

## SELECTMEN'S MEETING

August 9, 1999

**MEMBERS PRESENT:** Douglass Barker, Margaret Crisler, Carolyn Webber, Galen Stearns and Christopher Doyle. David Sullivan, Town Administrator, was on vacation. Cory Nicholson, intern, was present. Meeting commenced at 7 pm.

**NON-PUBLIC SESSION:** Mr. Stearns motioned and Mrs. Crisler seconded to go into non-public session in accordance with RSA 91-A:3,IIa and c. Roll call vote - all members - Yes. The subjects were personnel and reputations. The Board, Assessor Rex Norman, and a taxpayer were present for the first session. The Board and Mr. Norman were present for the second session.

Mr. Barker explained that the first session involved a tax abatement appeal. The taxpayer will work with the Assessor and State Board of Tax and Land Appeals to arrive at a satisfactory decision. The second session concerned an employee's evaluation and goals set for that department.

**SUZDAL - SISTER CITY:** Barbara Coish gave a synopsis of the forthcoming trip to Suzdal, which begins on August 13 (Friday), from Boston. The group of 13, which includes two quilters from St. Louis, will visit Moscow and St. Petersburg prior to arrival in Suzdal for its 975th anniversary.

State Rep. Mary Griffin presented Mrs. Coish the following greetings from the State to Suzdal in honor of its anniversary: Letter from Gov. Shaheen; Declaration from House of Representatives signed by House Speaker and Windham delegates, Mrs. Griffin, Janet Arndt and Anthony DiFruscia; and a Resolution from State Senate signed by Senate President and Sen. Arthur Klemm.

Tony Massahos, owner of Small World Communications, presented Mrs. Coish with a check for \$475 which she said would be given to the Russian orphanages. Mr. Massahos donated \$5 from each new service sold during the past several months.

Mr. Barker presented a state-shaped piece of granite with the State and Town seals from the town congratulating Suzdal on its anniversary. Mrs. Coish also displayed a commemorative plaque, which contained a message written in Russian to Suzdal from Windham.

The last item honoring Suzdal on its anniversary was a quilt made by a group of Windham quilters and presented to Mrs. Coish by Mrs. Ludwig.

The Board extended wishes to the group for a safe trip and requested that, in addition to the above gifts, their congratulations be offered to the people of Suzdal in honor of their anniversary.

**CABLE TV AWARD:** Margaret Case, Cable Board Chairman, presented a Cable Volunteer award to Wayne Bailey. She commended him for his time and efforts as a volunteer and expressed appreciation for always being available when needed.

**LIAISON REPORTS:** Mrs. Crisler reported that the Planning Board has tabled conceptual plans for a car wash to be located next to the Transfer Station pending clarification of traffic concerns. She also said the following will be on the Board's future agendas: proposed subdivision off Sherwood Road behind the Transfer Station; sporting goods store proposed by Star Vector. Also, the Planning Board voted that the CIP Chairman must be a member of the Planning Board.

**GRIFFIN PARK UPDATE:** Rick Hancock, Griffin Park Committee Chairman, updated the Board on the project. Mr. Hancock said that they received two applications for the Construction Management position, and the committee recommended the job be awarded to T. F. Moran.

Mr. Stearns moved and Mrs. Crisler seconded to support the recommendation of the committee and award the Construction Management contract to T. F. Moran in the amount of \$10,000. Passed unanimously.

Mr. Hancock said the Planning Board had approved the site plans, and noted that considerable money had been saved through the donation of plans by Edward N. Herbert Associates. Mr. Stearns moved that a letter of thanks be sent to Herbert Associates for their generosity. Seconded by all members.

Mr. Hancock informed the Board that Construction Contract Proposals had been received from three bidders who were requesting a deadline extension until Thursday. He said the bid proposals would be ready for the Board's review at their meeting on August 30th. The Board had no objection to the extension request.

Mr. Hancock also noted that revised budget allocations had been submitted due to additional monies being needed for well tests. He said there would be three test wells, and one 10" well would be located at the best site.

**ROBERT DEVLIN, ROAD AGENT:** Mr. Devlin met with the Board to discuss the Board's decision on where the \$150,000 in CIP funds for road improvements would be used this year. The three roads being considered for improvements were Rock Pond Road, Castle Hill Road and East Nashua Road.

