

TOWN OF WINDHAM NEW HAMPSHIRE



Warrant and Budget 2013

*This is the final Town Warrant for consideration at the
March 12, 2013 Official Ballot Vote.*

TOWN WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified of the following annual Town Meeting schedule.

First Session of Annual Meeting (Deliberative): You are hereby notified to meet at the Windham High School in said Windham on Saturday, the Ninth day of February, 2013 at 9:00 am. This session shall consist of explanation, discussion, and debate of warrant articles numbered 3 through 20. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

Second Session of Annual Meeting (Official Ballot Voting): You are hereby notified to meet again at the Windham High School in Windham, on Tuesday, March 12, 2013 between the hours of 7:00 a.m. and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 20.

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as proposed by the Planning Board.

Planning Board Amendment #1: Cobbetts Pond and Canobie Lake Watershed Protection Ordinance Changes

Amend the provisions of the Windham Zoning Ordinance Section 616 relating to the Cobbetts Pond and Canobie Lake Watershed Protection Ordinance by:

- A. Amending the definition of “Impervious Surface” in Section 616.4 by adding the phrase “gravel driveway and parking areas,” after the word “concrete”
- B. Amending the provisions of Section 616.6 “Review Requirements for Development in the Watershed Protection Overlay District” by deleting the same and replacing it with the following:

616.6.1 Development within the Watershed Protection Overlay District requires the submittal and approval of one of the following applications: Site Plan/Subdivision Watershed Application, Major Watershed Application, or Minor Watershed Application.

616.6.1.1 Applications for Subdivisions and Site Plans shall be accompanied by a Site Plan/Subdivision Watershed Application inclusive of a hydrologic study as outlined in Section 616.7. The Hydrological study must document, in a manner acceptable to the Planning Board, that the proposed land development would provide the same or greater degree of water quality protection as existed on the site (s) at the time the application was made. Change of Use Applications that do not propose any new construction, paving, alterations to grading, or other alteration to the terrain are exempt from the requirements of the hydrological study.

616.6.1.2 For any development that will render post-development impervious surface of more than 20% or more than 2,500 square feet of the entire lot, whichever is greater, a storm water management and erosion control plan, consistent with New Hampshire Stormwater Manual (latest edition) prepared by NH DES, shall be

prepared and submitted for review and approval as part of a Major Watershed Application unless previous approval has been granted through the Site Plan/Subdivision Watershed Application process. Major Watershed Applications are reviewed and approved by the Planning Board.

616.6.1.3 For any development that will render post-development impervious surface of 20% or less, or 2,500 sq ft (which ever is greater) will require submittal of a Minor Watershed Application for review and approval. Minor Watershed Applications are reviewed and approved by the Code Enforcement Administrator and Building Inspector.

616.6.2 Residential Building Permit Applications for new home construction, and additions and reconstruction of existing homes must include an erosion and sedimentation control plan developed with Best Management Practices. The erosion and sedimentation control plan shall be prepared by an engineer licensed in the State of New Hampshire, or a qualified professional who is familiar with erosion control measures and procedures and acceptable to the Town Engineer. The erosion and sedimentation control plan shall be submitted as part of the Major or Minor Watershed Application.

616.6.3 Development shall not begin until all required application, submittal and permit approvals have been obtained unless an emergency determination has been made in accordance with Section 616.12. No building permit for development within the Watershed will be issued without an approved Watershed Application on file.

616.6.4 All development within the Watershed Protection Overlay District shall be evaluated to ensure that:

616.6.4.1 No new impervious driveways are allowed within 75 feet of any surface water or wetland area. Accessory structures are allowed when permitted by the NH DES.

616.6.4.2 The impervious surface of any lot is limited to 30%. For lots that currently exceed 30% impervious surface, development must decrease the percent of impervious surface. Replacement in-kind of existing development does not require this reduction of impervious surface.

616.6.4.3 Non-point source pollution is prevented to the maximum extent possible, taking into account site conditions such as slope, soil type and erosivity and vegetative cover.

616.6.4.4 Best Management Practices (BMPs) are in place and are sufficient to remove or neutralize those pollutants that present a potential impact to the water body. The use or creation of detention ponds is not allowed for runoff control, except in those cases where an extended detention pond may be necessary to develop a site.

616.6.4.5 Grading and removal of vegetation at a development site is minimized and erosion and sedimentation control measures are in place and properly installed.

616.6.4.6 If two or more dwelling units share a common sewage treatment system a perpetual maintenance agreement from the building's owner is required.

616.6.4.7 Uses that may potentially cause contamination within the Watershed Protection Overlay District, must submit a spill prevention control and countermeasures plan for approval. This plan shall include the following elements:

616.6.4.7.1 Disclosure statements describing the types, quantities, and storage locations of all contaminants that will be part of the proposed project.

616.6.4.7.2 Contaminant handling and spill prevention techniques.

616.6.4.7.3 Spill reporting procedures, including a list of affected agencies to be contacted in the event of a spill.

616.6.4.7.4 Spill recovery plans, including a list of available equipment.

616.6.4.7.5 Spill cleanup and disposal plans.

- C. Deleting the Existing language in Section 616.10 “Site Construction” and renumbering all the remaining sections that follow as required.
- D. Amending the re-numbered Section 616.12.3 by deleting the existing language and replacing the same with the following:

616.12.3 Within ten (10) business days of the determination being made, an application must be submitted as required by the provisions of this ordinance.

Recommended by Planning Board 7-0

Planning Board Amendment #2: Historic Demolition Ordinance

Amend the provisions of the Windham Zoning Ordinance relating to the Historic Demolition Ordinance by deleting all the existing language in Section 719 and replacing it with the following:

719.1 Purpose and Authority

719.1.1 The purpose of this article is to:

- Establish a process for preserving and protecting significant buildings or other structures within the Town of Windham (the “Town”) which constitute or reflect distinctive features of the cultural, political, architectural or social history of the Town;
- To encourage owners of such buildings or other structures to seek out persons or groups of people who might be willing to purchase, preserve, rehabilitate or restore such buildings or other structures rather than demolishing or substantially renovating them; or, barring that,
- To create a record, including a photo/video history of such buildings or other structures; and
- To provide a reasonable time period for public notice, public hearing and discussion by interested groups and individuals of means by which to preserve such buildings or other structures.

719.1.2 This Ordinance shall be adopted as an Innovative Land Use Control under the provisions of RSA 674:21

719.2 Definitions

Except as otherwise provided herein, the following definitions shall apply:

Building or other structure – any combination of materials forming a shelter for persons, animals or property.

Community Development Department – Includes any staff members working for or on behalf of the Department, including but not limited to the Building Inspector, Code Enforcement Officer, Community Planner, and Community Development Director.

Cultural Resource List - A list prepared by the Heritage Commission dated January 2010, as may be updated, pursuant to RSA 674:44-b(I)(a) of the Archeological Sites and Structures of the Town of Windham.

Demolition - The act of pulling down, destroying, removing or razing any buildings or other structure or commencing the work of total or substantial destruction with the intent of completing the same.

Demolition Permit – A written application for the demolition of a building or structure and/or the approval of such, applied for and obtained through the Community Development Department in accordance with the NH State Building Code

HC – The duly established Heritage Commission of the Town of Windham.

HDC – The duly established Historic District Commission of the Town of Windham.

Historic Building/Structure Sign – A Sign purchased by the HC and stored at the Community Development Department, which is to be posted on properties that are subject to the permitting provisions of Sections 719.4 and 719.6 of this Ordinance.

Historic Resource Lists - A list prepared by the Heritage Commission dated May 2010, as may be updated, pursuant to RSA 674:44-b(I)(a) of the 18th, 19th and 20th Century Buildings of the Town of Windham.

Review Committee: A standing committee of the Windham Heritage Commission comprised of three (3) members of the Commission and two (2) alternates appointed by the chair of the commission.

Substantially Renovate – To do work to renovate, rehabilitate or modify a building or other structure such that its exterior appearance or architectural features are substantially replaced and would require a building permit or Planning Board approval.

719.3 Criteria

This Ordinance applies to:

- A) Any building, which is or was a habitable residential or commercial structure
OR
- B) A detached outbuilding, barn, garage or ancillary structure
AND
- C) Was constructed prior to 1940
OR
- D) Appears on the Historic Resource List dated May 2010, as may be updated

In addition to the criteria listed above, the Procedure outlined in Section 719.6, applies to any site that appears on the Cultural Resource List dated January 2010, as may be updated.

719.4 Procedure – Building Permits

Except as provided in Section 719.7, when an application for a demolition permit or a building permit involving substantial renovations is submitted for a property meeting the criteria outlined in Section 719.3, the following procedure is to be followed:

719.4.1 Within 10 business days of receipt of an application, the Community Development Department will provide, by certified mail, a copy of this Ordinance to the applicant and notification that a “Historic Building/Structure” Sign must be posted on the property.

719.4.2 Within 10 business day of receipt of an application, the Community Development Department will provide a copy of the application to the HC, as well as email and phone notice to the HC Chair that such application has been applied for.

719.4.3 Within 10 business days of the HC being made aware of the application, the HC must (1) determine if a public hearing is to be held and specify the date, time and location, or (2) if this Section of the Ordinance is to be waived. HC will provide notification of such decision to the Community Development Department in writing and to the applicant by certified mail.

719.4.4 If a public hearing is to be conducted by the Review Committee on the submitted application, it must take place within 30 calendar days of notification as listed in Section 719.4.3.

719.4.5 Within 5 business days of the Community Development Department and applicant's receipt of the HC's decision to hold a public hearing, as outlined in Section 719.4.3, the applicant must erect the "Historic Building/Structure" Sign on the subject property; the sign shall remain on the site in a location visible to the transient public until a permit is issued by the Community Development Department or the application is withdrawn by the applicant.

719.4.6 Notice of the public hearing will be posted by the HC as outlined in NH RSA 675:7

719.4.7 The applicant, or a representative of the applicant, proposing the demolition or substantial renovations shall be invited to attend the public hearing to hear the concerns and/or alternatives that are proposed by the members of the public.

719.4.8 The Review Committee and the applicant or the applicant's representative may agree to hold a meeting within 10 business days of the public hearing to discuss alternatives to demolition/substantial renovation if the Review Committee determines that the proposal is potentially detrimental to the community.

719.5 Demolition/Substantial Renovations

719.5.1 If no alternatives to demolition/substantial renovations have been identified and agreed to by the applicant, after the public hearing provided for in Section 719.4.7 and/or the meeting provided for in Section 719.4.8, the Community Development Department may proceed to issue the permit.

719.5.2 Prior to demolition/substantial renovations, the applicant is encouraged to provide the HC the opportunity to photographically document the building or structure. The HC shall also encourage the applicant to salvage significant architectural features.

719.6 Procedure – Planning Board Applications

When an application for a Site Plan or Subdivision involving demolition or substantial renovations is submitted for a property meeting the criteria outlined in Section 719.3, or the site is included on the Cultural Resource List, the following procedure it to be followed:

719.6.1 The application will be provided to the HC as part of the Technical Review Committee Process (TRC) for review and comment.

719.6.2 As part of the Community Development Department staff review of the application for TRC, a copy of this Ordinance will be provided to the applicant.

719.6.3 Ten calendar days prior to when the application has been scheduled for a Planning Board public hearing, notification will be provided to the HC requesting comments for the Planning Board to consider.

719.6.4 Ten days prior to the scheduled Planning Board public hearing on the application, the applicant must erect the “Historic Building/Structure” Sign, which is to be provided by Community Development Department staff, on the subject property in a location visible to the transient public. The sign shall remain on the site until a notice of decision is issued by the Community Development Department on behalf of the Planning Board or the application is withdrawn by the applicant.

719.7 Exceptions

719.7.1 Nothing in this Ordinance shall be construed to prevent immediate demolition where public safety is at stake and the building has been determined by the Building Inspector and/or Fire Inspector to be a public hazard and demolition is the only viable recourse.

719.7.2 The provisions of this Ordinance do not apply if an applicant previously received a permit under Section 719.5.1 or Planning Board approval under Section 719.6 and the applicant is seeking to renew or extend said permit or approval or to re-apply after the expiration of said permit or approval, provided the application is for the identical work previously permitted or approved.

719.7.3 The provisions of Section 719.4 do not apply if a permit is being requested for a building or structure that was part of an application under 719.6.

Recommended by Planning Board 7-0

Planning Board Amendment #3: Multi Family Housing Provisions

Amend the provisions of the Windham Zoning Ordinance relating to the types and restrictions on Multi-Family housing by:

- A. Deleting the definition of “Dwelling: Multi- Family as found in Section 200 of the Windham Zoning Ordinance and replacing it with the following:

Dwelling: Multi-Family: A residential structure containing three or more attached dwelling units occupied exclusively for residential purposes, which requires Site Plan Review Approval. Multi-family dwellings do not include commercial accommodations for transient occupancy.

- B. Adding the following new Definition to Section 200 after the Definition “Dwelling: Single Family” and before “Dwelling: Multi-Family”

Dwelling: duplex: A residential structure that contains 2 attached dwelling units. The dwelling units must share a common wall or common floor/ceiling, have a separate access to each dwelling. This type of dwelling is not considered an Accessory Apartment, as regulated in Section 602.1.9.

- C. Deleting the language in Section 602.1.3 regarding uses permitted in the Rural District, and inserting the phrase “This section intentionally omitted”
- D. Deleting the language in Section 603.1.4 regarding uses permitted in the Residence Districts, and inserting the phrase “This section intentionally omitted”
- E. Amending the provisions of Section 603 governing the Residence Districts by insertion of the following two (2) new Subsections:

603.3 In Residence “B” and “C” Districts, one (1) or more multifamily dwellings are permitted on a lot. There shall be a maximum of six (6) attached dwelling units per multifamily structure. A structure containing three or more attached dwelling units shall be subject to Site Plan Review.

603.4 In Residence “B” and “C” Districts, one (1) or more duplex dwellings are permitted on a lot provided that the units must be similar in size (square footage) with no more than ten percent (10%) difference. If more than one duplex dwelling structure is located on a lot, site plan review is required.

