



**ZONING BOARD OF ADJUSTMENT**  
**Approved Minutes**  
**April 28, 2020 at 7:30 pm**  
**Community Development Department**

**Physical Location:** 3 North Lowell Road (Community Development Department)  
**Live Broadcast:** WCTV Channel 20 – Local Cable TV  
**Live Stream:** <http://www.wctv21.com/>

**Attendance: (by roll call via Zoom)**

**Chairman Mike Scholz- present**  
**Pam Skinner, Secretary- present**  
**Bruce Breton- present**  
**Neelima Gogumalla- present**  
**Nick Shea- present**  
**Kevin Hughes, alternate- present**

**Staff:**

**Rex Norman, Community Development Director**  
**Brian Arsenault, ZBA Administrator/ Code Enforcement**  
**Anitra Brodeur- minute taker**

**Public Meeting**

**Election of Officers**

**A motion was made by Mr. Breton to nominate Mike Scholz as Chairman of the Zoning Board of Adjustment. Seconded by Ms. Gogumalla. Roll call vote: Mr. Scholz, Ms. Skinner, Mr. Breton, Ms. Gogumalla, and Mr. Shea- yes. Vote 5-0. Motion passes.**

**A motion was made by Mr. Breton to nominate Ms. Skinner as Secretary of the Zoning Board of Adjustment. Seconded by Mr. Shea. Roll call vote: Chairman Scholz, Ms. Skinner, Mr. Breton, Ms. Gogumalla, and Mr. Shea- yes. Vote 5-0. Motion passes.**

**A motion was made by Ms. Gogumalla to nominate Mr. Breton as the Vice Chair of the Zoning Board of Adjustment. Seconded by Ms. Skinner. Chairman Scholz, Ms. Skinner, Mr. Breton, Ms. Gogumalla, and Mr. Shea- yes. Vote 5-0. Motion passes.**

**Meeting Minutes-Review and Approve:** Nov. 26<sup>th</sup> 2019 and Feb. 11<sup>th</sup> and 25<sup>th</sup> 2020.

**A motion was made by Mr. Shea to approve the November 26<sup>th</sup>, 2019 draft minutes as amended. Seconded by Ms. Skinner. Roll call: Chairman Scholz, Ms. Skinner, Mr. Shea, Mr. Breton- all yes. Ms. Gogumalla abstained. Vote 4-0-1. Motion passes.**

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47 **A motion was made Ms. Gogumalla to approve the February 11<sup>th</sup> draft minutes as**  
48 **amended. Seconded by Mr. Shea. Roll call vote: Ms. Skinner, Mr. Breton, Ms. Gogumalla,**  
49 **Mr. Shea, and Chairman Scholtz- yes. Vote 5-0. Motion passes.**

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51 **A motion was made by Ms. Gogumalla to approve the February 25<sup>th</sup>, 2020 draft minutes as**  
52 **amended. Roll call vote: Ms. Skinner, Mr. Breton, Ms. Gogumalla, and Chairman Scholtz-**  
53 **yes. Mr. Shea abstained. Vote 4-0-1. Motion passes.**

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55 **ZBA Alternate Member(s)**

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57 Discussion on public postings to fill vacancies.

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59 The Board discussed the need for more alternates now that Mr. Kevin Hughes was the only  
60 alternate currently on the list. The Board agrees this should go in the paper, the Windham  
61 Independent for several weeks in the hopes of gathering applicants to fill the alternate spots. The  
62 applicants will be discussed at the second meeting in May.

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64 The Chairman and the Board discussed the best way to proceed while having these meetings  
65 electronically.

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67 Mr. Shea wished to thank Vice Chair Samsel for his service to the Zoning Board of Adjustment.

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70 **A motion was made by Mr. Breton to adjourn at 8:00pm. Seconded by Ms. Skinner. Roll**  
71 **call vote: Ms. Skinner, Mr. Breton, Ms. Gogumalla, Mr. Shea, and Chairman Scholtz- yes.**  
72 **Vote 5-0. Motion passes.**

73  
74 Respectfully submitted by Anitra Brodeur