



**Windham Museum Trustees
Meeting Wednesday, July 26, 2023
Armstrong Memorial Building, 7:00PM**

Present: Bob Coole (Alternate - seated as Regular), Diane Farmer (Regular), Linda Janulis (Alternate), Jean Manthorne (Regular), Carol Pynn (Regular), Derek Saffie (Regular)

Mr. Coole motioned to accept the minutes of the July 12th meeting; second by Ms. Farmer, 4 - 0 (Ms. Pynn abstained as she had not attended the meeting).

Ms. Manthorne shared an update on the high school volunteer program and the technology issues encountered at this month's workshop.

Mr. Saffie has been working on importing the Campbell Farm collection into CatalogIt. After discussion it was decided that the student volunteers will be tasked with importing the artifact photographs after the artifacts are imported.

Mr. Saffie will follow-up on the need for the museum to have access to stronger WiFi.

Ms. Janulis gave an overview of the games and activities she has organized for the August 6th open house. She presented a list of additional items she would like to purchase. Mr. Coole motioned to authorize Ms. Janulis to spend up to \$500 on additional purchases for the open house; second by Ms. Farmer, 5 - 0.

There was discussion of how to organize the activities for the open house.

There was discussion of where to post flyers advertising the open house.

Mr. Coole motioned to adjourn at 8:04PM; second by Ms. Pynn, 5 - 0.