

## **SELECTMEN'S MEETING OCTOBER 7, 2002**

**MEMBERS PRESENT:** Margaret Crisler, Roger Hohenberger, Galen Stearns, Christopher Doyle and Alan Carpenter. David Sullivan, Town Administrator, was also present. Meeting commenced at 7:00 pm.

**ANNOUNCEMENTS:** None.

**CORRESPONDENCE:** Copy of a letter was received from Alfred Turner to the Conservation Commission regarding preservation of Windham's historic farms and open space on Range Road.

Letter from the School Board regarding the possible transfer to the school of the old police station. This discussion will be part of the School Board's and Selectmen's joint meeting on October 21st.

Letter received from the Town of Salem announcing that they will be hosting a regional water supply and watershed protection planning open house at Salem's Water Treatment Facility on October 30th at 7:00 pm. Mrs. Crisler, Mr. Carpenter and Mr. Doyle will be representatives for Windham at that meeting.

**MINUTES:** Mr. Hohenberger motioned and Mr. Doyle seconded to approve the minutes of September 23rd and 30th as presented. Passed unanimously.

**WORKSHOP WITH HIGHWAY AGENT:** The Board, Mr. Sullivan and Mr. McCartney, Highway Agent, discussed the request to the Capital Improvement Program (CIP) Committee for the Highway Department.

Mr. Carpenter motioned for the Board to support the CIP request from the Highway Department for FY 2003 and then line 2 on Mr. McCartney's submitted CIP proposal from that point on. Motion passed 4-1 with Mr. Hohenberger opposed

Mr. Doyle motioned and Mr. Stearns seconded to approve road work on Rock Pond Road from Lowell Road to the bridge for a bid price of \$130,760.00 Passed unanimously.

Mr. Doyle moved to approve road work on Barker Road in the amount of \$20,870. No second. Mr. Doyle withdrew his motion.

**HIGHWAY SAFETY COMMITTEE RECOMMENDATIONS:** Mr. Sullivan explained that there is a continued problem in the Morrison - Mitchell Road area with vehicles taking the corner sharply. To date brush has been cut and signage installed but the problem persists. The Highway Safety Committee recommends that a double yellow line be painted on Morrison Road 100' to the east and west of the intersection. The Board noted that Morrison Road is a scenic road and felt one yellow line would be sufficient and more in keeping with the road's scenic designation.

Mr. Carpenter motioned to proceed with Highway Safety Committee recommendation but to paint only a single yellow line on Morrison Road as described above, unless legal liability exists for a double yellow line vs single yellow line. Mr. Stearns seconded. Passed unanimously.

**MINUTES:** Mr. Hohenberger motioned and Mr. Stearns seconded to reconsider the minutes approve earlier tonight. Passed unanimously. Mr. Stearns motioned and Mr. Doyle seconded to approve the

minutes of September 16th and 23rd as presented. Passed unanimously.

**LIAISON REPORTS:** Mr. Hohenberger reported that the Planning Board approved 50 lots in Castle Reach and also approved the cut through for Morrison, Searles and Hancock Roads.

Mr. Carpenter reported that the Rockingham Planning Commission is holding their Annual Legislative Forum on October 9th in Brentwood. He noted that the goals of the Windham Planning Board are in tune with the RPC.

**BARTLEY HOUSE/CHURCH RD FEE WAIVERS:** Mr. Sullivan asked the Board to waive the permit fees for two town projects - renovations to the Bartley House and construction of the Church Road culvert. He noted that the permits have been pulled for these projects. Mr. Carpenter motioned and Mr. Doyle seconded to waive the fees for the town projects as requested by Mr. Sullivan. Passed unanimously.

**OLD BUSINESS:** Mrs. Crisler noted that Mr. Sullivan has been in contact with abutting towns to setup the perambulation required by stature but to date there has been no response.

Mr. Sullivan gave the Selectmen the following update on the renovations of the Bartley House - trees have been removed, the building has been emptied and construction is to begin later this week.

Mr. Carpenter asked the status of the proposed ATV Ordinance. Mr. Sullivan responded that it was mailed to Town Counsel for review and should be on the Board's agenda in late October to early November.

Mrs. Crisler stated that the Selectmen have been asked how long the path was at Griffin Park. Mr. Norman measured and that doing a figure eight is one mile.

Mrs. Crisler reminded the Board that the New Hampshire Municipal Association's Annual Conference will be the third week in November and on Friday a Local Official Workshop will be held.

Mr. Sullivan noted that his staff has been working to setup a workshop with Mr. Varney of the EPA to further discuss I 93 mitigation and is waiting to hear back from his office.

Mr. Sullivan noted that a meeting on possible closure of the Rockingham Recreation trail in Windham is tentatively scheduled for December 10th. More information to follow.

Mrs. Crisler reported that copies of the Environmental Impact Study Report on I-93 is available for review at the Town Hall, Library or Building Department.

Mrs. Crisler read Mr. Turner's letter to the Conservation Commission urging them to preserve the farms left in Windham and asked the Board to support Mr. Turner's request. Mr. Carpenter moved and Mr. Doyle seconded to support Mr. Turner's request and urge the Conservation Commission to move forward on it. Passed unanimously.

**NON-PUBLIC SESSIONS:** Mr. Doyle motioned and Mr. Hohenberger seconded to go into non-public session in accordance with RSA 91-A:3, IIa, c and e. Roll call vote - all members yes. The Board, Mr. Sullivan, Mr. Norman and Mr. Dooley were in attendance in the first session. The Board, Mr. Sullivan and Mr. Skinner were in attendance in the second session.

Mr. Doyle motioned and Mr. Hohenberger seconded to deny an abatement request. Passed unanimously.

Mr. Carpenter moved that with the Treasurer's cooperation, to give access to Dana Call, Finance Director, to the web bank site to view Town accounts without access to ACH (employees' banking information for direct deposit) and to give Mr. Skinner access to ACH and further to direct Mr. Sullivan to maintain an option for direct deposit for employees. Mr. Doyle seconded. Passed 4-1 with Mrs. Crisler opposed.

Mr. Doyle motioned to deny forgiving interest for taxes on an abatement case.. No second.

Mr. Hohenberger motioned and Mr. Carpenter seconded to forgive interest on taxes due to extenuating circumstances on an abatement case. Passed 3-2 with Mr. Stearns and Mr. Doyle opposed.

Mr. Doyle motioned to adjourn. Mr. Stearns seconded. Meeting adjourned at approximately 10:00 pm.

Respectfully submitted,

Kathleen Davis  
Administrative Assistant

**NOTE:** These minutes are prepared in draft form and have not been submitted to the Board for approval.