Mr. Devlin said he was informed that the legal issue with Mr. Ryan, a Castle Hill Road developer, had been resolved and that Mr. Ryan is willing to donate by-products from his development to the Town for use in improving a section of Castle Hill Road. Mr. Turner urged the Board to take advantage of this opportunity to extend the Town's road dollars.

After discussing several issues on improving Rock Pond and East Nashua Roads, the Board agreed to postpone work on these roads until future years, and concentrate on Castle Hill Road improvements this year.

Mr. Stearns made a motion to instruct the Road Agent to expend up to \$150,000 in CIP funds to improve Castle Hill Road and to work in conjunction with the developer on this project, with work to be continued in future years. Seconded by Mr. Doyle. Voted in affirmative by 4-0-1, with Ms. Webber abstaining.

Mr. Stearns recommended that proposed improvements to roads be discussed during budget time, rather than at this time of year. Mrs. Crisler urged Mr. Devlin to go forward on Castle Hill Road as soon as possible.

Mr. Stearns made a motion recommending that the Road Agent work with Mr. Thorndike and Mr. Turner to develop costs for improvements to Rock Pond and East Nashua Roads. Seconded by Mr. Doyle. Passed unanimously.

Mr. Devlin requested that copies of all petitions concerning roads received by the Board be forwarded to him.

**AL TURNER, CEA:** Mr. Turner, Code Enforcement Administrator, questioned the Board on what his responsibilities would be during construction of the new Fire Station. After reading the revised charge, he said the changes indicated that he was only responsible for code enforcement during the construction, rather than performing usual inspections.

The Board indicated that Fire Chief Fruchtman would be on the site daily and he and Bob Cumings, committee member, would be the contact people for decisions during the project. Mr. Stearns noted that, with Mr. Turner's hectic schedule caused by the building boom in town, this would relieve Mr. Turner of some of the workload involved in the construction process.

Although Mr. Turner pointed out various areas that could pose problems without his input, the Board urged him to contact the Chief with his concerns and findings. The Board stressed that the Fire Station construction would need the cooperation of everyone working together, i.e., Fire Chief, committee members, Mr. Turner, etc.

**CONSENT AGENDA:** Mr. Stearns moved and Ms Webber seconded to approve the minutes of July 26, 1999. Mrs. Crisler noted that her granddaughter's name should be spelled "Alicia". Minutes unanimously approved as amended.

**CORRESPONDENCE:** The Board again considered the resignation of Jack Gattinella from the Planning Board

and Board of Adjustment. Mr. Stearns indicated that Mr. Gattinella might reconsider resigning from the Board of Adjustment.

Mr. Stearns moved and Mrs. Crisler seconded to accept the resignation of Jack Gattinella from the Planning Board with regrets, and write letter to Mr. Gattinella asking him to reconsider his resignation from the Board of Adjustment. Passed unanimously.

The resignation of David Dubay from the Planning Board was reviewed. Mr. Stearns moved and Mrs. Crisler seconded to accept the resignation of David Dubay from the Planning Board with regrets. A letter of thanks will be sent to Mr. Dubay. Passed unanimously.

Letter received from State Rep. Anthony DiFruscia outlining his past and future legislative activities. Rep. DiFruscia also invited town residents to forward any suggestions to him via mail (PO Box 574) or his web site.

**ROAD BONDS:** Mrs. Crisler moved and Mr. Stearns seconded in separate motions to accept the following road bonds: \$250,000 for Squire Armour Road from Edward N Herbert Associates; \$9,250 for construction and bounds at Stations 00-850, Nottingham Road, from Benchmark Engineering. Both passed unanimously.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Mrs. Crisler noted that a letter had been received from the NH Municipal Association concerning feedback from towns on the school funding legislation. It was agreed to discuss this issue at the August 30th meeting.

**NON-PUBLIC SESSION:** Mr. Stearns made a motion to go into Non-public Session in accordance with RSA 91-A:3, IIa. Roll Call Vote - all members - Yes. The Board worked on an employee's evaluation which will be acted upon on August 30th.

Respectfully submitted,

Elaine Keefe  
Secretary

**NOTE:** These minutes are prepared in draft form and have not been submitted to the Board for approval.

