

Town of Windham
2005 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
September 15, 2005

ROLL CALL: Phil LoChiatto, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Excused
Suzanne Jortberg, Citizen Member – Present
Marcia Unger, Citizen Member – Present
Beth Valentine, Alternate School Board Member – Present
Roger Hohenberger, Selectmen – Present
Galen Stearns, School Board Member & Alternate Selectmen – Present
Jack Merchant, Citizen Member – Present

Mr. LoChiatto called the meeting to order at 7:07 PM in the Planning and Development Room.

MINUTES: Ms. Valentine made a motion to amend the 9/1/05 meeting minutes so that it would include the town valuation figures. The amendment will read as follows: “Mr. Hohenberger reported that Mr. Norman (tax assessor) had submitted the town valuation figures to the state for review and approval. They are \$1,473,645,525 MS1 valuation figure, and \$1,463,985,525 without utilities. The latter number is the one used by the CIP to estimate future available funding.” A motion was made by Ms. Unger, seconded by Mr. Merchant, to approve the minutes, as amended, of the CIP meeting held on September 1, 2005. Motion unanimously approved, 5-0.

OLD BUSINESS: Mr. Hohenberger emailed the subcommittee members a list of the estimated CRF balances of the various town depts. Mr. Stearns is working on updating the CIP’s 2006-2013 Appropriation Chart spreadsheet. Fire Chief Messier provided the CIP subcommittee with a copy of the Vehicle Maintenance Policy (revised 3/1/04).

NEW BUSINESS: Presentations were given by the Selectmen (Mr. Sullivan), the Trustees of the Library (Mr. Heidenblad), the Fire Dept. (Chief Messier), the Highway Agent (Mr. McCarthy), and the School Board (Mr. Stearns). The CIP subcommittee requested that the Fire Chief provided them with 3-5 years of maintenance costs on the older engines, broken down between “preventive maintenance” and “unexpected maintenance: types. The CIP subcommittee requested that Mr. McCarthy obtain leasing cost information on vehicles/equipment that he felt leasing should be considered. The subcommittee also requested Mr. Stearns obtain more information regarding the School Dept.’s paving request (include GBS?) and to report back about how the School Dept. will use its CRF (apply it toward new high school bond?). Lastly, the following dates were set for the subcommittee’s subsequent meetings: September 29th, October 20th and 27th, beginning at 7 PM. Mr. LoChiatto will advise the subcommittee of the date in November (likely the 2nd or 9th) for the Planning Board’s workshop.

The meeting was adjourned at 9:12 PM (motion by Mr. Merchant, seconded by Ms. Jortberg). These minutes were approved by the CIP subcommittee on 9/29/05.

Respectfully submitted, Suzanne Jortberg 9/20/05