



Town Common Beautification Committee Meeting Minutes

Meeting Date: June 29th, 2016

Time: 07:50

Location: *Bartley House, Windham, NH*

Attendees:

Jennifer Simmons	<u> X </u>	Dave Paulson	<u> </u>
Kathleen DiFruscia	<u> X </u>	Maureen Spooner	<u> X </u>
Frank Farmer	<u> X </u>	Dave Sullivan	<u> X </u>
Peter Griffin	<u> X </u>	Siri Wilbur Kamien	<u> X </u>
Joel DiSilets	<u> X </u>	Cheryl Haas	<u> X </u>

Meeting Minutes

General Discussion Items:

- Minor changes to Randy's design
- Boards for design ready for presentations to selectman
- Boards have been sent via email
- Discussion Items
- Parking in front of CDD Building
- What we can and cannot do with road in front of Bartley House
- Irrigation/Sprinkler System to accommodate plantings around Town Common
- Phases of completion
- Phase one would be Town Hall and Bartley House
- Sloping landscape in front of Town Hall
- CIP request or Warrant Article
- Lighting in general FLOOD lights, and street lights
- Stone wall in front of Town Hall
- Value Engineering still has to be done
- Determine if project is eligible for CIP
- Project impact on taxes
- Ed Herbert Memorial Tree no contact information yet
- Boy/Girl Scouts on hiatus for summer
- RT111 by Church Road
- Landscaping around Veterans Monuments
- 275th. Celebration
- Discussed purchasing wrought iron benches for common
- Discussion with Ed Herberts daughter on condition of dedicated pine tree

Agenda Items:

1. 1. Schedule meeting with Selectman
2. 2. Value Engineering Plans---next meeting
3. 3.

Action Items:

<u>Item</u>	<u>Action Owner</u>	<u>Target Date</u>
1. Validate ownership of property on corner of North Lowell rd. and RT 111.		
2. Plan to Selectman by mid-July		
3. Open House for TBC with drawing boards		
4. Drawing Boards		
6. Fund raising		
7. Contact relatives of Ed Herbert		
8. Budget hearing with Selectman		