

WINDHAM ECONOMIC DEVELOPMENT COMMITTEE

Minutes - DRAFT

Windham Community Development Department Conference Room
September 9, 2011

Present: Chairman Bob Young; Amy Spencer, Secretary; members, Sally D'Angelo, Ralph Valentine, Sy Wrenn (Planning Board), Al Letizio, Paul Gosselin, Bev Donovan (GSCC) arrived at 7:46, Laura Scott, Community Development Director

Absent: Kathleen DiFrusia (Selectmen Alternate), Diane Wasilisian, Phil LoChiatto (Selectman)

Excused:

Chairman Young opened the meeting at 7:36 AM.

Review & Adoption of August 12, 2011 Meeting Minutes

Discussion and amendments made to the minutes of August 12, 2011. Motion to approve the minutes as amended made by Ralph Valentine, Second by Paul Gosselin. Passed 8.0.1 Jay Yennaco abstained.

Harvest Fest Trick-or-Treat Participation Inquiry

Chairman Young stated that Cheryl Haas had contacted him inquiring if we would like to participate in the Harvest Fest this year. Discussion about what role we would play in the event this year. Ralph volunteered to discuss this at the upcoming Recreation Meeting. This year the event will take place on October 22nd. Bev Donovan volunteered to help with the event. Bev Donovan made a motion that we participate at the Harvest Festival as the greeters to the businesses from a central location. Guiding them to a spot that has been predetermined by the Recreation Department. Ralph Valentine has been designated as the contact person with Cheryl Haas, Recreation Coordinator. Seconded by Jay. 8.1.0

Subcommittee Reports

Survey – Coverletter

Al Letizio, a member of the subcommittee, motioned to approve the Strategic Planning Subcommittee Meeting Minutes of July 15th. Ralph Second 3.0.1.

Strategic Planning – Goals 1, 4 & 8

Al Letizio suggested that we need an additional tab in our WEDC Binder that will provide a place for the completed WEDC Strategic Plan. Ralph will make the necessary changes to the document and get it to Laura.

Bob asked how the committee would like to proceed, in regards to the Strategic Plan. Paul stated that we need to take a look at each goal of the strategic plan and come up with action items in accordance with the plan. Jay agreed.

Paul suggested that we look at continued involvement with other boards. Al agreed that number 4 should be discussed today. Sy Wren also suggested that we need to come up with tactical items. Paul suggested that we be flexible in regards to how we include these items in the agenda moving forward.

8:30-8:35 TRC Update – Paul Gosselin

2 items on September 13th that Paul intends to state his support. Existing building on Governor Dinsmore Rd. slated to become a private school. This item is slated to go before the Planning Board for the 21st. Second item is 8 Rockingham Rd., looking to reconfigure the existing building into 5 businesses.

Chairman Young opened up discussion about Paul's report. The Chairman stated that he was impressed with document. Sy stated that he felt Paul's presentation was well received by the Planning Board.

Laura Scott arrived at 8:46am.

It is Laura's intent to include this document in The Planning board for their meeting on the 21st. Al made a motion to accept the document as it is and to endorse it as a representation of where the WEDC stands on these issues. Ralph seconded. Discussion. Motion failed 3.5.1 Discussion. Bev suggested that some of it could be considered inflammatory. Ralph volunteered to work with Paul to edit his document to be a statement that will be acceptable by all members of the WEDC. Laura suggested that we submit a cover letter. Bev agreed. Bev made a motion that we craft a letter to the Planning Board advising them that we are in receipt of Comments on Design Guidelines, September 6, 2011. We, as a committee, are in agreement on many of the points and would like the opportunity to provide input. Second by Amy. 8.0.1

Community Development Department Update –Laura Scott

Village Green Dentist Open House

The first Business Education Seminar will be taking place at NH DOT. Sustainability: Understanding & Defining This Hidden Business Asset. Speaker: Andrea O'Brien, NH SBDC. Thursday, September 12th, from 5:30-7:30.

Grand Re-Opening for Windham Pilates on the 24th 10-12.

Laura suggested that we let her know if we require any items that would fall under her budget.

Next Tuesday. The Chamber of Commerce is having their meeting at The Community Development Department. 7:30-9:00

Ralph Valentine left at 9:10. Al Letizio left at 9:14

Chamber Update – Bev Donovan

Business After House at Salem Coop Bank 3rd Wednesday of the month. September, 21.

Chairman Young adjourned the meeting at 9:20 Paul Motioned, Second by Sy 7.0.0

NEXT MEETING
Friday, October 14, 2011, 7:30 AM

Respectfully submitted,
Secretary, Amy Spencer