permit as some wells only meet the minimum requirements. Mrs. Simmons asked that Mr. O'Shaunnessy also reach out to his neighbors to make sure they are not having water issues.

After further discussion, Mrs. Simmons moved and Mr. Hohenberger seconded to waive the water restrictions for 5 Thorndike Road to allow watering from 4A to 7A, 8A to 9A and from 6P to 10P, daily, through August 18. Mr. O'Shaunnessy then confirmed that he worked from home and would turn off the system during any type of rain event.

Roll call vote – all "yes".

Discussion ensued regarding the positives of deeper loam requirements for seed and possibly giving compost stored at the old landfill to residents. Mr. Senibaldi clarified that residents are able to take loam/compost material, more of which is ready for screening, however they cannot have someone taking 40 or 50 yards.

COMMITTEE APPOINTMENTS: Mr. McLeod advised Christopher Mancuso had expressed interest in a 3-year, alternate position on the Local Energy Committee. After brief discussion, it was the consensus that Mr. Sullivan follow up to have Mr. Mancuso in to interview with the Board.

Mr. McLeod advised that Historic District Commission members Frank Farmer (regular) and Mike Speidel (alternate) wished to swap positions/terms.

Mr. Hohenberger inquired as to the reason for the request and Wendy Williams, HDC Chair, clarified that Mr. Speidel had asked to be made a regular member and Mr. Farmer had agreed to step down to an alternate as he is doing more work with Legion.

Mr. Hohenberger moved and Mrs. Simmons seconded to allow the exchange of positions/terms as requested. Roll call vote – all “yes”.

OLD/NEW BUSINESS: *Town Common Update:* Mr. Sullivan reminded all that approximately \$57,000 in donations had been received last year towards the project; \$40,000 from the Finns, \$2,500 from the Seniors, and various other, individual donations. He noted replacement of the bridge is beginning, to be followed by new fencing along the brook and, depending on funds remaining, a new gazebo. Mr. Sullivan noted the bridge cost will be \$26,000 plus \$14,000 for installation, and based on 3 quotes received thus far the fence will be approximately \$8,000; adding the residual will be used towards the gazebo. Mr. Sullivan indicated that, as to the latter, no prices have been sought as of yet but, based upon the one installed at Griffin Park it is anticipated to cost approximately \$20,000; clarifying no action is required on the bridge or fence, however, he will be requesting approximately \$10,000 in the next month or so towards the gazebo.

Mr. Sullivan then requested that the Board authorize him to sign the wetlands permit for the bridge if one is needed; clarifying it is questionable right now if it will be necessary, however, they do not want to delay another two weeks should it be.

Mr. Hohenberger moved and Mr. Breton seconded to allow Mr. Sullivan to apply for the wetlands permit as discussed on behalf of the Town. Roll call vote – all “yes”.

Mr. Sullivan then indicated that, as all funds are coming from donations and the Board has previously authorized the bridge to be sole sourced, and given that he is authorized to approve up to \$10,000 in expenditures, he will do so for the concrete; explaining that three quotes have been obtained for same.

Discussion ensued regarding the bridge/sole sourcing in that it was presented to the Board last year as being a steel bridge constructed by a Dracut contractor with which the Board concurred; with Mr. Breton questioning why it cannot be placed out to bid since we have an artist’s rendering. Mr. Sullivan noted doing so would be going backwards, as the design had been shown to the donors; Mr. Senibaldi added that the abutments were designed to go with this particular bridge. Mr. Sullivan then further clarified that the cost has been discussed many times, and the vendor has held his price for two years. No further decisions were made.

Town Hall/CDD Septic: Mr. Senibaldi reviewed ongoing issues with the Town Hall/Community Development septic system, which is in failure. He then advised that Joe Maynard will be designing and permitting the replacement system, for which Mr. Sullivan has the NH DES permit, and that the intent is to obtain pricing for same working with Town staff and Devlin Construction. Brief discussion ensued.

Mr. Hohenberger then moved and Mr. Breton seconded to allow Mr. Sullivan to sign the application for the septic design. Roll call vote – all “yes”.

CORRESPONDENCE: Bond release, Medicus Phase 5, 22 Roulston Road; release amount \$72,000, retaining \$15,000. Mr. McLeod noted this had been approved by staff, and Mr. Breton sought clarification as to whether this had been on the Planning Board agenda the previous week. Mr. Partington replied in the negative, and discussion ensued as to why some are approved by staff and others by the Planning Board; with Mr. Sullivan clarifying that the latter approves road bond releases, whereas this is a site bond appropriately approved by the Community Development staff.

Mr. Hohenberger moved and Mrs. Simmons seconded to release \$72,000 for the Medicus Phase 5 major site plan. Roll call vote - all “yes” save for Mr. Partington who voted “no” and Mr. Breton who abstained.

Mr. Hohenberger then moved that Mr. Breton sign the release on behalf of the Chairman. Mr. Breton seconded. Roll call vote – all “yes”.

OLD/NEW BUSINESS CONTINUED: Mr. Senibaldi advised that efforts to auction off the 1992 Kodiak, which has many issues, continue; however the reserve price has yet to be met. He advised it is currently posted for the fourth time and closes at the end of the week, and requested that the Board allow to him to use his discretion to dispose of the vehicle. Mr. Senibaldi clarified that the truck itself is worthless and though the sander and plow have some value, they are older. Mr. Sullivan noted that he comfortable with the request.

Mr. Partington pointed out this had not been on the agenda, and that he would like to understand what had happened in the past; Mr. McLeod concurred.

Discussion ensued, and it was the consensus of the Board to defer this for two weeks, and that Mr. Senibaldi work with Mr. Sullivan to put together the background information.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. Breton seconded to enter into nonpublic session in accordance with RSA 91-A:3 II c and e. Roll call vote – all “yes”. The Board and Mr. Sullivan were in attendance.

Legal – Mr. Sullivan updated the Board on a pending legal matter and will follow-up with Counsel.

Reputations – Mr. Sullivan advised the Board that he had received notification from an employee that they will be temporarily working for another community in a consultant role involving a position that differs from theirs with the Town. He clarified the work done for the other community would, generally, be performed outside of the employee’s normal work schedule of 8A to 4P, with the employee being required to use Earned Time to cover any periods that were not. After discussion, no decisions were made by the Board.

Mr. Hohenberger moved and Mr. Breton seconded to come out of non-public session. Roll call vote – all “yes”.

Mr. Partington moved and Mrs. Simmons seconded to seal the minutes from the Personnel session of the July 13th meeting. Roll call vote – Mr. McLeod, Mr. Partington, and Mrs. Simmons voting Yes. Mr. Hohenberger voted No. Mr. Breton abstained. Motion failed due to lack of a 2/3rds vote required.

Mr. Hohenberger moved and Mr. Breton seconded to adjourn the meeting. Roll call vote – all “yes”.

Meeting adjourned at 9:45 pm.

Respectfully submitted,

David Sullivan, Town Administrator
Wendi Devlin, Administrative Assistant

Finance Overview – 2nd Quarter 2020

Revenues

A breakdown of the Q2 2020 revenues is shown below. Most items are in line with expectations, but we will continue monitoring whether the budgeted amounts remain reasonable, especially in the light of the COVID-19 impact.

The most important revenue line is the Town Clerk's Motor Vehicle revenue, which is currently at 50.1% of its projected value. During the first half of 2019, the monthly amounts were \$372k, \$317k, 346k, 320k, 399k, 326k. During the same period in 2020, the monthly amounts were \$410k, \$311k, \$305k, 277k, 304k, 435k. The massive increase in June revenue was mostly driven by the state not extending the validity of the 20 day temporary plates past June, resulting in a high increase in the number of vehicles registered. By July 24, the July numbers were already at 373k, already exceeding the July 2019 revenue of 332k.

The Building Permit and Planning Board fees continue to be lower than in 2019, reflecting a lower level of building activity during 2020.

The timing of the Tax Collector's Interest and Penalties revenues is impossible to predict, but they are now at 45.6% of the budgeted values.