- F. Adding the following new Subsection to the provisions of Section 604.1 governing permitted uses in the Neighborhood Business District

Section 604.1.11 “Boarding houses or rooming houses for not more than four (4) persons, provided that the house is also occupied as an owner-occupied private residence.”

- G. Amending “Appendix A-1” of the Ordinance (Table of Requirements) by modifying the existing designation of “Res. B Multi-Family District(5)” to “Res. B District (5)”
- H. Amending “Appendix A-1” of the Ordinance (Table of Requirements) by modifying the requirements for the Residence C District (Res. C District) by changing them to the same as the existing requirements for the “Res. B District (5)” as established by Part G of this amendment
- I. Amending “Appendix A-1” of the Ordinance (Table of Requirements) by deleting notes 4.1, 5 and 5.1 and replacing them with the following:

4.1. In Residence B and Residence C Districts, when there is more than one (1) structure containing dwelling units on a lot, there shall be forty (40) feet minimum distance between such structures.

- 5.** The following modifications to the “base” lot size (See Note #1) shall be made when dealing with multifamily or duplex dwellings:

5.1 For each multifamily dwelling, 5,000 square feet of land area shall be added to the lot area for each bedroom in excess of two (2). For example: Each multifamily dwelling containing six two-bedroom dwelling units would be required to have a minimum of 100,000 square feet (i.e., 50,000 square feet plus 5,000 square feet for each bedroom in excess of two (2), or 50,000 square feet for a total minimum land area of 100,00 square feet. This example is based on soils which pose slight problems for on-site waste disposal systems.

5.2. For a multifamily dwelling containing less than five (5) dwelling units, the area of land required per bedroom in excess of two (2) may be reduced as follows: For multifamily dwellings containing four (4) dwelling units, 4,000 square feet per bedroom; for multifamily dwellings containing three (3) dwelling units, 3,000 square feet per bedroom. A multifamily dwelling containing in excess of three (3) bedrooms per dwelling unit shall require 5,000 square feet per bedroom in excess of two (2).

5.3 For duplex dwellings, 2,000 square feet of land area shall be added for each bedroom in excess of two (2), provided further that if any unit in a duplex contains in excess of three (3) bedrooms, such unit shall require an additional 5,000 square feet per bedroom over three (3).

- J. Amending “Appendix A-1” of the Ordinance (Table of Requirements) by deleting notes 7 and 8 and replacing them with the following:

7. The minimum side yard for each duplex or multifamily dwellings shall be thirty (30) feet plus ten (10) feet for each additional dwelling unit in excess of one (1). (See Table of Requirements Minimum Side Yard.)

8. The minimum rear yard for each duplex or multifamily dwellings shall be thirty (30) feet plus ten (10) feet for each additional dwelling unit in excess of one (1).

Recommended by Planning Board 6-1

Planning Board Amendment #4: Open Space Residential Overlay District

Amend the provisions of the Windham Zoning Ordinance Section 611 relating to the Open Space Residential Overlay District by:

- A. Deleting the existing language in Section 611.2.2 and replacing it with the following:

611.2.2 Maintain or decrease existing residential densities allowing the same or fewer homes per development as would be permitted in a traditional subdivision (complying with zoning provisions governing lot design, wetland setbacks and all other applicable regulations);
- B. Amending the language in Section 611.5.4.1 by addition of the following language at the end thereof:

A yield plan establishing the maximum number of lots allowed by a traditional subdivision is a required component of an application under Section 611.
- C. Deleting the existing language in Section 611.6.2 and all subsections thereunder and replacing it with the following:

611.6.2 Road Standards as detailed in the Subdivision Regulations shall apply to Open Space Developments. Road widths shall be at or as close to the minimum paved road widths as possible, but no less than the minimum.
- D. Deleting the existing language in Subsection 611.6.3 and renumbering the remaining Subsections which follow

Recommended by Planning Board 5-2

Planning Board Amendment #5: Village Center District

Amend the provisions of the Windham Zoning Ordinance relating to the Village Center District By:

- A. Deleting all the existing language in Section 612 and replacing it with the following:

612. Village Center District The purpose of this District is to create a walkable, mixed-use center that has residential, commercial, historic and public space components that enhance the quality of life in the Town. The Village Center District generally supports denser, mixed-use development including retail, office, and residential uses.

612.1 Uses Permitted in the VCD District:

 - 612.1.1** Uses permitted in the Rural District, including those permitted with site plan approval, which shall be required.

612.2 Uses Permitted in the VCD District Subject to Site Plan approval as provided in the Windham Site Plan Regulations:

 - 612.2.1** Multi-unit housing structures for ownership or lease. Structures may have up to twelve (12) units and no more than two (2) bedrooms per unit.
 - 612.2.2** (Intentionally omitted)
 - 612.2.3** Retail uses limited in size to no greater than 10,000 sq. ft. in gross floor area per business use.
 - 612.2.4** Eating and drinking establishments including bakeries. Drive-thrus are not permitted.
 - 612.2.5** Personal services
 - 612.2.6** Offices

612.2.7 Banks and pharmacies with attendant drive-thru facilities

612.2.8 Medical Clinics

612.2.7 Schools, playgrounds, and fitness centers

612.2.8 Child day care and learning centers

612.2.9 Civic, and assembly facilities

612.2.10 Funeral Homes

612.2.11 Inns, bed and breakfasts of up to twelve (12) rooms that provide overnight accommodations and meals provided to transient individuals for compensation.

612.2.12 Assisted living facilities and adult day care facilities.

612.2.13 Mixed use facilities are encouraged; particularly incorporating residential with non-residential use

612.2.14 Parking, biking, and pedestrian facilities.

612.2.13 Utilities including septic systems both individual and community and water supply both individual and small community systems as defined by NH Department of Environmental Services.

612.3 Uses Prohibited in the VCD District - Uses which are not listed as permitted are generally prohibited in the District. In addition the following provisions apply:

612.3.1 No drive-thru facilities are allowed in the Village Center District unless otherwise noted.

612.3.2 No new gas stations or automotive repair facilities or garages are permitted in the district.

612.3.3 No tattoo or body piercing services are permitted in the district.

612.3.4 No automobile washing establishments are permitted in the district

612.3.5 No bulk storage or self storage facilities are allowed in the district

612.3.6 No animal kennels are permitted in the district.

612.3.7 No Gaming and Gambling facilities are permitted in the district.

612.4 Conditional Use Permits - This Section is adopted as an *Innovative Land Use Control Provision, pursuant to RSA 674:21*. The Planning Board is vested with sole authority to administer and to grant conditional use permits under this Section. An applicant is not entitled to a Conditional Use Permit, and the Planning Board may, in its discretion, decline to grant it if the Board determines such permit is not justified or warranted. A Conditional Use Permit may be granted to modify the requirements as specified, provided the Board finds with a written determination that each of the applicable Conditional Use criteria are met.

612.4.1 A Conditional Use Permit may be granted to modify the 10,000 sq. ft. gross floor area size limitation for a retail business or use, in accordance with the following criteria:

612.4.1.1 The modification complies with the *Purpose* of the Village District as noted in Section 612;

612.4.1.2 The applicant's particular situation justifies a modification to the requirements, and the site is suitable for the proposed modification;

612.4.1.3 There will be no adverse impact on adjacent properties, traffic, or pedestrian safety, and adjacent site interconnection opportunities are provided via easement for pedestrians and vehicular circulation;

612.4.1.4 The aesthetic character of the site and the surrounding Village District area will not be adversely affected;

612.4.1.5 The modification will be consistent with the spirit and intent of the Zoning Ordinance and the Master Plan.

612.4.2 If above criteria in 612. 4.1 are met, the increase shall be regulated as follows:

612.4.2.1 The total gross floor area shall not exceed 15,000 gross square footage;

612.4.2.2 The amount of increase is offset by a minimum onsite or offsite equivalent area specifically designated and designed as open landscaped pedestrian park or plaza area to be enjoyed by pedestrians or users;

612.4.2.3 This offset can alternatively be met by providing excess water supply or septic capacity that can be made available to other developments, in the equivalent amount of flow differential per NHDES regulations for the increased space and use. Capacity may be provided by actual production, or easement for location of facilities or setbacks.

612.4.2.4 This offset can alternatively be met if the proposed use is deemed by the Planning Board to provide a unique and special resource both to the Village Center District and the Town of Windham at large.

612.4.3 A Conditional Use Permit may be granted to allow up to 24 units in a multi-unit housing structure, in accordance with the following criteria:

612.4.3.1 The modification complies with the *Purpose* of the Village District as noted in Section 612;

612.4.3.2 The applicant's particular situation justifies a modification to the requirements, and the site is suitable for the proposed modification;

612.4.3.3 There will be no adverse impact on adjacent properties, traffic, or pedestrian safety, and adjacent site interconnection opportunities are provided via easement for pedestrians and vehicular circulation;

612.4.3.4 The aesthetic character of the site and the surrounding Village District area will not be adversely affected;

612.4.3.5 The modification will be consistent with the spirit and intent of the Zoning Ordinance and the Master Plan.

612.4.4 If above criteria in 612.4.3 are met, the increase in multifamily units shall further require at least one of the following:

612.4.4.1 The multi family development will be designed to incorporate a functionally significant open landscaped community park or plaza area to be enjoyed by unit residents and visitors to the Village Center District, and/or;

612.4.4.2 The proposed use is deemed by the Planning Board to provide a mixture of residential and non-residential uses that will enhance the village nature of the district. The non-residential use must occupy not less than twenty (20) percent of the total square footage of the structure.

612.5 Development Standards: Development standards shall be prescribed in the Site Plan Regulations. Additional development standards are as follows:

612.5.1 Village Center District - there shall be a minimum fifty feet (50') natural buffer of vegetation supplemented by evergreen trees and landscaped berms from the abutting residential zoning district.

612.5.2 There shall be no front, side or rear setback requirements.

612.5.3 Shared parking facilities and driveways shall be provided and the parking space requirements reduced where shared parking is designed to maximize complimentary uses and it has been demonstrated to the Planning Board that sufficient parking will be available when it is needed;

612.5.4 The road frontage requirements shall be fifty (50) feet at the front lot line. Notwithstanding the provisions of Note 2 of the Table of Requirements, this measurement shall be at the front property line. In addition, the Planning Board may grant a Conditional Use Permit to allow a lot with no frontage on a Class V (or Planning Board approved) road, under the following conditions:

612.5.4.1 The Lot shall have deeded access to a Class V or better road.

612.5.4.2 The Planning Board is Satisfied that suitable arrangements are in place (by covenant documents or otherwise) to assure adequate public and public safety access at all times of the year.

612.5.4.3 That granting of the approval is consistent with the Purpose of the Village District as noted in Section 612.

612.5.4.4 That granting of the request will be consistent with the spirit and intent of the zoning ordinance and the Master Plan.

612.5.4.5 The applicant acknowledges that no building permit can be issued for such lot(s) until permission is secured under *RSA 674:41*.

612.5.5 Town roads in this district would be designed for low speed travel and therefore would be encouraged to be built narrower than the normal town standards;

612.5.6 Existing buildings, with historical significance, as designated in the Cultural Resource List and Historic Resource List, should be preserved and reused for allowed uses with shared parking and driveways. Shared parking would be located to minimize its visual impact in order to preserve the village character;

612.5.7 Intentionally omitted;

612.5.8 Public space or open square for outdoor activities, including pedestrian walkways shall be provided;

612.5.9 There shall be no minimum lot size;

B. Deleting Note #10 of Appendix A-1 Table of Requirements.

Recommended by Planning Board 7-0

Planning Board Amendment #6: Signs

Amend the provisions of the Windham Zoning Ordinance in Section 706 relating to the types of and restrictions on Signs by:

A. Deleting the existing language of Section 706.6.2.4 on Temporary Signs and replacing it with the following:

706.6.2.4 Such signs shall not be displayed for more than 30 consecutive days. There must be a period of fourteen (14) days between the end date of one temporary sign permit and the start date of another. The exceptions to this are seasonal agricultural signs which may be displayed for the duration of the season of the item advertised.

B. Adding the following new language at the end of Section 706.6.2.7:

No fee will be required for these entities.

- C. Adding the following new language at the end of Section 706.7.3:
 ... and 72 hours prior for a non-residential Open House Event.
- D. Inserting the following new Subsection in Section 706.7 relating to Signs which do not require a permit:
 706.7.8 One unlighted temporary sign (32 sq. ft. in size) advertising “Coming Soon”, “Grand Re-Opening” or similar event may be displayed while a business is under construction and until its opening. The “Coming Soon”, “Grand Re-Opening” or similar sign must meet the setback requirements of the zoning district in which it is located.
- E. Amending Section 706.8 regarding the Sign Specifications by eliminating Footnote C of the table, and redesignating the footnotes that follow and changing the references thereto.
- F. Amending Section 706.8 regarding the Sign Specifications by amending the Zoning District Abbreviation for “Comm.” as follows:
 Comm. = Business Commercial A and B

Recommended by Planning Board 7-0

Planning Board Amendment #7: Workforce Housing Overlay District

Amend the provisions of the Windham Zoning Ordinance in Section 619 relative to the Workforce Housing Overlay District by:

Deleting the existing provisions of Section 619.6.6 and replacing it with the following two sections:

- 619.6.6** In accordance with NH RSA 674:60 (III), the Planning Board, at the time of approval, shall determine the period of time in which an applicant may submit evidence on the cost of complying with conditions and restrictions contained within the Board’s approval, provided that it is not less than thirty (30) days.
- 619.6.7** All other procedures and criteria outlined in NH RSA 674:60(III) regarding conditions and restrictions of the approval will be followed.

