

WEDC MEETING MINUTES
FRIDAY December 12, 2014
Approved

Present: Acting as Chair for meeting: R. Valentine

Members: C. Roberts, P. Gosselin, Noel Lyons-Baker, D. Morris, B. Higgins, L. Walker, J. Desilets, M. Oldenburg

Excused: A. Letizio, E. Gallagher

Absent: B. Breton

CDD: Laura Scott

Meeting being filmed by community TV.

Chair R. Valentine opened meeting at 7:30am with Group Pledge of Allegiance

Introductions of all members given

Welcome was given to our newest member Lisa Walker

Market Square District/Planning Board update.

P. Gosselin gave detailed update on status of Market Square District Amendment Warrant Article request to Planning Board. Many new requests from PB: 1) Design review criteria 2) Site Walk 3) Sign regulations. Paul expressed a concern for the timeline of these requests as did Joel D, though Joel did note concern over this because he felt we had a lot of approval from PB and thought it could still be accomplished in this timeframe.

Motion was made by J. Desilets to withdraw request for Amendment Warrant Article of Market Square District so we can be sure to do our due diligence on all requests of the Planning Board and to use the attached letter written by A. Letizio to send to Planning Board to withdraw from ordinance amendment warrant. Seconded by C. Roberts 9-0-0

Sub Committee Appointments

Motion was made by P. Gosselin and seconded by C. Roberts to appoint N. Lyons-Baker to the TRC to replace J. Coburn – as sub-committee representative. 9-0-0

Motion made by J. Desilets & seconded by C. Roberts to appoint R. Valentine to REDC (comprehensive Economic Development Strategy) to represent the WEDC or the Town but the “private sector”. This was the position that Bev Donovan held previously. 8-0-1, Ralph Abstained

Motion made by C. Roberts and seconded by J. Desilets to appoint Trent Sanders & Steve Gabriel from 36 Creative to sit on the Communications sub- committee. 9-0-0

Motion made by P. Gosselin & seconded by N. Lyons-Baker to appoint Lisa Walker to the Infrastructure sub-committee. 8-0-1 L. Walker abstained

NHDOT surplus land that is for sale: 13-B-77 & 13-B-80

P Gosselin made motion & was seconded by M. Oldenburg to advise the Board of Selectmen that the town not buy the properties but to merge and put them on the open market for sale to the public. 8-0-1 J. Desilets abstained

NHDOT surplus land that is for sale: 13-A-155

P. Gosselin made motion & N. Lyons-Baker seconded to advise the board of selectmen to go to open market for sale with clarification on property. 8-0-1 J. Desilets abstained

Sub- Committee updates

Communications

C. Roberts who is chair of committee gave update on meeting. Discussed possible strategies on communication to public and Charlie polled the WEDC for opinions on the topics of focus. C. Roberts did point out that it may be a great idea to present the newly adopted Strategic Plan to various committees in town as well as think of ways to communicate this to the residents of Windham. Communications also discussed the communication of Market Square to community. P. Gosselin mentioned that we should wait for that committee to meet and solicit their feedback on the areas they feel are most pertinent. L. Scott also mentioned that we should gather a list of various topics and have a master schedule so as to coordinate how to communicate most effectively to each group in the proper timeframe. M. Oldenburg mentioned having due diligence and factual layout on our subject matter and list of topics. R. Valentine mentioned that we do need to be sure that our communication is in line with the WEDC rules & regs.

Liaison Reports

Board of Selectmen: J. Desilets: Nothing to report at this time

Planning Board:

P. Gosselin gave update. Most warrant articles are residential. R. Valentine asked about Master Plan status. P. Gosselin stated that it is still in process. J. Desilets made point that we should read chapter on Economic Development so that we can add input that is valuable. There was also a discussion about 2005 Master Plan goals. R. Valentine & J. Desilets thought it would be a great idea to see how we did on each of our set goals. Has the needle moved at all? What has our progress been? B. Higgins made a point about utilizing the various committees as

liaisons, do they ever reach out and request information or can we gather information from them?

L. Scott mentioned Planning Board public hearing about Public Impact Fees discussion on January 7th 2015.

Salem Chamber update.

D. Morris gave chamber update. Chamber finalizing a business event with Senator Ayotte and Shaheen, also finalizing new speaker of the house event. Event at Black Water Grille and invited WEDC to attend. There was also a discussion about NH Business magazine Business of the year nominations are taking place.

Minute approval:

Motion to approve 11/7/14 minutes as amended by J. Desilets and seconded by N. Lyons-Baker 8-0-1 B. Higgins abstained as he was not present at meeting.

Request by J. Desilets to hold off on approval of 11/14/14 minutes until he has a chance to review. Minutes will be approved at next meeting.

CDD update

L. Scott mentioned sponsorship of the website: R. Valentine, L. Walker, & D. Morris offered sponsorship in the future. L. Scott thanked previous sponsorship and also thanked those who helped with the community events.

L. Scott discussed cost of community service

Motion made to adjourn by J. Desilets seconded by P. Gosselin 8-0-0 (one member had to leave before we adjourned)

Adjourned at 9:07am