

Windham Economic Development Committee
Design Review Regulations Sub-Committee
Meeting Minutes Tuesday January 24, 2012

DRAFT

PRESENT: Ralph Valentine, Bob Young, Paul Gosselin, Jay Yennaco

Meeting called to order at the offices of Windham Planning Dept. by Bob Young at 8:07 AM.
Ralph was designated to take notes.

Review and approval of Oct. 27, 2011 minutes, motion by Bob second by Paul to approve a with the exception that the heading would reflect the minutes are of the Design Review Sub Committee. Motion passed, 4-0.

The group started the discussion with a couple of points made at the most recent EDC meeting:

- Laura had suggested that where there is language we did not agree with, it would be best to make suggested changes for the PB to review;
- Bev had suggested that the PB consider adopting the DRR as a work product instead of a regulation;
- Laura thought that the existing Design Review Guidelines could be reconciled with the proposed regulations;

All of these points are valid points for discussion going forward. The sub-committee talked about the number of edits which might come about from making specific recommendations for change. Talk of making changes led to a brief discussion of the consultant contract.

The sub-committee liked the idea that the DRR could be a working document.

The sub-committee discussed the current Design Review Guidelines, Section 1200 of the Site Plan Regulations. Not having familiarity with the current guidelines, the consensus is to table discussion to a future meeting.

Ralph will forward the current guidelines to the members prior to the next meeting.

Next meeting is scheduled for Friday, January 27, 2012 at the Planning Dept at 8 AM (already confirmed with the CDD).

Motion to adjourn by Bob second by Paul motion passed 4-0