

**Approved- JLMC Meeting – February 8, 2021
Via Zoom**

Members Present:

Jen Zins (Municipal Union); Cheryl Haas (Non-Union); Jim Saulnier (Management); Pat Robertson (Fire Union); Sylvie Brikiatis (Management.)

Jen Zins called the meeting to order at 9:43am.

Pat Robertson made a motion to approve the minutes of 4/08/20; seconded by Sylvie Brikiatis, the vote passed 4-0-1 (Jim Saulnier abstained as he was not working for the Town at the time.)

Jen Zins noted that the Healthcare seminar was fantastic and encourages anyone to take it if it is offered again.

There was a discussion regarding the disposable masks, who they are intended for, and where to get them. The Town Hall currently does not have any. There are residents coming in not havinf a mask with them. Jim Saulnier will bring a box to the Town Hall for the staff to keep behind the counter.

Jen Zins asked if the Town Hall drop box is working/functional. No one was sure.

Sylvie Brikiatis was wondering if anyone has an incident report for residents, not employees.

Pat Robertson mentioned the cleaning of the ducts at the Fire Department.

After some discussion, it was decided that Cheryl Haas will follow up with Dennis Senibaldi on the following items:

- Duct cleaning at the Fire Department (mentioned at the 4/8/20 meeting)
- If he has an incident report he uses for the Transfer Station for Sylvie to look at
- Testing of Town Hall alarms

The meeting adjourned at 10am.

Respectfully Submitted:

Cheryl Haas
Parks and Recreation Director