

2009 Annual Reports Town of Windham, NH



DIRECTORY OF SERVICES

EMERGENCY: Fire, Police, or Ambulance _____ **CALL 9-1-1**

Local Departments/Other:

Town Administrator/Selectmen's Office, Monday – Friday, 8a - 4p	_____	432-7732
Fire Department Business Line, Monday – Friday, 8a - 4p	_____	434-4907
Police Department Business Line, 24 hours	_____	434-5577
Tax Assessor, Monday – Friday, 8a - 4p	_____	434-7530
Tax Collector, Monday – Friday, 8a - 1p; Monday eve. 4p - 7p	_____	432-7731
Town Clerk, Monday, 8a - 7p; Tuesday – Friday, 8a - 4p	_____	434-5075
Community Development, Monday – Friday, 8a - 4p	_____	432-3806
Transfer Station/Health Officer, Please call for hours of operation	_____	426-5102
Highway Agent, Monday – Friday, 8a - 4p	_____	965-1211
Recreation Department, Monday – Friday, 8a - 4p	_____	965-1208
Nesmith Library, Please call for hours of operation	_____	432-7154
Animal Control Officer	_____	434-5577
Community Access Television	_____	434-0300
Windham Post Office	_____	437-3819

School Department:

Golden Brook School, Grades Transitional through 2	_____	898-9586
Center School, Grades 3 through 5	_____	432-7312
Middle School, Grades 6 through 8	_____	893-2636
Windham High School	_____	537-2400
Superintendent of Schools, Monday – Friday, 8a - 4p	_____	425-1976

Official Town Website _____ www.WindhamNewHampshire.com

E-mail Accesses: If you know the staff member's name that you wish to contact, you may reach them via their first initial and last name followed by @WindhamNewHampshire.com (ie: John Smith is JSmith@WindhamNewHampshire.com). *Exceptions:* Selectmen, IT, Recreation and Cable emails consist of the department name and should be addressed as BOS, IT, Recreation, or Cable@..., respectively.

State/Federal Representatives:

Governor John Lynch: State House, 25 Capital Street, Concord, NH 03301 _____ 271-2121

State Representatives District 4:

David Bates - 12 Range Road, Windham, NH 03087	_____	894-6987
Ronald Belanger - PO Box 415, Salem, NH 03079	_____	893-0659
David Bettencourt - 12 Peggy Lane, Salem, NH 03079	_____	898-4653
Margaret Crisler - 10 Sunridge Road, Windham, NH	_____	595-7625
Anthony DiFruscia - PO Box 574, Windham, NH 03087	_____	898-8158
Robert Elliot - 44 Centerville Drive, Salem, NH 03079	_____	893-0402
Marilinda Garcia - 23 School Street, Salem, NH 03079	_____	894-6004
Mary Griffin - 4 Wynridge Road, Windham, NH 03087	_____	432-0959
Russell Ingram - 34 Cross Street, Salem, NH 03079	_____	893-4498
Walter Kolodziej - 8 Kent Street, Windham, NH 03087	_____	437-7936
Charles McMahon - PO Box 1024, Windham, NH 03087	_____	432-8877
Anne K. Priestley - 4 Bluff Street, Salem, NH 03079	_____	893-1214
Carolyn Webber - PO Box 563, Windham, NH 03087	_____	898-8068

Senator Dist 19: Robert Letourneau - 33 N State St, Rm 101B, Concord, NH 03301 _____ 271-2118

US Congress Dist 2: Paul Hodes - 18 N Main St. Ste 400, Concord, NH 03301 _____ 223-9814

US Senators:

Judd Gregg - 201 Russell SOB, Washington, DC 20510	_____	(202) 224-3324
Jeanne Shaheen - 520 SOB, Washington, DC 20510	_____	(202) 224-2841

ANNUAL REPORTS

OF THE

OFFICERS, TRUSTEES, AGENTS,
COMMITTEES, AND ORGANIZATIONS

OF THE

TOWN OF WINDHAM

NEW HAMPSHIRE



FOR THE YEAR

2009

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School District Reporting:

In the interest of keeping this file to a manageable size, the School portion of these Annual Reports has been submitted to the District for posting on their website:

windhamsd.org

DEDICATION

In December of 1999, Patrick Yatsevich joined the Windham Police force as the Town's first Captain. A 19 year veteran of police services in New Hampshire, Patrick assumed his duties with vigor and, in no short order, exhibited the skills and experience that had garnered him the position. He quickly became known to staff for his keen organizational, investigatory, and analytical skills and, as just a small part of his overall duties, handled aspects such as media relations, hiring processes for new officers, and spearheaded the plan to convert the Department fleet to leased vehicles. Patrick was also specially trained as a Police Prosecutor and successfully acted in that capacity numerous times before the District Court in Salem.



Briefly sidelined in 2000 with the first of what would ultimately be a series of complicated medical issues, Patrick's dedication to the Department and the Town became even more evident then, as he was often found working during the difficult treatments he underwent. Throughout, his optimism was as unshakable as his dedication and all welcomed him back upon recovery. In 2006, however, Patrick would launch a battle against multiple myeloma... once again often working long hours amidst treatment. After returning to full duty in mid-2007, in remission, he was awarded the 2008 Employee of the Year award for his unwavering character and consummate professionalism. Sadly, though, in July his cancer returned and, despite battling valiantly for over a year, Patrick passed away on November 18, 2009.

It has been said that, *"If a man has any greatness in him, it comes to light, not in one flamboyant hour, but in the ledger of his daily work."* Such was Patrick's life and ledger, both personally and professionally; facing each challenge with dignity, courage, humor and, perhaps most importantly, hope. All who had the honor of knowing him will miss him, and it is with the utmost respect and pride that we dedicate the 2009 Annual Town Reports in his memory.

WITH THANKS



It is not likely that, as she assumed her duties as Town Clerk in 1967, Joan Tuck envisioned herself holding that title some forty years later. Yet, that's exactly what happened; not begrudgingly but, rather, with pleasure.

In March of 2009, after 42 years of service to the residents, Joan embarked on a new path in her life. As she did, we hope it was with pride in her accomplishments and the knowledge that she had, indeed, served the Town of Windham admirably and with distinction.

Throughout her tenure the Town, of course, changed dramatically... from adding machine to computer and in-person to on-line. Yet what remained constant was Joan's frankness, generosity, and desire to serve the community. For that, and her years of service, we thank her and wish her the absolute best in whatever endeavor she chooses.

The same could certainly be said of Wayne Holm upon his joining the ranks of Windham's staff in 1975. Like Joan, he no doubt never imagined that nearly 34 years later he would retire with distinction from the Town's employ after witnessing his own share of change over the years; from incinerator to single stream and from landfill laborer to Transfer Station Supervisor. Again, though, his was a tenure not maintained begrudgingly.

Over his years of service, Wayne became a familiar face to residents. Always gracious and willing to be of assistance, he was an integral part of the solid waste team. To him, as well, we extend sincere wishes for all the best in wherever his well-earned retirement takes him.



Today, the average tenure of the town staff is ten years. Clearly, the opportunity to recognize such dedication and longevity in service to the Town of Windham does not often arise, and we would be remiss if we were to let it pass.

So, to both Joan and Wayne, we simply say "thank you".

IN MEMORIAM

“The goal isn't to live forever... the goal is to create something that will.” Unknown

Each of these individuals over their years in Windham; whether through their dedication to our youngest residents, our local organizations and departments, or our senior citizens; has left their mark on the history of Windham. Each will be fondly remembered for all they have contributed to our community.



GERALD CAPRON: 04/30/2009

Active for over a decade on the Windham Conservation Commission, Gerry was also a member/past Post Commander of American Legion Post 109.



ELDON HAEGLE: 08/02/2009

A resident of Windham for over 50 years, Eldon volunteered his time to numerous ventures, including: Pack 266 from its founding to his passing; American Legion Post 109, the Windham Seniors, and WCTV.



IOLA ZINS: 11/16/2009

Just last year, as part of our “Dedication”, we recognized the longevity of Iola, who resided in Windham for over 80 years before her passing.



J GROSS: 12/09/2009

Throughout these annual reports you'll find mention of J's numerous contributions to the community as a volunteer on the Library and Cable Boards, and as a member of the Technical Advisory Committee.

TOWN OFFICERS

BOARD OF SELECTMEN

Galen Stearns, Chair - 2011

Bruce Breton – 2010
Roger Hohenberger – 2012

Charles McMahon – 2011
Ross McLeod – 2012

TOWN ADMINISTRATOR

David Sullivan

ASSISTANT TOWN ADMINISTRATOR - FINANCE

Dana Call

TOWN CLERK

Nicole Merrill – 2012

TAX COLLECTOR

Ruth Robertson

MODERATOR

Peter Griffin – 2010

TREASURER

Robert Skinner – 2012

TOWN ASSESSOR

Rex A. Norman, CNHA

CHIEF OF POLICE

Gerald Lewis

FIRE CHIEF/ WARDEN

Thomas L. McPherson, Jr.

COMMUNITY DEVELOPMENT DIR.

Laura Scott

CODE ENFORCEMENT OFFICER

Elizabeth Wood

BUILDING INSPECTOR

Michael McGuire

HEALTH OFFICER

David Poulson

HIGHWAY AGENT

Jack McCartney

INFORMATION TECH. DIRECTOR

Eric DeLong

TRANSFER STATION MANAGER

David Poulson

HUMAN SERVICES

Kathleen Davis

RECREATION COORDINATOR

Cheryl Haas

LIBRARY DIRECTOR

Carl Heidenblad

ANIMAL CONTROL OFFICER

Alfred Seifert

MAINTENANCE SUPERVISOR

Allan Barlow

CABLE STUDIO COORDINATOR

Anastacia Sofronas

ROCKINGHAM PLANNING COMMISSION

Annette Stoller – 2010

Eileen Maloney – 2011

Peter Griffin – 2012

TOWN OFFICERS

TRUSTEES OF TRUST FUNDS

Alphonse Marcil, Jr., Chair – 2011

Dennis Root – 2010

Karen Marcil – 2012

TRUSTEES OF CEMETERY

Gail Webster, Chair – 2011

Wendi Devlin – 2010

Jaymi Haegle – 2012

TRUSTEES OF MUSEUM

Jean Manthorne, Chair – 2010

Dennis Root – 2011

Kim Monterio – 2012

TRUSTEES OF LIBRARY

Christopher Monterio, Chair – 2010

Joan Griffin – 2010

Mary Lee Underhill – 2010

Norman Boutillette – 2010

Mark Branoff – 2011

Anne Marie O'Neil – 2011

Carolyn Webber – 2012

Wendy Keller – Resigned

SUPERVISORS OF THE CHECKLIST

Robert Skinner, Chair – 2012

Candy Johnson – 2012

Jill Moe – 2013

PLANNING BOARD

Phil Lochiatto, Chair – 2011

Walter Kolodziej – 2010

Ruth-Ellen Post – 2010

Rick Okerman – 2011

Nancy Prendergast – 2012

Pam Skinner – 2012

Bruce Breton, Selectmen – 2010

Ross McLeod, Selectman Alt. – 2010

Louis Hersch, Alternate – 2011

Kristi St. Laurent, Alternate – 2011

Sy Wrenn, Alternate – 2011

ZONING BOARD OF ADJUSTMENT

Mark Samsel, Chair – 2011

Jim Tierney – 2010

John Alosso – 2010

Tom Murray – 2012

Dianna Fallon – 2012

Bruce Richardson, Alternate – 2011

Elizabeth Dunn, Alternate – 2012

CONSERVATION COMMISSION

Jim Finn, Chair – 2010

Chris Rosetti – 2010

Wayne Morris – 2011

Pam Skinner – 2011

Dennis Senibaldi – 2012

Brian Dellorfano – 2012

Bernie Roulliard, Alternate – 2012

CAPITAL IMPROVEMENTS COMMITTEE

Rick Okerman, Chair, Planning Board Member

Walter Kolodziej, Planning Board

Mike Hatem, School Board

Bruce Anderson, School Board Alternate

Roger Hohenberger, Selectman

Galen Stearns, Selectman Alternate

Rob Gustafson, Citizen – 2010

Jack Merchant, Citizen – 2011

Dennis Senibaldi, Citizen – 2012

TOWN OFFICERS

WINDHAM CABLE ADVISORY BOARD

Margaret Case, Chair – 2012

Mary Griffin – 2011
Alan Shoemaker – 2012
Nicole Merrill, Alternate – 2012

Leo Hart – 2011
Barbara Coish – 2012
J Gross – Deceased

RECREATION COMMITTEE

Dennis Senibaldi, Chair – 2010

Barry Goldman – 2010
Lynn Goldman – 2012
Bill Brennan – 2012
Brian Carne, Alternate – 2011

Glen Yergeau – 2011
Ralph Valentine – 2012
Chris O'Neil, Alternate – 2010
Kyle DaCruz, Alternate – 2012

Scott Mueller – Resigned

HISTORIC DISTRICT/HERITAGE COMMISSION

Carol Pynn, Chair – 2011

Kay Normington – 2010
Laurie Kimball – 2012
Carolyn Webber, Alternate – 2012

Nancy Kopec – 2011
Galen Stearns, Selectmen – 2010
Beth Talbott, Alternate – 2012

HIGHWAY SAFETY COMMITTEE

Thomas McPherson, Chair – Fire Chief

Gerald Lewis, Chief of Police
Laura Scott, Community Dev. Director

Jack McCartney, Highway Agent
Al Barlow, Maintenance Supervisor

Robert Coole, Citizen

HISTORICAL COMMISSION

Marion Dinsmore, Chairman

Patricia Skinner
Fred Linnemann
Sally D'Angelo
George Dinsmore, Jr.
Willard Wallace

Elizabeth Dunn
Peter Griffin
Carol Pynn
Miriam Stoltz
John Merchant

HOUSING AUTHORITY

Charles McMahan, Chair – 2011

Mary Griffin – 2010
Grace Marad – 2013

Leo Hart – 2012
John Alosso – 2014

MEETING SCHEDULES

The **Board of Selectmen** meet Monday evenings at 7:00 PM at the Community Development Department. Persons interested in meeting with the Selectmen should contact the Administrative Assistant at 432-7732.

