

MINUTES
Of the
WCAB Cable Board
9 -27-2007

Present: Margaret Case, Chair; Leo Hart, Vice Chair; Mary Griffin, Greg Cappiello (Sitting for Alan Shoemaker), J. Gross, David Unger, and Roger Hohenberger, Selectman.

Chair called the meeting to order at 7:20 pm.

Correspondence:

Motion made by Mary Griffin and seconded by Leo Hart to accept with deep regret the letter of resignation from Studio Coordinator Jim Daddona. Vote unanimous. The Board discussed how sincerely he will be missed, as he has accomplished so much in the five and a half years he was with us. The Board has truly enjoyed working with Jim, and his loss will be felt by all. Jim has indicated that he will be available to assist in any way he can over the next few months. Margaret Case has set up a get-together with the Board Members, WCTV Volunteers and Town Staff members who wish to say goodbye to Jim on September 28 from 4-7 pm at the Cable Studio. The Cable Board will take Jim out at a later date.

Three letters from Comcast were passed for review by the Board Members present. These letters contain information on channel changes and rate increases. None of them met the requirements of the franchise. The Chair has spoken to Comcast and they are working to get this resolved.

Minutes of the May 10, 2007 were read Motion by Mary Griffin and seconded by Greg Cappiello, with the correction that Leo Hart and Alan Shoemaker were excused, not absent. Vote approved.

Monthly Financial report was given to each member as of the end of August. Funds expended were \$50, 145.78; available funds are \$34,139.22.

The 2008 Budget was submitted to Administrative office last week. No changes were made at that time. Motion by Leo Hart and Seconded by J Gross to approve the submission of the same budget as last year. Motion was approved, with Roger Hohenberger abstaining.

Election of Officers:

Motion by Mary Griffin to elect Margaret Case as Chair. Seconded by Leo Hart. Vote Unanimous approval.

Motion by Mary Griffin to elect Leo Hart as Vice Chair. Seconded by Greg Cappiello. Vote Unanimous approval.

Motion by J Gross to elect Alan Shoemaker as Secretary. Seconded by Leo Hart. Vote Unanimous approval.

The Board reviewed the current Cable Coordinator Job Description on file with the Town, and will ask the Board of Selectmen to make a few revisions.

The Board reviewed the Cable Coordinator Newspaper Advertisement, and made a few revisions. Chair will submit to the Administration Office for Publication.

The Board also reviewed the document called "Job Detail" which is used during the interview process, and made a few revisions.

Motion to adjourn by Greg Cappiello and seconded by Leo Hart.
Approved

Submitted by:

Margaret A Case, Chairperson

Note: All Documents, letters are available at the Cable Studio for review.