

Town of Windham
2007 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
September 21, 2006

ROLL CALL: Pam Skinner, Planning Board Member, Chairperson – Present
Ruth-Ellen Post, Planning Board Member, Vice-Chairperson – Present
Bruce Breton, Community Member – Present
Roger Hohenberger, Selectmen – Present
Jack Merchant, Community Member – Present
Marcia Unger, Community Member, Secretary – Present
Beth Valentine, Alternate School Board Member – Present
Dennis Senibaldi, Alternate Selectmen Member - Excused
Galen Stearns, School Board Member – Excused

Ms. Skinner called the meeting to order at 7:01 PM in the Library Meeting Room.

OLD BUSINESS:

Minutes: Motion made by Ms. Post to approve minutes of 9/07/06, seconded by Mr. Merchant, and approved 5-0 with two abstentions.

Volunteers for department write-ups that had not yet been assigned were:

Police Department – Roger Hohenberger
Administration – Roger Hohenberger
Recreation Department – Ruth-Ellen Post
Fire Department – Bruce Breton.

NEW BUSINESS: Town Department Presentations

1. Carol Pynn from HDC and Mark Samsel from the Depot Advisory Committee, presented an update on plans and costs for HDC's funding request of \$52,000 at the Windham Depot (7:05 – 7:16). Questions and discussion followed. Mr. Samsel and Ms. Pynn will get back to the CIP with the expiration date of the DOT grant for the project.
2. Carl Heidenblad presented the Nesmith Library requests (7:17 – 7:27). Questions and discussion followed. Carl noted that the numbers provided were estimates, and that a more detailed report with costs and schematics would be available at the end of this year. The funding request, after corrections were made, is \$2,470,000.
3. Chief Gerry Lewis presented the Police Department request (7:28 – 7:34). Questions and discussion followed.
4. Chief Tom McPherson presented the Fire Department requests (7:35 – 7:55). New Deputy Chief Robert Lucci was also introduced to the sub-committee. Questions and discussion followed. A committee has not yet been charged to study the needs for the requested new sub-station. Chief McPherson extended an open invitation to the members to come to the station and check out the condition of Engine 3 in person.

5. David Sullivan and Dana Call presented the Administration requests (7:55 – 8:30). Questions and discussion followed. Mr. Hohenberger requested a letter from the Pelham town administrator on the status of the Castle Hill Bridge project plans in Pelham. Mr. Sullivan noted that the Lowell Road Bike Path project was in the final engineering phase, and should be put out to bid in December. Mr. Sullivan also provided the sub-committee with the project list results of the first joint town department head strategic planning meeting, with projects ranked for 2007. Mr. Merchant suggested for next year that the department heads just agree on the validity of each requested project and the year of the request, with no ranking within year.

6. Ralph Valentine presented the Recreation Committee's requests (8:30 – 8:35). Questions and discussion followed.

The meeting was adjourned at 8:40 P.M. (motion by Mr. Merchant, seconded by Mr. Breton, 7-0 approved).

Respectfully submitted, Marcia Unger 9/24/06