Recommended by Planning Board 7-0

Planning Board Amendment #8: Non Residential Uses

Amend provisions of the Windham Zoning Ordinance relative to provisions dealing with Non Residential Uses by:

- A. Deleting from Section 200 the existing Definition of “Hotel, Inn, Motel Tourist Court or Lodging House”
- B. Deleting from Section 200 the existing Definition of “Professional Occupation”
- C. Inserting the following new Definitions in Section 200, each new definition to be inserted alphabetically in the appropriate place within Section 200:

Bed & Breakfast An establishment providing transient accommodations to the public, including meals, within an owner-occupied dwelling containing up to twelve guest rooms.

Call Center A centralized office used for the purpose of receiving and transmitting a large volume of telephone calls.

Commercial Service Establishment A business in which the primary concern is rendering services to persons and/or businesses rather than the sale of products, including but not limited to electricians, plumbers, repair services, installation services,

general contractors, cleaning services without bulk storage of chemical cleaning materials, and businesses providing similar commercial services. Commercial services may include, as an accessory use only, retail sales of items related to the services being provided. Commercial Service Establishment does not include Personal Service Establishments, motor vehicle related services, tattoo shops, Offices, or psychics or similar types of services.

Hotel/Inn A building or section of a building in which the primary use is transient lodging accommodations for the public offered on a daily rate and where ingress and egress to sleeping rooms is made primarily through an inside lobby or office, supervised by a person in charge at all hours. Such facility may include such accessory uses as restaurants, bars, taverns, function rooms, and guest services such as pool, spa, workout room, and similar guest facilities.

Motel An establishment providing transient accommodations to the public, containing 5 or more guest rooms, a majority of which have direct access to the outside without passing through a main registration lobby of the establishment, which is supervised by staff at all hours.

Personal Service Establishment A business, the primary concern of which is the rendering of services to persons, rather the sale of products, including but not limited to barber, hairdresser, health spa, beauty salon, shoe repair, laundry, laundromat, dry cleaner drop-off and pick-up service (for off-site dry-cleaning only), tailoring, dressmaking, photographic studio, catering, express mail/courier and businesses providing similar personal services. Personal services may include, as an accessory use only, retail sales of items related to services being provided. Personal Service Establishment does not include motor vehicle related services, tattoo shops, Offices, or Commercial Service Establishments.

Offices A business conducted by an individual or group practice characterized by a level of training or proficiency in a particular pursuit, science, or study, including but not limited to medical, dentistry, law, professional recruiters, engineering, land use planning, architecture, real estate, financial services, accounting, teaching, information and communications technology, and similar types of professions. Office does not include psychics or similar types of services, tattoo shops, Commercial Service Establishments, or Personal Services Establishments.

Retail Sales The sale or rental of goods or merchandise directly to the public, including services incidental to the sale of such goods and merchandise. Wholesale sales from a retail showroom is included, without bulk storage of materials on site. This shall exclude any gasoline service, motor vehicle repair service, new / used motor vehicle sales / rentals, and trailer, boat, RV, manufactured home sales and service. Retail also does not include Commercial Service Establishments, Personal Service Establishments or Sexually Oriented Businesses.

Tattoo Shops A businesses whose primary service is the providing of tattoos

Wholesale Sales A business whose primary use is the sale of goods and materials in bulk.

- D. Amending the provisions of the Neighborhood Business District, Section 604 by deleting the existing language and replacing it with the following:

604. Neighborhood Business District: The Neighborhood Business District is intended for businesses that complement the neighborhood in character and scale, have minimal impact on the existing municipal infrastructure, and do not detract from the cultural, historic or natural resources within the area.

604.1 Uses permitted, subject to Site Plan Approval as provided in Windham Site Plan Regulations.

604.1.1 Retail sales, which are contained within a building and are primarily for the shopping needs of the residents of the area. Store sign lights must be off after 10:00 p.m. and store must close at 11:00 p.m.

604.1.2 Offices.

604.1.3 Restaurants. No food or drink shall be served after 10 p.m.

604.1.4 Commercial Service Establishment

604.1.5 Accessory building and uses.

604.1.6 Signs as provided in Windham Sign Ordinance.

604.1.7 Assembly halls, banquet halls, kindergartens and nursery schools.

604.1.8 A single dwelling unit allowed as an accessory use to a commercial enterprise provided it is contained within the same structure.

604.1.9 Overnight parking as permitted in Section 603.1.5.

604.1.10 Farm, Agriculture, Farming if this is the primary use of the property.

604.1.11 (Intentionally omitted)

604.1.12 Banks and ATMs

604.1.13 Personal Service Establishment

604.1.14 Bed & Breakfast

604.2 Unless associated with banking or pharmacy operations, no drive-thrus are allowed in the District

604.3 Conditions of approval of permitted uses in the Neighborhood Business District shall be as provided in Section 606.2

E. Amending provisions of the permitted uses in the Business Commercial District A, Section 605.1 by deleting the existing language and replacing it with the following:

605.1 Uses permitted, subject to Site Plan Approval as provided in the Windham Site Plan Regulations

F. Amending provisions of the permitted uses in the Business Commercial District A, Subsection 605.1.1, Subsection 605.1.2 and Subsection 605.1.3, and Subsection 605.1.12 by deleting the existing language and replacing them with the following:

605.1.1 Retail Sales

605.1.2 Hotel/Inn and motels

605.1.3 Restaurants,

605.1.12 Retail and Wholesale motor vehicle, trailer, boat, RV, and manufactured housing sales utilizing outdoor display areas

G. Amending provisions of the permitted uses in the Business Commercial District A, Subsection 605.1 by adding the following additional new subsections:

605.1.13 Call Centers

605.1.14 Tattoo Shops

605.1.15 Accessory building and uses

605.1.16 Office

605.1.17 Personal Service Establishment

605.1.18 Commercial Service Establishment

605.1.19 Banks and ATMs

- H. Amending provisions of the Business Commercial District A, Section 605 by adding the following additional new Section

605.3 Drive-thrus are permitted in connection with any permitted use in Section 605.1

- I. Amending provisions of the permitted uses in the Limited Industrial District, Section 606.1 by deleting the existing language and replacing it with the following:

606.1 Uses permitted: Subject to Site Plan approval as provided in Windham Site Plan Regulations:

- J. Amending provisions of the permitted uses in the Limited Industrial District, Subsection 606.1.1, by deleting the existing language and replacing it with the following:

606.1.1 Research Laboratories

- K. Amending provisions of the permitted uses in the Limited Industrial District, Subsection 606.1 by adding the following additional new subsections:

606.1.14 Call Center

606.1.15 Funeral homes, mortuaries or crematories

606.1.16 Office

606.1.17 Personal Service Establishment

606.1.18 Banks and ATMs

606.1.19 Commercial Service Establishment

- L. Amending provisions of the Limited Industrial District, Section 606 by adding the following additional new Section

606.3 Drive-thrus are permitted in connection with any permitted use in Section 606.1

- M. Amending provisions of the permitted uses in the Professional, Business and Technology District, Subsection 614.2.1 and Subsection 614.2.12 by deleting the existing language and replacing it with the following:

614.2.1 Offices

614.2.12 Banks and ATMs

- N. Amending provisions of the permitted uses in the Professional, Business and Technology District, Subsection 614.2. by adding the following additional subsections:

614.2.17 Restaurant

614.2.18 Call Center

- O. Amending provisions of the Professional, Business and Technology District, Section 614, by adding the following new Section:

614.4 Unless associated with banking operations, no drive-thrus are allowed in the District

- P. Amending provisions of the permitted uses in the Gateway Commercial District, Section 618.2 by deleting the existing language and replacing it with the following:

618.2 Uses permitted: Subject to Site Plan approval as provided in Windham Site Plan Regulations:

- Q. Amending provisions of the permitted uses in the Gateway Commercial District, Subsection 618.2.2, Subsection 618.2.3, Subsection 618.2.4, Subsection 618.2.5 and Subsection 618.2.7 by deleting the existing language and replacing it with the following:

- 618.2.2 Bed & Breakfast
- 618.2.3 Offices
- 618.2.4 Banks and ATMs
- 618.2.5 Civic and public facilities
- 618.2.7 Personal Service Establishment

R. Amending provisions of the permitted uses in the Gateway Commercial District Subsection 618.2, by adding the following additional subsections:

- 618.2.9 Restaurant
- 618.2.10 Call Center
- 618.2.11 Hotel/Inn

S. Amending provisions of the Gateway Commercial District, Section 618, by adding the following new Section:

618.7 Unless associated with banking operations or pharmacy operations, no drive-thrus are allowed in the District

Recommended by Planning Board 6-1

Planning Board Amendment #9: Business Commercial District A Rezoning

Amend the Windham Zoning Map by:

Rezoning Lot 13-B-71 (Salem Road), which is multi-zoned Business Commercial District A & Rural District to all Business Commercial District A:

Recommended by Planning Board 7-0

Planning Board Amendment #10: Residence A District Rezoning

Amend the Windham Zoning Map by:

Rezoning the following parcels, which are multi-zoned Residence District A & Rural District to all Residence District A:

- | | |
|--------------------------------|-------------------------------|
| 16-D-12 (23 North Shore Road) | 25-R-600 (53 Marblehead Road) |
| 16-P-370 (47 Ministerial Road) | 25-R-601 (55 Marblehead Road) |
| 16-P-420 (43 Ministerial Road) | 25-R-603 (59 Marblehead Road) |
| 16-P-400 (33 Ministerial Road) | 25-R-800 (61 Marblehead Road) |
| 25-R-2 (3 Osgood Street) | 25-R-801 (63 Marblehead Road) |
| 25-R-3 (5 Osgood Street) | 25-R-300 (39 Marblehead Road) |

Recommended by Planning Board 7-0

Planning Board Amendment #11: Rural District Rezoning

Amend the Windham Zoning Map by:

Rezoning the following parcels, which are multi-zoned Rural District & Residence District A to all Rural District:

- | | |
|----------------------------------|-------------------------------|
| 16-P-1030 (24 Fourth Street) | 21-B-26 (3 Porcupine Road) |
| 16-L-356 (10 Collins Brook Road) | 25-R-4 (7 Osgood Street) |
| 16-L-357 (8 Collins Brook Road) | 25-R-100 (31 Marblehead Road) |
| 21-U-1 (Lowell Road) | 25-R-103 (20 Osgood Street) |
| 21-F-34 (175 Range Road) | 25-R-602 (Fletcher Road) |
| 21-F-33 (177 Range Road) | 25-R-802 (Fletcher Road) |
| 21-F-35 (173 Range Road) | 25-R-811 (6 Fletcher Road) |
| 25-R-851 (3 Fletcher Road) | 21-B-29 (9 Porcupine Road) |

Recommended by Planning Board 7-0

Planning Board Amendment #12: Rural District Rezoning

Amend the Windham Zoning Map by:

Rezoning Lot 25-R-810 (4 Fletcher Road), which is zoned Residence District A to Rural District.

Recommended by Planning Board 7-0

Planning Board Amendment #13: Rural District Rezoning

Amend the Windham Zoning Map by:

Rezoning 25-R-1300 (Marblehead Road), which is multi-zoned Residence District C & Rural District to all Rural District.

Recommended by Planning Board 7-0

Planning Board Amendment #14: Rural District Rezoning

Amend the Windham Zoning Map by:

Rezoning 25-R-1100 (Marblehead Road), which is multi-zoned Residence District C, Residence District A, & Rural District to all Rural District.

Recommended by Planning Board 7-0

Planning Board Amendment #15: Residence A District Rezoning

Amend the Windham Zoning Map by:

Rezoning the following parcels, which are multi-zoned Residence District A & Residence District C to all Residence District A:

25-R-1001 (69 Marblehead Road) 25-R-1000 (71 Marblehead Road)

Recommended by Planning Board 7-0

Planning Board Amendment #16: Zoning Edits and Corrections

Amend provisions of the Windham Zoning Ordinance by:

- A. Amending Section 100, Purposes by deleting existing language thereof, and replacing it with the following:

Section 100. PURPOSES

The purposes of this Zoning Ordinance are to lessen congestion in the streets, to secure safety from fires, panic and other dangers; to promote health and general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewage, schools, parks, and proper use of natural resources in accord with other public requirements; to conserve the value of buildings and to encourage the most appropriate use of land in accord with Title LXIV, New Hampshire Revised Statutes Annotated, 1955, and any amendments thereto.

- B. Amending Section 200 Definitions, by the insertion of the following new definition which shall be placed in proper alphabetical order

Sexually Oriented Business: As defined in Section 605.1.11.2. For the purposes of this Ordinance it shall not be considered a “retail” sales use, but shall be permitted only where specifically allowed.

- C. Amending Section 300, Zoning Districts, by the insertion of the following subsection:

301.17 Workforce Housing Overlay District

- D. Amending Section 302, Location of Districts by deleting existing language thereof, and replacing it with the following:

302. Location of Districts: Said Districts are hereby established as shown, located, defined and bounded on the latest approved map entitled, "Zoning District Map of the Town of Windham, New Hampshire" signed by the Planning Board and filed with the office of the Town Clerk; with the exception of the Wetland and Watershed Protection District, the Flood Plain District, the Aquifer Protection District, the Housing for Older Persons District, the Open Space Residential Overlay District, the Route 28 Access Management Overlay District, the Cobbetts Pond Watershed Protection Overlay District, and the Workforce Housing Overlay District, which are not defined by boundary lines on said map, but are districts determined by criteria set up under Sections 601, 607, 609, 610, 611, 615, 616 and 619 respectively; which map, together with all explanatory matter thereon, is hereby incorporated in and made part of this Ordinance.

- E. Amending the Ordinance generally to change all places where the Ordinance references "Commercial A" as a District to "Business Commercial A"
- F. Amending Section 603.1.5 relating to parking in Residence Districts by deleting the parenthetical at the end and replacing it with the following:

(For Recreational Vehicles, see Section 704.2).

Recommended by Planning Board 7-0

Planning Board Amendment #17: Business Commercial B District

Amend the provisions of the Windham Zoning Ordinance governing the Uses Permitted in the Business Commercial District B by:

Deleting the existing provisions of Section 617.1.7

Recommended by Planning Board 7-0

Planning Board Amendment #18: Governmental Installations

Amend the provisions of the Windham Zoning Ordinance in Section 712 relating to Governmental Installations by:

Deleting the existing language of Section 712 on Governmental Installations and replacing it with the following:

712. Governmental Installations: Governmental installations shall be a permitted use in all districts and shall be subject to a public hearing by the Planning Board in accordance with RSA 674:54.

