



Town of Windham Planning Board Conceptual Site Plan Application

Property Address _____ Map – Block – Lot _____

Property Owner _____

Property Owner Phone _____ Property Owner Fax _____

Property Owner Email _____

Property Owner Mailing Address _____

Applicant (if different than Property Owner) _____

Applicant Phone _____ Applicant Fax _____

Applicant Email _____

Applicant Mailing Address _____

In accordance with NH RSA 676:4 II (a), the applicant may choose to undertake a Conceptual Consultation of an application with the Planning Board prior to the formal submission of a Major or Minor Site Plan Application.

The Conceptual Consultation provides an opportunity for the applicant and the Planning Board to discuss the concept of the proposal in the context of the Master Plan, Zoning Ordinance and Site Plan Review Regulations and for the Board to provide guidance to the applicant.

All discussions during the conceptual consultation phase are non-binding. The conceptual consultation does not require formal notification of abutters nor is public testimony required to be taken, although the Planning Board can choose to do so.

Material to be submitted in accordance with the posted submittal schedule:

- 1) Letter of intent detailing the proposal
- 2) Conceptual Site Plan that provides basic features of the development proposal to form a clear basis for discussion of potential problems and for the preparation of the Major or Minor Application.

(NOTE: Check with Department Staff as to the number of copies required to be submitted)

The owner and/or applicant concurs in the representation of the material presented, agrees that the information presented is accurate and agrees to the Windham Planning Board review process.

Owner	Date	Applicant	Date
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---- To Be Filled Out By Staff ----

Received By: _____ Date: _____ Case # _____