The Other (Grants +FEMA) 103k 2020 revenue reflects the SAFER grant which we did not receive in the first half of 2019 and the first part of the COVID reimbursements.

Based on the Meals and Rooms Tax state level collections through May obtained from <https://www.nh.gov/osi/data-center/economic.htm>, the Meals and Rooms Tax will be negatively affected by Covid in a very significant manner.

The state collected a total of \$363.1 million in Meals and Rooms tax in 2019, resulting in a payout of \$746k to the town of Windham. Through May, the state is already \$31.5 million behind the 2019 collections (\$130.8 million in 2019 vs. \$99.3 million in 2020). May 2020's receipts were at 56% of the 2019 numbers.

We estimate that if the rate of the tax collections remains at 60% of the 2019 numbers for the remaining 7 months of the year, we would see a shortage of revenue of about \$250k for 2020. This would go to \$208k if tax collections average 70% of the 2019 numbers, \$160k for 80%, \$113k for 90%, etc.

At this time, the best estimate I can provide is that we are looking at around \$200k-\$250k less revenue from the Meals and Rooms Tax. As we get closer to the end of the year, we will be able to further refine these estimates.

We will continue to monitor both the expenses and the revenues very closely and provide updates as necessary.

Finance Overview – 2nd Quarter 2020

DEPARTMENT/Line Item	PROJECTED FOR 2020	RECEIVED Q2 20	RECEIVED Q2 19	% of 2020
<u>Tax Collector</u>				
Yield Taxes	5,100.00	2,812	5,442	55.1%
Int + Penalties	225,000.00	102,630	186,202	45.6%
Miscellaneous # (PILOT)	10,850.00	5,595	0	51.6%
<u>Town Clerk</u>				
Motor Vehicle	4,075,000.00	2,043,131	2,079,812	50.1%
Dog Licenses	22,400.00	15,906	17,554	71.0%
Boat Taxes	16,000.00	11,037	12,932	69.0%
Dog Officer	500.00	1,100	100	220.0%
Copy Fees	20.00	0	2	0.0%
Miscellaneous #	45,000.00	30,273	10,035	67.3%
<u>Planning/Develop</u>				
Building Permit	200,000.00	92,146	114,615	46.1%
Planning BD Fees	33,000.00	11,380	28,980	34.5%
BOA Fees	9,000.00	3,522	4,989	39.1%
Miscellaneous #	11,000.00	1,896	6,119	17.2%
<u>Police Department</u>				
Contracted Duty #	20,000.00	15,148	12,528	75.7%
Accident Reports #	2,400.00	629	1,247	26.2%
Gun Permits	1,200.00	490	660	40.8%
Parking Fines	1,000.00	500	250	50.0%
Miscellaneous #	1,200.00	2,428	822	202.3%
<u>Transfer Station</u>				
Fees/Recycling #	60,000.00	30,805	27,970	51.3%
<u>Fire Department</u>				
Ambulance Fees #	450,000.00	239,223	204,807	53.2%
Miscellaneous #	25,000.00	11,061	11,976	44.2%
<u>Selectmen's Office</u>				
Cable TV Fees	295,000.00	146,566	146,584	49.7%
Insurance Reimburse.**	150,000.00	72,385	14,929	48.3%
Miscellaneous	14,000.00	764	8,651	5.5%
Sale of Town Property	1,000.00	0	0	0.0%
Town Buildings Rent	3,000.00	275	550	9.2%
Welfare Reimbursements #	1,000.00	3,637	25	363.7%
Donations/Grants**	15,300.00	2,801	5,712	18.3%
Assesing Misc. Income	0.00	5,527	168	

Finance Overview – 2nd Quarter 2020

DEPARTMENT/Line Item	PROJECTED FOR 2020	RECEIVED Q2 20	RECEIVED Q2 19	% of 2020
<u>Intergovernmental Revenue</u>				
Highway Block Grant	350,000.00	140,087	137,085	40.0%
Shared Revenue Grant *	98,555.00	72,084	0	73.1%
Oth (Grants+FEMA)Feds	307,500.00	103,278	0	33.6%
Oth (Roads+FEMA)State	0.00	0	14,214	
Rooms and Meals Tax	745,000.00	0	0	0.0%
<u>Recreation</u>				
Beach Income #	4,000.00	0	0	0.0%
<u>Treasurer</u>				
Interest on Deposits	110,000.00	42,868	47,412	39.0%
Bond Proceeds	380,000.00	0	715,000	0.0%
Income from Revenue Funds	32,500.00	0	0	0.0%
Income from Other Sources*	254,990.00	0	0	0.0%
Miscellaneous Treasurer adjust	550.00	0	255	0.0%
TOTALS	7,976,065	3,211,984	3,817,628	40.3%

Budget Expenditures (see details on pages 6-15)

Most line items should be approximately 50% expended, although certain items are paid up-front causing line items to exceed 50%. Please note the following:

One-time/Front loaded in the first half of the year:

- 1) Administration: Town Report, Dues and Meetings, Contracted Services (due to PFOS related contracts);
Assessing: Dues and Meetings;
Road Maintenance: Equipment, Recruitment.
Grants: Highway Truck Grant 5
Fire: Equipment Maintenance
- 2) IT/Service Agreements and Training is high due to front loaded contracts, and Equipment and Software reflects the upfront purchase of replacement computers.
- 3) General Assistance/Health and Human Services: all social services payments should be at 100% - we are reviewing the few that seem to have been overpaid and will have that fixed asap.
- 4) Cable Television: Service Agreements/Training reflects a lost check (voided in Q3) that has a stop order on it. It will be back to normal in the next report.

Seasonal Items:

- 5) Road Maintenance: Overtime Salaries and Contracted Services-Winter are at 122.8% and 28.4% respectively due to snow plowing costs. The total amount expended is \$72k, significantly less than the \$108.5k spent through Q2 2019. Those levels are better that expected due to the weather being milder than usual.

Finance Overview – 2nd Quarter 2020

- 6) All departments: Group Insurance - Health line items show more than 50% halfway through the year since the town pays the full yearly health insurance premium contribution in the first 9 months of the calendar year.
- 7) Multiple departments: Heat is at 64.4% due to the seasonal nature of this expense.

Other Notes:

- 8) Legal Services: Other Law Firms expenses are at 94.1% due to a higher than expected case load, particularly two large cases.
- 9) Payments to Assessing: Contracted Services are made one month ahead as per our contract.
- 10) Police: Vehicle Fuel is at 69.8% of the budgeted amount due to COVID-19 related changes which resulted in the police patrol cars being deployed more.
- 11) Administration: Social Security is 130% reflecting additional hours worked by our intern to assist with stormwater issues.
- 12) Solid Waste: Vehicle Maintenance is already at 68.2% of the budget due to an unexpected number of repairs needed in the first quarter of 2020.
- 13) COVID related expenses in General Government Buildings/Police/Library Property Maintenance and in various wage accounts will be partly reimbursed by grants. Up to now, we received around \$68k in COVID related reimbursements, and a more detailed analysis will be available in the Q3 update.
- 14) All departments: Telephone – The overall expenditure is at 50%, but some allocations are not yet completed, making some departments appear lower or higher than the actual expense.
- 15) Highway: Vehicle Maintenance is already at 119% of the budget due to a significantly higher than expected amount of repairs required.

Finance Overview – 2nd Quarter 2020

Special Funds:

Special funds activity is tracking within expectations.