Recommended by Planning Board 7-0

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand, Nine Hundred and Fifty Eight and no 100ths (\$100,958.00) Dollars for the purpose of making renovations and repairs to the Searles Building and purchasing equipment, materials and furnishings of a lasting nature for said construction and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$100,958.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note and to take any other action as may be necessary to carry out and complete financing of this project.

Recommended by Board of Selectmen (5-0)

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Property Maintenance Expendable Trust Fund.

Recommended by Board of Selectmen (5-0)

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

Recommended by Board of Selectmen (5-0)

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$20,000, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for payment of both marketing related and maintenance related costs associated with the Searles Building. Approval of this article will have no additional impact on the tax rate.

Recommended by Board of Selectmen (5-0)

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$12,064, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for the purpose of paying the principal and interest on the outstanding loan taken to fund renovations and repairs to the West wing of the building in 2003. Should this article pass, the debt service account in the approved operating budget from Article 20 will be reduced by a sum of \$12,064. Approval of this article will have no additional impact to the tax rate.

Recommended by Board of Selectmen (5-0)

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purpose of upgrading the Town's Computer Systems to include but not limited to Network and Infrastructure Improvements, Server Equipment and other Systems, and Management Software and Tools to remotely monitor security issues, downtime, and system failures in a virtualized environment as well as the necessary equipment and training needed to place this equipment into service. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of two (2) years, whichever is less.

Recommended by Board of Selectmen (5-0)

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$84,600 for the purpose of purchasing new Mobile Communications equipment to include twelve (12) mobile radios and seven (7) Mobile Data Terminals for the police vehicles and the necessary equipment and materials to place this equipment into service, and to raise the same by using \$23,348 to be taken from the Public Safety Contracted Services Detail Fund (by the Selectmen as agents to expend) with the balance of \$61,252 to come from general taxation. This will be a non-lapsing account per RSA 32:7, VI and will not lapse for a period of two (2) years. This article is part of the Capital Improvement Program.

Recommended by Board of Selectmen (5-0)

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$202,867 for the purpose of purchasing new Self Contained Breathing Apparatus (SCBA) Gear for the Fire Department and necessary equipment, materials, and training to place this gear into service. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

Recommended by Board of Selectmen (5-0)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$175,000 for the purpose of purchasing a Highway Truck (5 Ton) and necessary equipment and materials to place the vehicle into service, and further to authorize the acceptance of \$140,000 of this appropriation from the State of New Hampshire as part of an approved grant to fund 80% of the project, with the balance of

\$35,000 to come from general taxation. Should this article be approved but the State reimbursement not occur, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

Recommended by Board of Selectmen (5-0)

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$2,350 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2013 to the Conservation Fund in accordance with RSA 36-A:5.

Recommended by Board of Selectmen (5-0)

ARTICLE 13. To see if the Town will vote, in accordance with RSA 80:80 (V) to retain the following parcels of land and further to designate said parcels as Conservation Land under the care of the Conservation Commission.

| | |
|------------------------------------|---|
| 3-B-355, Flat Rock Road | 20-D-1300A, Haverhill Road |
| 8-B-3900, Rockingham Road (Rte 28) | 24-A-601, Rock Pond Road |
| 8-B-4100, Rockingham Road (Rte 28) | 24-A-650, Rock Pond Road |
| 8-B-4300, Rockingham Road (Rte 28) | 24-D-600, Rock Pond Road |
| 8-B-5800, Rockingham Road (Rte 28) | 24-D-701, Moeckel Road |
| 8-B-6000, Rockingham Road (Rte 28) | 24-E-100, Rock Pond Road |
| 14-A-850A, Haverhill Road | 24-G-101, Range Road |
| 14-B-2350, London Bridge Road | 25-R-6000A, Brookdale Road (<i>Salem Town Line</i>) |
| 20-D-1300, Haverhill Road | |

Recommended by Board of Selectmen (5-0)

ARTICLE 14. To see if the Town will vote to change the composition of the Conservation Commission from the current membership of seven (7) regular members and up to three (3) alternate members to five (5) regular members and up to three (3) alternate members as allowed by RSA 36-A:3

Recommended by Board of Selectmen (5-0)

ARTICLE 15. Shall the Town vote to accept the donation of NYZ Landholdings, LLC of a parcel of land of 2.737 acres, situated off of Buttrick Road, which was subdivided from Lot 20-E-135 as shown on a Plan of Land entitled “Subdivision Plan of Lot 20-E-135”, and recorded in the Rockingham County Registry of Deeds as Plan #D-34681. Said parcel to be combined with Town lot 20-D-1600 and not separately conveyed.

Recommended by Board of Selectmen (5-0)

ARTICLE 16. Shall the town modify an Exemption for the Disabled under the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be \$160,000. To qualify, the person must be eligible under Title II or Title XVI of the Federal Social Security Act, or otherwise as provided in RSA 72:37-b (1-b); must be a resident of the State for at least five (5) years, must occupy the property as his/her principal place of abode, must own the property (as defined in RSA 72:27 (VI)) individually or jointly, or if owned by a spouse, they must have been married for at least five (5) consecutive years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$45,000 if single and \$55,000 if married; own net assets not in excess of \$160,000, excluding the value of the person’s residence as described in RSA 72:37-b (III) (b).

Recommended by Board of Selectmen (5-0)

ARTICLE 17. Shall the town modify an Exemption for the Deaf under the provisions of RSA 72:38-b as follows: the exemption from assessed value for qualified taxpayers shall be \$15,000. To qualify, the person must meet the definition of a “deaf person or person with severe hearing impairment” under RSA 72-38-b(II); must be a resident of the State for at least five (5) years; must occupy the property as his/her principal place of abode; must own the property (as defined in RSA 72:27 (VI)) individually or jointly, or if owned by a spouse, they must have been married for at least five (5) consecutive years; had in the calendar year preceding April 1 a net income from all sources, of not more than \$45,000 if single and \$55,000 if married; own net assets not in excess of \$160,000, excluding the value of the persons residence as described in RSA 72:38-b (III).

Recommended by Board of Selectmen (5-0)

ARTICLE 18. To see if the Town will vote to adopt a comprehensive amendment to the Town’s Sunday Sales Ordinance #05:04:01:67 as follows: To delete the present ordinance in its entirety and adopt in place thereof the following:

ORDINANCE:

SUNDAY SALES:

SECTION I: PURPOSE:

Pursuant to RSA 332-D:4, the Town of Windham shall permit and regulate retail business, plays, games sports and exhibitions on Sundays to the same extent as on all other days of the week with no unique regulations applying to Sundays.

SECTION II: AUTHORITY:

This Ordinance is adopted by the Windham Town meeting under authority in RSA 332-D:4.

SECTION III: EFFECTIVE DATE:

This Ordinance shall be effective upon passage at Town Meeting.

Recommended by Board of Selectmen (5-0)

ARTICLE 19. To see if the Town will vote to authorize the Board of Selectmen to sell, for the greater of \$20,000 or the then current appraised value as determined by an appraiser mutually selected by the Board and purchaser, a parcel of Town owned land, designated as parcel #14-B-2101, containing .09 acres (4,094 sq ft) located at the intersection of Route 111 and London Bridge Road; and to discontinue completely (subject to reserved easements noted below) and then authorize the sale of .68 acres (29,744 sq ft) of the existing right of way of London Bridge Road adjacent to/in front of Lots 14-B-2100 and 14-B-2101; reserving to the Town existing utility, drainage, and other easements; and further to authorize the Board of Selectmen to negotiate other terms and conditions of the sale. Said authorization to expire on December 31, 2013.

Recommended by Board of Selectmen (5-0)

ARTICLE 20. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,253,466.79. Should this article be defeated, the operating budget shall be \$12,172,351.79 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.* If Article 7 of this warrant passes, this article will be reduced by \$12,064 (Long Term Debt line).

| | |
|---------------------------|----------|
| Town Officers’ Salaries | \$ 3,690 |
| Administration | 508,160 |
| Town Clerk Expenses | 239,250 |
| Tax Collector Expenses | 133,310 |
| Election and Registration | 15,620 |

| | |
|---|------------|
| Cemeteries | 41,200 |
| General Gov't Buildings | 437,820 |
| Appraisal of Properties | 202,250 |
| Information Technologies | 203,170 |
| Town Museum | 5 |
| Searles Building | 13,250 |
| Legal Expenses | 52,400 |
| Retirement | 4,000 |
| Insurance | 218,320 |
| Contracted Services | 5 |
| Police Department | 2,423,325 |
| Dispatching | 398,850 |
| Fire Department | 2,896,430 |
| Emergency Management | 6,400 |
| Community Development | 455,780 |
| Town Highway Maintenance | 1,139,830 |
| Street Lighting | 14,940 |
| Solid Waste Disposal | 931,675 |
| Health and Human Services | 31,775 |
| Animal Control | 20,065 |
| General Assistance | 57,040 |
| Library | 994,345 |
| Recreation | 192,445 |
| Historic Commission | 3,000 |
| Senior Center | 6,050 |
| Cable TV Expenses | 98,080 |
| Interest Expenses (TANs) | 500 |
| Long Term Debt | 210,486.79 |
| <i>(Principal \$207,167.50 and Interest \$3,319.29)</i> | |
| Capital Outlay – Roads (Part of CIP) | 300,000 |

Recommended by Board of Selectmen (5-0)

****Note:** Warrant Article 20 (operating budget does not include appropriations proposed under any other warrant articles).*

Given under our hands and seal, this 25th day of January, in the year of our Lord two thousand and thirteen.

Bruce R. Breton
Ross McLeod
Roger T. Hohenberger
Kathleen DiFruscia
Phil LoChiatto
Board of Selectmen, Town of Windham

BUDGET OF THE TOWN OF WINDHAM, NH

APPROPRIATIONS AND ESTIMATES OF REVENUE JANUARY 1, 2013 TO DECEMBER 31, 2013

| PURPOSES OF APPROPRIATION | Actual Appropriations Year 2012 | Actual Expenditures For 2012* | Appropriations Ensuing Fiscal Year 2013 |
|---|---------------------------------------|-------------------------------------|---|
| <i>* Expenditures reflect carryovers/encumbrances from the previous year.</i> | | | |
| <u>GENERAL GOVERNMENT</u> | | | |
| Town Officers' Salaries | \$ 3,690.00 | \$ 3,230.00 | \$ 3,690.00 |
| Administration | 518,560.00 | 502,799.00 | 508,160.00 |
| Town Clerk's Expenses | 213,520.00 | 213,091.00 | 239,250.00 |
| Tax Collector's Expenses | 136,830.00 | 119,060.00 | 133,310.00 |
| Election & Registration | 23,650.00 | 27,646.00 | 15,620.00 |
| Cemeteries | 41,200.00 | 29,475.00 | 41,200.00 |
| General Gov't Bldgs | 485,280.00 | 474,435.00 | 437,820.00 |
| Appraisal of Property | 196,000.00 | 194,255.00 | 202,250.00 |
| Information Technology | 200,200.00 | 187,782.00 | 203,170.00 |
| Town Museum | 5.00 | 0.00 | 5.00 |
| Searles Building | 15,520.00 | 12,815.00 | 13,250.00 |
| Legal Expenses | 52,400.00 | 66,554.00 | 52,400.00 |
| Retirement & Pension | 17,500.00 | 0.00 | 4,000.00 |
| Insurance | 255,130.00 | 223,458.00 | 218,320.00 |
| <u>PUBLIC SAFETY</u> | | | |
| Contracted Police and Fire Services | 5.00 | 0.00 | 5.00 |
| Police Department | 2,481,830.00 | 2,429,782.00 | 2,423,325.00 |
| Dispatching | 404,160.00 | 395,666.00 | 398,850.00 |
| Fire Department | 2,870,045.00 | 2,806,535.00 | 2,896,430.00 |
| Emergency Management | 6,490.00 | 4,144.00 | 6,400.00 |
| Community Development | 442,835.00 | 412,861.00 | 455,780.00 |
| Town Highway Maintenance | 1,130,280.00 | 904,813.00 | 1,139,830.00 |
| Street Lighting | 14,320.00 | 14,828.00 | 14,940.00 |
| <u>SANITATION</u> | | | |
| Solid Waste Disposal | 910,485.00 | 909,973.00 | 931,675.00 |
| <u>HEALTH</u> | | | |
| Health & Human Services | 36,655.00 | 34,783.00 | 31,775.00 |
| Animal Control | 20,065.00 | 18,373.00 | 20,065.00 |
| <u>WELFARE</u> | | | |
| General Assistance | 57,040.00 | 46,982.00 | 57,040.00 |
| <u>CULTURE AND RECREATION</u> | | | |
| Library | 964,710.00 | 957,745.00 | 994,345.00 |
| Recreation | 181,575.00 | 175,048.00 | 192,445.00 |
| Historic Commission | 1,000.00 | 850.00 | 3,000.00 |
| Conservation Commission | 2,350.00 | 2,350.00 | 2,350.00 |
| Senior Center | 6,930.00 | 5,110.00 | 6,050.00 |
| Cable TV Expenses | 92,540.00 | 88,724.00 | 98,080.00 |
| <u>DEBT SERVICE</u> | | | |
| Long Term Notes - P & I ** | 213,390.07 | 213,358.35 | 210,486.79 |
| Tax Anticipation Note - Interest | 500.00 | 0.00 | 500.00 |