The **Planning Board** meets the first and third Wednesdays of each month at the Community Development Department at 7:00 PM. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806.

TOWN OFFICERS

The **Zoning Board of Adjustment** meets the second and fourth Tuesdays of each month at the Community Development Department at 7:30 PM. Persons interested in meeting with the ZBA should contact the Board of Adjustment Secretary at 432-3806.

The **Conservation Commission** meets the second and fourth Thursdays of each month at the Community Development Department at 7:30 PM. Persons interested in meeting with the Commission should contact the Conservation Secretary at 432-3806.

The **Trustees of the Nesmith Library** meet the second Tuesday of each month at the Nesmith Library at 7:00 PM.

The **Recreation Committee** meets the third Thursday of each month at the Community Development Department at 7:30 PM.

The **Windham Cable Advisory Board** meets the second Thursday of every other month at the Cable Studio at 7:00 PM.

The **Historic District/Heritage Commission** meets the second Wednesday of each month at the Bartley House (Administrative Offices) at 4:00 PM.

The **Historic Commission** meets the second Wednesday of each month at the Searles Building at 7:00 PM.

The following boards and/or committees have no regular meeting schedule, rather they meet as is necessary or required: **Trustees of Trust Funds, Cemetery Trustees, Trustees of Museum, Supervisors of the Checklist, Capital Improvements Committee** and the **Housing Authority**.

HOW TO VOLUNTEER

Volunteers are always needed and welcomed! Most volunteer positions are appointed in June of each year by the Board of Selectmen, including the: Cable Advisory Board, Conservation Commission, Depot Advisory Committee, Historic District/Heritage Commission, Historic Commission, Housing Authority, Recreation Committee, Technical Advisory Committee, and Trustees of the Museum. Citizen members of the Capital Improvements Committee are appointed by the Planning Board, and alternates to the Zoning Board of Adjustment and Planning Board are appointed by those Boards respectively. If you are interested in volunteering your time to any of these groups, a letter of interest should be submitted to the Town Administrator @ PO Box 120. Submission of your interest is not a guarantee of appointment. Your information will remain on file until a vacancy arises, at which the time Board will review all submissions and appoint those candidates deemed best for the position.

Elected volunteer positions include: Board of Selectmen, Planning Board, Zoning Board of Adjustment, Town Moderator, Trustees of the Cemeteries, Trustees of the Trust Funds, Supervisors of the Checklist, and Nesmith Library Trustees. The filing period for candidacy opens in January of each year, and interested parties should contact the Town Clerk's Office at that time to file.

ANNUAL SENATE BILL 2 SESSIONS

DELIBERATIVE SESSION FEBRUARY 07, 2009

Annual Deliberative Session was called to order at 9:05 am by the Moderator, Peter Griffin. The introductions were made for Administrator David Sullivan, Assistant Administrator Dana Call, Town Clerk Joan Tuck, Deputy Town Clerk Nicole Merrill, Board of Selectmen with the exception of Charles McMahon who was excused, and Town Attorney Bernie Campbell. The salute to the Flag was presented by Library Director Carl Heidenblad. Peter Griffin made the motion to allow non-residents to stay for the duration and that motion was affirmed. Discussion to follow:

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of Nine Hundred Sixty thousand, and no 100ths (\$960,000.00) Dollars for the purpose of engineering and constructing a highway complex including salt shed and associated site improvements on the Town owned property 11-A-300 (land next to the Transfer Station) and payment of costs associated with the financing of said project; any federal, state or private funds made available therefore shall be applied toward the cost of the project; and to raise the same by issuance of not more than \$625,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and furthermore to authorize the withdrawal of \$335,000 from the Capital Reserve Fund established for this purpose; and to take any other action as may be necessary to carry out and complete financing of this project. This article is part of the Capital Improvement Program.

Motion made by R. Hohenberger and seconded to **AMEND** Article 4 to reduce the amount of money to \$900,000.00. D. Sullivan then indicated to Hohenberger that the appropriate motion would be to **AMEND** appropriation to \$900,000.00 with no more than \$565,000.00 from the issuance of bonds or notes. M. Case asked the Board who supported the reduction to amount. G. Stearns and R. Hohenberger support reduction. T. Case asks why on the warrant it reads 5-0 and now 2 selectmen are in conflict. G. Stearns then explains that they are in favor of the Article; however the cost is the issue. Motion made and seconded **DEFEATING AMENDMENT**.

Motion made and seconded to place Article 4 on the Ballot as written. Voted in the AFFIRMATIVE. Motion made by D. Senibaldi and seconded by B. Breton to RESTRICT RECONSIDERATION.

ARTICLE 5. By Petition of Wayne Morris and others "To see if the Town will vote to raise and appropriate the sum of Five Million and no 100ths (\$5,000,000.00) Dollars for the purpose of purchasing conservation land, including open space and agricultural land, said lands to be at the discretion of the Conservation Commission subject to the approval of the Board of Selectmen, and payment of costs associated with the financing of said purchases; and to raise the same by issuance of not more than \$5,000,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; and to take any other action as may be necessary to carry out and complete financing of this project."

Motion made by W. Morris to also bring Articles 13 and 14 on the floor. R. Hohenberger then explained why all 3 articles are related.

ARTICLE 13. By Petition of Wayne Morris and others “Shall we adopt the provisions of RSA 79-A:25-a to account for revenues received from the land use change tax in a fund separate from the general fund? Any surplus remaining in the land use change tax fund shall not be part of the general fund until such time as the legislative body shall have had the opportunity at an annual meeting to vote to appropriate a specific amount from the land use change tax fund for any purpose not prohibited by the laws or by the constitution of this state. After an annual meeting any unappropriated balance of the land use change tax revenue received during the prior fiscal year shall be recognized as general fund revenue for the current fiscal year.”

W. Morris clarified about the Campbell, Taylor, and Apple Acres farm land, and how the owners of each property are willing to negotiate. W. Morris continues to give explanation on current use. M. Case wanted clarification about what happens to 50% for the rest of expenditures if the Articles do pass. C. Rossetti wanted to make aware about preservation of the farms and instilling rural character. C. Rossetti then proposes motion to **AMEND** Article 13 by adding after the last sentence of the Article... “Further this article shall be declared null and void should Article 5 fail.”

Motion made and seconded to AMEND Article 13. Voted in the AFFIRMATIVE

ARTICLE 14. By Petition of Wayne Morris and others “To see if the Town will vote to deposit 50% of the revenues collected pursuant to Chapter 79-A (Current Use Taxation) in the Conservation Fund in accordance with RSA 36-A:5 III, as authorized by RSA 79-A:25 II. The Town currently allocates 100% of the revenues collected. Further this article shall be declared null and void should the petition article to create a land use change tax fund fail.

C. Rossetti proposes yet another motion to **AMEND** Article 14 by inserting into the last sentence after the words null and void should “...either Article 5 or Article 13 fail” and strike the remainder of the sentence. Motion seconded by B. Breton. Voted in the **AFFIRMATIVE**. D. Senibaldi states a Point of Clarification. He explained his reasons why he does not support any of these Articles. A. Carpenter voiced his support of the Articles explaining the potential effect on the tax rate. W. Morris refers the residents of Windham to view the local cable access channel for a better explanation to Articles #5, 13, & 14. Moderator, Peter Griffin then closes debate on Article 5.

A motion to RESTRICT RECONSIDERATION on Articles 5, 13 & 14. Seconded by several.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Property Maintenance Expendable Trust Fund.

Motion made and second to place Article 6 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.

Motion made and second to place Article 7 on the Ballot as written. Voted in the AFFIRMATIVE.

ANNUAL SENATE BILL 2 SESSIONS

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$20,000, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for payment of both marketing related and maintenance related costs. Approval of this article will have no additional impact on the tax rate.

Motion made and second to place Article 8 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$12,160, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for the purposes of paying the principal and interest on the outstanding loan taken to fund renovations and repairs to the West wing of the building in 2003. Should this article pass, the debt service account in the approved operating budget from Article 19 will be reduced by a sum \$12,160. Approval of this article will have no additional impact to the tax rate.

Motion made and second to place Article 9 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$155,000 for the purpose of purchasing an Ambulance for the Fire Department. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.

Motion made and second to place Article 10 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 11. To see if the Town will to vote raise and appropriate the sum of \$176,000 representing the costs of the final Engineering, Design Plans, and Construction Costs associated with the improvements and renovations to the Windham Depot Area as well as other expenses associated with the overall project, and further to authorize the acceptance of \$148,000 of this appropriation from the State of New Hampshire as part of an approved grant to fund 80% of the project, with the balance of \$28,000 to come from general taxation. Should this article be approved, but the State reimbursement not occur, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of five (5) years, whichever is less. This article is part of the Capital Improvement Program. This project, assuming approval of this article and the funding raised to date, totals \$222,000, of which \$168,000 has been directly paid by, or will be reimbursed (as expenses are paid) by, the State of New Hampshire. The Town's expected total share is \$54,000 of which \$26,000 has been raised at previous Town Meetings.

Motion made and second to place Article 11 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$2,350 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2009 to the Conservation Fund in accordance with RSA 36-A:5.

Motion made and second to place Article 12 on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 15. To see if the Town will vote to amend the percentage of income from fees and charges derived from providing public safety service contracted details which are deposited into the Public Safety Contracted Detail Services Revolving Fund to 90%. Currently 95% of the income derived from these services is deposited into this fund.

Motion made and second to place Article 15 on the Ballot as written. Voted in the AFFIRMATIVE

ARTICLE 16. To see if the Town will vote to adopt the following Credit Card ordinance to read:

ORDINANCE: ACCEPTING PAYMENTS BY CREDIT CARD:

SECTION I : PURPOSE:

The purpose of this Ordinance is to authorize the Town of Windham's Treasurer or other appropriate municipal official to accept payment by credit cards of taxes, charges generated by the sale of utility service, or other fees.

SECTION II : AUTHORITY:

This Ordinance has been enacted pursuant to the statutory authority granted to the Town of Windham by RSA 80:52-c, as amended, and in accordance with procedures as outlined in RSA 39, as amended.

SECTION III : DEFINITIONS:

- A) "Town" – Town of Windham, New Hampshire
- B) "Board" – Means the Board of Selectmen for the Town of Windham
- C) "Credit Card" – Means any instrument, whether known as a credit card, credit plate, charge plate or by any other name, which purports to evidence an undertaking to pay for goods/services rendered or furnished to or upon the order of a designated person or bearer.
- D) "Issuer" – The Bank or other financial institution which has issued the credit card and, under applicable law, is obligated to pay to the Town upon the order of a person using a credit card.
- E) "Credit Card Processor" – The company or companies engaged by the Board of Selectmen to provide credit card processing services, including but not limited to, authorization and settlement of various types of credit card payments, as well as daily processing and settlement of transactions with the Town.
- F) "Processing Agreement" – Agreement between the Town and Credit Card Processor governing collection of credit card payments, including but not limited to, any terms relating to the applicability of transaction processing fees, their amount, and the terms and method of remittance of funds to the Town.

SECTION IV: PAYMENT AUTHORIZED:

Pursuant to statutory authority, the Town does hereby authorize its Treasurer or other appropriate municipal officials to accept payment by credit cards for taxes, charges generated by the sale of utility service or other fees, subject to and governed by the terms of this ordinance.

SECTION V : TYPES OF FEES ELIGIBLE FOR PAYMENT BY CREDIT CARD:

The Board of Selectmen shall be authorized to determine:

- i) *The types of payments that may be accepted by credit card.*

ANNUAL SENATE BILL 2 SESSIONS

- ii) *The maximum amount of any individual credit card transaction which shall be allowable for any particular transaction.*
- iii) *Whether (to the extent allowable by the Processing Agreement) service charges shall be charged and the amount thereof. See, Section VII below.*

The Board shall hold a public hearing prior to making the final determination of the types of fees for which credit cards will be accepted and any maximum transaction limits imposed, as well as prior to terminating the ability to pay a fee by credit card. Notice of the time, place and subject of such hearing will be published in a newspaper of general circulation in the Town at least seven (7) days before the hearing is held. In the case of termination, at least sixty (60) days' notice will be provided to the residents if payments will no longer be accepted by credit card.

SECTION VI: PROCESSING AGREEMENT:

The Board is authorized to negotiate and execute a Processing Agreement with a Credit Card Processor or Processors. Said agreement(s) shall specify the scope of services to be provided and the terms of the agreement. The Board shall periodically review, and as needed, revise said agreement, and where deemed in the best interest of the Town, terminate any such agreement.

SECTION VII : SERVICE CHARGES:

The Town shall not impose service charges (processing fees) on any transaction where the Processing Agreement prohibits the separate imposition of such fees over and above the amount otherwise due to the Town. In the case of property or utility tax payments, there may be added to each amount due, a service charge to cover processing fees required under the Processing Agreement and any other actual costs for the use of the credit card services. In those cases, the Board shall be authorized to act as agents of the Town to establish/amend service charges. Any required disclosure under RSA 80:52-c, as amended, shall be provided.

SECTION VI : HANDLING OF PAYMENTS:

In accordance with RSA 41:9, as amended, the Board of Selectmen shall include in its internal control policies, procedures governing the collection, handling, and retention of receipts, statements and any other documentation generated from each credit card payment, whether the transaction is conducted over the counter or via the internet, to ensure all information collected from customers is safeguarded.

SECTION VII : EFFECTIVE DATE/ENACTMENT:

The provisions of this ordinance shall take effect upon adoption by Town Meeting.

