



*OLD VALUES - NEW HORIZONS*  
**COMMUNITY DEVELOPMENT**

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**Windham Economic Development Committee**  
**WEDC**  
**Meeting Minutes**  
**Friday, October 12, 2012**

**Present:** Vice Chairman, Paul Gosselin; Members: Dianne Connolly, Sally D'Angelo, Al Letizio, Ralph Valentine, Jay Yennaco

**Excused:** Bev Donovan, Laura Scott, Bob Young

**Absent:** B. Breton, K. DiFruscia, S. Wrenn

Vice Chairman Gosselin opened the meeting at 7:38.

**VOTED:** On motion made (R. Valentine) and seconded (A. Letizio), the Committee approved the minutes of the 8/10/12 committee meeting with one correction submitted by B. Donovan. 6-0-0.

**VOTED:** On motion made (A. Letizio) and seconded (R. Valentine), the Committee approved the minutes of the 10/5/12 workshop meeting. 6-0-0.

**TRC -** No report

**Harvest Fest:** S. D'Angelo and R. Valentine will attend.

**Site Plan Regulations**

Vice Chairman Gosselin underscored the importance of spending time working on the Site Plan Regulations as this is appropriate to our Mission and may dictate future conversations with the Planning Board about commercial development projects. He noted that Chairman Young has sent a letter to the Planning Board with suggestions generated in the Committee's 10/5/12 workshop. He also noted that R. Valentine and S. D'Angelo will continue to work "Change of Use" language for the Committee's review.

**Recommendations:** The following were agreed to.

303.3.4 - Increase percentage to 25%; strike "with a maximum allowed increase of 1,500 sq. ft."

303.3.5 - change "the proposed" to any proposed.

303.3.6 - Decrease percentage to 20%; strike "with a maximum allowed increase of 500 sq. ft."

303.3.7 - Decrease percentage to 20% and strike "and does not to exceed 1,200 sq. ft."

303.3.11 - The committee reserves the right to review this item when "Section 703 / X of these regulations" are inserted.

303.3.12 - Reinsert "or less".

303.3.13 - ADD Any expansion of preexisting, nonconforming uses within current regulations may be considered a special condition.

**For further consideration:**

303.2, 303.4, 303.5: Applicant letter should be submitted to Code Enforcement rather than to the Planning Board for the purposes of determining if plans would be considered either a major or a minor change. Code Enforcement authority for this should be reviewed against existing RSAs.

Vice Chairman Gosselin proposed continuation of reviews continue at the next Committee meeting. Meeting adjourned at 9:05.

**APPROVED**