	Beginning Balance 12/31/2019	Income	Disbursements	Interest	Finance Balance 6/30/20
Cable TV Trust Fund	\$355,475.85	\$400.00	\$50,727.75	\$156.25	\$305,304.35
Searles Special Revenue	\$13,270.43	\$2,412.50	\$12,863.43	\$16.12	\$2,835.62
Searles Donation Fund	\$599.41	\$0.00	\$0.00	\$1.27	\$600.68
Friends of Searles	\$368.45	\$0.00	\$0.00	\$0.80	\$369.25
Expendable Health Trust	\$5,975.71	\$175,869.86	\$66.00	\$191.94	\$181,971.51
Cemetery Operation Fund	\$130,203.66	\$3,000.00	\$0.00	\$276.80	\$133,480.46
Conservation Land Trust	\$490,001.97	\$260,276.62	\$8,234.38	\$1,232.69	\$743,276.90
Road Bond Fund	\$9,389.65	\$0.00	\$0.00	\$19.81	\$9,409.46
Law Enforcement Fund	\$985.49	\$0.00	\$0.00	\$2.08	\$987.57
Recreation-Programs	\$13,547.40	\$26,050.64	\$31,849.02	\$3.04	\$7,752.06
Bridge to Beautification	\$8,889.07	\$0.00	\$0.00	\$18.77	\$8,907.84
Conservation Grant Fund	\$2,192.19	\$0.00	\$0.00	\$4.61	\$2,196.80
Police Public Safety Revolve Fd	\$91,807.92	\$151,480.00	\$112,526.07	\$44.78	\$130,806.63
Fire Public Safety Revolve Fd	\$37,553.88	\$450.00	\$12,240.44	\$29.85	\$25,793.29
Subdivision Fees	\$65,442.26	\$11,344.20	\$12,085.07	\$45.75	\$64,747.14
Rte 28 Emergency Fund	\$11,439.17	\$0.00	\$0.00	\$24.13	\$11,463.30
Rail to Trail Fund	\$101.90	\$0.00	\$0.00	\$0.22	\$102.12
Fire Cistern Special Rev Fund	\$2,009.31	\$0.00	\$0.00	\$3.83	\$2,013.14
Forest Maintenance Fund	\$51,089.11	\$0.00	\$421.38	\$107.60	\$50,775.33
NH Municipal Bond Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Police Impact Fee	\$171,754.09	\$32,750.07	\$80,276.10	\$129.05	\$124,357.11
Fire Impact Fee	\$268,924.89	\$113,861.43	\$71,203.34	\$193.60	\$311,776.58
School Impact Fees (Separate)	\$305,618.34	\$127,159.11	\$384,382.00	\$207.05	\$48,602.50
Total	\$2,036,640.15	\$905,054.43	\$776,874.98	\$2,710.04	\$2,167,529.64

Report submitted by



Daniel Popovici-Muller
Finance Director,
Town of Windham.

