

**SELECTMEN'S MEETING  
JANUARY 26, 2004**

**MEMBERS PRESENT:** Galen Stearns, Alan Carpenter, Roger Hohenberger, Christopher Doyle and Bruce Breton. David Sullivan, Town Administrator, was excused. Meeting commenced at 7:00 pm.

**PRESENTATION OF THE WINNING SLOGAN:** Mr. Poulson, Chairman of the Public Relations Committee, announced the results of the "Pen Windham's Slogan" contest. He indicated that the Committee had received 393 entries overall, and that six had been submitted to the Board of Selectmen for consideration. The winning entry was "Old Values – New Horizons", submitted by Mr. Robert Costa. As Mr. Costa was unable to attend, Mr. Poulson presented the prize of a \$50 gift certificate to his wife, Cheryl Costa. Also announced was the winner for best classroom submission. Mrs. Testa's fifth grade class will receive a gift certificate for a pizza party for their entry, "Windham is Wonderful".

The Selectmen's meeting was recessed and the Board of Health meeting from December 15, 2003 was continued.

**BOARD OF HEALTH:** The Board considered a request by Ethel Murphy for a waiver to permit a well to be installed 10' from the northerly line, 10' from the right of way for Fourth St and 75' from a proposed leach area on the same lot at the property located at 59 Ministerial Road, Windham (Tax Map 16-P-470).

The applicant presented a revised plan showing a new well location which was further from the neighboring properties and did not interfere with the town owned properties off of Fourth Street.

Mr. Lincoln and Mr. Marquebreuck, residents and neighbors spoke in favor of the new plan.

Mr. Hohenberger moved and Mr. Doyle seconded to authorize the Chairman to sign a release form granting the requested waiver, based on the new plan presented to the Board of Selectmen. Passed unanimously.

The Board of Health meeting was adjourned and the Selectmen's Meeting resumed.

**PUBLIC HEARING – CARDINAL & ORIOLE ROADS** – Mr. Stearns read the following notice. “The Board of Selectmen will hold a public hearing at 7:45 pm on January 26, 2004 at the Planning and Development Building to consider whether or not to remove the curbed island/barrier installed at the intersection of Cardinal and Oriole Roads.”

The following residents voiced their concerns regarding Cardinal and Oriole Roads: Beth Lippold, Joe Donohue, Tony Pellegrini, Don Moser, Benjamin Doe, Mark Lynch, Douglas Murray, Jerry Busko, Robert Raymond, Manuel Reis, Donna Murray, Sharon Goodwin and Karen Vadala

The concerns were excessive speeding, temporary burm is not working and needs to be removed, speeding and sharp curve signs need to be posted, active police patrol is needed, and a survey needs to be performed by a civil engineer. The residents were receptive to the Board of Selectmen’s suggestions. The Board of Selectmen iterated and reiterated that there are other roads in the town that need to be worked on and they will schedule a meeting to prioritize.

Mr. Carpenter moved and Mr. Breton seconded to the following:

- Have Police Chief Moeckel complete a speed study after a 2-3 day police enforcement once weather permits.
- Re-paint temporary double yellow stripes where curve is.
- Post “Sharp Curve” signs on each side.
- Remove temporary burm once weather allows.
- Schedule a meeting with Mr. McCartney, the Highway Safety Committee, Board of Selectmen and Mr. Sullivan to prioritize road work.
- Residents will be willing to withdraw their \$250,000 warrant article if a cost estimate is done out of the budget.

Passed unanimously

**GRIFFIN PARK:** Mr. Charlie McMahon updated the Board of Selectmen on the progress of Griffin Park. The building is progressing, tresses are up, plywood will be up Tuesday and roofing will be done Thursday or Friday, weather permitting. The

target date to open is in the spring. Mr. McMahon would like to thank the Fire Department and the Board of Selectmen for the use of a generator. PSNH told Mr. McMahon four weeks ago that they would return in a couple of weeks. Mr. McMahon is asking the Board of Selectmen for help on this matter. Mr. Barlow stated that there has to be a break in the weather before he contacts PSNH.

**TOWN BEACH AND TENNIS COURT BIDS:** Mr. Breton moved and Mr. Doyle seconded to put this on the agenda for the February 9<sup>th</sup> Board of Selectmen's Meeting. Passed unanimously.

