

BOARD OF SELECTMEN
Minutes of May 1, 2006

MEMBERS PRESENT: Chairman Galen Stearns called the meeting to order at 7:05 PM. Selectmen Roger Hohenberger, Margaret Crisler, and Dennis Senibaldi were present, as was Finance Director Dana Call. Selectman Alan Carpenter and Town Administrator David were excused. Following the Pledge of Allegiance, Mr. Stearns read the agenda into the record.

ANNOUNCEMENTS: Mrs. Crisler announced that the Windham Garden Club's Annual Plant Sale would take place on May 20th on the Town Common. Raffle tickets are currently available from any WGC member, proceeds of which support the Nancy Surette Scholarship Fund.

Mr. Senibaldi announced that the Annual Beach Clean-up will also take place on May 20th, at 8:30 AM. Volunteers are needed, and interested parties should contact the Recreation Coordinator at 965-1208.

LIAISON REPORTS: None.

MINUTES: Mr. Hohenberger moved and Mrs. Crisler seconded to approve the minutes of April 3rd and 10th as written. Passed 4-0.

CORRESPONDENCE: Bond release/17 Sheffield Road. Mrs. Crisler moved and Mr. Senibaldi seconded to release the bond in the amount of \$16,259. Passed 4-0.

Bond release/Carr Landscaping: Mrs. Crisler moved and Mr. Hohenberger seconded to release the bond in the amount of \$8,700, retaining \$10,000. Passed 4-0.

Letter received from the NH Department of Transportation advising that signal synchronization along Route 111 had been completed.

Letter received from the NH Department of Transportation indicating they had completed their review of the Wall Street/Route 111 intersection as requested by the Board, and that the following modifications were planned: re-stripping of the existing lanes and addition of two (2) sets of "thru-right" arrows.

A discussion ensued relative to the Board's original request for review and safety concerns at the intersection. It was the consensus that a letter of response be drafted reiterating the Board's request that the "thru-right" lane be replaced by a right-turn only lane. Mrs. Call will follow-up.

Letter received from Gina Stearns, thanking the Board for allowing her to place drop-off boxes at various locations, and noting that she had successfully obtained her Girl Scout Silver Award.

Letter received from a Windham resident, extending thanks to the Police Department for their efforts.

ANNOUNCEMENTS, CONTINUED: Mr. Charlie McMahon approached to update the Board on the status of the well at Griffin Park. Mr. McMahon noted that the well and the pump had been inspected by Young Brothers Well & Pump, who had discovered that grit within the well was jamming the toilet valves open, causing the water to run continuously leading to shortages. Mr. McMahon stated that Young Bros. had determined that well's output was 3 gallons/minute with an 800 gallon reserve.

Mr. McMahon indicated that all the valves had been repaired with the exception of those in the urinals, which would be done shortly, and that sand filters are in place. Once repairs are complete the well recovery will be

tested. Moving forward, the filters will be monitored and changed accordingly by the Maintenance staff.

A discussion ensued regarding the well-casing, and it was the consensus of the Board that Mr. McMahon obtain an opinion as to how far the casing would have to be sealed to keep surface water out of the well, and an estimated cost to do so. Mr. McMahon will follow-up.

TRANSFER STATION MANAGER: Mr. Poulson reviewed the current Transfer Station Standard Operating Procedures with the Board. He noted the SOPs had been developed and implemented several years ago, however, he had been unaware that the Board's endorsement was required. Mr. Poulson stated that each member of the Station staff had signed off on and received a copy of the document when it was developed.

Discussion ensued regarding references to OSHA within the document, and that NH is not an OSHA state. It was the consensus of the Board that all references to OSHA be removed and replaced with "NH Department of Labor."

Mrs. Crisler pointed out that the SOPs did not include a protocol for dealing with out-of-town users. Mr. Poulson indicated that not all scenarios are covered in the document, however this could be added if the Board wished. He then noted that he is attempting to address this issue through a vigorous campaign to ensure that stickers are obtained.

Mr. Hohenberger then moved and Mrs. Crisler seconded to approve the Transfer Station Standard Operating Procedures as prepared by Mr. Poulson, replacing all references to "OSHA" with "NH Department of Labor". Passed 4-0.

Mr. Poulson then discussed the current Solid Waste Disposal Ordinance with the Board. He indicated that he was aware that some changes would require a Town Meeting vote, and that he would like to start discussion now for next March. Mr. Poulson expressed concerns regarding the length of some items being disposed of at the Station, and presented a picture of a 14' canoe deposited there as an example. He noted that Wheelabrator has been very good to date in accepting these items, but that he would like to amend the definition of "unacceptable material" to include items in excess of six feet (6'). Mr. Poulson also noted that most Transfer Stations impose a fee for bulky waste such as mattresses and furniture, which the Board may wish to consider for the future.

A discussion ensued, in which Mrs. Call noted it that the current ordinance allows the Board to amend the acceptable length of items, however it was the general consensus of the Board that a public hearing be held prior to making any decisions. Mrs. Call will post this discussion accordingly.

Mr. Poulson then requested that the Board consider allowing him to utilize the seasonal Highway Department laborer and/or Town lifeguards to aid in oversight of the Yard Waste program. He explained that Saturday is the busiest day at the Station, and he is currently short-staffed. The assistance would amount to 8 hours per month.

A discussion ensued, and it was the consensus of the Board that Mr. Poulson proceed as requested and work out the logistics with the other departments.

Mr. Poulson closed his discussion by presenting proposals for long-term options for the Transfer Station. He requested the Board review them in preparation for a future workshop. A brief discussion ensued.

