

Windham Cable Advisory Board
Minutes
May 12, 2011

Chairperson Margaret Case called the meeting to order at 7:02 p.m.

Members present: Margaret Case, Chair; Leo Hart, Vice Chair; Alan Shoemaker, Secretary; Roger Hohenberger; Nicole Merrill; and Donna Mauro Alt. Sitting for Barbara Coish
WCTV Coordinator Kelly McLaughlin.
Excused: Barbara Coish, Mary Griffin

Minutes:

Alan Shoemaker moved to approve the minutes of the 03-10-2011 meeting. Seconded by Leo Hart. Roger Hohenberger abstained. Approved.

Financial:

A new studio telephone was needed and purchased (\$79.99), as were two new carpets (\$265.00). Expenditures were reviewed; we have a current balance of \$57,845.23, and \$241,895.11 in the Trust Fund.

Correspondence:

- An E-mail was received from the access station in the Town of Raymond inquiring as to how WCTV studio was configured, and how it functioned. Responded to by Chairperson Case.
- Two resident telephone complaints and one letter of complaint were received regarding channel loss and breakage in service. Comcast is taking action to resolve the problems.

WCTV Coordinator's Report:

See attached.

Other business:

New window treatments are being requested for the meeting room. Leo Hart moved to purchase them at a total price of \$1,300. Alan Shoemaker seconded. Approved unanimously.

A motion was made by Roger Hohenberger to allow Chairperson Case up to \$1500 to improve the audio mixer as needed. Seconded by Alan Shoemaker. Approved unanimously.

Adjournment:

There being no further business, a motion to adjourn was made by Nicole Merrill and seconded by Leo Hart. Approved unanimously. Meeting adjourned at 7:31 p.m.

Next regular meeting Sept 8, 2011

Respectfully Submitted,

Alan Shoemaker
Secretary

WCTV
Windham Community Television

WCTV Coordinator's Report
March 10, 2011 – May 12, 2011

Channel 20: Government

All meetings were taped. Meetings held in the Community Development Room were broadcast LIVE. All government meetings are also available to view online at <http://wctv.pegcentral.com>. Thank you to our dedicated volunteers and interns who recorded the meetings.

Channel 21: Public Access and Local Programming:

WCTV Monthly Programs:
Book Beat
The Evie & Denise Show

Time for Animals
The Law & You
Wildlife Encounters
Windham Watch
Yoga with Amy

WCTV Special Coverage:

Alex Romanov (Music Performance)

Daddy Daughter & Loved Ones Dance

Go Green Windham: Earth Day Clean Up

Golden Brook School Spring Concerts

Vintage Post Cards (Historical presentation)

Windham Easter Egg Hunt

Bicycled Programs:

Ablevision (Provided by Ablevision, Nashua, NH)
Art in Focus (Provided by NHCCM)
Around Town with Larry (Provided by Salem Community TV)
Budgeting for Seniors (Provided by NHCCM)
Business Connections (Provided by Salem Community TV)
Capitol Access (Provided by Concord Community TV)
Chamber Today (Provided by Salem Community TV)
Granite State Church (Provided by Granite State Church, Salem, NH)
Granite State Outdoors (Provided by Concord Community TV)
NH Executive Session (Provided by NH Executive Council)
Parents Make the Difference (Provided by NHCCM)
Weird Thinking (Provided by NHCCM)

WCTV Upcoming Programs:

Euro Kitchen (New episodes in June 2011)

Channel 30: Community Bulletin Board

The WCTV community bulletin board provides a weekly program schedule and community announcements. If you would like an announcement posted, email cable@windhamnewhampshire.com

Training/Outreach:

- WCTV awarded Darrell Halen with a volunteer recognition award at the Board of Selectmen meeting on March 14, 2011. Darrell has put in many hours behind the cameras at board meetings and we thank him for all of his work for WCTV and the Town of Windham.
- WCTV continues to offer FREE training to residents interested in TV production by appointment and with monthly workshop programs.
- WCTV also offers internships for interested high school students. Interns share responsibility for government meeting coverage, special event filming, and some editing projects while learning hands-on skills in TV production.

- WCTV programs are shared with other NH public access TV stations via the New Hampshire Coalition for Community Media (NHCCM). Programs can be selected for download at the discretion of other NHCCM member stations.

Equipment:

- A new Canon XAH1S series camcorder and accessories was purchased after the last WCAB meeting in March 2011. This camcorder has been a useful addition to the team of equipment used by staff and volunteers. WCTV has sufficient equipment to supply access producers with to produce original programming and/or cover community events.
- 2 new area-rug carpets were purchased for use in the cable studio. A generous discount provided by Instock Flooring NE, Inc in Salem, NH. These beautiful rugs will be featured in WCTV original programming for air on Channel 21.
- Additional microphones have been placed in the Community Development meeting room to provide better sound for meetings airing on Channel 20. An updated audio mixer may be needed, as the current model produces some interference with the microphone inputs.
- Lighting in the Community Development Room has been temporarily resolved by taking out some excess lighting in the front rows. Other lighting solutions will still be investigated to provide better quality video.
- WCTV is seeking approval from the WCAB to purchase new window treatments to further enhance the video and visual quality of the Community Development meeting room. WCTV has already made improvements such having the walls painted and replacing the table covers, to work towards a more professional and clean looking meeting room.

Kelly McLaughlin, WCTV Coordinator
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