

Windham Cable Board Minutes

March 10, 2016

Chairperson Margaret Case called the meeting to order at 7:10pm

Members present: Margaret Case, Chair; Leo Hart, Vice Chair; Barbara Coish, Bob Coole.

Studio Coordinator: Kelly Yucupicio

Excused: Alan Shoemaker, Mary Griffin, Roger Hohenberger Alt. Nicole Bottai

Minutes: Following the Pledge of Allegiance, the Minutes of the 1-14-16 meeting were reviewed. Bob Coole moved to approve; seconded by Leo Hart.

Vote: Unanimous approval

Financial Report: Jan and Feb reports were not available from the town but the board reviewed the cable spending report that Kelly keeps track of.

Margaret discussed the interest that we are receiving on the Cable special funds. The Board asked Bob Coole to look into it (Note he is the Town treasure).

Correspondence: A Check to the Town from Comcast for \$68,666.42 for the last quarter of 2015 was received.

A letter from Comcast was received regarding Installation fees. They will have a flat fee starting March 7, 2016.

Coordinator Report: the Coordinator's report was submitted and is attached to the minutes.

Equipment: The upgrade of the audio at town hall approved at the last meeting was discussed and a motion to make the purchase made by Leo and seconded by Bob. Funds to come out of the equipment line of the budget. Vote: 4-0

Discussion on video on demand and streaming video was had. We will stay with Leightronix for Video on Demand and look further into their streaming product

VieBit. The Board has only had 1 person request streaming video and at this point does not feel it warrants the cost but will continue to look at alternatives.

Other Business: the Board discussed the quality of the meeting video at studio B and asked the chair and Kelly to look in what could be done regarding the lighting and the height of the ceiling etc. Also to look at a different configuration of the table set up

Adjournment: There being no further business to bring before the Board, a motion to adjourn was made by Bob Coole and Seconded by Leo Hart.

Vote: Unanimous Approval. The meeting adjourned at 8:15.

The next regular meeting will be May 12, 2016.

Respectfully submitted,

Margaret A Case, Chair