Motion made and second to put Article on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 17. To see if the Town will vote to authorize the Selectmen to convey the following portions of town owned property: approximately 1,504 sq ft of Lot 21-W-6, approximately 3,462 sq ft of Lot 21-W-15A, and approximately 7,197 sq ft of Lot 21-W-2, including a narrow strip of land running between privately owned Lot 21-W-40 and Lot 21-W-3, all as shown on a plan drawn by Herbert Associates dated June 19, 2007, to Marlene and Gilbert Hulme, for the sum of \$40,000 as well as any legal fees for the transfer of the property; said transaction subject to the approval of the Board of Selectmen after receiving comments from the Planning Board and Conservation Commission; and furthermore said conveyance to contain a requirement that these areas be combined with Lot 21-W-40 and not be allowed to be separately developed, except for the installation of a septic system for Lot 21-W-40, known as 2 Fish Road, and upon other terms and conditions as the Board of Selectmen may determine including a condition that access to lot 21-W-3 owned by the Cobbetts Pond Improvement Association be incorporated in the deed.

ANNUAL SENATE BILL 2 SESSIONS

K. Difruscia, the legal advisor of Cobbetts Pond Improvement Association explains why the association is in support to this Article.

Motion made and second to put Article on the Ballot as written. Voted in the AFFIRMATIVE.

ARTICLE 18. By Petition of Julie Burton and others “To vote to remove the pedestrian easement at 26 Simpson Road.”

G. Burton motions to **AMEND** Article 18. D Senibaldi seconded motion. The amendment to read as follows:

“To see if the Town of Windham will vote to authorize the release of a town-owned pedestrian easement located across 26 Simpson Road, known as Parcel 21-G-800, together with the connecting easement located across 12 Candlewood Rd, known as Parcel 21-G-851, and to further authorize the conveyance of underlying Town’s fees interest to the easements (if any) to the owners of the encumbered property. Said easements are approximately 1500’ in length, connect portions of Simpson Road with Candlewood Road, and are part of the Candlewood Estates Subdivisions plans approved in 1997 and recorded as plan D-25985 at the Rockingham County Registry of Deeds.”

D. Sullivan confirms that he had met with G. Burton and the verbiage is accurate. Attorney Campbell concurs about the legality of the amendment. W. Morris and M. Case are against amendment. **Amendment is DEFEATED. Motion made and second to put Article on the Ballot as written. Voted in the AFFIRMATIVE. M. Case makes motion to RESTRICT RECONSIDERATION. Voted in the ARRIMATIVE.**

Administrator David Sullivan recognizes Employee of the Year, Highway Agent Jack McCartney for the well deserved award. Recreation Coordinator Cheryl Haas presents Recreation Committee volunteer award to Dennis Senibaldi, as well.

ARTICLE 19. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,308,969. Should this article be defeated, the operating budget shall be \$12,002,044 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only. * If Article 9 of this warrant passes, this article will be reduced by \$12,160 (Long Term Debt line).

Town Officers’ Salaries	\$ 9,790
Administration	522,560
Town Clerk Expenses	198,480
Tax Collector Expenses	161,680
Election and Registration	15,880
Cemeteries	49,020
General Gov’t Buildings	480,290
Appraisal of Properties	195,700
Information Technologies	179,080
Town Museum	5

ANNUAL SENATE BILL 2 SESSIONS

Searles Building	20,150
Legal Expenses	52,400
Retirement	2,500
Insurance	261,520
Contracted Services	5
Police Department	2,359,750
Dispatching	459,185
Fire Department	2,650,915
Emergency Management	9,640
Planning and Development	492,655
Town Highway Maintenance	1,206,150
Street Lighting	13,740
Solid Waste Disposal	994,010
Health and Human Services	84,295
Animal Control	20,455
General Assistance	57,040
Library	986,460
Recreation	189,045
Historic Commission	1,000
Senior Center	7,210
Cable TV Expenses	79,010
Interest Expenses (TANs)	500
Long Term Debt	248,849
(Principal \$236,064 and Interest \$12,785.00)	
Capital Outlay – Roads (Part of CIP)	300,000

C. Pynn opined that she didn't want any funds from the budget to be used towards Londonbridge Road. **Motion made and second to put Article 19 on the Ballot as written. Voted in the AFFIRMATIVE.**

David Sullivan introduced Carl Heidenblad and Terri Marietta both from the Nesmith Library, to present the Volunteer of the Year Award. Surprisingly; it was awarded to multiple people. The Nesmith Library Volunteers were delighted to receive this award. The volunteers included Jeannine Zins, Jeanne Rouleau, Agnes Rush.

OTHER BUSINESS

There was an announcement made on behalf of the Transfer Station. There will be an electrical drop-off at the Transfer Station on March 24th for various electronics. Margaret Case congratulated the Cable Board, volunteers, and Anastacia Sofronas, the Cable Coordinator that devoted all of their hard work and time to the Cable Studio.

Robert Coole made a motion and it was seconded for a proposal for a new Municipal Complex. The motion is as follows: *“To have the Selectmen establish a committee for the purpose of studying the need and cost of building a municipal building for town government use to be located on Fellows Road; and have the Selectmen report the committee’s findings to the people of the Town on or before deliberative session in 2011.”* Motion made and seconded to defeat motion.

Moderator Peter Griffin adjourned the meeting at 11:10am.

ANNUAL SENATE BILL 2 SESSIONS

**OFFICIAL BALLOT VOTE
MARCH 10, 2009**

SELECTMAN

ROSS MCLEOD 1779
Dennis Senibaldi 1634
ROGER HOENBERGER 1820

CEMETERY OF TRUSTEE

JAYMI HAEGLE (write in) 37

TOWN CLERK

NICOLE MERRILL 2230
Joan C Tuck 584
Elizabeth Dunn 332

TRUSTEE OF LIBRARY

WENDY KELLER 1897
CAROLYN WEBBER 1999

TOWN TREASUER

ROBERT SKINNER 2271

PLANNING BOARD

NANCY PRENDERGAST 1929
PAMELA SKINNER 2023

TRUSTEE OF TRUST FUNDS

KAREN MARCIL 2179

ZONING BOARD OF ADJUSTMENT

THOMAS MURRAY 1844
DIANNA FALLON 1885

ARTICLE #4 Yes 1466
NO 1376

ARTICLE #5 Yes 684
NO 2174

ARTICLE #6 YES 1553
No 1227

ARTICLE #7 Yes 949
NO 1763

ARTICLE #8 YES 1988
No 809

ARTICLE #9 YES 2166
No 646

ARTICLE #10 YES 1780
No 1059

ARTICLE #11 YES 1714
No 1126

ARTICLE #12 YES 1910
No 901

ARTICLE #13 Yes 743
NO 2183

ARTICLE #14 Yes 743
NO 2183

ARTICLE #15 YES 2076
No 831

ARTICLE #16 YES 2418
No 579

ARTICLE #17 YES 2192
No 682

ARTICLE #18 YES 1812
No 1010

ARTICLE #19 YES 2023
No 875

ANNUAL SENATE BILL 2 SESSIONS

ZONING BALLOT

ARTICLE #2

Citizen Petition #1	Yes	1045	Citizen Petition #2	Yes	1512
	NO	2029		NO	1552
Citizen Petition #3	YES	2068	Citizen Petition #4	Yes	944
	No	960		NO	2011
Citizen Petition #5	Yes	1311			
	NO	1675			

ARTICLE #3

PB Amendment #1	YES	1473	PB Amendment #6	YES	1640
	No	1464		No	1086
PB Amendment #2	YES	1471	PB Amendment #7	YES	1518
	No	1441		No	1231
PB Amendment #3	YES	1639	PB Amendment #8	YES	1413
	No	1290		No	1406
PB Amendment #4	YES	1648	PB Amendment #9		VOID
	No	1242			
PB Amendment #5	YES	1607	PB Amendment #10	YES	1505
	No	1214		No	1240

Respectfully submitted,



Nicole Merrill, Town Clerk

STATEMENT OF APPROPRIATIONS

General Government:

Town Officers' Salaries	\$ 9,790.00
Administration	522,560.00
Town Clerk's Expenses	198,480.00
Tax Collector's Expenses	161,680.00
Election and Registration Expenses	15,880.00
Cemeteries	49,020.00
General Government Buildings	480,290.00
Appraisal of Property	195,700.00
Information Technology	179,080.00
Town Museum	5.00
Searles Building	20,150.00
Legal Expenses	52,400.00
Retirement	2,500.00
Insurance	261,520.00

Public Safety:

Contracted Police Services	5.00
Police Department	2,359,750.00
Dispatching	459,185.00
Fire Department	2,650,915.00
Emergency Management	9,640.00
Community Development	492,655.00

Highways, Streets and Bridges:

Town Maintenance	1,206,150.00
Street Lighting	13,740.00

Sanitation:

Solid Waste Disposal	994,010.00
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Health/Welfare:

Health and Human Services	84,295.00
Animal Control	20,455.00
General Assistance	57,040.00

Culture and Recreation:

Library	986,460.00
Recreation	189,045.00
Historic Commission	1,000.00
Conservation Commission	2,350.00
Senior Center	7,210.00
Cable TV Expenses	79,010.00

Debt Service:

Long Term Notes (Principal and Interest)	236,689.00
Interest Expense - Tax Anticipation Notes	500.00

STATEMENT OF APPROPRIATIONS

Capital Outlay/Other:	
Road Improvements	300,000.00
Ambulance	155,000.00
Depot Improvements	176,000.00
Use of Searles Revenue Fund	20,000.00
Searles Bond Payment from Revenue Fund	12,160.00
Operating Transfers Out:	
Property Maintenance Trust	30,000.00
Total Appropriations:	\$12,692,319.00

2009 TAX RATE COMPUTATION

Total Town Appropriations	\$12,692,319.00		
LESS: Revenues	5,208,168.00		
LESS: Shared Revenues	0.00		
ADD: Overlay	106,748.00		
ADD: War Service Credits	247,000.00		
	7,837,899.00		
Net Town Appropriations		7,837,899.00	
Approved Town Tax Effort			3.45
Town Rate:			
Approved School Tax Effort		28,352,989.00	
Local School Rate:			12.46
State Education Taxes		4,732,511.00	
State School Rate:			2.09
Approved County Tax Effort		2,098,713.00	
County Rate:			0.92
Total of Town, School, State and County		43,022,112.00	
LESS: War Service Credits		(247,000.00)	
PLUS: Village District Commitments		92,006.00	
PROPERTY TAXES TO BE RAISED:		\$42,867,118.00	
TOTAL TAX RATE			\$18.92

SUMMARY INVENTORY OF VALUATION

DESCRIPTION OF PROPERTY	2009 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$ 201,000
Residential	951,648,750
Commercial/Industrial	<u>74,831,250</u>
Total of Taxable Land	\$ 1,026,681,000
VALUE OF BUILDINGS ONLY:	
Residential	\$ 1,165,592,600
Manufactured Housing	67,400
Commercial/Industrial	<u>85,462,900</u>
Total of Taxable Buildings	\$ 1,251,122,900
PUBLIC UTILITIES	\$ <u>13,311,000</u>
VALUATION BEFORE EXEMPTIONS	\$ 2,291,114,900
IMPROVEMENTS TO ASSIST PERSONS W/DISABILITIES	<u>(\$448,430)</u>
MODIFIED ASSESSED VALUATION OF ALL PROPERTIES	\$ 2,290,666,470
Deaf Exemptions – 2 @ \$15K	\$ 30,000
Blind Exemptions - 5 @ \$15K	75,000
Elderly Exemptions -	
28 @ \$160K	4,480,000
18 @ \$190K	3,420,000
22 @ Full Exemption	5,695,100
Disabled Exemption - 10 @\$160K	<u>1,600,000</u>
TOTAL AMOUNT OF EXEMPTIONS	<u>(15,300,100)</u>
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 2,275,366,370
LESS: Public Utilities:	<u>(13,311,000)</u>
NET VALUATION ON WHICH STATE EDUCATION TAX RATE IS COMPUTED	\$ 2,262,055,370

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATIONS FORWARDED FROM 2008	APPROPRIATIONS 2009	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 2009	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATIONS FORWARDED TO 2010
GENERAL GOVERNMENT								
Town Officer's Salaries		9,790		9,790	9,527	263		
Administration		522,560		522,560	506,277	10,697		5,586
Town Clerk's Expenses		198,480		198,480	196,824	1,656		
Tax Collector's Expenses		161,680		161,680	156,096	5,584		
Election and Registration		15,880		15,880	12,585	3,295		
Cemetery	5,200	49,020		54,220	43,165	11,055		
General Gov't Bldgs	284	480,290		480,574	482,722		(2,148)	
Appraisal of Property		195,700		195,700	192,671	3,029		
Information Technology	3,500	179,080		182,580	175,223	2,207		5,150
Town Museum		5		5	-	5		
Searles Building		20,150		20,150	9,390	10,760		
Legal Expenses		52,400	844	53,244	78,830		(25,586)	
PUBLIC SAFETY								
Police Department		2,359,750		2,359,750	2,219,202	94,379		46,169
Contracted Police		5		5	-	5		
Dispatching		459,185		459,185	442,936	16,249		
Fire Department	2,545	2,650,915		2,653,460	2,621,905		(4,413)	35,968
Emergency Management		9,640		9,640	3,571	6,069		
Community Development	2,156	492,655		494,811	430,872	52,385		11,554
HIGHWAYS, STREETS, BRIDGES								
Town Maintenance	29,507	1,206,150		1,235,657	1,166,366		(51,280)	120,571
Street Lights		13,740		13,740	14,292		(552)	
SANITATION								
Solid Waste Disposal		994,010	313	994,323	981,378	10,936		2,009