BUDGET OF THE TOWN OF WINDHAM, NH

| PURPOSES OF APPROPRIATION | Actual Appropriations Year 2012 | Actual Expenditures For 2012* | Appropriations Ensuing Fiscal Year 2013 |
|--|---------------------------------------|-------------------------------------|---|
| <u>CAPITAL OUTLAY</u> | | | |
| Road Improvements | 330,000.00 | 330,000.00 | 300,000.00 |
| Salt Shed/Highway Garage Construction | 0.00 | 4,056.00 | 0.00 |
| Engine 3 Replacement | 0.00 | 9,000.00 | 0.00 |
| Highway 5 Ton Truck (2011) | 0.00 | 150,000.00 | 0.00 |
| Griffin Park Parking Expansion | 0.00 | 61,636.00 | 0.00 |
| Highway 5 Ton Truck (2012) | 165,000.00 | 156,607.00 | 0.00 |
| Police MDT Equipment | 0.00 | 0.00 | 84,600.00 |
| Fire Breathing Apprt Replc | 0.00 | 0.00 | 202,867.00 |
| Highway Snow Removal Equip | 0.00 | 0.00 | 175,000.00 |
| Searles Improvements | 0.00 | 0.00 | 100,958.00 |
| <u>OPERATING TRANSFERS OUT</u> | | | |
| Salt Shed Capital Reserve | 0.00 | 0.00 | 0.00 |
| Fire Apparatus Capital Reserve | 0.00 | 0.00 | 0.00 |
| <u>TRUST ACCOUNTS</u> | | | |
| Trust - Health | 0.00 | 0.00 | 0.00 |
| Trust - Property | 30,000.00 | 30,000.00 | 50,000.00 |
| Trust - Earntime | 0.00 | 0.00 | 30,000.00 |
| Trust - Museum | 0.00 | 0.00 | 0.00 |
| <u>SPECIAL ARTICLES</u> | | | |
| Searles Revenue Fund | 20,000.00 | 10,900.00 | 20,000.00 |
| IT Equipment | - | 0.00 | 75,000.00 |
| TOTAL APPROPRIATION | \$ 12,541,690.07 | \$ 12,228,724.35 | \$ 12,994,241.79 |
| <u>Petitioned Articles w/ Appropriation</u> | | | |
| <i>None at this time</i> | | | \$ - |
| <i>Totals with these articles added:</i> | \$ 12,541,690.07 | \$ 12,228,724.35 | \$ 12,994,241.79 |
| <i>Total Net Budget</i> | \$ 12,377,578.07 (1) | (2) \$ | 12,697,871.79 |
| <i>Totals including carryovers from 2011:</i> | 12,794,605.07 (3) | | |

** \$12,064 for use of Searles Fund to pay bond payment is reflected in the debt services line item. Assuming approval of the separate article, \$12,064 will be deducted from the operating budget.

(1) Indicates 2012 appropriations less \$12,112 withdrawn from the Searles Revenue Fund to pay for the Searles bond, \$20,000 from Searles for marketing and maintenance costs and \$132,000 in a Highway Grant (5 Ton Truck).

(2) Indicates 2013 proposed appropriations less \$12,064 withdrawn from the Searles Revenue Fund to pay for the Searles bond, \$20,000 from Searles for marketing and maintenance costs, \$140,000 Highway Grant (for Snow Removal Equip), \$23,348 from Public Safety Contracted Details Fund and \$100,958 in new bond proceeds (Searles Improvements).

(3) Indicates 2012 appropriations plus \$252,915 in encumbrances and amounts carried over from 2011; representing total amount available for spending in 2012.

