

Windham Cable Advisory Board  
Minutes November 4, 2004

**Members Present:**

Margaret Case, Leo Hart, Chris Doyle, J Gross, Greg Cappiello

Members Excused: Alan Shoemaker, Mary Griffin, David Unger and John Alosso

Present: Coordinator Jim Daddona

Present: Brian McNamara Windham High School Facilities Committee member

Meeting called to order a 7:02 pm.

The Chairperson appointed Greg Cappiello an Alternate to sit for Alan Shoemaker.

Minutes: Motion by Leo Hart and Seconded by J Gross to Approve as written. Motion approved

Financial report: Year to Date expended \$52,456.02. Balance in budget \$20,123.98

**Equipment:**

Headsets have been ordered.

Microphones: More information is needed. Jim will send Email to members with details for final approval.

Character Generator: Motion by Leo Hart and Seconded by Greg Cappiello to expend approx \$ 3000.00 for a Compix Brand Character Generator. Motion Approved.

Software for Sony: Pinnacle9 Video Editing Upgrade. Motion by Greg Cappiello and seconded by J Gross to expend approx \$100.00. Motion Approved.

**AWARDS:** Jim talked about the two awards that will be presented to the Studio on 11-4-04 in Cambridge by the Alliance for Community Media Northeast Region. The Studio received the #1 Access Station in the Northeast and Dick Pelletier in the Arts category for his Blues Program. Margaret will be present to accept the studio award. Jim will hold an open house for the volunteers on Nov 15, 2004. Special Shirts have been ordered that will have our logo on it along with the statement # 1 in the Northeast.

**Correspondence:**

A letter from a resident to Charles Hanley Londonderry General Manager regarding the professional attitude of a Technician that provided Power link Support.

News Release on the Adelpia sale: The Company has divided its assets into 8 clusters.

**Adelpia report:**

|                     | June | July | August |
|---------------------|------|------|--------|
| Customers:          | 3909 | 3974 | 3978   |
| Internet Customers: | 1983 | 2027 | 2059   |

(Full report attached)

Discussion on the new format of the Adelphia Report verses the old format. The Board will review to be sure that all needed information is provided.

Letter from Bruce Anderson of the Windham High School Building and Site Facilities Committee: The Committee would like to have a representative come to a meeting of the WCAB.

**Windham High School Building and Facilities Committee:**

Brian McNamara representative of the Windham High School Building and Site Facilities Committee was present to ask the WCAB in what way can the new High School /or programs assist the needs of the Cable Studio. What is the expectation of the Windham High School in regards to the Cable Studio and programming. Would the Cable Board and the Coordinator share expertise in the development process?

The WCAB shared information with Mr. McNamara on a variety of matters. The WCAB and Jim Daddona, Studio Coordinator, will be glad to assist in any way that they can in the development process. The WCAB will work with the cable company Adelphia to assure that all needs are met.

Next meeting will be **January 6, 2005 at 7pm.**  
Election of Officers will be on the agenda.

Respectfully submitted,

Margaret A. Case, Chairperson