

Town of Windham
2007 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
October 5, 2006

ROLL CALL: Pam Skinner, Planning Board Member, Chairperson – Present
Ruth-Ellen Post, Planning Board Member, Vice-Chairperson – Present
Bruce Breton, Community Member – Present
Roger Hohenberger, Selectmen – Present
Jack Merchant, Community Member – Present
Dennis Senibaldi, Alternate Selectmen Member – Present
Galen Stearns, School Board Member – Present
Marcia Unger, Community Member, Secretary – Present
Beth Valentine, Alternate School Board Member – Excused

Ms. Skinner called the meeting to order at 7:08 PM in the Planning Department meeting room.

OLD BUSINESS:

Minutes: Motion made by Mr. Hohenberger to approve minutes of 9/21/06, seconded by Mr. Breton, and approved 6-0 with one abstention.

Mr. Breton asked for clarification on the inclusion of Recreation Improvements and Route 28 Emergency CRF Balances in the report to the CIP sub-committee by Dana Call, although they are not used by the CIP. Ms. Unger stated that Ms. Call provided the sub-committee with all CRF balances that had been listed in last year's CIP spreadsheet, even if the members had decided not to use them in the 2006 official plan. For example, at one time, the subcommittee considered using the Route 28 Emergency funds to offset some of the cost of the Safety Sub-Station request, but later dropped the idea.

The subcommittee is still missing information requested in earlier meetings from the following departments. Ms. Unger will follow-up for the next CIP meeting.

- a. Jack McCartney/Highway Department - current mileage and repair cost history for the One-Ton Dump and One-Ton Pick-Up.
- b. Brian Gallagher/School District - updated cost figures for the Middle School Repaving and New Parking request and a firmer cost figure for the New Middle School Soccer Field request.
- c. Mr. Samsel and Ms. Pynn/Historic District Committee - expiration date of the DOT grant for the Windham Depot restoration project.
- d. David Sullivan and Dana Call/Administration - a letter from the Pelham town administrator on the status of the Castle Hill Bridge project plans in Pelham.

NEW BUSINESS:

1. Mr. Hohenberger gave an explanation of the calculation for the new 2007 CIP rate as provided by Mr. Sullivan. This is necessary because of the new town valuation. Overall valuation increased 42.41% or \$627,782,975 to \$2,108,081,800 with utilities. An estimated \$100,000,000 is from new growth, and the remaining \$527,782,975 is due to the re-evaluation, a change of 35.65%. In 2005, the CIP rate of \$1 raised \$1,480,298 in appropriations. To raise the same amount of money on the new higher 2006 valuation-only total of \$2,008,081,800 (prior to

adding in the new growth monies) would take a new CIP rate of approximately \$0.74. This new rate keeps the CIP funding proportional to last year's \$1, within the new town tax rate, even though the underlying town valuation has increased. A motion was made by Mr. Merchant, seconded by Ms. Unger and passed 7-0 to set the new CIP rate to \$0.75 per thousand.

2. The CIP subcommittee began the classification process whereby each member gives each CIP request a class coding in terms of prioritization. The rankings are then averaged to arrive at an overall ranking. Before the classification began, Mr. Merchant reviewed the criteria for each classification coding number. During the classification discussion, members identified the following additional information that is needed from the requesting departments. Ms. Unger will follow up for the next CIP meeting.

- a. Ralph Valentine/Recreation Committee – Is there any available grant money for the requested new fields?
- b. Chief Thomas L. McPherson/Fire Department – the CIP subcommittee would like to meet with the Chief and the mechanic that works on Engine-3 before the subcommittee's next meeting at 7 pm at the Fire Station, 10/19/06.
- c. Mr. Samsel and Ms. Pynn/Historic District Commission – Can any of the \$18,000 Recreation CRF funds be used to offset the costs of the Windham Depot Restoration Project?
- d. Jack McCartney/Highway Department – What are the current hours on the Front End Loader owned by the town and in what year was it purchased new?

The meeting was adjourned at 9:08 P.M. (motion by Mr. Breton, seconded by Mr. Merchant, 7-0 approved).

Respectfully submitted, Marcia Unger 10/06/06.