



OLD VALUES - NEW HORIZONS  
**HISTORIC DISTRICT COMMISSION/HERITAGE COMMISSION**

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**HDC Agenda**

**Thursday June 1st, 2023**

Community Development Department Conference Room

6:40 Non-Public Session per 91-A:3, II (C)

7:00 PM Public Meeting

- **ZBA, Planning Board, Permits: (Information in packet)**
  - **Request to Move Stone Wall – 12 Sunridge Road (Parcel 19-B-300)**
  - **Building Permit 244-2022 – 104 North Lowell Road (Parcel 7-A-1000) Zone- Rural**  
Notice to Cease Work Issued 5-12-23
  - **ZBA Case 31-2022 – 15 Gardener Road (Parcel 17-J-137); Zone – Residential**  
Building permit on hold, ZBA granted variances from Windham Zoning Ordinance Sections 406.2 616.8.1 and 702/Appendix A-1 on October 25<sup>th</sup>, 2022.
  - **PB Case 2023-10 – 11 Indian Rock Road (Parcel 11-A-520/545) Zone- VCD**  
Preliminary Review
  
- Approval of minutes from last meeting (emailed by Derek Saffie)
- Election of Officers
- Updates:
  - Strawberry Festival- Wendy
  - Tax Card Meeting- Peter
  - TRC - Frank
  - DRC - Peter
  - Beautification -Peter
  - Book- Derek
  - Signs – Frank
  - Others
  
- Policy Vs. Procedures:
  - Board discussion on if there is a need to adopt procedures
  - Discussion on proposed policy/procedures (draft included in packet)
  - Discussion on identifying more situations where adopting procedures may be needed
  
- HDC Office:
  - Overview of discussion with town administrator- Renee
  - Discussion on the proposed space and suggestions for alternative spaces
  - Adoption of an action plan
  
- Trusts- Wendy
  
- Landscaping and Upkeep of Historic Districts- Wendy
  
- Round table and any other concerns/matters