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
<u>11001 TOWN OFFICERS SALARIES</u>						
11001	51210	TREASURER SALARY	2,250	187	2,063	8.31%
11001	51215	DEPUTY TREASURER SALARY	500	-	500	0.00%
11001	51220	TRUSTEE/TRUST FNDS SALARY	350	-	350	0.00%
11001	51740	SOCIAL SECURITY	190	12	178	6.11%
11001	51830	MEDICARE	40	3	37	6.78%
			3,330	201	3,129	6.05%
<u>11002 ADMINISTRATION</u>						
11002	51100	REGULAR SALARIES	410,980	202,292	208,688	49.22%
11002	51350	OVERTIME SALARIES	3,370	236	3,134	6.99%
11002	51700	RETIREMENT - MUNICIPAL	45,600	21,754	23,846	47.71%
11002	51730	SUPPLEMENTAL RETIREMENT	17,200	7,413	9,787	43.10%
11002	51740	SOCIAL SECURITY (see Note 11)	370	482	-112	130.19%
11002	51800	GROUP INSURANCE - HEALTH (see Note 6)	98,910	62,621	36,289	63.31%
11002	51810	GROUP INSURANCE - LIFE & DIS	6,415	2,833	3,582	44.16%
11002	51820	GROUP INSURANCE - DENTAL	6,590	4,735	1,855	71.85%
11002	51830	MEDICARE	6,120	2,859	3,261	46.71%
11002	52100	TOWN AUDIT	21,320	-	21,320	0.00%
11002	52120	TOWN REPORTS (see Note 1)	4,700	4,666	34	99.28%
11002	52862	CONTRACTED SERVICES (see Note 1)	119,465	68,164	51,301	57.06%
11002	53100	OFFICE SUPPLIES	2,500	1,916	584	76.66%
11002	53120	COMPUTER SUPPLIES	3,500	32	3,468	0.91%
11002	53195	MILEAGE	175	-	175	0.00%
11002	53200	POSTAGE	19,960	13,167	6,793	65.97%
11002	53210	POSTAGE MACHINE	3,170	363	2,807	11.45%
11002	53500	LEGAL ADS	2,500	861	1,639	34.43%
11002	53520	REGISTRY OF DEEDS	0	-	0	N/A
11002	54160	EQUIPMENT	500	900	-400	180.00%
11002	54210	EQUIPMENT MAINTENANCE	1,140	471	669	41.28%
11002	55230	DUES AND MEETINGS (see Note 1)	19,210	16,578	2,632	86.30%
11002	55350	RECRUITMENT EXPENSES	0	218	-218	N/A
11002	55500	COMMITTEE EXPENSES	2,400	-	2,400	0.00%
11002	55600	MISCELLANEOUS EXPENSES	3,500	295	3,205	8.44%
11002	55670	STORMWATER	29,200	7,250	21,950	24.83%
11002	55675	EMPLOYEE HEALTH	590	374	216	63.39%
11002	59100	TELEPHONE	6,780	4,002	2,778	59.02%
11002	59200	ELECTRICITY	3,480	1,501	1,979	43.12%
11002	59300	HEAT (see Note 9)	1,790	971	819	54.26%
			841,435	426,953	414,482	50.74%
<u>11003 TOWN CLERK</u>						
11003	51100	REGULAR SALARIES	131,510	64,012	67,498	48.67%
11003	51250	ELECTED OFFICIAL FEES	89,560	43,395	46,165	48.45%
11003	51700	RETIREMENT - MUNICIPAL	21,060	10,252	10,808	48.68%
11003	51730	SUPPLEMENTAL RETIREMENT	8,820	4,265	4,555	48.36%
11003	51740	SOCIAL SECURITY	1,970	969	1,001	49.18%
11003	51800	GROUP INSURANCE - HEALTH (see Note 6)	66,880	52,011	14,869	77.77%
11003	51810	GROUP INSURANCE - LIFE & DIS	3,020	1,530	1,490	50.67%
11003	51820	GROUP INSURANCE - DENTAL	5,330	3,109	2,221	58.34%
11003	51830	MEDICARE	3,210	1,399	1,811	43.58%
11003	52862	CONTRACTED SERVICES	8,300	800	7,500	9.64%
11003	53100	OFFICE SUPPLIES	5,320	1,965	3,355	36.94%
11003	53120	COMPUTER SUPP / SERVICE	3,380	836	2,544	24.73%
11003	54110	OFFICE EQUIPMENT	2,190	-	2,190	0.00%
11003	55130	DOG LICENSE FEES	6,000	-	6,000	0.00%
11003	55230	DUES AND MEETINGS	2,345	55	2,290	2.35%
11003	55350	RECRUITMENT EXPENSES	0	-	0	N/A
11003	55650	PRESERVATION OF RECORDS	6,100	164	5,936	2.68%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
		<u>11004 TAX COLLECTOR</u>	364,995	184,761	180,234	50.62%
11004	51100	REGULAR SALARIES	129,610	55,692	73,918	42.97%
11004	51700	RETIREMENT - MUNICIPAL	8,290	4,065	4,225	49.03%
11004	51730	SUPPLEMENTAL RETIREMENT	6,210	2,785	3,425	44.84%
11004	51740	SOCIAL SECURITY	3,380	1,197	2,183	35.41%
11004	51800	GROUP INSURANCE - HEALTH (see Note 6)	8,420	6,551	1,869	77.80%
11004	51810	GROUP INSURANCE - LIFE & DIS	1,140	560	580	49.08%
11004	51820	GROUP INSURANCE - DENTAL	530	307	223	57.97%
11004	51830	MEDICARE	1,880	790	1,090	42.01%
11004	52250	TITLE SEARCHES	2,500	1,973	527	78.92%
11004	53100	OFFICE SUPPLIES	2,200	173	2,027	7.86%
11004	53120	COMPUTER SUPP / SERVICE	8,220	4,035	4,185	49.08%
11004	53520	REGISTRY OF DEEDS	1,000	650	350	65.03%
11004	55230	DUES AND MEETINGS	1,000	80	920	8.00%
11004	55350	RECRUITMENT EXPENSES	500	625	-125	125.00%
			174,880	79,482	95,398	45.45%
		<u>11005 ELECTIONS</u>				
11005	51100	REGULAR SALARIES	2,070	-	2,070	0.00%
11005	51200	ELECT. OFFICIALS SALARIES	13,840	4,835	9,005	34.93%
11005	51300	BALLOT CLERK FEES	11,870	2,622	9,248	22.09%
11005	51740	SOCIAL SECURITY	860	300	560	34.86%
11005	51830	MEDICARE	400	70	330	17.54%
11005	53300	VOTER CHECKLISTS	3,000	-	3,000	0.00%
11005	53320	BALLOTS	15,300	-	15,300	0.00%
11005	54160	EQUIPMENT	1,000	500	500	50.00%
11005	54210	EQUIPMENT MAINTENANCE	2,000	92	1,908	4.60%
11005	55600	MISCELLANEOUS EXPENSES	800	-	800	0.00%
			51,140	8,419	42,721	16.46%
		<u>11006 CEMETERY</u>				
11006	52210	GROUNDSKEEPING	34,200	15,500	18,700	45.32%
11006	53100	OFFICE SUPPLIES	200	-	200	0.00%
11006	53140	PROPERTY MAINTENANCE	11,000	8,636	2,364	78.51%
11006	53815	PATRIOTIC PURPOSES	1,800	635	1,165	35.29%
11006	55600	MISCELLANEOUS EXPENSES	50	400	-350	800.00%
11006	59200	ELECTRICITY	400	229	171	57.21%
			47,650	25,400	22,250	53.30%
		<u>11007 GENERAL GOVT BUILDINGS</u>				
11007	52210	GROUNDSKEEPING	180,400	99,587	80,813	55.20%
11007	52862	CONTRACTED SERVICES	145,500	62,963	82,537	43.27%
11007	53140	PROPERTY MAINTENANCE (see Note 13)	36,500	22,435	14,065	61.47%
11007	53190	CLOTHING ALLOWANCE	0	-	0	N/A
11007	53195	MILEAGE	0	-	0	N/A
11007	54100	VEHICLE EQUIPMENT	0	-	0	N/A
11007	54160	EQUIPMENT	2,000	770	1,230	38.52%
11007	54180	VEHICLE FUEL	5,580	465	5,115	8.34%
11007	54200	VEHICLE MAINTENANCE	5,000	1,204	3,796	24.08%
11007	54210	EQUIPMENT MAINTENANCE	12,190	6,381	5,809	52.35%
11007	59100	TELEPHONE	0	-	0	N/A
11007	59200	ELECTRICITY	14,170	4,190	9,980	29.57%
11007	59300	HEAT (see Note 9)	7,330	3,925	3,405	53.54%
			408,670	201,920	206,750	49.41%
		<u>11008 ASSESSING</u>				
11008	51100	REGULAR SALARIES	52,080	24,904	27,176	47.82%
11008	51700	RETIREMENT - MUNICIPAL	5,840	2,782	3,058	47.63%
11008	51730	SUPPLEMENTAL RETIREMENT	2,610	1,245	1,365	47.71%
11008	51800	GROUP INSURANCE - HEALTH (see Note 6)	28,210	21,944	6,266	77.79%
11008	51810	GROUP INSURANCE - LIFE & DIS	805	422	383	52.43%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
11008	51820	GROUP INSURANCE - DENTAL	1,780	1,036	744	58.23%
11008	51830	MEDICARE	750	277	474	36.87%
11008	52862	CONTRACTED SERVICES (see Note 9)	111,160	72,511	38,649	65.23%
11008	53100	OFFICE SUPPLIES	1,610	259	1,351	16.11%
11008	53120	COMPUTER SUPP / SERVICE	2,040	791	1,249	38.76%
11008	53180	TRAINING	1,500	-	1,500	0.00%
11008	53190	CLOTHING ALLOWANCE	400	-	400	0.00%
11008	53195	MILEAGE	300	-	300	0.00%
11008	53520	REGISTRY OF DEEDS	1,000	99	901	9.86%
11008	54160	EQUIPMENT	250	-	250	0.00%
11008	55230	DUES AND MEETINGS (see Note 1)	660	860	-200	130.30%
11008	59100	TELEPHONE	0	-	0	N/A
			210,995	127,130	83,865	60.25%
		<u>INFORMATION TECHNOLOGY</u>				
11009	51100	REGULAR SALARIES	103,190	48,778	54,412	47.27%
11009	51700	RETIREMENT - MUNICIPAL	11,530	5,449	6,081	47.26%
11009	51730	SUPPLEMENTAL RETIREMENT	5,160	2,639	2,521	51.14%
11009	51800	GROUP INSURANCE - HEALTH (see Note 6)	8,000	4,002	3,998	50.03%
11009	51810	GROUP INSURANCE - LIFE & DIS	1,610	771	839	47.91%
11009	51820	GROUP INSURANCE - DENTAL	1,780	1,036	744	58.23%
11009	51830	MEDICARE	1,500	748	752	49.84%
11009	53125	SERVICE AGREEMENTS / TRAINING (see Note 2)	102,130	80,275	21,855	78.60%
11009	54125	EQUIPMENT AND SOFTWARE (see Note 2)	20,280	18,758	1,522	92.50%
11009	54210	EQUIPMENT MAINTENANCE	3,900	1,480	2,420	37.95%
11009	55510	GIS EXPENSES	5,900	4,150	1,750	70.34%
11009	55600	MISCELLANEOUS EXPENSES	0	-	0	N/A
11009	59100	TELEPHONE (see Note 14)	580	1,787	-1,207	308.17%
			265,560	169,874	95,686	63.97%
		<u>11010 TOWN MUSEUM</u>				
11010	54160	EQUIPMENT	5,650	75	5,575	1.33%
			5,650	75	5,575	1.33%
		<u>11011 SEARLES BUILDING</u>				
11011	51100	REGULAR SALARIES	0	4,200	-4,200	N/A
11011	51740	SOCIAL SECURITY	0	260	-260	N/A
11011	51830	MEDICARE	0	61	-61	N/A
11011	53140	PROPERTY MAINTENANCE	1,000	-	1,000	0.00%
11011	59100	TELEPHONE	380	532	-152	139.92%
11011	59200	ELECTRICITY	3,640	1,720	1,920	47.24%
11011	59300	HEAT (see Note 9)	5,070	2,829	2,241	55.81%
			10,090	9,602	488	95.16%
		<u>11012 LEGAL SERVICES</u>				
11012	52400	OTHER LAW FIRMS (see Note 8)	43,400	40,829	2,571	94.08%
11012	52420	CONT. LEGAL B.M.C.	0	520	-520	N/A
11012	52440	UNION LEGAL EXPENSES	3,000	179	2,821	5.97%
11012	52450	ZBA LEGAL EXPENSES	5,000	2,046	2,954	40.92%
11012	55600	MISCELLANEOUS EXPENSES	500	695	-195	139.00%
			51,900	44,269	7,631	85.30%
		<u>11313 CONTRACTED FIRE SERVICE</u>				
11313	51125	REGULAR CONTRACTED	3	-	3	0.00%
11313	51710	RETIREMENT - FIRE	0	-	0	N/A
11313	51830	MEDICARE	0	-	0	N/A
			3	-	3	0.00%
		<u>11314 CONTRACTED POLICE SERVI</u>				
11314	51125	REGULAR CONTRACTED	2	-	2	0.00%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
11314	51720	RETIREMENT - POLICE		0		0 N/A
11314	51830	MEDICARE		0		0 N/A
				2		2 0.00%
<u>11315 POLICE</u>						
11315	51100	REGULAR SALARIES	1,755,930	766,817	989,113	43.67%
11315	51185	COVID-19 STIPEND	0	44,670	-44,670	N/A
11315	51350	OVERTIME SALARIES	169,550	82,726	86,824	48.79%
11315	51400	HOLIDAY SALARIES	70,440	26,854	43,586	38.12%
11315	51700	RETIREMENT - MUNICIPAL	20,000	9,842	10,158	49.21%
11315	51720	RETIREMENT - POLICE	525,410	223,299	302,111	42.50%
11315	51730	SUPPLEMENTAL RETIREMENT	9,060	3,315	5,745	36.59%
11315	51740	SOCIAL SECURITY	1,000	721	279	72.10%
11315	51800	GROUP INSURANCE - HEALTH (see Note 6)	401,470	264,467	137,003	65.87%
11315	51810	GROUP INSURANCE - LIFE & DIS	26,730	13,116	13,614	49.07%
11315	51820	GROUP INSURANCE - DENTAL	27,530	15,030	12,500	54.60%
11315	51830	MEDICARE	30,620	13,203	17,417	43.12%
11315	53100	OFFICE SUPPLIES	2,500	334	2,166	13.35%
11315	53120	COMPUTER SUPP / SERVICE	3,720	2,889	831	77.66%
11315	53140	PROPERTY MAINTENANCE (see Note 13)	5,520	4,094	1,426	74.17%
11315	53170	INVESTIGATIONS	16,300	1,730	14,570	10.61%
11315	53180	TRAINING	63,160	8,933	54,227	14.14%
11315	53185	FIREARMS TRAINING AMMO.	45,340	14,470	30,870	31.91%
11315	53190	CLOTHING ALLOWANCE	22,030	10,966	11,064	49.78%
11315	54100	VEHICLE EQUIPMENT	139,170	765	138,405	0.55%
11315	54160	EQUIPMENT	24,540	14,128	10,412	57.57%
11315	54180	VEHICLE FUEL (see Note 10)	32,980	23,017	9,963	69.79%
11315	54200	VEHICLE MAINTENANCE	23,740	4,202	19,538	17.70%
11315	54210	EQUIPMENT MAINTENANCE	13,710	4,009	9,701	29.24%
11315	54230	RADIO/COMMUNICATION MAINT	21,740	7,329	14,411	33.71%
11315	55330	SAFETY DIVISION	2,000	972	1,028	48.60%
11315	55350	RECRUITMENT EXPENSES	2,960	601	2,359	20.30%