BUDGET OF THE TOWN OF WINDHAM, NH

| SOURCES OF REVENUE | Estimated Revenue 2012 | Actual Revenue 2012 | Estimated Revenue 2013 |
|--|------------------------------|---------------------------|------------------------------|
| <u>TAXES</u> | | | |
| Yield Tax | \$ 700.00 | \$ 520.00 | \$ 500.00 |
| Interest & Penalties on Taxes | 231,769.00 | 239,373.00 | 191,769.00 |
| Land Use Change Tax | 0.00 | 0.00 | 0.00 |
| Boat Taxes | 14,300.00 | 14,312.00 | 14,500.00 |
| <u>INTERGOVERNMENTAL REVENUES</u> | | | |
| Shared Revenue - Block Grant | 0.00 | 0.00 | 0.00 |
| Highway Block Grant | 275,609.00 | 275,609.00 | 275,609.00 |
| Others/Roads/EM (State) | 10,000.00 | 21,085.00 | 0.00 |
| Others/Grants (Federal) | 0.00 | 9,184.00 | 5,000.00 |
| Rooms and Meals | 613,750.00 | 613,652.00 | 613,750.00 |
| <u>LICENSES AND PERMITS</u> | | | |
| M V Permit Fees | 2,700,000.00 | 2,727,787.00 | 2,700,000.00 |
| Building Permits | 138,000.00 | 150,501.00 | 142,500.00 |
| Other Licenses and Permits | 64,800.00 | 65,711.00 | 58,600.00 |
| <u>CHARGES FOR SERVICES</u> | | | |
| Income from Departments | 343,011.00 | 394,305.00 | 365,700.00 |
| Cable TV Fees | 222,000.00 | 223,270.00 | 225,000.00 |
| <u>MISCELLANEOUS REVENUES</u> | | | |
| Interest on Deposits | 7,500.00 | 6,156.00 | 7,500.00 |
| Other Miscellaneous Revenues | 42,801.00 | 64,890.00 | 19,350.00 |
| Sale of Town Property | 48,980.00 | 49,580.00 | 500.00 |
| <u>OTHER FINANCING SOURCES</u> | | | |
| Capital Reserve Funds | 0.00 | 0.00 | 0.00 |
| Income from Trust Funds | 1,000.00 | 908.00 | 1,350.00 |
| Income from Revenue Funds | 32,112.00 | 32,112.00 | 32,064.00 |
| Income from Other Sources | 132,000.00 | 125,285.00 | 163,348.00 |
| Proceeds from Bond Interest | 0.00 | 0.00 | 0.00 |
| Proceeds from Bonds | 0.00 | 0.00 | 100,958.00 |
| TOTAL REVENUES AND CREDITS | \$ 4,878,332.00 | \$ 5,014,240.00 | \$ 4,917,998.00 |
| <u>Petitioned Articles</u> | | | |
| No revenue anticipated for 2013 | \$ - | \$ - | \$ - |
| <i>Totals with these articles added:</i> | \$ 4,878,332.00 | \$ 5,014,240.00 | \$ 4,917,998.00 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|---|---------------------------------------|------------------------------|---|--------------------------|
| <i>* 2012 Expenditures do not reflect encumbrances to 2013.</i> | | | | |
| <u>TOWN OFFICERS' SALARIES</u> | | | | |
| | (ARTICLE 20) | | | |
| Selectmen | \$ 0 | \$ 0 | \$ 0 | 0 |
| Treasurer | 2,500 | 2,500 | 2,500 | 0 |
| Deputy Treasurer | 150 | 150 | 150 | 0 |
| Trustee, Trust Funds | 350 | 350 | 350 | 0 |
| Social Security | 560 | 186 | 560 | 0 |
| Medicare | 130 | 44 | 130 | 0 |
| TOTALS | 3,690 | 3,230 | 3,690 | |
| <u>ADMINISTRATION</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 282,190 | \$ 302,249 | \$ 286,380 | 4,190 |
| Overtime Salaries | 2,680 | 2,500 | 4,790 | 2,110 |
| State Retirement Municipal | 23,110 | 24,843 | 23,540 | 430 |
| Supplemental Retirement | 13,360 | 12,837 | 13,710 | 350 |
| Social Security | 1,280 | 1,419 | 3,110 | 1,830 |
| Group Insurance-Health | 72,090 | 72,090 | 52,470 | (19,620) |
| Group Insurance-Life & Disability | 4,790 | 3,595 | 3,830 | (960) |
| Group Insurance-Dental | 5,080 | 4,970 | 4,900 | (180) |
| Medicare | 3,550 | 3,421 | 4,220 | 670 |
| Audit | 14,950 | 11,952 | 14,000 | (950) |
| Town Report | 5,500 | 3,025 | 5,500 | 0 |
| Contracted Services | 0 | 0 | 4,800 | 4,800 |
| Office Supplies | 2,740 | 2,588 | 3,390 | 650 |
| Computer Supplies | 3,740 | 3,686 | 2,100 | (1,640) |
| Mileage | 300 | 5 | 300 | 0 |
| Postage | 18,000 | 15,813 | 18,000 | 0 |
| Postage Machine | 2,580 | 2,869 | 2,680 | 100 |
| Legal Ads | 3,500 | 1,427 | 3,500 | 0 |
| Equipment | 2,500 | 1,110 | 750 | (1,750) |
| Equipment Maintenance | 1,500 | 1,094 | 1,200 | (300) |
| Dues and Meetings | 14,220 | 14,198 | 15,300 | 1,080 |
| Recruitment Expenses | 640 | 437 | 0 | (640) |
| Miscellaneous | 4,000 | 3,232 | 4,000 | 0 |
| Stormwater Compliance | 21,100 | 0 | 21,100 | 0 |
| Committee Expenses | 0 | 0 | 480 | 480 |
| Employee Health | 590 | 88 | 590 | 0 |
| Telephone | 8,210 | 8,179 | 8,020 | (190) |
| Electricity | 3,060 | 2,984 | 3,080 | 20 |
| Heat | 3,300 | 2,188 | 2,420 | (880) |
| TOTALS | 518,560 | 502,799 | 508,160 | (10,400) |
| <u>TOWN CLERK'S EXPENSES</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 82,740 | \$ 83,055 | \$ 84,930 | 2,190 |
| State Retirement Municipal | 7,280 | 7,281 | 8,320 | 1,040 |
| Supplemental Retirement | 3,160 | 2,178 | 3,240 | 80 |
| Social Security | 5,000 | 5,045 | 5,000 | 0 |
| Group Insurance-Health | 16,130 | 16,130 | 24,980 | 8,850 |
| Group Insurance-Life & Disability | 1,340 | 1,178 | 1,415 | 75 |
| Group Insurance-Dental | 1,400 | 1,399 | 1,420 | 20 |
| Medicare | 2,360 | 2,271 | 2,360 | 0 |
| Elected Official Fees | 77,330 | 78,012 | 77,110 | (220) |
| Contracted Services | 3,560 | 3,301 | 16,975 | 13,415 |
| Office Supplies | 3,250 | 2,819 | 3,200 | (50) |
| Computer Supplies | 990 | 1,261 | 920 | (70) |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|---|---------------------------------------|------------------------------|---|--------------------------|
| <u>TOWN CLERK'S EXPENSES CONT'D.</u> | | | | |
| Office Equipment | 200 | 190 | 400 | 200 |
| Dog License Fees | 7,770 | 8,303 | 7,770 | 0 |
| Dues and Meetings | 1,010 | 667 | 1,010 | 0 |
| Recruitment Expenses | 0 | 0 | 0 | 0 |
| Preservation of Records | 0 | 0 | 200 | 200 |
| TOTALS | 213,520 | 213,091 | 239,250 | 25,730 |
| <u>TAX COLLECTOR'S EXPENSES</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 96,360 | \$ 85,418 | \$ 94,410 | (1,950) |
| Overtime Salaries | 3,460 | 0 | 3,150 | (310) |
| State Retirement Municipal | 5,330 | 5,344 | 6,080 | 750 |
| Supplemental Retirement | 4,840 | 3,388 | 4,720 | (120) |
| Social Security | 2,220 | 1,523 | 2,220 | 0 |
| Group Insurance-Health | 7,160 | 7,160 | 6,760 | (400) |
| Group Insurance-Life & Disability | 1,610 | 887 | 1,040 | (570) |
| Group Insurance-Dental | 1,400 | 746 | 480 | (920) |
| Medicare | 1,430 | 1,210 | 1,430 | 0 |
| Title Searches | 2,500 | 2,437 | 2,500 | 0 |
| Office Supplies | 700 | 735 | 700 | 0 |
| Computer Supplies | 7,320 | 7,396 | 7,320 | 0 |
| Registry of Deeds | 1,000 | 610 | 1,000 | 0 |
| Dues and Meetings | 1,500 | 2,051 | 1,500 | 0 |
| Recruitment Expenses | 0 | 155 | 0 | 0 |
| TOTALS | 136,830 | 119,060 | 133,310 | (3,520) |
| <u>ELECTION AND REGISTRATION</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | 0 | 0 | 0 | 0 |
| Elected Official Fees | 7,670 | 4,010 | 1,920 | (5,750) |
| Ballot Clerk Fees | 4,150 | 6,309 | 1,920 | (2,230) |
| Social Security | 430 | 249 | 230 | (200) |
| Medicare | 100 | 58 | 50 | (50) |
| Voter Checklists | 500 | 285 | 500 | 0 |
| Ballots | 9,000 | 14,434 | 10,000 | 1,000 |
| Equipment | 0 | 0 | 0 | 0 |
| Equipment Maintenance | 1,500 | 2,302 | 1,000 | (500) |
| Miscellaneous Expenses | 300 | 0 | 0 | (300) |
| TOTALS | 23,650 | 27,646 | 15,620 | (8,030) |
| <u>CEMETERIES</u> | | | | |
| | (ARTICLE 20) | | | |
| Groundskeeping | \$ 28,000 | \$ 25,200 | \$ 28,000 | 0 |
| Office Supplies | 300 | 299 | 300 | 0 |
| Property Maintenance | 14,200 (1) | 2,705 | 11,000 | (3,200) |
| Patriotic Purposes | 1,400 | 951 | 1,400 | 0 |
| Miscellaneous Expenses | 100 | 0 | 100 | 0 |
| Electricity | 400 | 321 | 400 | 0 |
| TOTAL | 44,400 | 29,475 | 41,200 | (3,200) |
| (1) includes 2011 carryover of \$3,200 | 41,200 | | | 0 |
| <u>GENERAL GOVERNMENT BLDINGS</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 217,310 | \$ 217,312 | \$ 177,450 | (39,860) |
| Overtime Salaries | 2,690 | 1,614 | 1,730 | (960) |
| State Retirement Municipal | 19,230 | 19,440 | 15,650 | (3,580) |
| Supplemental Retirement | 10,930 | 11,511 | 7,990 | (2,940) |
| Social Security | 0 | 0 | 0 | 0 |
| Group Insurance-Health | 54,520 | 54,520 | 57,390 | 2,870 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|--|---------------------------------------|------------------------------|---|--------------------------|
| <u>GENERAL GOVERNMENT BLDGS CONT'D.</u> | | | | |
| Group Insurance-Life & Disability | 3,730 | 3,120 | 2,600 | (1,130) |
| Group Insurance-Dental | 5,800 | 5,801 | 4,240 | (1,560) |
| Medicare | 3,170 | 3,029 | 2,320 | (850) |
| Groundskeeping | 86,550 | 81,785 | 93,050 | 6,500 |
| Property Maintenance | 43,420 | 45,054 | 40,320 | (3,100) |
| Clothing Allowance | 2,000 | 1,800 | 1,600 | (400) |
| Mileage | 1,800 | 1,050 | 400 | (1,400) |
| Equipment | 1,750 | 709 | 1,250 | (500) |
| Vehicle Fuel | 3,780 | 3,734 | 3,740 | (40) |
| Vehicle Maintenance | 5,000 | 4,384 | 5,000 | 0 |
| Equipment Maintenance | 5,000 | 3,443 | 5,000 | 0 |
| Recruitment Expenses | 0 | 0 | 0 | 0 |
| Telephone | 430 | 307 | 340 | (90) |
| Electricity | 11,670 | 10,816 | 11,100 | (570) |
| Heat | 6,500 | 5,006 | 6,650 | 150 |
| TOTALS | 485,280 | 474,435 | 437,820 | (47,460) |
| <u>APPRAISAL OF PROPERTIES</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 122,120 | \$ 122,119 | \$ 125,070 | 2,950 |
| State Retirement Municipal | 10,750 | 10,772 | 12,240 | 1,490 |
| Supplemental Retirement | 6,110 | 6,120 | 6,250 | 140 |
| Group Insurance-Health | 39,380 | 39,380 | 44,970 | 5,590 |
| Group Insurance-Life & Disability | 2,100 | 1,773 | 2,110 | 10 |
| Group Insurance-Dental | 3,230 | 3,229 | 3,270 | 40 |
| Medicare | 1,770 | 1,550 | 1,820 | 50 |
| Contracted Services | 4,000 | 3,000 | 0 | (4,000) |
| Office Supplies | 800 | 812 | 800 | 0 |
| Computer Supplies | 1,500 | 1,469 | 1,500 | 0 |
| Training | 1,200 | 1,056 | 1,200 | 0 |
| Mileage | 300 | 340 | 300 | 0 |
| Registry of Deeds | 1,000 | 698 | 1,000 | 0 |
| Equipment | 250 | 125 | 250 | 0 |
| Dues & Meetings | 1,090 | 1,385 | 1,070 | (20) |
| Recruitment Expenses | 0 | 0 | 0 | 0 |
| Telephone | 400 | 427 | 400 | 0 |
| TOTALS | 196,000 | 194,255 | 202,250 | 6,250 |
| <u>INFORMATION TECHNOLOGY</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 81,250 | \$ 81,255 | \$ 83,290 | 2,040 |
| State Retirement Municipal | 7,150 | 7,151 | 8,150 | 1,000 |
| Supplemental Retirement | 4,060 | 4,063 | 4,160 | 100 |
| Group Insurance-Health | 21,390 | 21,390 | 22,710 | 1,320 |
| Group Insurance-Life & Disability | 1,400 | 1,179 | 1,400 | 0 |
| Group Insurance-Dental | 1,610 | 1,615 | 1,630 | 20 |
| Medicare | 1,180 | 1,010 | 1,210 | 30 |
| Service Agreements | 64,040 | 55,637 | 59,280 | (4,760) |
| Equipment/Software | 11,800 | 11,867 | 12,000 | 200 |
| Equipment Maintenance | 1,600 | 262 | 2,200 | 600 |
| Recruitment Expenses | 0 | 0 | 0 | 0 |
| GIS | 4,300 | 2,000 | 6,800 | 2,500 |
| Miscellaneous | 0 | 0 | 0 | 0 |
| Telephone | 420 | 355 | 340 | (80) |
| TOTALS | 200,200 | 187,782 | 203,170 | 2,970 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|--|---------------------------------------|------------------------------|---|--------------------------|
| <u>TOWN MUSEUM</u> (ARTICLE 20) | | | | |
| Equipment | 5 | 0 | 5 | 0 |
| TOTALS | 5 | 0 | 5 | 0 |
| <u>SEARLES BUILDING</u> (ARTICLE 20) | | | | |
| Social Security | \$ 0 | \$ 0 | \$ 0 | 0 |
| Medicare | 0 | 0 | 0 | 0 |
| Property Maintenance | 1,500 | 1,685 | 1,500 | 0 |
| Telephone | 1,560 | 583 | 380 | (1,180) |
| Electricity | 2,720 | 2,340 | 2,370 | (350) |
| Heat | 9,740 | 8,207 | 9,000 | (740) |
| TOTALS | 15,520 | 12,815 | 13,250 | (2,270) |
| <u>LEGAL EXPENSES</u> (ARTICLE 20) | | | | |
| Other Lawfirms | \$ 42,400 | \$ 39,404 | \$ 42,400 | 0 |
| Union Legal Fees | 5,000 | 16,502 | 5,000 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 |
| Contracted Legal - ZBA | 5,000 | 10,648 | 5,000 | 0 |
| TOTALS | 52,400 | 66,554 | 52,400 | 0 |
| <u>CONTRACTED POLICE/FIRE SVCS</u> (ARTICLE 20) | | | | |
| Regular Contracted | \$ 5 | \$ 0 | \$ 5 | 0 |
| <u>POLICE DEPARTMENT</u> (ARTICLE 20) | | | | |
| Regular Salaries | \$ 1,291,395 | \$ 1,121,683 | \$ 1,243,820 | (47,575) |
| Overtime | 107,110 | 264,945 | 103,570 | (3,540) |
| Holiday Pay | 64,945 | 51,457 | 60,170 | (4,775) |
| State Retirement Municipal | 9,770 | 9,791 | 11,130 | 1,360 |
| State Retirement Police | 272,095 | 274,239 | 296,720 | 24,625 |
| Supplemental Retirement | 7,015 | 6,035 | 6,510 | (505) |
| Social Security | 1,810 | 658 | 1,000 | (810) |
| Group Insurance-Health | 349,490 | 349,490 | 351,810 | 2,320 |
| Group Insurance-Life & Disability | 20,665 | 16,905 | 20,300 | (365) |
| Group Insurance-Dental | 26,620 | 23,916 | 23,200 | (3,420) |
| Medicare | 21,695 | 20,402 | 20,805 | (890) |
| Office Supplies | 2,500 | 3,171 | 2,500 | 0 |
| Computer Supplies | 3,000 | 1,946 | 3,500 | 500 |
| Property Maintenance | 3,220 | 3,471 | 5,220 | 2,000 |
| Investigations | 2,250 | 2,604 | 3,700 | 1,450 |
| Training | 32,320 | 28,422 | 33,720 | 1,400 |
| Firearm Training/Ammunition | 33,158 (1) | 38,341 | 30,830 | (2,328) |
| Clothing Allowance | 15,750 | 14,272 | 15,750 | 0 |
| Vehicle Equipment | 45,740 | 45,735 | 40,760 | (4,980) |
| Equipment | 9,880 | 4,571 | 4,520 | (5,360) |
| Vehicle Fuel | 55,700 | 47,022 | 48,990 | (6,710) |
| Vehicle Maintenance | 14,600 | 15,783 | 16,550 | 1,950 |
| Equipment Maintenance | 14,790 | 14,009 | 15,070 | 280 |
| Radio Commun/Maint. | 32,960 | 20,371 | 21,780 | (11,180) |
| Safety Division | 2,000 | 0 | 2,000 | 0 |
| Recruitment Expenses | 0 | 12,434 | 0 | 0 |
| Miscellaneous | 500 | 536 | 500 | 0 |
| Employee Health | 550 | 400 | 550 | 0 |
| Telephone | 10,460 | 10,047 | 10,040 | (420) |
| Electricity | 20,180 | 19,009 | 19,430 | (750) |
| Heat | 11,640 | 8,117 | 8,880 | (2,760) |
| TOTALS | 2,483,808 | 2,429,782 | 2,423,325 | (60,483) |
| (1) includes 2011 carryover of \$1,978 | 2,481,830 | | | (58,505) |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|--|---------------------------------------|------------------------------|---|--------------------------|
| DISPATCHING (ARTICLE 20) | | | | |
| Regular Salaries | \$ 171,120 | \$ 155,183 | \$ 161,460 | (9,660) |
| Overtime | 23,410 | 39,063 | 18,330 | (5,080) |
| Holiday | 14,220 | 9,962 | 13,500 | (720) |
| Extra Shift | 19,490 | 26,685 | 19,980 | 490 |
| State Retirement Municipal | 18,540 | 16,835 | 18,860 | 320 |
| Supplemental Retirement | 11,130 | 8,592 | 9,700 | (1,430) |
| Social Security | 1,050 | 1,975 | 1,210 | 160 |
| Group Insurance-Health | 55,570 | 55,570 | 55,970 | 400 |
| Group Insurance-Life & Disability | 3,000 | 1,971 | 2,990 | (10) |
| Group Insurance-Dental | 4,630 | 3,253 | 3,530 | (1,100) |
| Medicare | 3,260 | 3,266 | 3,060 | (200) |
| Contracted Services | 68,000 | 68,001 | 74,800 | 6,800 |
| Training | 5,160 | 2,598 | 5,060 | (100) |
| Clothing Allowance | 2,100 | 1,586 | 2,100 | 0 |
| Equipment | 2,580 | 64 | 7,400 | 4,820 |
| Recruitment Expenses | 0 | 180 | 0 | 0 |
| Telephone | 900 | 883 | 900 | 0 |
| TOTALS | 404,160 | 395,666 | 398,850 | (5,310) |
| FIRE DEPARTMENT (ARTICLE 20) | | | | |
| Regular Salaries | \$ 1,409,600 | \$ 1,376,624 | \$ 1,416,840 | 7,240 |
| Overtime | 243,330 | 260,367 | 245,730 | 2,400 |
| Holidays | 60,770 | 59,308 | 58,210 | (2,560) |
| Callmen | 20,000 | 11,210 | 17,500 | (2,500) |
| State Retirement Municipal | 3,560 | 3,564 | 4,050 | 490 |
| State Retirement Fire | 390,850 | 385,005 | 428,260 | 37,410 |
| Supplemental Retirement | 2,020 | 2,300 | 2,070 | 50 |
| Social Security | 2,325 | 880 | 2,325 | 0 |
| Group Insurance-Health | 402,280 (2) | 402,280 | 370,380 | (31,900) |
| Group Insurance-Life & Disability | 22,690 | 18,634 | 22,350 | (340) |
| Group Insurance-Dental | 29,110 | 28,771 | 29,200 | 90 |
