

**Historic District/Heritage Commission  
Meeting Agenda February 13, 2008**

*Present: Carol Pynn, Nancy Kopec, Beth Talbott*

*Review minutes January 9, 2008*

*Motion to accept by N.Kopec with a second by C.Pynn. Motion accepted 3-0*

- *Historic District Signs Update: thank you to BOS. C.Pynn attended the BOS meeting-----to request an additional \$450 for signs. The original request in 2007 was for \$1000 to be shared between 5 Historic Districts. The cost was underestimated. The Commission has a quote of \$1450 for one two sided cast aluminum sign for the Town Center Historic District and now wishes to do one sign per year to mark the other four Historic Districts. The Commission feels that signs will increase awareness of, and appreciation for, these districts. The BOS agreed to fund the extra money.*
  
- *Heritage and Historic District Commission Training: C.Pynn ad C.Webber attended this session on January 18 in Exeter. The training included a review of statutes most specifically RSA's 673, 674, 675 including membership, regulatory powers, and duties of HDC/Heritage. The town of Salem NH has asked for a copy of the Windham Demolition Delay Ordinance as they are considering this. Site visits should be included in the HDC/Heritage Ordinance and should be advertised as a "Public Meeting" (not "hearing")with a 24 hour window.. Common NH architectural styles and their differences were discussed using a slide show and handouts. A list of resources for local commissions can be found from the Nat'l Alliance preservation Commission @ [www.uga.edu/napc](http://www.uga.edu/napc) and Nat'l Trust for Historic Preservation @ [www.nationaltrust.org](http://www.nationaltrust.org). Discussions also included attendees experiences with the public and other boards and how they interacted. C.Pynn will make copies of handouts for the Commission members.*
  
- *Demo notifications from Mike McGuire Plan/Development:*
  1. *31 West Shore Road. HDC members visited property and took photographs. It appears to be a cottage from the 1930's. No lot numbers for this address.*
  2. *21 Emerson Road lots 25-G-115, 120. Tax records indicate 1980 ranch. The Commission thanks Mike McGuire for his attention to this.*
  
- *Road name change request received Jan 23 from BOS for Peter Zhodi to review change from Brewster Road to Brook Hollow, Castle Brook or Ridge Crest Road for a private driveway. Comments were due January 31 for the February 3<sup>rd</sup> meeting. No comments submitted.*

- *London Bridge Causeway: Nick Letizio attended to discuss his Eagle Scout Project to clean and possibly to mark the causeway. This will be done for community service and leadership. His intention is to clear brush, clean the area, possibly make a marker and clear a walking path. Nick will meet with the School District on March 4 as an informational discussion. C.Pynn will attend as well. Beth Talbott suggested that he meet with Patsy Beaver the 7<sup>th</sup> grade social studies teacher as she has an interest in archeology. Nick will meet with the Commission as plans progress.*
- *Comments: Planning Board meeting February 6 re: DeLuca Lot Line Adjustment for 17, 19 & 21 Farmer Road. Lots 17-L-59, 60, 61: Planning Board discussed that the stone walls on the property should be relocated to the proposed lot line. The HDC/Heritage discussed photographing placement of the walls as they exist now and as merging progresses.*
- *Depot Restoration: C.Pynn attended the February 1 Depot Advisory Committee meeting. Stabilization of the buildings was discussed with Karl Dubay. Frank Whittemore who did evaluation of the Armstrong House (Common Man) will meet with the DAC to tour the depot and freight house buildings on Friday Feb 8<sup>th</sup>. C.Pynn will contact State Architectural Historian Jim Garvin (e-mail sent on Feb 7) to suggest that he also come to inspect the buildings. Priorities are: stabilization and power to both buildings. Grant funding for the buildings is not available until 2009.*
- *Letter from CDFA (Community Development Finance Authority re: RSA 79E Revitalization Tax Relief Incentive.*
- *Discussion re: road name list. The list needs updating and will be dealt with at a later date.*

*Respectfully submitted in draft form*

*Carol Pynn,  
Chair, Historic District/Heritage Commission*