

SELECTMEN'S MINUTES
November 22, 2004 Budget Workshop

MEMBERS PRESENT: Chairman Alan Carpenter, Galen Stearns, Roger Hohenberger, Chris Doyle and Bruce Breton were present. David Sullivan, Town Administrator, Dana Call, Finance Director and Al Turner, Planning Director were also in attendance. Meeting commenced at 7:00 pm.

BUDGET WORKSHOP: The Board of Selectmen met to discuss the 2005 budget for the Planning and Development Department. Discussion ensued regarding the department's request to increase one of the current part-time Building Inspector positions to full-time. It was moved to leave the position as part-time (4-1, Carpenter opposed). Discussion then turned to the overtime budget and it was decided to reduce the hours allocated for the Assistant Planner.

The Board then discussed the Special Studies expense line item and moved to remove the proposed budget of \$15,000 and instructed the department to dedicate staff resources to conduct the study in-house. Other budget line items were then discussed with no changes made.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

Dana Call
Finance Director

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.