



OLD VALUES - NEW HORIZONS
COMMUNITY DEVELOPMENT

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**Windham Village District Zoning Sub-Committee
Meeting Minutes
Monday January 28, 2013**

Present:

Kristi St. Laurent
Karl Dubay
Chris McCarthy
Sy Wrenn
Nancy Kopec
Tracey Partington

Meeting Opened: 5:05

1) Meeting Minutes

- a. 07 January 2012 – Approved 5-0

2) Reviewed letters for public outreach:

- a. Ms. Kopec's letter regarding the VCD – what is it and where is it located. Edited the document during the meeting, Ms. Kopec will type up the changes and submit to the team for final review.
- b. Mr. Wrenn's letter regarding the VCD – who is on the committee and why has the ordinance been changed. Edited the document during the meeting, Mr. Wrenn will type up the changes and submit to the team for final review.
- c. Letters from Ms. Donovan and Ms. St. Laurent are to be completed and reviewed at another time.

3) Design Review/Site Plan Regulations:

- a. Chairman Wrenn explained that new guidelines were passed in 2012 and the committee's primary role remaining is to address each page of the new guidelines and determine any changes necessary to also apply to the VCD. Committee members must read guidance prior to next meeting and bring a printed version to the meeting. Any changes that are made by this committee will be presented to the Planning Board at in March 2013 for the 2014 vote. We can also compare the guidelines to the Site Plan Regulations to determine if these regulations are a better fit for the VCD.

4) New Business:

- a. Mr. McCarthy requested that we consider revisiting the matter of water in the VCD. Mr. Wrenn explained the conclusion that we and the Planning Department had come to at the prior meeting which was that the new ordinance plus local and state regulations covered as much as possible and little could be gained from additional work by this subcommittee.

Motioned to adjourn 7:00. Approved 5-0

These minutes were respectfully submitted by Tracey Partington.