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATIONS FORWARDED FROM 2008	APPROPRIATIONS 2009	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 2009	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATIONS FORWARDED TO 2010
HEALTH								
Health and Human Services		84,295	981	85,276	82,930	2,346		
Animal Control		20,455		20,455	20,314	141		
WELFARE								
General Assistance		57,040	4,144	61,184	53,650	7,534		
CULTURE AND RECREATION								
Library		986,460		986,460	955,371	31,089		
Recreation		189,045		189,045	179,752	8,793		500
Historic Comm.		1,000		1,000	721	279		
Conservation Comm.		2,350		2,350	2,350	-		
Senior Center		7,210		7,210	6,592	618		
Cable TV Expenses		79,010		79,010	78,209	801		
DEBT SERVICE								
Long Term Notes - P + I		236,689		236,689	236,689	-		
Interest - TANS		500		500	1,456		(956)	
CAPITAL OUTLAY								
Ambulance		155,000		155,000	155,000	-		
Transfer Trailer		-		-	-	-		
Library Renovations	70,000	-		70,000	37,200	-		32,800
Bartley House Renovations		-		-	-	-		
Castle Hill Bridge Construct	490,837	-		490,837	490,837	-		
Depot Improvements	32,124	176,000		208,124	44,703	-		163,421
Lowell Road Bike Path	68,104	-		68,104	-	-		68,104
Road Improvements	80,743	300,000	862,118 (a)	1,242,861	1,186,161	-		56,700
OPERATING TRANSFERS OUT								
Capital Reserve Funds		-		-	-	-		

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

	APPROPRIATIONS FORWARDED FROM 2008	APPROPRIATIONS 2009	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 2009	BALANCES UNEXPENDED	OVERDRAFTS	APPROPRIATIONS FORWARDED TO 2010
MISCELLANEOUS								
Retirement		2,500		2,500	-	2,500		
Insurance		261,520	3,464	264,984	254,948	10,036		
Searles Bond Payment		12,160		12,160	12,160	-		
Use of Searles Revenue Fund		20,000		20,000	13,875	-		6,125
Searles Repairs-FB	7,725	-		7,725	-	-		7,725
Salt Shed Engineering-CRF	9,730	-		9,730	-	9,730		
Other Reimbursable Grants		-	24,725	24,725	23,489	1,236		
Disaster Assistance Grants		-	52,540	52,540	56,230		(3,690)	
Donations/Gifts	5,200	-	1,300	6,500	1,300	-		5,200
Property Maintenance Trust		30,000		30,000	30,000	-		
Earned Time Trust		-		-	-	-		
Refunds and Abatements		106,748	1,909	108,657	109,292		(635)	
OTHER GOVERNMENTAL DIVISIONS								
School	12,859,327	33,085,500		45,944,827	32,359,327	-		13,585,500
County		2,098,713		2,098,713	2,098,713	-		
TOTALS	13,666,982	47,983,280	952,338	62,602,600	48,235,101	303,677	(89,260)	14,153,082

TRUSTEES OF THE TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME			BALANCE END YEAR	GRAND TOTAL PRINCIPAL & INCOME
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR		
CEMETERIES								
Cemetery-on-Hill	1,189.03			1,189.03		4.77	4.77	1189.03
Perpetual Care	61,890.00			61,890.00	1,067.22	252.74	252.74	62,957.22
Neglected Lots	500.00			500.00		2.00	2.00	500.00
Garaphelia Park	1,000.00			1,000.00		4.03	4.03	1,000.00
Martha Clark Fund	2,000.00			2,000.00		8.04	8.04	2,000.00
Dora Haseltine Fund	500.00			500.00		2.00	2.00	500.00
Cemetery-on-the-Plains	17,574.89			17,574.89	7,778.84	100.04		25,453.77
Cemetery Trustees					23,769.24	1,130.49		24,899.73
Maintenance Fund	40,900.00	2,200.00		43,100.00	154.57	169.22	169.22	43,254.57
Louise Anderson Hall Fund	1,300.00			1,300.00		5.22	5.22	1,300.00
LIBRARY								
Public Library Fund	3,000.00			3,000.00		12.09	12.09	3,000.00
Library Books	1,000.00			1,000.00		4.03	4.03	1,000.00
ARMSTRONG MEM. BLD.	1,157.34			1,157.34	985.37	556.58	551.48	2,147.81
SCHOOLS								
Searles School Repairs					406.14	1.65		407.79
Eliz. Wilson Fund	1,000.00			1,000.00		4.03	4.03	1,000.00
School Dist. 2,3,4,6	4,022.00			4,022.00		16.18	16.18	4,022.00
MINISTERIAL FUNDS	1,989.63			1,989.63		7.98	7.98	1,989.63

TRUSTEES OF THE TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME			GRAND TOTAL PRINCIPAL & INCOME		
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR		EXPENDED DURING YEAR	BALANCE END YEAR
NEEDY PERSONS	1,400.00			1,400.00	4,399.42	23.27		4,422.69	5,822.69
REPAIR TOWN BLDGS	1,979.65			1,979.65		7.96	7.96		1,979.65
IRENE HERBERT SCHSHIP	14,075.00			14,075.00	578.64	58.85		637.49	14,712.49
COBBETTS PD VILL. DIST.	12,719.56			12,719.56	983.97	55.06		1,039.03	13,758.59
CAPITAL RES. FUNDS									
Fire Apparatus	70,170.00			70,170.00	3,292.19	295.06		3,587.25	73,757.25
Fire Station					1,465.90	5.88		1,471.78	1,471.78
Rte 111 / Town Complex					6,042.96	24.27		6,067.23	6,067.23
Fire Station Renovation	1,384.00			1,384.00	3,318.86	18.89		3,337.75	4,721.75
Nesmith Library	20,481.67			20,481.67	4,233.23	99.26		4,332.49	24,814.16
S.D. Repair/Replace Septic					1,634.81	6.55		1,641.36	1,641.36
Salt Shed	339,730.00			339,730.00	8,914.60	1,400.52		10,315.12	350,045.12
Senior Center									
S.D. Building Modifications									
S.D. Long Range Technol									
S.D. Land Acquis Elem									
S.D. Const/Land-Elem/HS									
S.D. Land Acq-Elem/HS									
S.D. Paving/Parking Repair	286,082.00	1,961.50	237,805.82	50,237.68	730.97	400.85		1,131.82	51,369.50

TRUSTEES OF THE TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME			BALANCE END YEAR	GRAND TOTAL PRINCIPAL & INCOME
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR		
EXPENDABLE TRUST FD								
Property Maintenance	35,646.49	30,000.00	26,458.46	39,188.03	1,607.25	254.66	1,861.91	41,049.94
Earned Time	154,646.22			154,646.22	3,293.59	634.33	3,927.92	158,574.14
Town Museum	4,453.36			4,453.36	76.77	18.20	94.97	4,548.33
Fire Protection								
School Bldg/Grounds Maint		134,089.45		134,089.45	473.30	147.78	621.08	134,710.53
GRAND TOTALS	1,081,790.84	168,250.95	264,264.28	985,777.51	75,207.84	5,732.48	1,051.77	79,888.55
								1,065,666.06

Respectfully submitted for the Trustees,
Alphonse Marcil, Jr.
 Alphonse Marcil, Jr., Chairman

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg. Value(s)	Tax Deed	Gift	Description
Blueberry Road, 5	1-B-1022	0.97	10,000		✓		
Blueberry Road, 10	1-B-1025	1.01	10,000		✓		
Blueberry Road, 8	1-B-1026	0.92	10,000		✓		
Blueberry Road, 6	1-B-1027	0.96	10,000		✓		
Londonderry Road	1-B-1095	4.30	46,000				<i>Rec - Rockingham Trail</i>
Londonderry Road	1-C-2495	12.00	57,000				<i>Rec - Rockingham Trail</i>
Nashua Road	1-C-2500	163.50	769,000				<i>Cons - Fosters Pond</i>
Nashua Road	1-C-2500A	25.20	360,000	2,500			<i>Rec - Nashua Rd Field</i>
Beacon Hill Road	2-A-250	2.50	45,000				<i>Rec - Rockingham Trail</i>
North Lowell Road	2-A-650	1.90	50,000				
Frost Road	2-A-1325	1.50	182,000		✓		
Beacon Hill Road	2-B-495	4.60	46,000				<i>Rec - Rockingham Trail</i>
North Lowell Road	3-A-895	1.60	18,000				<i>Conservation</i>
Depot Road, 6	3-A-955	0.34	261,000				<i>Depot/Highway Dept.</i>
Rockingham Road	3-B-290A	8.00	12,000			✓	<i>Conservation</i>
Flat Rock Road, 35	3-B-355	8.00	133,000		✓		
Rockingham Road	3-B-375	10.78	12,000				
Rockingham Road	3-B-680	1.28	101,000		✓		
Depot Road	3-B-850-2	0.03	6,000		✓		
Depot Road	3-B-910	10.00	45,000				<i>Conservation</i>
Depot Road	3-B-925	4.50	20,000				<i>Conservation</i>
Depot Road, 8	3-B-998	0.30	137,000	40,000			<i>Depot/Highway</i>
Rockingham Road	3-B-1600	3.70	11,000			✓	<i>Conservation</i>
Londonderry Road, 43	5-A-200A	9.77	51,000			✓	<i>Conservation</i>
Londonderry Road	6-A-1000	8.20	50,000			✓	<i>Conservation</i>
Pine Hill Road	6-C-200	13.00	51,000			✓	
Governor Dinsmore Road, 84	7-A-500	1.60	203,000			✓	
Mockingbird Hill Road	7-A-501	0.01	12,000				<i>Cemetery - Parker Fam.</i>
Governor Dinsmore Road	7-A-625	3.10	11,000		✓		
Seavey Road	8-A-40	0.02	6,000		✓		
Seavey Road	8-A-61	0.34	7,000		✓		

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg. Value(s)	Tax Deed	Gift	Description
Seavey Road	8-A-9010	0.60	9,000		✓		
Coburn Road, 2	8-B-530	1.88	87,000			✓	Conservation
Rockingham Road, 98	8-B-850	4.00	183,000		✓		
Rockingham Road, 92	8-B-900	3.30	180,000		✓		
Rockingham Road	8-B-1860	0.46	32,000		✓		
Rockingham Road	8-B-3001	208.40	2,003,000				Cons - Town Forest
Rockingham Road	8-B-3900	23.82	60,000			✓	Cons - Town Forest
Rockingham Road	8-B-4100	11.00	55,000		✓		Cons - Town Forest
Rockingham Road	8-B-4200	27.00	185,000				Cons - Town Forest
Rockingham Road	8-B-4300	14.00	52,000		✓		Cons - Town Forest
Rockingham Road, 176	8-B-4401	1.00	34,000				
Rockingham Road	8-B-5800	35.00	69,000		✓		Cons - Town Forest
Rockingham Road	8-B-6000	20.00	57,000		✓		Cons - Town Forest
Seavey Road	8-B-6301	0.88	0			✓	
Rockingham Road	8-B-6600	10.00	52,000				Conservation
Searles Road	8-C-300	77.82	2,100				Conservation
Kendall Pond Road	9-A-652	0.05	10,000		✓		
Kendall Pond Road	9-A-655	0.69	67,000				Rec - Railroad Bed
Kendall Pond Road	9-A-770	4.80	46,000				Rec - Railroad Bed
Kendall Pond Road, 69	9-A-1600	11.00	47,000			✓	
Kendall Pond Road, 67	9-A-1604	1.51	9,000			✓	Conservation
Kendall Pond Road	9-A-1750	2.20	50,000				Rec - Railroad Bed
Ledge Road, 2	11-A-201	3.15	394,000	1,127,308			Transfer Station
Haverhill Road	11-A-298	0.12	12,000			✓	
Haverhill Road	11-A-300	9.00	530,000				Other/Wilson Land
North Lowell Road, 3	11-A-590	3.00	412,000	3,197,573			Town Hall Complex
Eastwood Road	11-A-634A	0.18	7,000		✓		
Indian Rock Road	11-C-350	5.96	40,000			✓	
North Lowell Road, 2	11-C-1200	0.57	253,000	766,733			Senior Center
North Lowell Road, 4	11-C-1300	1.56	331,000	522,195			Bartley House
Sheffield Street, 14	11-C-1700	13.57	26,000			✓	
Camelot Road	11-C-1800	4.75	219,000			✓	

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg. Value(s)	Tax Deed	Gift	Description
Camelot Road	11-C-1801	4.83	219,000			✓	
Camelot Road	11-C-1802	1.50	10,000			✓	
North Lowell Road	11-C-3400	0.81	9,000			✓	
Pine Hill Road	11-C-3600	5.70	11,000			✓	Conservation
Cole Road	13-K-30	0.07	68,000		✓		
Doiron Road	13-K-34A	0.11	36,000		✓		
Cole Road	13-K-34B	0.16	37,000		✓		
Mammoth Road, 10	14-A-51	16.48	270,000			✓	Cons - Andrews Forest
Haverhill Road	14-A-200	31.70	332,000				Conservation
Haverhill Road	14-A-230	3.90	11,000			✓	
Londonbridge Road	14-B-14A	3.80	21,000			✓	
Haverhill Road	14-B-2101	0.05	6,000			✓	
Londonbridge Road	14-B-2350	10.00	44,000		✓		
Londonbridge Road	14-B-2500	1.00	9,000			✓	Cons - Gage Lands
Gaumont Road, 22	16-C-1	0.39	78,000		✓		
Gaumont Road	16-C-5	0.30	38,000		✓		
Ash Street	16-F-8A	0.04	25,000		✓		
Indian Rock Road	16-L-50	1.00	170,000		✓		
Fellows Road	16-L-100	52.40	3,527,000	7,984,230			Fellows Rd. Complex
Fourth Street	16-P-501	0.05	6,000		✓		
Fourth Street	16-P-502	0.04	6,000		✓		
Fourth Street, 4	16-P-510	0.22	22,000		✓		
Fourth Street, 6	16-P-520	0.18	22,000		✓		
Fourth Street, 8	16-P-540	0.14	21,000		✓		
Third Street	16-P-560	0.27	8,000		✓		
Third Street	16-P-1004	0.29	30,000		✓		
Fourth Street, 10	16-P-1010	0.14	21,000		✓		
First Street, 47	16-R-740	0.07	47,000		✓		
Armstrong Road	17-I-49	1.40	202,000		✓		
Bell Road	17-J-134A	0.03	16,000		✓		
Farmer Road	17-L-65A	0.11	7,000		✓		
Armstrong Road, 27	17-M-13	0.17	130,000		✓		
York Road	17-M-46A	0.09	7,000		✓		

