

Town of Windham
2009 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
October 15, 2009

ROLL CALL: Rick Okerman, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Present
Roger Hohenberger, Selectmen – Present
Jack Merchant, Community Member – Present
Rob Gustafson, Community Member – Present
Dennis Senibaldi, Community Member – Arrived 7:10PM
Mike Hatem, School Board Member – Present
Galen Stearns, Alternate Selectmen Member - Present
Bruce Anderson, Alternate School Board Member – Present

Meeting called to order at 7:05 PM at the Library Meeting room.

Mr. Okerman introduced the members and reviewed the agenda.

Motion made by Mr. Hohenberger to approve the minutes of October 1, 2009 as written. Motion seconded by Mr. Hatem. Motion passed 6-0.

Presentations:

Dr. Bostic and Ms. Kenyon of the Windham School Board and Dr. Bass, Superintendent, were in attendance at the meeting. Dr. Anderson presented a request for \$400,000 for architectural fees for completing a building study and architectural plans for meeting the future needs of Windham students. The proposal was broken into four phases. Discussion included: timing, use of volunteers to develop alternatives, State aid, voter input, and public forums and the work in phases 1 and 2.

Dr. Anderson also presented a request for funding a capital reserve fund for School Facility needs in the amount of \$250,000 in 2010.

Scoring of requests:

As most of the School Board members were in attendance, Mr. Hatem requested that the committee classify the School Board CIP requests first. After some discussion, the committee classified the request for architectural fees at an average of 3.57. Mr. Merchant moved to split this request into Phases 1 & 2 at \$160,000 in 2010 and Phases 3 & 4 at \$240,000 in 2011. Mr. Hohenberger seconded the motion. Motion carried 6 to 1 with Mr. Hatem voting against. The committee classified the School Board requests as split. Mr. Hohenberger suggested looking at the funding for the School Capital Reserve Fund after the plan is drafted to use residual funds for this purpose. The committee then classified all other CIP requests from all departments.

Meeting Schedule:

The remaining meeting schedule is as follows:

October 22nd - Town Hall - Development of CIP plan

November 4th - Planning Board Presentation

November 18th - Planning Board Public Hearing

Motion made by Mr. Kolodziej to adjourn, seconded by Mr. Hohenberger. Motion carried 7-0.

Adjourned at 9:25PM

Respectfully submitted,

Rob Gustafson

October 19, 2009