

# **WINDHAM FORESTRY COMMITTEE APPOINTMENT PROCEDURE:**

## **SECTION I : GENERAL**

The Windham Forestry Committee (hereinafter “Committee”) was created in 2014 through the adoption by a Town Meeting vote to designate certain Town owned parcels of land as Town Forest under the provisions of RSA 31:110.

## **SECTION II : DEFINITION**

“*Town Forest*”: Refers to the following six (6) parcels of Town Conservation Land located in the area of Bayberry Road,: 25-R-7010, 25-R-8000, 25-R-7025, 25-R-103, 25-R-6500, and 25-R-6000A. Collectively, these parcels comprise approximately 201.4 acres.

## **SECTION III : FUNCTIONS**

The Committee shall be responsible for the management of the Town Forest in accordance with RSA 31:111.

## **SECTION IV : ADMINISTRATION**

### **A) MEMBERSHIP:**

1. As established by the Board of Selectmen, the Committee shall be comprised of the following:
  - a) Five (5) Regular members, two (2) of whom shall be members of the Conservation Commission. The remaining three (3) shall be Town residents.
2. Member terms shall be for a period of three (3) years, except that in order to ensure a staggered appointment schedule, initial appointments to the Committee shall be made by the Selectmen as follows: one (1) Conservation member and one (1) resident for three (3) years; one (1) Conservation member and one (1) resident for two (2) years, and; one (1) resident for one (1) year.
3. All members shall serve without compensation.
4. The Committee shall have the option to recommend to the Board of Selectmen the replacement of any member absent from three (3) consecutive meetings in one (1) year; or a total of five (5) times in one (1) year.
5. No member shall act in a manner detrimental to the operations of the Committee.
6. Matters involving conflict of interest shall be handled in accordance with the Town of Windham’s Conflict of Interest Policy (#WIN 1:00:05:87).
7. In the event of a vacancy, the Committee shall notify the Board of Selectmen who shall proceed to fill same per the Town’s Appointment Policy (#WIN 1:00:11:98).

**SECTION V : WAIVERS**

Any provisions of these Rules may be temporarily waived by a majority vote of the Selectmen for good cause shown.

**SECTION VI : AMENDMENTS**

This Procedure may, from time to time, be amended by a majority vote of the Board of Selectmen at a regularly scheduled Selectmen's meeting.

**SECTION VII : EFFECTIVE DATE:**

This Procedure shall be effective upon a vote of the Board of Selectmen and shall replace any and all former Forestry Committee Rules of Procedure enacted by the Board.

**Approved by the Board of Selectmen this 30th day of June, 2014.**

**Ross McLeod**  
**Al Letizio Jr.**  
**Roger Hohenberger**  
**Bruce Breton**  
**Joel Desilets**  
Board of Selectmen

**Amended by the Board of Selectmen this 10th day of August, 2015.**

**Ross McLeod**  
**Al Letizio Jr.**  
**Roger Hohenberger**  
**Bruce Breton**  
**Joel Desilets**  
Board of Selectmen