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg. Value(s)	Tax Deed	Gift	Description
Chapel Road, 3	18-L-525	4.61	430,000	1,693,630			<i>Searles Chapel</i>
Glance Road	19-B-701	1.78	204,000		✓		
Glance Road	19-B-715	2.40	207,000		✓		
Haverhill Road	20-D-1000	20.00	192,000				<i>Water Supply</i>
Haverhill Road	20-D-1300	7.00	41,000		✓		
Haverhill Road	20-D-1300A	1.00	9,000		✓		
Londonbridge Road	20-D-1550	14.50	1,400			✓	
Londonbridge Road	20-D-1600	110.74	545,000			✓	<i>Cons - Gage Lands</i>
Londonbridge Road	20-D-1800	20.00	109,000			✓	<i>Cons - Gage Lands</i>
Londonbridge Road	20-D-2000	10.00	44,000			✓	<i>Cons - Gage Lands</i>
Londonbridge Road, 16	20-D-2500	4.10	228,000		✓		
Bear Hill Road	20-E-350	10.00	164,000		✓		<i>Cons - Gage Lands</i>
Cobbetts Pond Road, 45	21-H-1A	0.97	494,000	7,000			<i>Town Beach</i>
Range Road, 156	21-K-150	3.30	212,000				<i>Cemetery - Hill</i>
Cobbetts Pond Road	21-U-100	6.30	225,000	5,000			<i>Cemetery - Plains</i>
Ash Street	21-V-227A	0.07	27,000		✓		
Chipmunk Road	21-V-243J	0.25	30,000		✓		
Esty Road	21-V-255B	0.12	14,000		✓		
Cobbetts Pond Road	21-W-2	6.40	113,000			✓	<i>Conservation</i>
Cobbetts Pond Road	21-W-6	8.15	235,000	2,500			<i>Cemetery - New Plains</i>
Esty Road	21-W-15A	0.07	7,000			✓	<i>Rec - Wonderland PG</i>
West Shore Road	22-L-75	0.10	50,000			✓	<i>Conservation</i>
West Shore Road	22-L-77	0.10	50,000			✓	<i>Conservation</i>
Spears Hill Road	22-R-250	0.70	8,000			✓	<i>Conservation</i>
Range Road, 111	22-R-900	36.19	1,526,000	277,172			<i>Rec - Griffin Park</i>
Rock Pond Road	24-A-601	3.70	10,000		✓		
Rock Pond Road	24-D-600	5.60	10,000		✓		
Rock Pond Road	24-E-100	5.00	10,000		✓		
Rock Pond Road	24-E-5000	13.00	11,000			✓	<i>Conservation</i>
Timberlane Road	24-F-500	10.00	182,000			✓	<i>Conservation</i>
Castle Hill Road	24-F-501	8.60	47,000				<i>Conservation</i>
Castle Hill Road	24-F-800	20.00	57,000			✓	<i>Conservation</i>

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg. Value(s)	Tax Deed	Gift	Description
Castle Hill Road	24-F-900	28.00	63,000			✓	Conservation
Field Road, 19	24-F-950	3.73	192,000			✓	Conservation
Heritage Hill Road	24-F-1550	0.24	15,000			✓	
Heritage Hill Road	24-F-1551	0.15	14,000			✓	
Meadow Road, 3	24-F-5205	2.94	210,000	2,500			Rec - Tokanel Field
Washington Road	24-F-6100	13.00	451,000			✓	Conservation
Range Road, 247	24-G-101	13.00	11,000		✓		
Rock Pond Road	25-D-2A	0.29	14,000		✓		
Woodbury Road, 1	25-E-10	54.15	738,000				Cons - Deer Leap
Abbot Road	25-E-481	0.06	8,000		✓		Conservation
Abbot Road	25-E-500	0.30	29,000			✓	Conservation
Emerson Road	25-G-152	0.30	21,000		✓		
Osgood Street, 20	25-R-103	79.50	10,700				Cons - SE Lands
Marblehead Road, 39	25-R-300	22.00	270,000				Old Landfill
Marblehead Road	25-R-500	0.23	7,000			✓	
Brookdale Road	25-R-6000A	5.00	10,000		✓		
Spear Hill Road	25-R-6500	70.00	453,000				Cons - SE Lands
Bayberry Road	25-R-7010	17.00	273,000		✓		Conservation
Spear Hill Road	25-R-7025	10.00	47,000				Cons - SE Lands
Bayberry Road	25-R-8000	19.90	147,000				Cons - SE Lands
		1617.18	\$22,197,200	\$15,628,341			

^ As established by the Town Assessor

* As determined by the Town's insurance provider.

† Portions are currently being utilized for recreational purposes for Rogers Memorial Field and Wonderland Playground.

2008 INDEPENDENT AUDIT

July 30, 2009

To the Board of Selectmen

Town of Windham, New Hampshire

In planning and performing our audit of the financial statements of the Town of Windham, as of and for the year ended December 31, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Windham's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Windham's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Windham's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, Board of Selectmen, others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Vachon, Clukay & Co., PC
Independent Auditing Firm

2008 INDEPENDENT AUDIT

BALANCE SHEET Governmental Funds December 31, 2008

	General Fund	Other Governmental Funds	Total Governmental Totals
Assets			
Cash and cash equivalents	\$12,128,373	\$1,759,699	\$13,888,072
Investments		96,702	96,702
Taxes receivable, net	1,828,187		1,828,187
Accounts receivable, net	87,297	40,948	128,245
Due from other governments	133,858	177,500	311,358
Due from other funds	2,597	39	2,636
Restricted cash	508,356		508,356
Total Assets	\$14,688,668	\$2,074,888	\$16,763,556
Liabilities			
Accounts payable	\$173,407	\$45	\$173,452
Deferred revenue	1,544,022		1,544,022
Due to other governments	12,859,327		12,859,327
Due to other funds	0	2,636	2,636
Payable from restricted assets	508,356		508,356
Total Liabilities	15,085,112	2,681	15,087,793
Fund Balances			
Reserved for endowments		166,195	166,195
Unreserved, reported in:			
General fund (Deficit)	(396,444)		(396,444)
Special revenue funds		1,871,707	1,871,707
Permanent funds		34,305	34,305
Total Fund Balances	(396,444)	2,072,207	1,675,763
Total Liabilities & Fund Balances	\$14,688,668	\$2,074,888	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	33,071,709
Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis	1,328,263
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:	
Capital leases payable	(179,658)
Bonds payable	(280,064)
Accrued interest on long-term obligations	(8,677)
Compensated absences	(790,653)
Net assets of governmental activities	\$34,816,683

Note: The full audited financial statements are available at the Administrative offices.

2008 FIXED ASSET STATEMENT

The chart below represents the Town of Windham's fixed assets and infrastructure for the fiscal year ended December 31, 2008, as recorded in its financial statements. The Town of Windham considers a capital asset to be an asset whose cost exceeds \$5,000 and has a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives. Infrastructure represents town-owned roadways and bridges.

	Balance <u>1/1/2008</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>12/31/2008</u>
<i>Capital assets not depreciated:</i>				
Land	\$11,016,188	\$ 443,093	\$ (42,000)	\$11,417,281
Construction in progress	37,108	78,439	-	115,547
Total capital assets not depreciated	11,053,296	521,532	(42,000)	11,532,828
<i>Other capital assets:</i>				
Infrastructure	29,987,360	3,140,091	-	33,127,451
Land improvements	1,289,012	-	-	1,289,012
Buildings and improvements	7,924,688	81,333	-	8,006,021
Vehicles and equipment	3,563,894	419,561	(274,522)	3,708,933
Total other capital assets @ historical cost	42,764,954	3,640,985	(274,522)	46,131,417
<i>Less accumulated depreciation for:</i>				
Infrastructure	(18,169,120)	(1,052,864)	-	(19,221,984)
Land improvements	(653,470)	(87,842)	-	(741,312)
Buildings and improvements	(2,525,578)	(199,157)	-	(2,724,735)
Vehicles and equipment	(1,866,996)	(298,178)	260,669	(1,904,505)
Total accumulated depreciation	(23,215,164)	(1,638,041)	260,669	(24,592,536)
Total other capital assets, net	19,549,790	2,002,944	(13,853)	21,538,881
Total capital assets, net	\$30,603,086	\$ 2,524,476	\$ (55,853)	\$33,071,709

FINANCE

As Assistant Town Administrator and Finance Director, I am involved in the compilation of much of the financial information contained throughout these Annual Town Reports, however, this year I thought it would be helpful to provide some additional analysis and commentary regarding the Town's finances. Each quarter, I report to the Board of Selectmen on the overall state of the Town's finances, including our expenditure and revenue activity to date. These periodic reports, and other finance related items, can be found on the Finance page of the Town's website.

Town Tax Rate Highlights

While the Town Administrator's report contains an overview of the Total Tax Rate, the focus of my report will be in regards to the Town portion of the tax rate and the impact of revenues to the overall financial picture. There has been significant discussion this year among the Board of Selectmen regarding the limited growth in revenues to support the Town's spending, especially in light of the retirement cost shifting from the State of New Hampshire and elimination of certain Shared Revenues that have, up until 2009, been provided to local municipalities from the State. The table below identifies how the town portion of the tax rate is derived, and exhibits that, with all else remaining equal (i.e. level funded budgeted appropriations), a decrease in revenues will result in an increase in the amount needed to be raised through taxation.

Town Only Breakdown	2009	'09 Town Tax Rate	2008	'08 Town Tax Rate
Gross Appropriations	\$12,692,319		\$13,074,015	
Less: General Fund / State Revenues	(\$5,208,168)		(\$5,514,364)	
Plus: Overlay (abatements)	\$106,748		\$54,471	
Plus: War Service Credits	\$247,000		\$246,500	
Net to Raise via taxation	\$7,837,899	\$3.45	\$7,860,622	\$3.51

Town Revenues

What is referred to as the "General Fund" represents the majority of revenue, outside of property taxes, received through general operations of the town (i.e. motor vehicle permits, revenues from the state, interest income, etc). These revenues are available, as an offset to the Town approved budget, when we set the tax rate each fall. Other revenues accepted by the Board of Selectmen throughout the year, such as grants and donations expended for a specified purpose, are not available as a general revenue to the Town and are, therefore, not reflected in the Town Revenue report, but are discussed in other sections of the Annual Town Reports. The full 2009 Town Revenue Report is included at the end of this report.

Of note for 2009 is that for certain municipal projects that are partly funded through State of NH grants, there are timing differences for when the revenue is actually received (based on the project completion schedules). For tax rate calculation purposes, the offsetting revenue is recorded in the year in which the project appropriation was approved by the voters, not necessarily the year in which it was received. This would apply to the two large municipal projects that were either completed in 2009 (Castle Hill Bridge Replacement) or are ongoing (Depot Renovation). Also in 2009 the Town completed a significant project involving clean-up of debris from the December 2008 Ice Storm. In addition to a significant amount of Highway department staff time, the remaining work was completed by contractors, with the majority of this expense being funded through FEMA disaster assistance grants totaling \$52,540 for 2009. An additional \$54,000 was received in 2009 to reimburse the Town for 2008 emergency measures (primarily public safety costs) relating to the Ice Storm.

FINANCE

Town Debt

During 2009, the Town reached a significant milestone by making the final payment on the “Master Bond”, which represented the combined debt for the construction of the Nesmith Library, Police Station, Fire Station and Griffin Park. Other than a small note for the Searles Building that is funded in its entirety through rental revenues of the building, the Town has no outstanding municipal debt. This is quite an accomplishment, given the large capital projects that have been completed over the last several years, and has been noted as such by our Independent Auditors each year. The full Statement of Bonded Indebtedness for 2009 is as follows:

Original Issue	\$4,196,064.00 / July 1999 / Citizens Bank				
Purpose	Fire/Police/Library/Griffin Park (Master Bond)				
Rate	4.6% - 4.7%				
Year	Principal	Interest	Payment	Balance	
					226,064.00
2009	2/15/09		5,312.50	5,312.50	226,064.00
	8/15/09	226,064.00	5,312.50	231,376.50	0.00
		\$226,064.00	\$10,625.00	\$236,689.00	

Original Issue	\$100,000 / June 2003 / TD Bank				
Purpose	Searles Building Renovations				
Rate	4.00%				
Year	Principal	Interest	Payment	Balance	
					54,000.00
2009	6/3/09	10,000.00	2,160.00	12,160.00	44,000.00
2010	6/3/10	10,400.00	1,760.00	12,160.00	33,600.00
2011	6/3/11	10,800.00	1,344.00	12,144.00	22,800.00
2012	6/3/12	11,200.00	912.00	12,112.00	11,600.00
2013	6/3/13	11,600.00	464.00	12,064.00	0.00
		\$54,000.00	\$6,640.00	\$60,640.00	

Other Finance Matters – Acceptance of Credit Cards

During 2009, the Town implemented a program allowing for the acceptance of credit cards for payment for recreation programs. Payment via a credit card terminal is now available in the Town’s Recreation Office, for Town sponsored recreational programs, as well as online for Windham Lacrosse. While credit card use is extremely prevalent in the retail environment, this is not the case in most local government environments. The Board of Selectmen recognized that credit card use has a place in the municipal services we provide, thus presenting to the voters an ordinance allowing the Town to accept credit cards. Once the ordinance took effect in March 2009, the Board elected to allow credit cards on a limited basis, for recreation programs, as the cost is absorbed within the revenue collected from the program participants, due to the Town’s use of a recreational revolving fund. Once the actual cost of accepting credit cards is determined, the Board may consider expanding its use to other Town departments.

In closing, while the majority of the Finance operations involves day-to-day processing and oversight functions, we continue to seek ways to gain efficiencies and provide support to the other departments in Town. As mentioned earlier, there is always general financial information available on the Town’s website, and I encourage anyone to contact me for questions or for more specific Town financial information as needed.

