

Windham Cable Advisory Board
Minutes
January 14, 2016

Chairperson Margaret Case called the meeting to order at 7:05 pm.

Members Present: Margaret Case, Chair; Leo Hart, Vice Chair; Barbara Coish, Bob Coole, Mary Griffin, Roger Hohenberger.
Studio Coordinator: Kelly Yucupicio

Excused: Alan Shoemaker, Alt. Nicole Bottai

Minutes: Following the Pledge of Allegiance, the Minutes of the 9-10-2015 meeting were reviewed. Bob Coole moved to approve; seconded by Roger Hohenberger. Vote: unanimous approval.

Financial Report: The report was presented and discussed; we are on track for this time of year. Budget was received for 2016; the board reviewed each section for input as appropriate, and at this time there are no changes.

Correspondence: Several letters were received from Comcast regarding services they offer. They are rearranging some bundled products and announced several price adjustments. A letter of complaint was received regarding fees on the bill. Margaret will contact the Comcast representative to see what can be done.

Coordinator's Report: The Coordinator's report was submitted and discussed, and is attached to these minutes.

Equipment: Coordinator Kelly Yucupicio asked the Board to purchase an upgrade to the audio at Town Hall (Audio Snake, Microphones, and Mixers etc.). Motion was made by Leo Hart and seconded by Bob Coole to purchase the needed equipment not to exceed \$4,000 from the special fund. Approved unanimously.

General Discussion:

A motion was made by Mary Griffin and seconded by Barbara Coish to vote that the current meeting schedule (Sept, November, January, March, May) continue unless the Chair has matters needing special attention. Motion approved.

We have been having Video on Demand problems with Peg Central since early December. The Board discussed Streaming Video and In House Server in place of Peg Central. Input received from Kelly and Tom, as well as IT Director Eric Delong.

Adjournment: There being no further business to bring before the Board, a motion to adjourn was made by Roger Hohenberger, seconded by Bob Coole. Vote: unanimous approval. Meeting adjourned at 8pm. The next regular meeting will be March 10, 2016

Respectfully submitted,

Margaret Case, Chairperson
Windham Cable Advisory Board
WCTV - Windham Community Television

WCTV Coordinator's Report
September 10, 2015 – January 14, 2016

WCTV has been busy producing many local programs as well as covering local meetings. Thank you to our dedicated volunteers who have helped in providing coverage of government meetings and WCTV productions, as well as technical support and weekly bulletin board updates.

Channel 20: Government

- All meetings were recorded including Board of Selectmen, School Board, Planning Board, Zoning Board of Adjustment, Conservation Commission, and various Subcommittee meetings.
- Meetings are televised LIVE from the Community Development Meeting Room, Town Hall, and Windham High School; and pre-recorded at various other sites including the Windham Elementary/Middle Schools, SAU 95 Administrative Office, Nesmith Library, and Searles School and Chapel.
- All meetings were posted online at wctv.pegcentral.com. Please note that videos posted online are available until space is needed for newer video files. DVD copies are available by request.

Channel 21: Public Access and Local Programming

WCTV Programs:

Book Beat

Baking with Angelina

Anna Marie's Euro Kitchen

Granite State Real Estate

Windham Watch with Mary Griffin

Hypnosis for Better Living

Time for Animals
Wildlife Encounters

WCTV Special Coverage/Programs:

Windham Annual Harvest Festival

Windham Seniors Christmas Party & Angel Award

Santa Visits Windham & Annual Tree Lighting

Historic Homes Tours (Heritage Committee)

Bicycled Programs:

Ablevision (Provided by Ablevision, Nashua, NH)

Around Town with Larry (Provided by Salem Community TV)

Chamber Today (Provided by Salem Community TV)

Granite State Church (Provided by Granite State Church, Salem, NH)

Granite State Outdoors (Provided by Concord Community TV)

Lil' Iguana (Provided by NHCCM)

NH Executive Session (Provided by NH Executive Council)

Channel 30: Community Bulletin Board

The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email cable@windhamnewhampshire.com

Training/Outreach

- WCTV offers FREE training to any resident or non-profit group of Windham interested in producing their own TV show or volunteer on other productions.
- WCTV offers high school and college students who are interested in television production the opportunity to volunteer. Schedules vary depending on the student's curriculum requirements.

- WCTV continues its partnership with the New Hampshire Collation of Community Media members. Many of our original programs also air in other local NH communities.
- We would like to encourage the public to contact WCTV if they are hosting a special event or speaker at the Town Hall and would like video coverage. Requests should be submitted at least two weeks before event for reserve coverage.

Equipment

- WCTV is requesting to purchase and install 8-channel audio system to Town Hall meeting room facility.
- WCTV is requesting to purchase and install video cable to provide connection to a “Street Cam” which will be located in Town Hall.
- WCTV is looking into LIVE Streaming options and costs of services to provide the community with Online LIVE Streaming video of government meetings.
- We are continuing to look at the proficiency of WCTV’s equipment to better serve the community and access users.

Respectfully Submitted,

Kelly Yucupicio, WCTV Coordinator
603-434-0300
www.WCTV21.com
cable@windhamnewhampshire.com