11315	55600	MISCELLANEOUS EXPENSES	3,130	216	2,914	6.91%
11315	55675	EMPLOYEE HEALTH	350	-	350	0.00%
11315	59100	TELEPHONE	7,400	2,056	5,344	27.78%
11315	59200	ELECTRICITY	15,660	7,213	8,447	46.06%
11315	59300	HEAT (see Note 9)	5,640	4,273	1,367	75.76%
			3,489,330	1,576,257	1,913,073	45.17%
<u>11316 DISPATCHING</u>						
11316	51100	REGULAR SALARIES	221,090	105,007	116,083	47.49%
11316	51350	OVERTIME SALARIES	24,870	8,608	16,262	34.61%
11316	51400	HOLIDAY SALARIES	19,210	5,470	13,740	28.47%
11316	51500	EXTRA SHIFT SALARIES	24,930	11,735	13,195	47.07%
11316	51700	RETIREMENT - MUNICIPAL	29,800	13,257	16,543	44.49%
11316	51730	SUPPLEMENTAL RETIREMENT	13,420	6,369	7,051	47.46%
11316	51740	SOCIAL SECURITY	1,600	799	801	49.94%
11316	51800	GROUP INSURANCE - HEALTH (see Note 6)	57,800	40,514	17,286	70.09%
11316	51810	GROUP INSURANCE - LIFE & DIS	3,365	1,709	1,656	50.79%
11316	51820	GROUP INSURANCE - DENTAL	3,080	1,489	1,591	48.34%
11316	51830	MEDICARE	4,490	1,892	2,598	42.13%
11316	52862	CONTRACTED SERVICES (see Note 3)	108,230	53,315	54,915	49.26%
11316	53180	TRAINING	6,930	780	6,150	11.25%
11316	53190	CLOTHING ALLOWANCE	2,100	1,000	1,100	47.62%
11316	54160	EQUIPMENT	2,220	1,619	601	72.93%
11316	59100	TELEPHONE	840	875	-35	104.16%
			523,975	254,436	269,539	48.56%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
<u>11317 FIRE</u>						
11317	51100	REGULAR SALARIES	1,967,810	901,387	1,066,423	45.81%
11317	51185	COVID-19 STIPEND	0	61,940	-61,940	N/A
11317	51350	OVERTIME SALARIES	325,790	124,287	201,503	38.15%
11317	51400	HOLIDAY SALARIES	82,660	26,930	55,730	32.58%
11317	51550	CALL MAN SALARIES	5,000	993	4,007	19.86%
11317	51700	RETIREMENT - MUNICIPAL	5,500	2,579	2,921	46.90%
11317	51710	RETIREMENT - FIRE	704,350	307,632	396,718	43.68%
11317	51730	SUPPLEMENTAL RETIREMENT	2,450	593	1,857	24.22%
11317	51740	SOCIAL SECURITY	310	855	-545	275.83%
11317	51800	GROUP INSURANCE - HEALTH (see Note 6)	413,780	280,036	133,744	67.68%
11317	51810	GROUP INSURANCE - LIFE & DIS	28,870	14,225	14,645	49.27%
11317	51820	GROUP INSURANCE - DENTAL	35,850	20,962	14,888	58.47%
11317	51830	MEDICARE	37,110	15,777	21,333	42.51%
11317	51890	ACCIDENT - CALL MEN INSURANCE	960	1,522	-562	158.54%
11317	53140	PROPERTY MAINTENANCE	5,000	1,930	3,070	38.60%
11317	53180	TRAINING	48,860	6,867	41,993	14.05%
11317	53190	CLOTHING ALLOWANCE	18,200	8,585	9,615	47.17%
11317	53700	PREVENTION/INVESTIGATION	5,000	-	5,000	0.00%
11317	53900	AMBULANCE OPERATION	29,670	10,438	19,232	35.18%
11317	54100	VEHICLE EQUIPMENT	12,900	-	12,900	0.00%
11317	54110	OFFICE EQUIPMENT	2,500	2,041	459	81.63%
11317	54120	FIRE EQUIPMENT	30,670	19,739	10,931	64.36%
11317	54130	EQUIPMENT - PAGERS/RADIOS	7,200	2,015	5,185	27.98%
11317	54140	VEHICLE FUEL	680	322	358	47.38%
11317	54180	VEHICLE FUEL	25,620	7,439	18,181	29.04%
11317	54200	VEHICLE MAINTENANCE	46,660	27,035	19,625	57.94%
11317	54210	EQUIPMENT MAINTENANCE (see Note 1)	7,000	5,708	1,292	81.54%
11317	54220	HYDRANT/WATER SUP. MAINT.	2,500	-	2,500	0.00%
11317	54230	RADIO/COMMUNICATION MAINT	18,360	6,635	11,725	36.14%
11317	55230	DUES AND MEETINGS	1,520	175	1,345	11.50%
11317	55350	RECRUITMENT EXPENSES	0	1,286	-1,286	N/A
11317	55600	MISCELLANEOUS EXPENSES	500	-	500	0.00%
11317	55675	EMPLOYEE HEALTH	3,630	663	2,967	18.26%
11317	58313	HAZARDOUS MATERIALS ORD.	9,860	-	9,860	0.00%
11317	59100	TELEPHONE	4,830	2,183	2,647	45.19%
11317	59200	ELECTRICITY	19,360	10,402	8,958	53.73%
11317	59300	HEAT (see Note 9)	13,070	9,245	3,825	70.74%
			3,924,030	1,882,427	2,041,603	47.97%
<u>11318 EMERGENCY MANAGEMENT</u>						
11318	51740	SOCIAL SECURITY	60	13	47	21.92%
11318	51830	MEDICARE	10	3	7	30.80%
11318	53405	EMERGENCY OPERATIONS CENTER EX	8,530	160	8,370	1.88%
11318	53406	FIELD EXPENSES	750	-	750	0.00%
11318	53407	SHELTER EXPENSES	500	-	500	0.00%
11318	53408	ADMINISTRATIVE EXPENSES	2,620	276	2,344	10.52%
			12,470	452	12,018	3.62%
<u>11319 COMMUNITY DEVELOPMENT</u>						
11319	51100	REGULAR SALARIES	402,320	191,727	210,593	47.66%
11319	51350	OVERTIME SALARIES	1,170	344	826	29.40%
11319	51700	RETIREMENT - MUNICIPAL	35,050	17,003	18,047	48.51%
11319	51730	SUPPLEMENTAL RETIREMENT	15,610	9,145	6,465	58.58%
11319	51740	SOCIAL SECURITY	5,450	2,471	2,979	45.34%
11319	51800	GROUP INSURANCE - HEALTH (see Note 6)	52,660	37,074	15,586	70.40%
11319	51810	GROUP INSURANCE - LIFE & DIS	4,980	2,338	2,642	46.94%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
11319	51820	GROUP INSURANCE - DENTAL	5,580	3,255	2,325	58.33%
11319	51830	MEDICARE	5,850	2,795	3,055	47.78%
11319	52300	REGIONAL PLANNING	10,250	-	10,250	0.00%
11319	52862	CONTRACTED SERVICES	0	-	0	N/A
11319	53100	OFFICE SUPPLIES	2,500	1,156	1,344	46.25%
11319	53140	PROPERTY MAINTENANCE	500	146	354	29.29%
11319	53180	TRAINING	5,000	1,030	3,970	20.60%
11319	53190	CLOTHING ALLOWANCE	600	362	238	60.34%
11319	53500	LEGAL ADS	4,000	856	3,144	21.40%
11319	54100	VEHICLE EQUIPMENT	0	-	0	N/A
11319	54110	OFFICE EQUIPMENT	2,500	-	2,500	0.00%
11319	54180	VEHICLE FUEL	1,110	746	364	67.21%
11319	55350	RECRUITMENT EXPENSES	0	-	0	N/A
11319	55500	COMMITTEE EXPENSES	4,500	1,491	3,009	33.12%
11319	55600	MISCELLANEOUS EXPENSES	0	874	-874	N/A
11319	55675	EMPLOYEE HEALTH	100	-	100	0.00%
11319	59100	TELEPHONE	3,020	849	2,171	28.13%
11319	59200	ELECTRICITY	4,870	2,098	2,772	43.09%
11319	59300	HEAT (see Note 9)	2,870	1,359	1,511	47.34%
			570,490	277,118	293,372	48.58%
						N/A
		<u>11620 ROAD MAINTENANCE</u>				
11620	51100	REGULAR SALARIES (see Note 15)	146,380	56,805	89,575	38.81%
11620	51350	OVERTIME SALARIES (see Note 7)	9,310	11,432	-2,122	122.79%
11620	51700	RETIREMENT - MUNICIPAL	17,620	7,334	10,286	41.62%
11620	51730	SUPPLEMENTAL RETIREMENT	7,880	3,331	4,549	42.27%
11620	51740	SOCIAL SECURITY	500	160	340	31.98%
11620	51800	GROUP INSURANCE - HEALTH (see Note 6)	52,250	49,598	2,652	94.92%
11620	51810	GROUP INSURANCE - LIFE & DIS	2,430	700	1,730	28.79%
11620	51820	GROUP INSURANCE - DENTAL	3,040	1,773	1,267	58.31%
11620	51830	MEDICARE	2,260	841	1,419	37.23%
11620	52860	CONTRACTED SERVICES (SUM)	696,665	76,822	619,843	11.03%
11620	52861	CONTRACTED SERVICES (WIN) (see Note 7)	213,500	60,583	152,917	28.38%
11620	52865	MATERIALS	98,530	19,604	78,926	19.90%
11620	53140	PROPERTY MAINTENANCE	3,500	2,401	1,099	68.59%
11620	53190	CLOTHING ALLOWANCE	1,200	215	985	17.92%
11620	54100	VEHICLE EQUIPMENT	13,775	7,101	6,674	51.55%
11620	54160	EQUIPMENT (see Note 1)	14,900	13,917	983	93.40%
11620	54180	VEHICLE FUEL	16,210	5,322	10,888	32.83%
11620	54200	VEHICLE MAINTENANCE (see Note 15)	15,000	17,855	-2,855	119.03%
11620	55230	DUES AND MEETINGS	100	-	100	0.00%
11620	55350	RECRUITMENT EXPENSES (see Note 1)	0	1,667	-1,667	N/A
11620	55500	COMMITTEE EXPENSES	0	-	0	N/A
11620	55520	SITE IMPROVEMENTS	0	-	0	N/A
11620	55600	MISCELLANEOUS EXPENSES	0	-	0	N/A
11620	59100	TELEPHONE	2,830	1,141	1,689	40.32%
11620	59200	ELECTRICITY	2,040	1,712	328	83.91%
11620	59300	HEAT (see Note 9)	3,570	881	2,689	24.69%
			1,323,490	341,195	982,295	25.78%
						N/A
		<u>11621 STREET LIGHTS</u>				
11621	52800	OPER. EXP. GRANITE ST.	4,260	2,253	2,007	52.89%
11621	52810	OPER. EXP. PUBLIC SERV.	13,570	7,071	6,499	52.11%
11621	52820	INSTALLATIONS	0	-	0	N/A
			17,830	9,325	8,505	52.30%
		<u>11830 SOLID WASTE DISPOSAL</u>				
11830	51100	REGULAR SALARIES	305,670	139,465	166,205	45.63%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
11830	51350	OVERTIME SALARIES	4,190	3,184	1,006	75.98%
11830	51400	HOLIDAY SALARIES	5,510	1,007	4,503	18.28%
11830	51700	RETIREMENT - MUNICIPAL	30,310	12,082	18,228	39.86%
11830	51730	SUPPLEMENTAL RETIREMENT	14,870	6,942	7,928	46.68%
11830	51740	SOCIAL SECURITY	3,530	797	2,733	22.58%
11830	51800	GROUP INSURANCE - HEALTH (see Note 6)	67,560	50,257	17,303	74.39%
11830	51810	GROUP INSURANCE - LIFE & DIS	3,900	2,147	1,753	55.05%
11830	51820	GROUP INSURANCE - DENTAL	4,820	3,108	1,712	64.48%
11830	51830	MEDICARE	4,700	2,141	2,559	45.55%
11830	52350	EMPLOYEE HEALTH VOL. EXP.	350	-	350	0.00%
11830	52860	CONTRACTED SERVICES (SUM)	109,380	46,239	63,141	42.27%
11830	52870	SITE MONITORING	4,800	-	4,800	0.00%
11830	52880	TIRE REMOVAL	3,300	1,275	2,025	38.64%
11830	52890	SCRAP METAL	630	-	630	0.00%
11830	52920	WASTE REMOVAL	436,090	180,591	255,499	41.41%
11830	52925	DEMOLITION REMOVAL	107,770	42,876	64,894	39.78%
11830	52950	OIL	0	75	-75	N/A
11830	53105	EXPENDABLE SUPPLIES	2,000	1,202	798	60.09%
11830	53140	PROPERTY MAINTENANCE	1,400	305	1,095	21.78%
11830	53180	TRAINING	1,100	-	1,100	0.00%
11830	53190	CLOTHING ALLOWANCE	2,400	1,000	1,400	41.67%
11830	53195	MILEAGE	100	-	100	0.00%
11830	54100	VEHICLE EQUIPMENT	45,940	21,734	24,206	47.31%
11830	54160	EQUIPMENT	25,940	-	25,940	0.00%
11830	54180	VEHICLE FUEL	16,620	7,077	9,543	42.58%
11830	54200	VEHICLE MAINTENANCE (see Note 12)	21,100	14,397	6,703	68.23%
11830	54210	EQUIPMENT MAINTENANCE	3,000	1,655	1,345	55.16%
11830	55230	DUES AND MEETINGS	11,530	325	11,205	2.82%
11830	55350	RECRUITMENT EXPENSES	0	140	-140	N/A
11830	55520	SITE IMPROVEMENTS	1,000	-	1,000	0.00%
11830	55600	MISCELLANEOUS EXPENSES	0	59	-59	N/A
11830	59100	TELEPHONE	2,140	901	1,239	42.10%
11830	59200	ELECTRICITY	7,660	4,065	3,595	53.07%
11830	59300	HEAT (see Note 9)	2,070	2,793	-723	134.91%
			1,251,380	547,837	703,543	43.78%
<u>11940 HEALTH AND HUMAN SERVIC</u>						
11940	51100	REGULAR SALARIES	15,530	3,351	12,179	21.58%
11940	51740	SOCIAL SECURITY	960	208	752	21.64%
11940	51830	MEDICARE	230	49	181	21.14%
11940	52520	CENTER FOR LIFE MANAGE. (see Note 3)	4,400	8,000	-3,600	181.82%
11940	52540	COMMUNITY CAREGIVERS (see Note 3)	3,500	3,500	0	100.00%
11940	52545	AIDS RESPONSE/SEACOAST (see Note 3)	525	525	0	100.00%
11940	52546	A SAFE PLACE (see Note 3)	2,000	2,000	0	100.00%
11940	52547	RAPE AND ASSAULT SERVICES (see Note 3)	1,000	1,000	0	100.00%
11940	52549	COMMUNITY HEALTH SERVICES (see Note 3)	2,500	2,500	0	100.00%
11940	52550	BIG BROTHERS / BIG SISTERS (see Note 3)	500	500	0	100.00%
11940	52551	CHILD AND FAMILY SERVICES (see Note 3)	1,000	2,000	-1,000	200.00%
11940	52554	TOWN VAN OPERATION	1,000	-	1,000	0.00%
11940	52555	SUZDAL SISTER CITY (see Note 3)	500	-	500	0.00%
11940	52560	MEALS ON WHEELS (see Note 3)	3,815	3,815	0	100.00%
11940	52565	WINDHAM'S HELPING HANDS (see Note 3)	8,500	8,500	0	100.00%
11940	52930	WATER TESTING	2,500	216	2,284	8.64%
11940	55230	DUES AND MEETINGS	150	-	150	0.00%
11940	55600	MISCELLANEOUS EXPENSES	1,865	2,250	-385	120.64%
			50,475	38,414	12,061	76.10%
<u>12350 GENERAL ASSISTANCE</u>						