FINANCE

REVENUE REPORT - COMPARATIVE ANALYSIS AS OF DECEMBER 31, 2009

SOURCES OF REVENUE	Estimated Revenue For 2009	Actual Revenue @ 12/31/09	Actual Revenue @ 12/31/08	Increase (Decrease) 09-08	09 Percent of Estimate Received
<u>TAXES</u>					
Yield/Excavation Tax	\$ 3,079	3,079	2,114	965	100.0%
Interest & Penalties on Taxes	154,100	173,370	137,381	35,989	112.5%
Boat Taxes	10,200	11,026	11,727	(701)	108.1%
<u>INTERGOVERNMENTAL REVENUES</u>					
Shared Revenue - Block Grant	0	0	41,174	(41,174)	
Highway Block Grant	256,964	256,964	238,796	18,168	100.0%
Other State & Fed Grants/EM Grant	53,412	54,444	22,490	31,954	101.9%
Rooms and Meals	573,334	573,334	567,026	6,308	100.0%
<u>LICENSES AND PERMITS</u>					
M V Permit Fees	2,580,000	2,600,432	2,692,646	(92,214)	100.8%
Building Permits	100,000	109,840	162,942	(53,102)	109.8%
Other Licenses and Permits:					
Dog Licenses	15,600	17,606	20,439		
Animal Officer Fees	2,750	3,045	1,660		
Planning Board Fees	22,000	22,300	17,948		
Board of Adjustment Fees	5,500	7,253	9,065		
Town Clerk Miscellaneous	4,000	4,576	6,995		
Gun Permits	1,100	1,440	1,050		
Subtotal Other Licenses/Permits	50,950	56,220	57,157	(937)	110.3%
<u>CHARGES FOR SERVICES</u>					
Cable TV Fees	350,000	353,672	194,165	159,507	101.0%
Income from Departments:					
Special Duty-Contracted Police	33,000	34,514	21,301		
Welfare Reimbursements	4,144	4,144	5,934		
Community Dev Miscellaneous	2,500	2,345	2,318		
Police Dept Miscellaneous	6,800	7,506	8,389		
Ambulance Fees	198,000	228,770	206,898		
Fire Dept Miscellaneous	8,000	14,275	12,485		
Transfer Station Fees	38,000	49,542	116,681		
Police - Accident Reports	1,550	2,218	2,276		
Recreation - Swim Lessons	4,273	4,273	3,266		
Subtotal Income from Dept's	296,267	347,587	379,548	(31,961)	117.3%
<u>MISCELLANEOUS REVENUES</u>					
Interest on Deposits	40,000	36,797	86,734	(49,937)	92.0%
Sale of Town Property	40,295	40,830	81,037	(40,207)	101.3%
Other Miscellaneous Revenues:					
Intergovmtl/Fire SAFER Grant	134,925	134,925	91,626		
Insurance/Other Reimb/Refunds	16,000	17,198	40,707		
Parking Fines	1,500	2,025	1,995		
Town Building Rent	3,100	6,400	3,325		
Selectmen Miscellaneous	20,600	25,107	1,090		
Donations/Grants	500	313	18,319		
Treasurer's Miscellaneous	1,850	2,267	4,172		
Town Clerk - Copy Fees	1,300	2,097	728		
Subtotal Other Miscellaneous	179,775	190,332	161,962	28,370	105.9%
<u>OTHER FINANCING SOURCES</u>					
Income from Trust Funds	1,017	1,017	920	97	100.0%
Income from Capital Reserve Funds	0	0	5,270	(5,270)	
Income from Revenue Funds	32,160	32,160	24,560	7,600	100.0%
Income from Other Sources:					
State of NH-Depot	148,000	35,403	-	35,403	23.9%
State of NH/Donation-Castle Hill	-	-	274,273	(274,273)	
TOTAL REVENUES	\$ 4,869,553	4,876,507	5,141,922	(265,415)	100.1%

FINANCE

The following represents the General Fund balance sheet as of December 31, 2009 as prepared by the Town's Finance Department. This information is presented in draft form and has not been audited or reviewed by the Town's Independent Auditors.

This presentation omits substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included with the General Fund balance sheet, they might influence the user's conclusions about the Town's financial position. Accordingly, this General Fund balance sheet is not designed for those who are not informed about such matters.

BALANCE SHEET - General Fund as of December 31, 2009

ASSETS	
Cash	\$12,145,188
Taxes receivable, net	2,342,188
Accounts receivable	80,325
Due from other funds	3,417
Due from other governments	18,166
Restricted cash - performance bonds	477,202
Restricted cash - other	10,631
Total Assets	\$15,077,117
LIABILITIES & FUND BALANCES	
Liabilities	
Accounts payable	\$ 12,138
Deferred revenues	34,034
Deposits	477,202
Due to other governments	13,585,500
Total Liabilities	14,108,874
Fund Balances	
Reserved for encumbrances	227,506
Unreserved:	
Designated for subsequent years' expenditures	340,076
Undesignated	400,661
Total Fund Balances	968,243
Total Liabilities & Fund Balances	\$15,077,117

Respectfully submitted,



Dana Call, Asst. Town Administrator-Finance

TOWN CLERK

In the year 2009, the Town Clerk's Office had many changes in the office. In March, Nicole Merrill was elected as Town Clerk. At the end of March, there was a Special Election Primary to determine a seat for the House of Representatives. Shortly after, in April, another Special Election was held to finalize the seat for the House, which was awarded to Marilinda Garcia. In May, Nicole appointed her Deputy, Nancy Charland and, along with Maria Marotta the Town Clerk's staff is an unbeatable team. In October, with the profound help of the Town Maintenance Department, we swapped offices with the Tax Collector and have had a complete renovation of the office, which has been very beneficial for us. Now, there are three windows to better accommodate the residents. We are also closer to our records that we utilize on a day to day basis. We are very happy to say, that in 2010 there will be many more positive changes to come.

GENERAL FUND REVENUES COLLECTED

	<u>2009</u>	<u>2008</u>
Motor Vehicle Permits	\$2,540,835.00	\$ 2,634,553.50
Mail-in Registrations	13,377.00	13,044.00
State Motor Vehicles	41,662.50	40,105.00
Titles	4,558.00	5,482.00
Dog Licenses	17,606.00	20,438.50
Income from Dog Officer	3,045.00	1,660.00
Sale of Town Information	2,096.92	727.73
Boats	11,026.39	11,726.80
UCC Filings / Other Misc	2,006.44	3,963.71
Vital Records	2,060.00	2,103.00
OHRV / Hunting & Fishing	510.00	390.00
Total	\$2,638,783.25	\$2,734,194.24
REMITTED TO TREASURER:	\$2,638,783.25	\$2,734,194.24
Motor Vehicle Permits Issued:	16,590	16,287
Dog Licenses Issued	1,951	2,038

Respectfully submitted,



Nicole Merrill, Town Clerk

TAX COLLECTOR

DEBIT REPORT

	2009	Levies of Prior
UNCOLLECTED TAXES BEGINNING OF YEAR:		
Property Taxes	\$ 0.00	\$ 1,577,506.10
Land Use Change Taxes	0.00	26,000.00
Yield Taxes	0.00	0.00
Excavation Taxes	0.00	0.00
TAXES COMMITTED THIS YEAR:		
Property Taxes	42,867,938.50	0.00
Land Use Change Taxes	53,565.00	0.00
Yield Taxes	3,079.05	0.00
Excavation Taxes	874.86	0.00
OVERPAYMENTS:		
Property Taxes	90,151.23	3,183.45
Miscellaneous	27.00	9.00
INTEREST COLLECTED ON DELINQUENT TAXES:	26,372.61	73,377.75
COLLECTED PENALTIES/FEEES	88.00	4,456.50
TOTAL DEBITS	<u>\$43,042,096.25</u>	<u>\$ 1,684,532.80</u>

CREDIT REPORT

	2009	Prior
REMITTED TO TREASURER:		
Property Taxes	\$ 41,030,302.12	\$ 1,563,408.00
Land Use Change Taxes	29,565.00	26,000.00
Yield Taxes	3,079.05	0.00
Interest	26,372.61	73,377.75
Penalties/Fees	88.00	4,456.50
Overpayments/Refunds	90,151.23	3,183.45
Miscellaneous	27.00	9.00
Excavation Tax	0.00	0.00
ABATEMENTS MADE:		
Property Taxes	2,603.71	14,098.10
Yield Taxes	0.00	0.00
Land Use Change Taxes	0.00	0.00
UNCOLLECTED TAXES END OF YEAR:		
Property Taxes	1,835,032.67	0.00
Land Use Change Taxes	24,000.00	0.00
Yield Taxes	0.00	0.00
Excavation Taxes	874.86	0.00
TOTAL CREDITS	<u>\$43,042,096.25</u>	<u>\$ 1,684,532.80</u>

TAX COLLECTOR

SUMMARY OF TAX SALE/LIEN ACCOUNTS

DEBIT REPORT

	2008 Levies	2007 Levies	Prior Levies
UNREDEEMED LIENS:			
Beginning of Year	\$ 0.00	\$ 254,580.98	\$ 70,100.97
LIENS EXECUTED:			
During Fiscal Year	650,079.79	0.00	0.00
INTEREST & COSTS:			
Collected After Execution	9,516.98	25,696.79	23,180.10
TOTAL DEBITS	<u>\$ 659,596.77</u>	<u>\$ 280,277.77</u>	<u>\$ 93,281.07</u>

CREDIT REPORT

REMITTANCE TO TREASURER:			
Redemptions	\$ 217,549.05	\$ 111,017.69	\$ 63,372.82
Interest/Costs	9,516.98	25,696.79	23,180.10
ABATEMENTS:	0.00	0.00	0.00
UNREDEEMED LIENS:			
Balance End of Year	432,530.74	143,563.29	6,728.15
TOTAL CREDITS	<u>\$ 659,596.77</u>	<u>\$ 280,277.77</u>	<u>\$ 93,281.07</u>

Respectfully submitted,



Ruth A. Robertson, Tax Collector

TOWN TREASURER

GENERAL OPERATIONS FUND

Cash Balance on January 1, 2009	\$11,986,928.70
Cash Receipts:	
Tax Collector – Property Taxes, Interest, Etc.	43,244,781.65
Tax Collector – Land Use Change Taxes	55,571.49
Town Clerk	2,638,783.25
Community Development	141,737.75
Transfer Station	49,542.38
Police Department	47,702.35
Fire Department	243,044.14
Cable Franchise Fees	353,671.98
State of NH – Meals & Rooms Distribution	573,333.82
State of NH – Highway Block Grant	256,964.26
State of NH – Bridge Aid, Transportation, Etc.	359,358.99
Other Intergovernmental – SAFER, FEMA, Etc.	322,507.57
Sale of Town Property	40,830.00
Cash Donations/Contributions	751,612.50
Transfers in From Other Funds	112,117.85
Administration & Other Miscellaneous	63,897.75
Interest on Investments	36,796.76
Proceeds from Issuance of Tax Anticipation Notes	<u>1,400,000.00</u>
Subtotal Cash Receipts	50,692,254.49
Cash Disbursements:	
Selectmen's Warrants & School District Requests	(48,986,505.00)
Transfer Out to Conservation Land Fund	(55,571.49)
Transfer Out to Village Districts	(91,918.52)
Payoff of Tax Anticipation Notes	<u>(1,400,000.00)</u>
Subtotal Cash Disbursements	(50,533,995.01)
Cash Balance on December 31, 2009	\$12,145,188.18

The general fund cash, held in custody by the Town Treasurer, was invested as follows as of December 31, 2009 (represents bank statement balances exclusive of deposits in transit and outstanding checks):

Citizens Bank – earning 0.43%	\$9,349,096.36
Centrix Bank – earning 1.00%	\$3,001,415.47

TOWN TREASURER

The following funds, outside of the Town's General Operations Fund, are also held in custody by the Town Treasurer:

OTHER FUNDS

<i>Held at Citizens Bank:</i>	Balance				Balance
Fund	01/01/09	Income	Disbursements	Interest	12/31/09
Cable TV Trust Fund	266,065.06	22,000.00	949.98	1,117.55	288,232.63
Searles Special Revenue	20,041.74	19,350.00	26,034.44	82.78	13,440.08
Expendable Health Trust	55,956.97	340,850.49	234,252.83	303.91	162,858.54
Cemetery Operation Fund	93,036.48	2,300.00	0.00	378.04	95,714.52
Conservation Land Trust	224,559.95	234,884.49	57,771.87	1,353.27	403,025.84
Road Bond Fund	9,183.29	0.00	0.00	36.92	9,220.21
Law Enforcement Fund	963.61	0.00	0.00	3.86	967.47
Town Clerk Special Acct	2,407.89	17,442.50	19,393.00	3.66	461.05
Recreation – Lacrosse	2,570.13	60,153.75	49,625.01	64.58	13,163.45
Recreation – Yoga	696.80	480.00	1,177.16	0.36	0.00
Conservation Special	2,143.35	0.00	0.00	8.61	2,151.96
Recreation – Basketball	8,919.17	1,830.00	6,124.46	30.42	4,655.13
Recreation – Programs	3,197.67	57,368.38	58,828.35	14.37	1,752.07
Recreation – Tennis	189.39	6,962.00	4,641.83	10.34	2,519.90
Conservation – Trails	2,322.22	0.00	2,330.17	7.95	0.00
Police Public Safety Rev	72,544.94	389,075.00	368,466.44	705.31	93,858.81
Police Fed Forfeitures	27,224.19	0.00	22,818.38	101.16	4,506.97
Fire Public Safety Rev	17,666.97	16,507.96	11,871.47	98.93	22,402.39
Subdivision Fees	78,243.34	25,086.40	26,656.28	0.00	76,673.46
Griffin Park Lighting	902.76	0.00	0.00	3.61	906.37
Misc. (Undefined)	0.80	0.00	0.00	4.26	5.06
School Impact Fees	316,685.39	75,090.72	250,000.00	1,963.73	143,739.84
Rte 28 Emerg Resp Fund	74,982.55	2,000.00	67,265.94	305.46	10,022.07
Recreational Improv Fund	5,254.38	0.00	0.00	21.13	5,275.51
Rail to Trail Fund	1,773.13	200.00	1,979.62	6.70	0.21
Londonbridge Rd Impact Fee 1	26,717.28	0.00	26,816.53	99.25	0.00
Londonbridge Rd Impact Fee 2	9,001.94	9,000.00	18,035.38	33.44	0.00
Police Impact Fees	515.41	3,355.68	0.00	10.14	3,881.23
Fire Impact Fees	1,107.02	5,763.88	0.00	17.15	6,888.05
Grand Total	\$1,324,873.82	\$1,289,701.25	\$1,255,039.14	\$6,786.89	\$1,366,322.82

