



Town Common Beautification Committee Meeting Minutes

Meeting Date: October 19th, 2016

Time: __07:45 Location: Bartley House, Windham, NH

Attendees:

Jennifer Simmons	_____	Dave Paulson	_____
Kathleen DiFruscia	__X__	Maureen Spooner	__X__
Frank Farmer	__X__	Dave Sullivan	__X__
Peter Griffin	__X__	Siri Wilbur Kamien	__X__
Joel DiSilets	_____	Cheryl Haas	__X__

Meeting Minutes

General Discussion Items:

- CIP 1.17 ranking 5th. In line
 - Indian Rock Eagle Scout Project is moving forward No response Eagle Scout project update on Town Center Clean up Day, Saturday November 5th. 8:30 am.
 - Article on Town Clean Up Day and notice on CTV
 - No response on Eagle Scout Project on Fire Pit
 - Intern draft on CTV presentation and walk through
 - Interim draft letter to abutters and mission Statement
 - Poster for Town Center Clean-up Day
 - Contact Boy Scouts and Girls Scouts
 - Press release to Windham Independent
 - CIP support but no current funding
 - Fact sheet for Committee
 - Web Site to seek donations
 - Discussed raffle idea for next year
 - Discussed budget for next year
 - Discussed Nutfield 300
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Agenda Items:

1. Schedule meeting with Selectman 2.

Action Items:

<u>Item</u>	<u>Action Owner</u>	<u>Target Date</u>
1. Check lighting in parking lot outside Senior Center		
2. Move forward with donations and public relations		
3. Set up trust fund for project		

4. Draft article for publication
6. Develop letter for town organizations
7. Windham Magazine
8. Set up a face book page, look for intern
9. November Election booth
10. Senior Christmas Party
11. Open House for abutters
12. Cable program
12. Mission Statement
13. Press release with pictures
14. Fund raising/5k run/golf tournament
15. Check with Harry B. on flag pole
16. Conceptual specific plan for lighting, paving
17. Set up Mail Box in Town Hall

Next meeting: Thursday November 3rd 7:30am