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
12350	52530	COMMUNITY ACTION PROGRAM (see Note 3)	6,540	6,540	0	100.00%
12350	52535	FAMILY PROMISE PROGRAM (see Note 3)	2,500	5,000	-2,500	200.00%
12350	52556	ISAIAH 58 PROGRAM (see Note 3)	2,500	3,500	-1,000	140.00%
12350	53600	WELFARE ASSISTANCE	32,500	15,644	16,856	48.14%
12350	53620	HARDSHIP ABATEMENTS	1,000	-	1,000	0.00%
12350	55600	MISCELLANEOUS EXPENSES	500	-	500	0.00%
			45,540	30,684	14,856	67.38%
		<u>12660 LIBRARY</u>				
12660	51100	REGULAR SALARIES	794,660	356,279	438,381	44.83%
12660	51700	RETIREMENT - MUNICIPAL	65,190	30,684	34,506	47.07%
12660	51730	SUPPLEMENTAL RETIREMENT	23,760	11,996	11,764	50.49%
12660	51740	SOCIAL SECURITY	12,770	5,003	7,767	39.18%
12660	51800	GROUP INSURANCE - HEALTH (see Note 6)	148,020	117,075	30,945	79.09%
12660	51810	GROUP INSURANCE - LIFE & DIS	9,275	4,374	4,901	47.16%
12660	51820	GROUP INSURANCE - DENTAL	9,460	5,520	3,940	58.35%
12660	51830	MEDICARE	11,520	4,951	6,569	42.98%
12660	53100	OFFICE SUPPLIES	4,200	2,669	1,531	63.55%
12660	53120	COMPUTER SUPPLIES	5,500	3,711	1,789	67.48%
12660	53140	PROPERTY MAINTENANCE (see Note 13)	19,350	8,672	10,678	44.81%
12660	53195	MILEAGE	1,500	262	1,238	17.49%
12660	54110	OFFICE EQUIPMENT	2,000	-	2,000	0.00%
12660	54210	EQUIPMENT MAINTENANCE	4,800	2,643	2,157	55.06%
12660	54310	BOOKS AND MAGAZINES	58,000	20,000	38,000	34.48%
12660	54320	OTHER LIBRARY MATERIALS	30,000	10,184	19,816	33.95%
12660	54330	LIBRARY COMPUTER SERVICES	18,000	9,184	8,816	51.02%
12660	54340	ELECTRONIC CATELOGING	36,500	735	35,765	2.01%
12660	54345	CONSERVATION AND PRESERVATION	1,000	-	1,000	0.00%
12660	54350	PROGRAMS AND FILMS	10,000	5,500	4,500	55.00%
12660	55100	PETTY CASH DISBURSEMENTS	1,000	300	700	30.00%
12660	55230	DUES AND MEETINGS	2,000	-	2,000	0.00%
12660	55240	PROFESSIONAL DEVELOPMENT	1,500	20	1,480	1.33%
12660	55350	RECRUITMENT EXPENSES	0	55	-55	N/A
12660	59100	TELEPHONE	3,250	1,634	1,616	50.29%
12660	59200	ELECTRICITY	17,410	6,259	11,151	35.95%
12660	59300	HEAT (see Note 9)	6,030	4,606	1,424	76.39%
			1,296,695	612,316	684,379	47.22%
		<u>12661 RECREATION</u>				
12661	51100	REGULAR SALARIES	110,530	40,506	70,024	36.65%
12661	51350	OVERTIME SALARIES	1,000	-	1,000	0.00%
12661	51700	RETIREMENT - MUNICIPAL	7,860	3,872	3,988	49.27%
12661	51730	SUPPLEMENTAL RETIREMENT	3,580	1,733	1,847	48.42%
12661	51740	SOCIAL SECURITY	2,470	362	2,108	14.66%
12661	51800	GROUP INSURANCE - HEALTH (see Note 6)	15,670	8,127	7,543	51.87%
12661	51810	GROUP INSURANCE - LIFE & DIS	1,150	577	573	50.17%
12661	51820	GROUP INSURANCE - DENTAL	1,780	1,036	744	58.23%
12661	51830	MEDICARE	1,600	563	1,037	35.16%
12661	52960	CHEMICAL TOILETS	5,840	1,960	3,880	33.56%
12661	53100	OFFICE SUPPLIES	500	-	500	0.00%
12661	53195	MILEAGE	700	43	657	6.08%
12661	53800	RECREATION SPORTSFIELDS	77,130	38,521	38,609	49.94%
12661	53810	RECREATIONAL ACTIVITIES	18,480	4,972	13,508	26.91%
12661	53830	SENIOR REC. ACTIVITIES	12,000	-	12,000	0.00%
12661	54210	EQUIPMENT MAINTENANCE	6,200	4,744	1,456	76.52%
12661	55350	RECRUITMENT EXPENSES	480	36	444	7.55%
12661	55500	COMMITTEE EXPENSES	200	-	200	0.00%
12661	55675	EMPLOYEE HEALTH	100	-	100	0.00%