PERFORMANCE BONDS

As of 12/31/09, the following bonds/escrow accounts are held by the Town Treasurer, either for the completion of projects approved by the Planning Board or for other town requirements:

American Excavating (Town Road Projects)	448,000.00
Anderson Subdiv	73,006.00
Bear Hill Extension	30,500.00
Brox Industries (Town Road Projects)	330,185.00
Castle Reach Pump House	216,660.00
Castle Reach III	17,670.00
Clarke Farm Estates	43,201.70
Comcast/Adelphia (Cable TV)	75,000.00
Cristy Rd Ext	52,258.68
D & S Builders	100.00
DelPozzo Development	539.22

TOWN TREASURER

Duston Rd (Spruce Pond)	32,382.00
ElecComm Power Services (Generator Installation)	32,434.00
Fieldstone Woods (Mountain Home Building)	19,569.83
Fieldstone Woods (DHB, Inc)	17,082.00
Fletcher Rd Ext	11,798.00
Fox Crossing Retaining Wall	15,480.00
Fritschy Site Plan	20,000.00
Golden Brook Crossing	19,225.23
Gov Dinsmore Rd (McIntosh Hollow)	93,720.00
Gov Dinsmore Rd (Orchard Blossom)	39,275.00
Haffner's Fuel Site	1,362.37
90 Indian Rock Rd	40,387.57
Jennings Excavation (Town Road Projects)	168,245.00
Jenny's Hill Rd	21,000.00
Johnny Hill Estates	437,670.00
Johnson St Ext	13,965.24
Lakeview Farm/Harvest Rd	57,600.00
McIntosh Hollow	253,587.00
Middlesex Excavation (Excavation)	320.16
Netherwood Rd	14,600.00
Northland Rd (Spruce Pond)	56,613.00
Outlook Rd	55,409.47
Partridge & Quail Rds	2,880.24
Pawtucket Rd	47,664.42
Porcupine Rd	32,094.70
PSNH (Telo Rd/Almes St)	5,000.00
Rte 93 (Timber)	500.96
Ryan Farm Rd (Mesiti)	25,178.13
Ryan Farm 3 (Great Mountain View)	86,933.00
Ryan Farm 4 (Great Mountain View)	1,582,944.00
Searles Rd (Forfeited)	37,436.29
Settlers Ridge Rd	13,016.27
Squire Armour Ext	16,464.00
Stoneywyke Rd (Forfeited)	6,420.82
Terra Bella	51,034.02
Thompson Subdiv	685.12
Villages of Windham	42,834.00
Wall St/International	32,917.07
Wall St (Shaws) Driveway	13,586.00
White Mountain Cable Construction (Cable TV)	20,000.00
Windham Meadows II	71,693.65
Total Performance Bonds	\$4,798,129.16

Respectfully submitted,



Robert Skinner, Treasurer

EXPENDABLE HEALTH TRUST FUND

MONTH	INCOME	----- Disbursements -----						BALANCE
		RETIREE NET PREMIUM	CLAIMS	ADMIN FEE	RENEWAL	INTEREST	MISC.	
January	15,965.07	0.00	0.00	0.00	0.00	20.57	55,956.97	71,942.61
February	11,473.75	0.00	30,460.76	1,683.00	0.00	20.49	51,293.09	51,293.09
March	40,720.99	0.00	37,273.71	1,633.50	0.00	18.11	53,124.98	53,124.98
April	27,221.11	0.00	28,159.67	0.00	0.00	15.22	52,201.64	52,201.64
May	28,346.30	0.00	25,436.29	0.00	0.00	16.47	55,128.12	55,128.12
June	29,423.65	0.00	8,175.56	1,617.00	0.00	18.92	74,778.13	74,778.13
July	34,578.28	0.00	27,000.05	0.00	0.00	23.10	82,379.46	82,379.46
August	19,980.02	0.00	16,900.80	0.00	0.00	30.05	85,488.65	85,488.65
September	28,037.56	0.00	12,223.56	1,633.50	0.00	32.00	99,701.15	99,701.15
October	21,594.22	0.00	3,211.71	0.00	0.00	29.88	118,113.54	118,113.54
November	35,301.75	0.00	15,701.61	0.00	0.00	36.14	137,749.82	137,749.82
December	48,207.79	0.00	22,492.03	0.00	650.00	42.96	162,858.54	162,858.54
TOTALS	340,850.49	0.00	227,035.83	6,567.00	650.00	303.91	0.00	

The Expendable Health Trust fund is used primarily to pay the “out of pocket” claims associated with the Town’s program of self-insuring the deductibles and coinsurance payments on behalf of its employees. The monthly premium cost of the health insurance program is funded through the Town’s general operating budget. Other disbursements from this account include administrative costs and a portion of payments made on behalf of retirees who qualify for the Town’s post-employment benefits program based on years of service. Note: For 2009, payments for retiree insurance premiums were funded from the operating budget. The income deposited into this fund consists of the employees’ co-pay amounts from weekly payroll deductions.

2010-17 CAPITAL IMPROVEMENTS PLAN

Excerpted from the 2010-17 Approved Plan:

A Capital Improvements Program is a budgetary document that forecasts major Town expenditures for a legally mandated six-year period. Windham has traditionally created a CIP for a longer eight-year period. A summary analysis of each project is included in the CIP.

The program, when adopted and fully utilized, serves to ensure that the necessary services and facilities to meet the community's needs are provided in accordance with the financial capabilities of Windham.

For the purpose of this document, a capital improvement is defined as a major expenditure (usually non-recurring) for public facilities costing more than \$50,000.

CIP expenditures are considered beyond the scope of normal annual operating or maintenance expenses. Included are:

- Land acquisition for public purpose
- New buildings or additions
- Vehicles and other machinery with a useful life of greater than five years
- Major building or facility renovations with a useful life of greater than ten years
- Road renovations resulting in long-term improvement in road capacity or conditions
- Special studies such as assessments or a Master Plan
- Studies or architectural plans costing more than \$50,000 for the above capital improvements

A Capital Improvements Program offers many advantages:

- Stabilizes year-to-year variations in capital outlays.
- Makes acquisitions more feasible and defensible (e.g., land for water supply, waste disposal, recreation).
- If used in conjunction with a pooled investment reserve fund, can offset a fraction of capital expenditures by reducing interest payments.
- Enables the town to establish growth control measures (in conjunction with a master plan).
- Facilitates implementation of the master plan by scheduling proposed projects over a period of time. The program can eliminate duplication and a random approach to expenditures.
- Furnishes a total picture of the municipality's major needs, discourages piecemeal expenditures and serves to coordinate the activities of various departments.
- Establishes priorities for projects on the basis of needs and costs.

The CIP Annual Process:

- Request from each of the Town departments detailed individual capital improvement requests.
- Schedule presentations, by department, of each request.
- CIP Sub-committee discusses and classifies each request by need and funding amount. (See Section IIA – Method of Classification for definition of need)
- CIP Sub-committee prepares eight year appropriations spreadsheet which is presented to Planning Board.

2010-17 CAPITAL IMPROVEMENTS PLAN

The Planning Board and the CIP Sub-Committee together review the CIP and make desired revisions. After a public hearing is held, the Planning Board adopts the CIP. The CIP recommendations for the budget for the upcoming year are presented to the Selectmen and School Board for their consideration. The Board of the Selectmen, the School Board, and the electorate, should adopt the first year of the CIP program as the capital budget for that year. The capital budget, the school department's operating budget, and the town's operating budget together make up the total municipal budget for the year.

II. Background: CIP 2010 Plan

A. Method of Classification and Prioritization of Capital Projects

New Hampshire RSA 674:6 requires that the Capital Improvements Program (CIP) classify projects according to urgency and need and to contain a time sequence for their implementation. In accordance with the Capital Improvements Programming Handbook prepared by the Southern New Hampshire Planning Commission, the Windham CIP Sub-Committee has adopted a classification schedule that uses six (6) possible classifications as outlined below. In deliberations leading up to the CIP Sub-Committee's proposed capital allocations, each submitted project is assigned a class. The list of projects requested for this year's plan is attached hereto as Appendix B.

After each project is classified, projects falling into the same class were reviewed against town needs as identified by the town master plan and further prioritization is established based upon available funds in each year.

Class	Category	Description
Class I	Urgent	Cannot be delayed, needed immediately for health and safety needs.
Class II	Necessary	Necessary. Needed within 1- 3 years to maintain basic level and quality community services.
Class III	Desirable	Desirable. Needed within 4-6 years to improve quality and level of service.
Class IV	Deferrable	Can be placed on hold until after the 6-year period, but supports community development goals.
Class V	Premature	Premature. Needs more research, planning and coordination.
Class VI	Inconsistent	Inconsistent. Contrary to land use planning or community development

B. Year 2010 Available Capital Improvement Funds

The CIP Sub-Committee used the official tax valuation less utilities figure for 2009 to determine the proposed CIP funding for the subsequent years in its plan. This official tax valuation is determined by the Windham Tax Assessor and approved by the New Hampshire Department of Revenue Administration. For year 2009 the town valuation figure minus exemption monies for veterans and other recognized groups, was set at \$2,259,536,670.

2010-17 CAPITAL IMPROVEMENTS PLAN

To compute the available CIP funds for year 2010, the sub-committee used the actual 2009 valuation and applied a 1.5% increase to reach \$2,293,429,720 as an estimated tax valuation figure. For FY 2010-2017 planning, the sub-committee estimated available CIP funds using a 1.5% increase each year in the town valuation figures. This year's CIP Sub-Committee looked at the current slow down in residential development and felt that a 1.5% figure creates a realistic future plan, while still being fiscally conservative and cautious.

The CIP Sub-Committee has recognized the enormity of the costs attributable to the new high school. The current CIP Appropriations Chart Plan does not include the costs of the new high school bond. However, it is shown as "Other Appropriations" in order for the community to be aware of its impact on the overall tax rate for the Town of Windham. The sub-committee believes that in order to continue to fund needed town-wide capital improvement projects, the high school costs should be removed from the core CIP plan. If not, the bond costs would exceed the allocated funding and preclude any funding for other needed projects.

The CIP Sub-Committee has adopted a CIP rate of \$.75 per thousand to fund the non-high school capital projects. It is required that the first year of the CIP plan be balanced to zero (2010 in this plan).

III. CIP FY 2010 Plan

A. FUNDING AMOUNTS

2009 Actual Town Tax Valuation Less Utilities	\$2,259,536,670
2010 Estimated Town Tax Valuation less Utilities at 1.5% estimated growth	\$2,293,429,720
CIP funding at \$.75 per thousand of 2010	\$ 1,720,072
Other CIP Contributions:	
Searles Trust Fund	\$ 12,560
TOTAL AVAILABLE CIP FUNDING FOR 2010	\$ 1,732,632

B. FIXED CIP OBLIGATIONS FOR 2010

Searles Bond \$ 12,560	
TOTAL FIXED OBLIGATIONS	\$ 12,560

C. REMAINING CIP FUNDS FOR REQUESTED PROJECTS \$ 1,720,072

2010-17 CAPITAL IMPROVEMENTS PLAN

CIP FY 2010 - 2017 APPROPRIATION CHART (SUMMARY)

	Notes	CRF Balances*	2010	2011	2012	2013	2014	2015	2016	2017
CIP Projected Availability			\$1,720,072	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
Fixed CIP Obligations										
Searles Bond	(1a)		12,560							
Total Fixed Obligations			\$12,560	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Effective Availability Other			\$1,707,512	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
Other CIP Annual Contributions			12,560							
Net to Annual Appropriations			\$1,720,072	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
Annual Appropriations										
FIRE DEPARTMENT		73,462	-	225,000	505,000	466,000	290,000	-	-	-
SELECTMEN			-	-	-	275,000	275,000	275,000	275,000	275,000
HIGHWAY AGENT		348,645	910,000	595,000	480,000	640,000	570,000	600,000	630,000	-
LIBRARY		24,715	-	-	-	-	-	-	-	-
RECREATION			-	225,000	225,000	-	-	-	-	-
SCHOOL DEPARTMENT			810,072	700,873	562,061	417,642	690,622	978,006	975,801	1,634,013
Total Annual Appropriations			\$1,720,072	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
Variance			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

2010-17 CAPITAL IMPROVEMENTS PLAN

CIP FY 2010 – 2017 APPROPRIATION CHART (DETAILS)

	Notes	CRF Balances*	2010	2011	2012	2013	2014	2015	2016	2017
Effective Availability Other			\$1,707,512	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
OTHER CIP ANNUAL CONTRIBUTIONS										
Searles Trust Fund	(1b*)	9,000	12,560							
Total Other contributions			\$12,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net to Annual CIP Appropriations			\$1,720,072	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
ANNUAL APPROPRIATIONS										
FIRE DEPARTMENT		73,462								
1992 Engine 3 (replacement)			-	225,000	225,000	-	-	-	-	-
1980 Ladder 1 & 1994 Engine 2 (Repl)			-	-	280,000	280,000	290,000	-	-	-
2006 Ambulance (Replacement)			-	-	-	186,000	-	-	-	-
Sub-Total			\$0	\$225,000	\$505,000	\$466,000	\$290,000	\$0	\$0	\$0
POLICE DEPARTMENT										
PD Building Enhancement			-	137,098	-	-	-	-	-	-
PD Garage, Parking and Driveway			-	-	-	216,993	-	-	-	-
Sub-Total			\$0	\$137,098	\$0	\$216,993	\$0	\$0	\$0	\$0
SELECTMEN										
New Town Hall			-	-	-	275,000	275,000	275,000	275,000	275,000
Sub-Total			\$0	\$0	\$0	\$275,000	\$275,000	\$275,000	\$275,000	\$275,000
HIGHWAY AGENT										
Road Improvements			300,000	300,000	480,000	540,000	570,000	600,000	630,000	-
Salt Shed		348,645	610,000	190,000	-	-	-	-	-	-
Front End Loader			-	105,000	-	-	-	-	-	-
Small Excavator			-	-	-	100,000	-	-	-	-
Sub-Total			\$910,000	\$595,000	\$480,000	\$640,000	\$570,000	\$600,000	\$630,000	\$0
LIBRARY		24,715								
Sub-Total			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RECREATION										
Expand Nashua Road Fields			-	-	-	-	-	-	-	-
Sports Facility (Spruce Pond)			-	225,000	225,000	-	-	-	-	-
Turf Field			-	-	-	-	-	-	-	-
Sub-Total			-	\$225,000	\$225,000	-	-	-	-	-