**BIKE PATH COMMITTEE CHARGE:** The Board considered the following for approval as the charge for the bike path committee:

**LOWELL ROAD BIKE PATH ADVISORY COMMITTEE**

The "Charge" of the Lowell Road Bike Path Advisory Committee shall be to serve as an advisory committee to the Board of Selectmen in accordance with Article #26 of the 2003 Annual Town Meeting. The main goal of the Committee shall be to provide feedback and input during the design and planning phase of the bike paths envisioned for that section of Lowell Road between Route 111 and Golden Brook School.

In its role, the Committee shall perform the following tasks. It is important to note that this is not intended to be a complete listing, but rather to serve as the minimum expected:

**TASK REQUIREMENTS**

1. Familiarize all members of the Committee with the project's scope, including conducting a site walk of the proposed improvement area.
2. Meet with the principal Project Engineer, Chris Waszczuk of the New Hampshire Department of Transportation (NHDOT), to review the project and any plans developed to date.
3. Review design plans as completed by the NHDOT and provide comments, both verbally and in writing, to the Board of Selectmen for their review and action, if needed.
4. Act as agents of the Town to gather information from residents concerning the project; its positive aspects, as

well as any impacts it may have on those individuals abutting its intended path.

5. Hold at least one general meeting to allow residents of the Town, both abutters and non-abutters, to view plans as they are completed and submit comments on the designs. All comments should then be compiled and provided to the Board of Selectmen for review.
6. Once the plans are completed, the Committee will meet with the Selectmen to present their recommendation(s), along with any applicable issues that they may have with the project or that they have received from others.
7. The Committee shall meet with the Board of Selectmen throughout the design phase of the project to keep them informed of its progress, to provide periodic updates as noted above, and to answer any questions or concerns that may arise. The following is a tentative schedule of these progress meetings:
  - February 9, 2004
  - March 1, 2004
  - April 12, 2004
  - May 10, 2004

Mr. Morris informed the Board of Selectmen that the survey will be processed in April and plans to meet with the Board of Selectmen and the Committee. There are no other updates. Mr. Doyle moved and Mr. Breton seconded to accept the charge as amended to remove dates. Passed unanimously.

**ANNOUNCEMENTS:** Police Chief Moeckel announced that Voting for the Primaries are held in the gymnasium at Golden Brook School on Tuesday, January 27<sup>th</sup> from 7:00am to 8:00pm. Chief Moeckel would like to discourage people from voting between the hours of 8:00-9:00am and 2:00-3:00pm due to the schools will be in session, buses, and the parking lots would be closed during these times.

Mr. Breton announced that there will be a Retirement Party for Mr. Flanders on Saturday, January 31<sup>st</sup> at Richard's Catering and Banquet Hall in Hudson, NH. Tickets are available at the Building Department, Town Hall and Town Administration Building.

**LIAISON REPORTS:** Mr. Doyle informed the Board of Selectmen of new House Bills:

HB1127 – Road approvals, he would advise Mr. Norman, Assessor of this bill when Mr. Norman returns back to work.

HB1304 - Zoning

HB1151 – ZBA conflict

HB1357 – Village District

HB1137 – Use of impact fees for schools

**MINUTES OF 1-12-04 AND CORRESPONDENCE:** Mr. Doyle moved and Mr. Breton seconded to approve the minutes of January 12, 2004 as written. Passed unanimously.

**OLD/NEW BUSINESS:** Mr. Doyle would like Mr. Turner to introduce the new Assistant Planner to the Board of Selectmen.

Mr. Doyle would like to schedule workshops with department heads this summer, workshops with committees and come up with some ideas for an Appreciation Night for volunteers maybe some time in November or December.

Mrs. Coish gave an update on the Senior Citizen Building expansion. They have used less than two-thirds of the money budgeted, the walls have been sheet rocked, the air conditioning and new heating system are in place and the Building Department approves these updates.

**NON-PUBLIC SESSION:** Mr. Carpenter motioned and Mr. Breton seconded to go into non-public session in accordance with RSA 91-A:3, IIb. Roll call vote – all members – yes. The subject was hiring.

The Board approved the hiring of call firefighters as recommended by Fire Chief Messier.

Mr. Doyle motioned to adjourn. Mr. Carpenter seconded. Meeting adjourned at approximately 10:00 pm.

Respectfully submitted,

Jennifer Zins  
Administrative Assistant

NOTE: These minutes are prepared in draft form and have not been submitted to the Board for approval.