

SELECTMEN'S MINUTES
December 9, 2004 Budget Workshop

MEMBERS PRESENT: Chairman Alan Carpenter, Galen Stearns, Roger Hohenberger, Chris Doyle and Bruce Breton were present. David Sullivan, Town Administrator and Dana Call, Finance Director were also in attendance. Meeting commenced at 7:00 pm.

BUDGET WORKSHOP: The Board of Selectmen met to discuss the 2005 budget for several departments/committees. The Board met with Margaret Case of the Cable Committee to discuss the Cable budget. No changes were made to the budget as presented. Mrs. Case discussed several other items on behalf of the Cable Committee.

The Board then met with Eric DeLong, IT Director to discuss the Information Technology budget. The Board reduced the Service Agreements/Training line by \$1,700 and the Equipment line by \$1,500. Other line items were discussed with no changes made.

Mr. Doyle then left the meeting. Several of the Library Trustees joined the meeting including Shirley Beaulieu, Mary Lee Underhill, Sharon Scannell and Chris Monterio, as well as Carl Heidenblad, Library Director. The Library budget was discussed with no changes made.

The Board then met with Jack McCartney, Highway Agent, to have a follow up discussion regarding certain items in the Roads budget including summer maintenance and materials. No changes to these budget line items were made. The Board also discussed the CIP allocation for roads and consensus was to reduce approximately \$223,000 to bring the roads portion of the CIP down to \$100,000.

OLD BUSINESS: The bids for the Annual Town Report were presented to the Board as follows:

ePrint, Hudson, NH	\$8,790.00
Armstrong Graphics, Pelham, NH	\$12,527.60
Commonwealth Printing, Newburyport, MA	\$9,100.00

Motion was made by Mr. Stearns to award the bid to ePrint for \$8,790. Mr. Breton seconded and motion passed (4-0).

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Dana Call
Finance Director

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.