| Medicare | 21,830 | 20,742 | 22,150 | 320 |
| Accident Insurance for Call Firefighters | 1,125 | 985 | 1,125 | 0 |
| Contracted Services | 0 | 0 | 0 | 0 |
| Property Maintenance | 3,500 | 2,838 | 3,500 | 0 |
| Training | 39,500 | 26,717 | 38,270 | (1,230) |
| Clothing Allowance | 16,600 | 14,520 | 16,600 | 0 |
| Prevention/Investigation | 5,000 | 4,579 | 5,000 | 0 |
| Ambulance Operation | 16,710 | 20,628 | 19,710 | 3,000 |
| Vehicle Equipment | 11,450 | 11,449 | 11,120 | (330) |
| Office Equipment | 2,500 | 2,889 | 2,500 | 0 |
| Fire Equipment | 7,480 | 7,134 | 7,280 | (200) |
| Equip. - Radios/Pagers | 4,900 | 4,957 | 3,700 | (1,200) |
| Ambulance Equipment | 0 | 0 | 27,190 | 27,190 |
| Vehicle Fuel | 35,920 | 37,171 | 36,060 | 140 |
| Vehicle Maintenance | 35,580 | 35,157 | 34,420 | (1,160) |
| Equipment Maintenance | 5,150 | 4,895 | 5,700 | 550 |
| Hydrant / Water Supply | 2,000 | 1,258 | 2,000 | 0 |
| Communication Maintenance | 10,580 | 10,579 | 7,480 | (3,100) |
| Dues and Meetings | 1,650 | 884 | 1,420 | (230) |
| Recruitment Expenses | 5,000 | 3,440 | 0 | (5,000) |
| Miscellaneous | 0 | 0 | 0 | 0 |
| Employee Health | 3,400 | 1,500 | 3,400 | 0 |
| Hazardous Materials District | 6,955 | 7,180 | 7,180 | 225 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|--|---------------------------------------|------------------------------|---|--------------------------|
| <u>FIRE DEPARTMENT CONT'D.</u> | | | | |
| Telephone | 7,070 | 6,332 | 6,020 | (1,050) |
| Electricity | 23,580 | 24,250 | 24,170 | 590 |
| Heat | 16,030 | 7,508 | 13,520 | (2,510) |
| TOTALS | 2,870,045 | 2,806,535 | 2,896,430 | 26,385 |
| (2) Reflects Muni Union contract \$450 | 2,869,595 | | | 26,835 |
| <u>EMERGENCY MANAGEMENT</u> (ARTICLE 20) | | | | |
| Social Security | \$ 130 | \$ 19 | \$ 60 | (70) |
| Medicare | 30 | 4 | 10 | (20) |
| Emergency Operations Center Exp | 2,590 | 1,638 | 2,590 | 0 |
| Field Expenses | 750 | 96 | 750 | 0 |
| Shelter Expenses | 500 | 0 | 500 | 0 |
| Administrative Expenses | 2,490 | 2,387 | 2,490 | 0 |
| TOTALS | 6,490 | 4,144 | 6,400 | (90) |
| <u>COMMUNITY DEVELOPMENT</u> (ARTICLE 20) | | | | |
| Regular Salaries | \$ 302,810 | \$ 283,345 | \$ 315,950 | 13,140 |
| Overtime Salaries | 2,150 | 557 | 2,100 | (50) |
| State Retirement Municipal | 18,000 | 17,814 | 21,140 | 3,140 |
| Supplemental Retirement | 12,645 | 8,609 | 13,700 | 1,055 |
| Social Security | 6,060 | 5,173 | 6,280 | 220 |
| Group Insurance-Health | 38,300 | 38,300 | 39,030 | 730 |
| Group Insurance-Life & Disability | 3,330 | 2,836 | 3,400 | 70 |
| Group Insurance-Dental | 2,570 | 2,649 | 2,600 | 30 |
| Medicare | 4,340 | 3,948 | 4,590 | 250 |
| Regional Planning | 11,090 | 11,075 | 8,790 | (2,300) |
| Contracted Services | 10,940 (1) | 10,960 | 4,500 | (6,440) |
| Office Supplies | 3,000 | 3,387 | 3,000 | 0 |
| Property Maintenance | 500 | 1,118 | 500 | 0 |
| Training | 4,000 | 2,135 | 4,000 | 0 |
| Clothing Allowance | 0 | 0 | 0 | 0 |
| Legal Ads | 3,500 | 2,908 | 3,500 | 0 |
| Vehicle Equipment | 0 | 0 | 0 | 0 |
| Office Equipment | 1,590 | 2,097 | 1,900 | 310 |
| Vehicle Fuel | 2,450 | 2,597 | 2,770 | 320 |
| Recruitment Expenses | 240 | 1,108 | 0 | (240) |
| Committee Expenses | 5,000 | 782 | 5,000 | 0 |
| Employee Health | 0 | 0 | 0 | 0 |
| Telephone | 3,230 | 3,290 | 3,230 | 0 |
| Electricity | 5,060 | 4,798 | 4,970 | (90) |
| Heat | 5,970 | 3,376 | 4,830 | (1,140) |
| TOTALS | 446,775 | 412,861 | 455,780 | 9,005 |
| (1) includes 2011 carryovers of \$3,940 | 442,835 | | | 12,945 |
| <u>HIGHWAYS, STREETS & BRIDGES</u> (ARTICLE 20) | | | | |
| Regular Salaries | \$ 155,440 | \$ 148,110 | \$ 160,590 | 5,150 |
| Overtime | 8,220 | 6,466 | 8,630 | 410 |
| State Retirement Municipal | 11,710 | 11,732 | 13,350 | 1,640 |
| Supplemental Retirement | 8,180 | 7,864 | 8,460 | 280 |
| Social Security | 2,030 | 1,657 | 2,740 | 710 |
| Group Insurance-Health | 31,670 | 31,670 | 33,310 | 1,640 |
| Group Insurance-Life & Disability | 2,150 | 1,811 | 2,160 | 10 |
| Group Insurance-Dental | 1,840 | 1,841 | 1,860 | 20 |
| Medicare | 2,710 | 2,188 | 2,580 | (130) |
| Contracted Services - Summer | 531,180 | 411,869 | 535,480 | 4,300 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|---|---------------------------------------|------------------------------|---|--------------------------|
| <u>HIGHWAYS, STREETS & BRIDGES CONT'D.</u> | | | | |
| Contracted Services - Winter | 175,000 | 111,361 | 175,000 | 0 |
| Materials | 97,920 | 70,282 | 98,160 | 240 |
| Property Maintenance | 500 | 645 | 2,500 | 2,000 |
| Clothing Allowance | 1,200 | 1,200 | 1,200 | 0 |
| Vehicle Equipment | 50,521 (1) | 42,140 | 35,830 | (14,691) |
| Equipment | 6,000 | 6,089 | 6,000 | 0 |
| Vehicle Fuel | 25,540 | 20,407 | 27,090 | 1,550 |
| Vehicle Maintenance | 15,000 | 19,210 | 15,000 | 0 |
| Dues and Meetings | 300 | 211 | 300 | 0 |
| Recruitment Expenses | - | 0 | - | 0 |
| Site Improvements | 0 | 0 | 0 | 0 |
| Miscellaneous | - | 0 | - | 0 |
| Telephone | 3,240 | 2,462 | 2,930 | (310) |
| Electricity | 2,230 | 2,049 | 2,230 | 0 |
| Heat | 4,890 | 3,550 | 4,430 | (460) |
| TOTALS | 1,137,471 | 904,813 | 1,139,830 | 2,359 |
| (1) includes 2011 carryover of \$7,191 | 1,130,280 | | | 9,550 |
| <u>STREET LIGHTS</u> | | | | |
| | (ARTICLE 20) | | | |
| Granite State Electric | \$ 3,050 | \$ 2,982 | \$ 3,040 | (10) |
| Public Service Company | 10,970 | 11,846 | 11,600 | 630 |
| Installations | 300 | 0 | 300 | 0 |
| TOTALS | 14,320 | 14,828 | 14,940 | 620 |
| <u>SOLID WASTE DISPOSAL</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 277,010 | \$ 270,864 | \$ 283,420 | 6,410 |
| Overtime | 3,460 | 1,052 | 3,560 | 100 |
| Holiday | 5,270 | 5,453 | 5,430 | 160 |
| State Retirement Municipal | 25,590 | 24,337 | 28,380 | 2,790 |
| Supplemental Retirement | 12,510 | 9,859 | 12,440 | (70) |
| Social Security | 0 | 55 | 0 | 0 |
| Group Insurance-Health | 67,320 | 67,320 | 81,100 | 13,780 |
| Group Insurance-Life & Disability | 4,670 | 3,985 | 4,750 | 80 |
| Group Insurance-Dental | 6,240 | 5,954 | 6,320 | 80 |
| Medicare | 4,220 | 3,810 | 4,250 | 30 |
| Employee Health | 75 | 44 | 75 | 0 |
| Contracted Services | 0 | 0 | 0 | 0 |
| Site Monitoring | 4,660 | 2,695 | 7,110 | 2,450 |
| Tire Removal | 2,100 | 2,458 | 2,100 | 0 |
| Scrap Metal | 100 | 45 | 100 | 0 |
| Waste Removal | 313,320 | 311,748 | 302,940 | (10,380) |
| Demolition Removal | 77,700 | 87,692 | 83,620 | 5,920 |
| Expendable Supplies | 2,800 | 4,439 | 2,800 | 0 |
| Property Maintenance | 1,380 | 1,279 | 1,880 | 500 |
| Training | 1,100 | 1,000 | 1,100 | 0 |
| Clothing Allowance | 2,000 | 2,000 | 2,000 | 0 |
| Mileage | 100 | 0 | 100 | 0 |
| Vehicle Equipment | 38,980 | 44,297 | 37,760 | (1,220) |
| Equipment | 4,300 | 4,025 | 0 | (4,300) |
| Vehicle Fuel | 20,580 | 21,690 | 20,260 | (320) |
| Vehicle Maintenance | 12,000 | 11,950 | 12,150 | 150 |
| Equipment Maintenance | 1,750 | 1,325 | 5,250 | 3,500 |
| Dues and Meetings | 7,890 | 7,784 | 7,890 | 0 |
| Recruitment Expenses | 0 | 0 | 0 | 0 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|---|---------------------------------------|------------------------------|---|--------------------------|
| <u>SOLID WASTE DISPOSAL CONT'D.</u> | | | | |
| Site Improvements | 1,000 | 2,233 | 3,800 | 2,800 |
| Miscellaneous Expenses | 0 | 0 | 0 | 0 |
| Telephone | 2,810 | 2,829 | 2,810 | 0 |
| Electricity | 7,090 | 6,061 | 5,840 | (1,250) |
| Heat | 2,460 | 1,691 | 2,440 | (20) |
| TOTALS | 910,485 | 909,973 | 931,675 | 21,190 |
| <u>HEALTH AND HUMAN SERVICES</u> | | | | |
| | (ARTICLE 20) | | | |
| Visting Nurse/Hospice | \$ 0 | \$ | \$ 0 | 0 |
| Center for Life Management | 4,400 | 4,400 | 4,400 | 0 |
| Community Caregivers | 500 | 500 | 500 | 0 |
| AIDS Response/Seacoast | 525 | 525 | 525 | 0 |
| A Safe Place | 1,500 | 1,500 | 1,500 | 0 |
| Rape & Assault Services | 1,000 | 1,000 | 1,000 | 0 |
| Community Health Services | 3,500 | 3,500 | 3,500 | 0 |
| Big Brothers/Sisters of Gr. Nashua | 500 | 500 | 500 | 0 |
| Greater Derry Transportation | 0 | 0 | 0 | 0 |
| Regional Transit Initiative | 12,900 | 12,900 | 0 | (12,900) |
| Town Van Operation | 0 | 0 | 8,000 | 8,000 |
| Suzdal Sister City Support | 500 | 500 | 500 | 0 |
| Meals on Wheels | 2,565 | 2,565 | 2,585 | 20 |
| Windham's Helping Hands | 4,500 | 4,500 | 4,500 | 0 |
| American Red Cross | 0 | 0 | 0 | 0 |
| Water Testing | 2,500 | 618 | 2,500 | 0 |
| Mosquito Control Program | 0 | 0 | 0 | 0 |
| Dues and Meetings | 150 | 275 | 150 | 0 |
| Miscellaneous | 1,615 | 1,500 | 1,615 | 0 |
| TOTALS | 36,655 | 34,783 | 31,775 | (4,880) |
| <u>ANIMAL CONTROL</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 14,645 | \$ 13,802 | \$ 14,645 | 0 |
| Social Security | 950 | 856 | 950 | 0 |
| Medicare | 220 | 200 | 220 | 0 |
| Kennel Fees | 300 | 0 | 300 | 0 |
| Office Supplies | 200 | 0 | 200 | 0 |
| Mileage | 3,000 | 2,838 | 3,000 | 0 |
| Miscellaneous Expense | 150 | 0 | 150 | 0 |
| Telephone | 600 | 677 | 600 | 0 |
| TOTALS | 20,065 | 18,373 | 20,065 | 0 |
| <u>GENERAL ASSISTANCE</u> | | | | |
| | (ARTICLE 20) | | | |
| Community Action Program | \$ 6,540 | \$ 6,540 | \$ 6,540 | 0 |
| Family Promise Program | 0 | 0 | 5,000 | 5,000 |
| Welfare Assistance | 42,500 | 40,387 | 42,500 | 0 |
| Hardship Abatements | 7,500 | 0 | 2,500 | (5,000) |
| Miscellaneous Expenses | 500 | 55 | 500 | 0 |
| TOTALS | 57,040 | 46,982 | 57,040 | 0 |
| <u>LIBRARY</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 570,480 | \$ 570,829 | \$ 606,410 | 35,930 |
| State Retirement Municipal | 37,930 | 37,896 | 43,470 | 5,540 |
| Supplemental Retirement | 24,090 | 21,861 | 25,250 | 1,160 |
| Social Security | 9,560 | 8,776 | 9,810 | 250 |
| Group Insurance-Health | 87,140 | 87,140 | 73,530 | (13,610) |
| Group Insurance-Life & Disability | 7,420 | 6,235 | 7,430 | 10 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|-----------------------------------|---------------------------------------|------------------------------|---|--------------------------|
| <u>LIBRARY CONT'D.</u> | | | | |
| Group Insurance-Dental | 5,600 | 5,597 | 5,660 | 60 |
| Medicare | 8,390 | 7,871 | 8,775 | 385 |
| Office Supplies | 3,440 | 3,604 | 3,440 | 0 |
| Computer Supplies | 3,200 | 5,536 | 3,200 | 0 |
| Property Maintenance | 13,000 | 12,286 | 13,000 | 0 |
| Mileage | 1,000 | 790 | 1,000 | 0 |
| Office Equipment | 2,500 | 576 | 2,500 | 0 |
| Equipment Maintenance | 3,500 | 5,114 | 3,500 | 0 |
| Books and Periodicals | 62,000 | 62,000 | 62,000 | 0 |
| Non Print Library Materials | 22,000 | 22,113 | 22,000 | 0 |
| E-Information Resources | 14,400 | 16,895 | 14,400 | 0 |
| Technical Services | 29,180 | 31,915 | 29,180 | 0 |
| Programs and Publicity | 8,500 | 8,500 | 8,500 | 0 |
| Petty Cash | 1,000 | 1,000 | 1,000 | 0 |
| Association Dues and Meetings | 2,000 | 2,000 | 2,000 | 0 |
| Professional Development | 500 | 0 | 500 | 0 |
| Telephone | 3,000 | 3,258 | 3,000 | 0 |
| Electricity | 23,880 | 22,664 | 23,790 | (90) |
| Heat | 21,000 | 13,290 | 21,000 | 0 |
| TOTALS | 964,710 | 957,745 | 994,345 | 29,635 |
| <u>RECREATION</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 86,640 | \$ 83,184 | \$ 89,230 | 2,590 |
| State Retirement Municipal | 4,610 | 4,611 | 5,250 | 640 |
| Supplemental Retirement | 2,620 | 2,620 | 2,690 | 70 |
| Social Security | 2,625 | 2,100 | 2,225 | (400) |
| Group Insurance-Health | 7,920 | 7,920 | 8,330 | 410 |
| Group Insurance-Life & Disability | 870 | 760 | 900 | 30 |
| Group Insurance-Dental | 1,610 | 1,615 | 1,630 | 20 |
| Medicare | 1,330 | 1,157 | 1,290 | (40) |
| Chemical Toilets | 6,750 | 4,874 | 5,840 | (910) |
| Office Supplies | 500 | 272 | 500 | 0 |
| Mileage | 500 | 568 | 500 | 0 |
| Rec. Sportsfields | 21,500 | 20,666 | 26,700 | 5,200 |
| Recreational Activities | 16,950 | 17,807 | 18,250 | 1,300 |
| Senior Rec. Activities | 12,000 | 12,312 | 12,000 | 0 |
| Equipment Maintenance | 4,300 | 3,440 | 6,500 | 2,200 |
| Petty Cash / Mileage | 0 | 0 | 0 | 0 |
| Recruitment Expenses | 480 | 602 | 480 | 0 |
| Committee Expenses | 200 | 65 | 200 | 0 |
| Employee Health | 100 | 0 | 100 | 0 |
| Telephone | 960 | 805 | 800 | (160) |
| Electricity | 9,110 | 9,668 | 9,030 | (80) |
| TOTALS | 181,575 | 175,048 | 192,445 | 10,870 |
| <u>HISTORIC COMMISSION</u> | | | | |
| | (ARTICLE 20) | | | |
| Regular Salaries | \$ 0 | \$ 0 | \$ 0 | 0 |
| Social Security | 0 | 0 | 0 | 0 |
| Medicare | 0 | 0 | 0 | 0 |
| Contracted Services | 1,000 | 800 | 1,500 | 500 |
| Miscellaneous Expense | 0 | 50 | 1,500 | 1,500 |
| TOTALS | 1,000 | 850 | 3,000 | 2,000 |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|---|---------------------------------------|------------------------------|---|--------------------------|
| CONSERVATION COMMISSION (ARTICLE 12) | | | | |
| Dues and Meetings | 850 | 0 | 850 | 0 |
| Miscellaneous Expenses | 1,500 | 2,350 | 1,500 | 0 |
| TOTALS | 2,350 | 2,350 | 2,350 | 0 |
| SENIOR CENTER (ARTICLE 20) | | | | |
| Senior Volunteer Program | \$ 0 | \$ 0 | \$ 0 | 0 |
| Property Maintenance | 500 | 0 | 500 | 0 |
| Telephone | 540 | 536 | 540 | 0 |
| Electricity | 2,970 | 2,001 | 2,120 | (850) |
| Heat | 2,920 | 2,573 | 2,890 | (30) |
| TOTALS | 6,930 | 5,110 | 6,050 | (880) |
| CABLE TELEVISION (ARTICLE 20) | | | | |
| Regular Salaries | \$ 45,700 | \$ 45,669 | \$ 49,170 | 3,470 |
| Overtime Salaries | 1,310 | 1,305 | 1,400 | 90 |
| State Retirement Municipal | 4,130 | 4,134 | 4,950 | 820 |
| Supplemental Retirement | 2,330 | 0 | 2,500 | 170 |
| Group Insurance-Health | 15,840 | 15,840 | 16,820 | 980 |
| Group Insurance-Life & Disability | 810 | 636 | 760 | (50) |
| Group Insurance-Dental | 920 | 844 | 930 | 10 |
| Medicare | 710 | 567 | 760 | 50 |
| Contracted Support | 300 | 0 | 300 | 0 |
| Office Supplies | 400 | 363 | 400 | 0 |
| Service Agreements | 4,000 | 3,758 | 4,000 | 0 |
| Property Maintenance | 500 | 38 | 500 | 0 |
| Equipment | 12,000 | 12,177 | 12,000 | 0 |
| Dues and Meetings | 1,030 | 767 | 1,030 | 0 |
| Recruitment Expenses | 0 | 0 | 0 | 0 |
| Miscellaneous Expenses | 1,000 | 1,091 | 1,000 | 0 |
| Telephone | 1,560 | 1,536 | 1,560 | 0 |
| TOTALS | 92,540 | 88,724 | 98,080 | 5,540 |
| DEBT SERVICE (ARTICLE 20) | | | | |
| Long Term Notes P & I * | \$ 213,390.07 | \$ 213,358 | \$ 210,486.79 | (2,903) |
| TANS - Interest | 500 | 0 | 500 | 0 |
| TOTALS | 213,890 | 213,358 | 210,987 | (2,903) |
| Less Use of other Revenue Sources | 201,778 | | 198,923 | (2,855) |
| CAPITAL OUTLAY (ARTICLE 20, 8, 9, 10, 11, 3) | | | | |
| Road Improvements | \$ 330,000 | \$ 330,000 | \$ 300,000 | (30,000) |
| Police - MTD | 0 | 0 | 84,600 | 84,600 |
| Fire Breathing Apparatus Replacement | 0 | 0 | 202,867 | 202,867 |
| Highway 5 Ton Truck (2013) | 0 | 0 | 175,000 | 175,000 |
| Searles Improvements | 0 | 0 | 100,958 | 100,958 |
| Salt Shed/Highway Garage Construction | 4,056 (1) | 4,056 | 0 | (4,056) |
| Engine 3 Replacement | 20,914 (1) | 9,000 | 0 | (20,914) |
| Highway 5 Ton Truck (2011) | 150,000 (1) | 150,000 | 0 | (150,000) |
| Griffin Park Parking | 61,636 (1) | 61,636 | 0 | (61,636) |
| Highway 5 Ton Truck (2012) | 165,000 | 156,607 | 0 | (165,000) |
| TOTALS | 731,606 | 711,299 | 863,425 | 131,819 |
| Less Carryovers from 2011 | 495,000 | | 863,425 | 368,425 |
| Less Use of other Revenue Sources | 363,000 | | 599,119 | 236,119 |
| (1) includes carryovers from 2011 (\$4,056-20,914-150,000-61,636) | | | | |