PUBLIC HEARING/SEARLES DONATION: Mr. Stearns read the public hearing notice into the record. Ms. Call explained that the Historic Committee had lined up a contractor to remove/repair the stained glass

window located in the rear arch of the front hall, and that three anonymous donors had then approached offering to cover the \$5,200 cost of the project.

After a brief discussion, Mr. Senibaldi moved and Mrs. Crisler seconded to accept with the Board's thanks the donation of funds to cover the repairs to the stained glass window and frame as described at the Searles Building. Passed 4-0.

OLD BUSINESS: Mr. Stearns inquired as to the status of the plan to sift the beach sand. Mr. Senibaldi advised the Board that the company the Town had intended to use has gone out of business, and Mrs. Haas and Mr. Barlow were working on alternatives. A brief discussion ensued about whether to attempt to sift the sand manually or just add the additional sand.

NEW BUSINESS: Mrs. Call inquired whether the Board wished to schedule a Public Hearing to accept the donation of the Griffin Park multi-purpose building, noting that it would likely be scheduled for June. It was the consensus of the Board that Mrs. Call proceed to schedule this matter.

Mr. Senibaldi noted that he had obtained a form from Mr. Sullivan relative to donations of buildings to the Town, and inquired about the status of the Roger's Field concession stand. He noted that the issue had arisen at a recent Recreation Committee meeting as part of a vending machine discussion. The Committee had expressed a desire that the machines be recessed into the exterior, and was unsure if the Town actually owned the building.

A discussion ensued, in which the Board concurred that the machines should be recessed into the exterior. It was also noted that the Board would have to be consulted prior to their installation regardless of ownership, as the building is on Town property.

OLD BUSINESS, CONTINUED: Referring to earlier discussion with Mr. McMahon regarding the well at Griffin Park, Mr. Senibaldi requested that a third party be obtained regarding sealing the well and whether or not the casing is cracked. A discussion ensued regarding obtaining three (3) quotes for the project, and it was the consensus that Mr. McMahon proceed as agreed, that the Town obtain two additional quotes, and that Mr. Turner be consulted as to testing of the well water.

MUNICIPAL PEST MGMT. SERVICES (MPMS): Mr. Mike Morrison approached to introduce himself and to update the Board on the status of the mosquito control program. Mr. Morrison noted that the permit is in place, and that a survey of the Town is underway. To date, approximately twenty (20) sites have been identified; most of which are on the westerly side of Lowell Road. Mr. Morrison noted that the weather has been very dry, and with some rain more sites may be discovered.

Mr. Morrison noted that the major sites have been pinpointed, and are fairly well dispersed through the Town. He also noted that all of the Town's catch basins, totaling approximately 2200, would be treated. Twenty to thirty of those will then be monitored throughout the season and a year-end report issued.

Mr. Morrison then briefly explained the differences between Eastern Equine Encephalitis (EEE) carrying mosquitoes and West Nile Virus (WNV) carriers. He noted that WNV strains are typically found in areas such as catch basins, and EEE carriers in red maple swamps and marshy areas.

Mr. Morrison indicated that residents can contact MPMS to request that particular areas be checked, and requested permission to advertise as such. The Board agreed.

Mrs. Crisler inquired about treatment of detention ponds throughout Town, and Mr. Morrison replied that those have been pinpointed as well, as WNV mosquitoes are fond of these sites.

Mrs. Crisler then inquired about the chemicals utilized and the frequency of application. Mr. Morrison indicated that BTI, a granular bacteria that kills mosquito larva when they ingest it, is utilized 95% of the time and is very successful. He noted that there are other mineral oil based treatments occasionally used, which are EPA approved and evaporate over time. Mr. Morrison stated that the catch basins will be treated multiple times, and the rest of the sites only once a year.

Mr. Hohenberger inquired how far mosquitoes generally travel, and whether coordination with the border communities should be a priority. Mr. Morrison replied that they generally only fly 1000 yards or so from where they hatch, and that working with surrounding towns was not necessarily vital given the proximity of treatment sites.

Mr. Hohenberger then inquired whether control would be required yearly, or if the need would diminish. Mr. Morrison stated that EEE is cyclical in nature, and he couldn't predict the future need.

Mrs. Crisler pointed out that 100% of the mosquitoes can't be eliminated, and Mr. Morrison concurred. He stressed that residents should continue to take precautions such as repellent, and stated he could offer some recommendations regarding procedures for the schools and recreational activities.

Mrs. Call inquired whether the Board would like Mr. Morrison to provide regular updates on the program. The Board replied in the affirmative, and requested a map be drawn up depicting the treated areas. Mr. Morrison stated he would provide the map as requested, and also expressed a willingness to work with cable on a video shoot. The Board was in support of this suggestion, feeling the more information available the better to avoid misconceptions.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mrs. Crisler seconded to enter into non-public session in accordance with RSA 93-A:3 IIa. Roll call vote, all members "yes". The topic of discussion was personnel, and the Board, Mrs. Call, Chief McPherson, and Ms. Devlin were in attendance.

Chief McPherson updated the Board on the Firefighter/Fire Inspector recruitment. After some discussion, Mrs. Crisler moved and Mr. Senibaldi seconded to support the Chief's recommendation to hire a candidate contingent upon passing a physical examination. Passed 4-0.

Mrs. Crisler moved and Mr. Hohenberger seconded to adjourn. Passed unanimously.

The meeting was adjourned at 9:25 P.M.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.