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
12661	59100	TELEPHONE	3,180	1,299	1,881	40.86%
12661	59200	ELECTRICITY	7,580	2,181	5,399	28.78%
			278,030	110,534	167,496	39.76%
<u>12662 HISTORIC COMMISSION</u>						
12662	52862	CONTRACTED SERVICES	3,960	25	3,935	0.63%
12662	55600	MISCELLANEOUS EXPENSES	4,700	237	4,463	5.04%
			8,660	262	8,398	3.03%
<u>12663 CONSERVATION COMMISSION</u>						
12663	51100	REGULAR SALARIES	4,980	720	4,260	14.46%
12663	51740	SOCIAL SECURITY	310	45	265	14.40%
12663	51830	MEDICARE	70	10	60	14.91%
12663	55230	DUES AND MEETINGS	650	-	650	0.00%
12663	55600	MISCELLANEOUS EXPENSES	900	-	900	0.00%
			6,910	775	6,135	11.22%
<u>12664 SENIOR CENTER</u>						
12664	53140	PROPERTY MAINTENANCE	500	-	500	0.00%
12664	59100	TELEPHONE	440	191	249	43.31%
12664	59200	ELECTRICITY	2,020	935	1,085	46.27%
12664	59300	HEAT (see Note 9)	2,210	1,075	1,135	48.63%
			5,170	2,200	2,970	42.55%
<u>12665 CABLE TELEVISION</u>						
12665	51100	REGULAR SALARIES	64,110	32,453	31,657	50.62%
12665	51350	OVERTIME SALARIES	4,540	881	3,659	19.40%
12665	51700	RETIREMENT - MUNICIPAL	7,670	3,614	4,056	47.12%
12665	51730	SUPPLEMENTAL RETIREMENT	3,430	-	3,430	0.00%
12665	51740	SOCIAL SECURITY	0	60	-60	N/A
12665	51800	GROUP INSURANCE - HEALTH (see Note 6)	20,900	16,255	4,645	77.77%
12665	51810	GROUP INSURANCE - LIFE & DIS	1,050	522	528	49.76%
12665	51820	GROUP INSURANCE - DENTAL	1,010	591	419	58.50%
12665	51830	MEDICARE	1,000	434	566	43.38%
12665	52863	CONTRACTED SUPPORT	300	-	300	0.00%
12665	53100	OFFICE SUPPLIES	450	-	450	0.00%
12665	53125	SERVICE AGREEMENTS / TRAINING (see Note 4)	6,230	12,460	-6,230	200.00%
12665	53140	PROPERTY MAINTENANCE	500	-	500	0.00%
12665	54160	EQUIPMENT	9,000	5,032	3,968	55.91%
12665	55230	DUES AND MEETINGS	1,030	-	1,030	0.00%
12665	55350	RECRUITMENT EXPENSES	0	-	0	N/A
12665	55600	MISCELLANEOUS EXPENSES	1,000	-	1,000	0.00%
12665	59100	TELEPHONE	2,210	1,460	750	66.06%
			124,430	73,763	50,667	59.28%
<u>12970 DEBT SERVICE</u>						
12970	57100	LONG TERM NOTES P + I	295,168	83,668	211,500	28.35%
12970	57150	LONG TERM NOTES INTEREST	133,921	12,918	121,003	9.65%
12970	57200	TAX ANTICIP. NOTES - INT.	500	-	500	0.00%
			429,589	96,586	333,003	22.48%
<u>13071 CAPITAL OUTLAY</u>						
13071	47353	CASTLE HILL ROAD BRIDGE	330,756	18,327	312,429	5.54%
13071	58120	ROAD IMPROVEMENTS	300,000	-	300,000	0.00%
13071	58320	AMBULANCE	93,770	-	93,770	0.00%
13071	58344	TOWN FOREST IMPROVEMENT	9,000	-	9,000	0.00%
13071	58346	PROPERTY TRUST	75,000	16,280	58,720	21.71%
13071	58351	EARNTIME TRUST	0	-	0	N/A

ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAIL. BUDGET	% used Budget
13071	58361	FACILITIES IMPROVEMENT TRUST	0	-	0	N/A
13372	60110	RAIL TRAIL RESERVE FUND	0	-	0	N/A
13071	58421	CASTLE HILL CONSTRUCTION	0	-	0	N/A
13071	58443	HVAC FOR FIRE	0	-	0	N/A
13071	58446	TOWN PHONE SYSTEM REPLACEMENT	0	-	0	N/A
13071	58447	LIBRARY CARPET FLOORS REPAINTING	0	-	0	N/A
13071	58448	DISPATCH COMMAND CENTER	0	-	0	N/A
13071	58449	275th ANNIVERSARY CELEBRATION	0	-	0	N/A
13071	58450	MARSTON FINN DAM	214,150	176,713	37,438	82.52%
13071	58451	FIRE TRUCK QUINT 2017	0	-	0	N/A
13071	58452	FIRE DEPT RADIOS	0	-	0	N/A
13071	58453	TOWN BEAUTIFICATION	50,000	-	50,000	0.00%
13071	58454	LIBRARY ROOF	0	-	0	N/A
13071	58455	WATER STUDY	0	-	0	N/A
13071	58456	GREENWAY TRAIL RoW CONVEYANCE	0	-	0	N/A
13071	58457	FACILITIES IMPROVEMENT FUND USE	0	-	0	N/A
13071	58469	RAIL TRAIL IMPROVEMENTS	180,000	-	180,000	0.00%
13071	58470	POLICE DEPARTMENT ROOF	65,000	-	65,000	0.00%
			1,317,676	211,319	1,106,357	16.04%
<u>13566 SPECIAL ACCOUNTS</u>						
13566	58461	AFG GRANT COMPRESSOR 2019	50,000	49,900	100	99.80%
13566	58464	SEARLES IMPROVEMENT BOND	300,000	2,400	297,600	0.80%
13566	58468	AFG GRANT RESCUE TOOL	50,000	-	50,000	0.00%
			400,000	52,300	347,700	13.08%
<u>13668 RETIREMENT</u>						
13668	50200	GROUP 1 SERVICE CHARGE	0	138	-138	N/A
13668	50500	GROUP 1 SERVICE CHARGE	4,000	-	4,000	0.00%
			4,000	138	4,000	3.44%
<u>13669 INSURANCE</u>						
13669	52340	WORKERS COMPENSATION	228,475	91,387	137,088	40.00%
13669	52347	GROUP INSURANCE - HEALTH	0	725	-725	N/A
13669	52348	GROUP INSURANCE - L+D	0	723	-723	N/A
13669	52351	UNEMPLOYMENT COMPENSATION	1,400	-	1,400	0.00%
13669	52355	MISCELLANEOUS	2,000	42,529	-40,529	2126.43%
13669	52356	N.H. LIABILITY TRUST	108,770	-	108,770	0.00%
			340,645	135,364	205,281	39.74%
<u>13670 ABATEMENTS</u>						
13670	55600	MISCELLANEOUS EXPENSES	0	4,409	0	N/A
			0	4,409	0	N/A
<u>13671 DONATIONS/GIFTS</u>						
13671	55600	MISCELLANEOUS EXPENSES	0	5,103	0	N/A
			0	5,103	0	N/A
<u>13674 GRANTS - OTHER</u>						
13674	58386	RAIL TRAIL GRANT	0	-	0	N/A
13674	58387	GREENWAY TRAIL GRANT	0	-	0	N/A
13674	58388	STATE OF NH GRANT	0	-	0	N/A
13674	58389	HWY TRUCK GRANT 5 (See Note 1)	180,000	170,130	9,870	94.52%
			180,000	170,130	9,870	94.52%
<u>13675 REFUNDS/REIMBURSEMENTS</u>						
13675	55600	MISCELLANEOUS EXPENSES	0	463	-463	N/A
			0	463	-463	N/A
GRAND TOTAL	(including carryovers)		18,037,115	7,711,893	10,334,803	42.76%