BUDGET DETAIL 2013

| BUDGET ITEM | Appropriations Fiscal Year 2012 | 2012 Actual Expenditures* | Appropriations Ensuing for Fiscal Year 2013 | Increase / (Decrease) |
|--|---------------------------------------|------------------------------|---|--------------------------|
| <u>OPERATING TRANSFERS OUT</u> (ARTICLE --) | | | | |
| Salt Shed | \$ 0 | \$ 0 | \$ 0 | 0 |
| Fire Apparatus | \$ 0 | \$ 0 | \$ 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 |
| <u>RETIREMENT</u> (ARTICLE 20) | | | | |
| MONY Service Charge | \$ 2,500 | \$ 0 | \$ 4,000 | 1,500 |
| State Retirement Surcharge | 15,000 | 0 | 0 | (15,000) |
| TOTALS | 17,500 | 0 | 4,000 | (13,500) |
| <u>INSURANCE</u> (ARTICLE 20) | | | | |
| Workers Compensation | \$ 130,680 | \$ 98,008 | \$ 86,070 | (44,610) |
| Unemployment Comp. | 13,830 | 13,831 | 14,030 | 200 |
| Miscellaneous | 2,000 | 3,000 | 2,000 | 0 |
| Property-Liability Trust | 108,620 | 108,619 | 116,220 | 7,600 |
| TOTALS | 255,130 | 223,458 | 218,320 | (36,810) |
| <u>TRUST ACCOUNTS</u> (ARTICLE 4,5) | | | | |
| Health Trust | \$ 0 | \$ 0 | \$ 0 | 0 |
| Property Trust | 30,000 | 30,000 | 50,000 | 20,000 |
| Earn time Trust | 0 | 0 | 30,000 | 30,000 |
| Museum Trust | 0 | 0 | 0 | 0 |
| TOTALS | 30,000 | 30,000 | 80,000 | 50,000 |
| <u>SPECIAL ARTICLES</u> (ARTICLE 6) | | | | |
| Use of Searles Revenue Fund | 20,000 | \$ 10,900 | \$ 20,000 | 0 |
| IT Equipment | 0 | 0 | 75,000 | 75,000 |
| | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 |
| TOTALS | 20,000 | 10,900 | 95,000 | 75,000 |
| Less Use of other Revenue Sources | 0 | | 75,000 | 75,000 |
| GRAND TOTAL | \$ 12,794,605.07 | \$ 12,228,724 | \$ 12,994,241.79 | |
| | 12,541,690.07 (b) | | 12,994,241.79 (a) | |
| | 12,377,578.07 (c) | | 12,697,871.79 (e) | 320,293.72 |
| | 12,794,605.07 (d) | | 12,871,407.79 (f) | 2.588% |

(a) total proposed appropriations including petitioned articles below:

None at this time 0 Article X

* the article for Use of the Revenue Fund for Searles Bond request \$12,064. If this is approved, The Operating Budget Sweep Article will be reduced by \$12,064. For purposes of the budget detail, only one occurrence of the \$12,064 is reflected in (a) , (e)

(b) 2012 appropriation less carryovers of \$252,915 from 2011

(c) 2012 appropriation less carryovers of \$252,915, \$32,112 from the Searles Revenue Fund and \$132,000 from grant funds.

(d) 2012 appropriations including bonds, use of other funds, CRF's, grants and carryovers to show total available for 2012

(e) 2013 proposed appropriations less use of other funds (\$32,064 Searles, \$140,000 Highway Grant, \$100,958 Bond funds, and \$23,348 Public Safety Contracted Details Fund). Total of \$296,370. This figure is used for 2013 to compare with 2012 to determine the increase or decrease in actual appropriations.

(f) 2013 proposed appropriations, less any funds reduced as noted above, plus any carryovers from 2012 to show total monies to be available. (\$173,536 carried over from 2012)

ANNUAL TOWN ELECTION
March 12, 2013

On March 12th, 2013 at 7:00 am, Peter J Griffin, Moderator opened the Election polls at Windham High School's Gymnasium. Those Election Officials present included Town Moderator Peter Griffin, School Moderator Betty Dunn, Election assistant Galen Stearns, Selectmen Roger Hohenberger, Kathleen DiFruscia, and Philip LoChiatto, Town Clerk Nicole Merrill, Deputy Nancy Charland, School Clerk Mary-Ann Horaj, Supervisors of the Checklist and Ballot Clerks.

At 1:00 pm the Town Moderator, Peter Griffin publically announced that the Absentee ballots were being checked off the checklist, opened, inserted and counted in the ballot machines. Those that witnessed and helped with the process were Moderator Griffin, Ballot Clerks, and Election assistant Stearns and Hohenberger. There were 150 Absentee Ballots.

The following were duly elected:

Board of Selectmen (1 position for 3 years)

| | |
|----------------|-------|
| Al Letizio | *1939 |
| Alan Carpenter | 1494 |

Trustees of the Trust Fund (1 position for 3 years)

Trustees of the Cemetery (1 position for 3 years)

| | |
|--------------|-------|
| Wendi Devlin | *2625 |
|--------------|-------|

Trustees of the Library (3 positions for 3 years)

| | |
|------------------------|-------|
| Cathy Robertson-Souter | *1551 |
| Patricia Barstow | *1712 |
| Mimi Kolodziej | 1282 |
| Anne-Marie O'Neil | *1710 |

Planning Board (2 positions for 3 years)

| | |
|--------------------|-------|
| Sy Wrenn | *1766 |
| Kristi St. Laurent | *2314 |

Board of Adjustment (2 positions for 3 years)

| | |
|------------------|-------|
| Michael Scholz | *1892 |
| Heath Partington | *1857 |

The following **Town articles** were voted on as follows:

| | | | |
|-------------|----------|---------|----------------|
| Article 3. | Yes 1757 | No 1808 | Article Failed |
| Article 4. | Yes 1782 | No 1711 | Article Passed |
| Article 5. | Yes 1497 | No 1915 | Article Failed |
| Article 6. | Yes 2228 | No 1294 | Article Passed |
| Article 7. | Yes 2419 | No 1111 | Article Passed |
| Article 8. | Yes 2107 | No 1375 | Article Passed |
| Article 9. | Yes 2050 | No 1434 | Article Passed |
| Article 10. | Yes 2210 | No 1284 | Article Passed |
| Article 11. | Yes 1938 | No 1514 | Article Passed |
| Article 12. | Yes 2174 | No 1228 | Article Passed |
| Article 13. | Yes 2828 | No 598 | Article Passed |

ANNUAL SENATE BILL 2 SESSIONS

| | | | |
|-------------|----------|---------|----------------|
| Article 14. | Yes 2623 | No 753 | Article Passed |
| Article 15. | Yes 2709 | No 623 | Article Passed |
| Article 16. | Yes 2511 | No 883 | Article Passed |
| Article 17. | Yes 2445 | No 937 | Article Passed |
| Article 18. | Yes 2740 | No 723 | Article Passed |
| Article 19. | Yes 2507 | No 862 | Article Passed |
| Article 20. | Yes 2120 | No 1172 | Article Passed |

| | | | | |
|------------|-------------------------------|----------|---------|----------------|
| Article 2. | Planning Board Amendment # 1. | Yes 2374 | No 908 | Article Passed |
| | Planning Board Amendment # 2. | Yes 2232 | No 1052 | Article Passed |
| | Planning Board Amendment # 3. | Yes 1815 | No 1410 | Article Passed |
| | Planning Board Amendment # 4. | Yes 1763 | No 1403 | Article Passed |
| | Planning Board Amendment # 5. | Yes 2032 | No 1248 | Article Passed |
| | Planning Board Amendment # 6. | Yes 2313 | No 845 | Article Passed |
| | Planning Board Amendment # 7. | Yes 2316 | No 761 | Article Passed |
| | Planning Board Amendment # 8. | Yes 1895 | No 1150 | Article Passed |
| | Planning Board Amendment # 9. | Yes 2176 | No 877 | Article Passed |
| | Planning Board Amendment #10. | Yes 2214 | No 847 | Article Passed |
| | Planning Board Amendment #11. | Yes 2277 | No 773 | Article Passed |
| | Planning Board Amendment #12. | Yes 2270 | No 758 | Article Passed |
| | Planning Board Amendment #13. | Yes 2283 | No 748 | Article Passed |
| | Planning Board Amendment #14. | Yes 2292 | No 737 | Article Passed |
| | Planning Board Amendment #15. | Yes 2331 | No 756 | Article Passed |
| | Planning Board Amendment #16. | Yes 2400 | No 751 | Article Passed |
| | Planning Board Amendment #17. | Yes 2192 | No 932 | Article Passed |
| | Planning Board Amendment #18. | Yes 2388 | No 718 | Article Passed |

The moderator closed the polls at 8:00 pm.

Respectfully submitted,

Nicole L. Bottai

Nicole L. Bottai, Town Clerk