2010-17 CAPITAL IMPROVEMENTS PLAN

	Notes	CRF Balances*	2010	2011	2012	2013	2014	2015	2016	2017
ANNUAL APPROPRIATIONS (continued)										
SCHOOL DEPARTMENT										
Architectural Study			160,000	240,000	-	-	-	-	-	-
CRF			650,072	460,873	562,061	417,642	690,622	978,006	975,801	1,634,013
Sub-Total			\$810,072	\$700,873	\$562,061	\$417,642	\$690,622	\$978,006	\$975,801	\$1,634,013
TOTAL ANNUAL APPROPRIATIONS			\$1,720,072	\$1,745,873	\$1,772,061	\$1,798,642	\$1,825,622	\$1,853,006	\$1,880,801	\$1,909,013
VARIANCE			\$0							
OTHER ANNUAL APPROPRIATIONS										
Primary High School Bond			3,117,438	3,020,687	2,923,937	2,282,718	2,727,031	2,620,250	2,524,250	1,840,250
Secondary High School Bond			436,946	425,100	408,225	389,475	370,256	350,569	330,881	311,194
Total Payments			\$3,554,384	\$3,445,787	\$3,332,162	\$2,672,193	\$3,097,287	\$2,970,819	\$2,855,131	\$2,151,444
Total cost per thousand town valuation			1.57	1.50	1.43	1.13	1.29	1.22	1.16	0.86

CIP FY 2010-2017 FOOTNOTES

Fixed Obligations:

(1a) Represents 10 year bond (2004-2010) of \$100,000 at 4.5% for renovations of Searles Chapel west room.

Other CIP Annual Contributions:

(1b)* Represents projected rental revenue from Searles Chapel.

Capital Reserve Fund:

(*) The Capital Reserve Funds (CRF's), managed by the Trustees of the Trust Funds, are in the Town's "Concentration Acct."

TAX VALUATION PROJECTION

PROPERTY VALUATION	% INCREASE	YEAR	PROJECTED CIP TAX RATE	\$ AVAILABLE
\$2,259,536,670		2009	\$0.75	\$1,694,653
\$2,293,429,720	1.5	2010	\$0.75	\$1,720,072
\$2,327,831,166	1.5	2011	\$0.75	\$1,745,873
\$2,362,748,633	1.5	2012	\$0.75	\$1,772,061
\$2,398,189,863	1.5	2013	\$0.75	\$1,798,642
\$2,434,162,711	1.5	2014	\$0.75	\$1,825,622
\$2,470,675,151	1.5	2015	\$0.75	\$1,853,006
\$2,507,735,279	1.5	2016	\$0.75	\$1,880,801
\$2,545,351,308	1.5	2017	\$0.75	\$1,909,013

2010-17 CAPITAL IMPROVEMENTS PLAN

V. Fixed Project Obligations

A. Historical Commission

Project Title: Searles Bond

Cost: \$12,560

Description: The final year payment of a 10 year bond taken by the Historic Commission to renovate the Searles Castle.

VI: Requested Capital Projects and Action Taken

A. Board of Selectmen

Project Title: New Town Hall

Proposed by: Dave Sullivan, Town Administrator

Estimated Cost: \$2,250,000 funding through 10 year borrowing

Proposal: As referenced in the 1995 Turner Group Plan, the original design for the Fellows Road complex created at the time included the new Police, Fire and Library buildings which were built. This plan included a new "Town Hall" to house the departments presently located in the 3 and 4 North Lowell Road historic building complex so that the departments could be in one, central location, providing better operational convenience for both staff and residents as well as providing more efficient utility usage. The building would be located at the back of the property opposite the Nesmith Library. The existing historic buildings on North Lowell Road would then be used for other purposes to be determined at a later date.

Primary discussions of estimates for the construction of the new town hall indicate a cost of approximately \$2,250,000 for a 15,000 square foot facility. This would include architectural and engineering work, construction costs of the building and construction of the driveway / parking lot.

CIP Recommendation: The CIP assigned this request a Classification III (Desirable) with bond funding beginning in FY 2013.

Comments: The CIP supports the community development goals.

B. Fire Department

Project Title: Ambulance-2006 (Replacement)

Proposed by: Chief Thomas L. McPherson

Estimated Cost: \$186,000.00 Requested year 2013

Proposal: 2013 Replacement of Ambulance-2006 for \$186,000.00 based on Town Vehicle replacement policy.

CIP Recommendation: The CIP Sub-Committee assigned this request a Classification of III (Desirable) with funding of \$186,000.00 in FY 2013.

Comments: The sub-committee approved this request as consistent with the high use of this vehicle and with the town vehicle replacement policy, maintaining the availability of safe and effective town emergency care.

2010-17 CAPITAL IMPROVEMENTS PLAN

Project Title: 1992 Engine-3 Replacement
Proposed by: Chief Thomas L. McPherson
Estimated Cost: \$450,000.00 Requested year 2010

Proposal: Engine-3 is a 1992 E-One Fire Engine. The replacement schedule adopted by the department for an engine is 18-20 years, in order to minimize major maintenance costs and subsequent down time on the older equipment. In 2007 approximately \$113,000.00 was spent on this vehicle for body repair, engine replacement, transmission repairs, wiring, exhaust, brakes and coolant system. This vehicle continues to incur repair costs and the department believes that it should be replaced.

CIP Recommendation: The CIP Sub-Committee assigned the request a Classification II, (Necessary) with funding of \$450,000 in FY 2011-12 at \$225,000 in each year.

Comments: The CIP Sub-Committee recommends that the funding for Engine-3 be spread over two years, because of the high cost and its potential impact to other town capital projects' funding if it is allocated in one year.

Project Title: 1980 Ladder-1 & 1994 Engine 2 Replacements
Proposed by: Chief Thomas L. McPherson
Estimated Cost: \$850,000 in Year 2012

Proposal: The ladder truck is a 1980 Spartan 100' Aerial which was donated to the town in 2002. The replacement schedule adopted by the department for an engine is 18-20 years, in order to minimize major maintenance costs and subsequent down time on the older equipment. Given its age and the maintenance costs required to keep it in service the department recommends replacement. The Engine 2 is a 1994 E-One vehicle on a Freightliner Chassis. Given its age and the maintenance costs required to keep it in service the department recommends replacement of this vehicle as well.

The replacement of these two vehicles is proposed to be with a "Quint" fire apparatus. A Quint is a fire service apparatus that serves the dual purpose of an engine and a ladder truck. The unit can be operated by one individual and is shorter in length than a ladder truck and thus can maneuver in tighter areas.

CIP Recommendation: The CIP Sub-Committee assigned the request a Classification II (Necessary) with funding of \$850,000.00 in FY 2012 – 2014 in the amounts of \$280,000.00, \$280,000.00 & \$290,000.00.

Comments: With continued growth in the town, the CIP Sub-Committee supports the long range planning required to purchase a replacement for these pieces of equipment with a versatile single piece apparatus.

Project Title: Public Safety Sub- Station
Proposed by: Chief Thomas L. McPherson
Estimated Cost: \$1,400,000.00 Requested year 2015

2010-17 CAPITAL IMPROVEMENTS PLAN

Proposal: The longest and farthest response time from the existing station location is Route 28. On average it takes 8 – 10 minutes with an ambulance and nearly 12 minutes with a fire apparatus to respond to this area. These numbers are far below the national standard averages. Continued study will determine if the sub-station should be located in the area of Route 28 or another area in town. The continued reconstruction of the Exit 3 area will impact this study. In summary, the Fire Department believes that a sub-station will be needed in the future to meet the safety needs of the community.

CIP Recommendation: The CIP Sub-Committee assigned this request a Classification V (Premature) with no funding in the CIP Plan.

Comments: Prior CIP Sub-committees have requested a complete study be performed prior to funding this request. The requested research and planning is not yet complete and the initial response times may suggest that the Rt. 28 corridor may not be the best place for the sub station therefore this request is considered premature.

C. Police Department

Project Title: PD Building Enhancement

Proposed by: Chief Lewis

Estimated Cost: \$137,908 in Year 2010

Proposal: The proposal is to construct an addition to the police station to provide for training, presentations and meetings of various groups. In addition, the room would be used for a “Command Center” for police operations for any incident in which all additional resources are called in to assist or for when we need to expand our operations for an incident. The room would include additional lines for computer and telephone access along with secondary communications infrastructure.

CIP Recommendation: The sub-committee assigned a Classification II (Necessary) and funding is provided in 2011.

Comments: The sub-committee was in agreement that the existing conditions are sub-standard and this addition would be an improvement.

Project Title: PD Driveway and Parking

Proposed by: Chief Lewis

Estimated Cost: \$216,993.00 in Year 2011

Proposal: The project would connect the two existing driveways around the rear of the building. The connection would include adjacent additional parking for police personnel and users of the aforementioned building addition. It would also be the site for the potential town owned or leased fuel pumps.

CIP Recommendation: The sub-committee assigned a Classification III (Desirable) with funding in FY 2013

Comments: The sub-committee would like more definitive plans presented in 2010.

2010-17 CAPITAL IMPROVEMENTS PLAN

D. Highway Agent

Project Title: Roads

Proposed by: Jack McCartney, Highway Agent / Dave Sullivan, Town Administrator

Estimated Cost: \$3,600,000 Years 2010-2016

Proposal: The road network continues to grow. However, proper funding to maintain these roads continues to lag behind. The town now has 100+ miles of road. With an average 25 year life cycle the town should be recycling 4 miles of road per year. At \$135.00 per foot cost for total rehabilitation and \$65.00 per foot for reclamation at total of \$1,800,000.00 per year is required to keep pace. There are 23 roads currently identified as needing repairs.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent) with funding of \$300,000.00 in FY 2010.

Comments: The sub-committee encourages the Highway Agent to maintain and update the submitted plan yearly to ensure sufficient CIP funding is made available as needed. The sub-committee also recommends that the town continue its past practice of working with developers to improve the existing road network and to better serve new roads that are installed.

Project Title: Small Excavator

Proposed by: Jack McCartney, Highway Agent / Dave Sullivan, Town Administrator

Estimated Cost: \$100,000 in Year 2010

Proposal: The Highway Department has requested a Small Rubber Track Excavator. It would primarily be used to maintain treatment swales, detention and retention ponds, existing culverts and road shoulder work.

CIP Recommendation: The sub-committee assigned a Classification III (Desirable) with funding in FY 2013.

Comments: The CIP-subcommittee agrees that the continued maintenance of these items is necessary for the efficient operation of their intended functions and the highway department needs the equipment to maintain these designs.

Project Title: Front End Loader

Proposed by: Jack McCartney, Highway Agent / Dave Sullivan, Town Administrator

Estimated Cost: \$105,000 in Year 2011

Proposal: This will be a planned replacement adhering to policy guidelines as adopted.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent) with funding in FY 2011. The CIP Sub-Committee supports replacement programs for Town equipment.

Project Title: Salt Shed & Maintenance Facility

Proposed by: Jack McCartney, Highway Agent / Dave Sullivan, Town Administrator

Estimated Cost: \$625,000 in Year 2010

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Proposal: In accordance with State and Federal requirements a Town salt shed will be a requirement. The current salt storage facility must be vacated by 2011. The location for the new facility will be adjacent to the existing waste treatment facility. The total cost of the proposed facility is approximately \$960,000.00. There is an existing reserve fund in the amount of \$348,645.00 leaving a balance required of \$611,355.00, which is less than the amount requested.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent) with funding in FY 2010 in the amount of \$420,000.00 and the remaining amount required after final design and costing in FY 2011.

Comments: The CIP Sub-Committee supports the creation of the new salt shed to meet the needs of the community.

Planning Board Recommendation: The Planning Board voted to increase the FY 2010 appropriation to \$610,000 in order to fully fund the project.

E. Windham School District

Project Title: Architectural Study

Proposed by: Donna Claremont, School District Business Administrator

Estimated Cost: \$400,000 FY 2010

Proposal: This request is for funding of fees for design and build planning. The plan is split in to four phases. Phase 1 – Assessment of existing buildings, Phase 2 – Refine options into a single proposed plan, Phase 3 – Design Development Plan and Phase 4 – Create supportive material. It is assumed that the Town will need additional school facilities to meet the continued space required for an increased student population. The School Board’s intent is to create a detailed plan of these facility needs in order to present a comprehensive plan to the community.

CIP Recommendation: The CIP subcommittee split this request into two parts. The first part included Phases 1 & 2 and gave it a Classification I (Urgent) with funding in the amount of \$160,000.00 in FY2010. The second part is for Phases 3 & 4 and gave it a Classification I (Urgent) with funding in the amount of \$240,000.00 in FY 2011.

Comments: The CIP sub-committee recognizes the need for the facilities study however felt that the results and Town approval of Phases 1 & 2 will be needed to determine if Phases 3 & 4 will be required.

Project Title: Capital Reserve Funding (CRF)

Proposed by: Donna Claremont, School District Business Administrator

Estimated Cost: \$250,000 in FY 2010

Proposal: This proposal is to begin funding, on an annual basis, amounts that can be applied to the final costs of future facility needs and thereby reduce the final bond requirement when the total requirements are determined and approved for funding by the Town.

CIP Recommendation: The CIP subcommittee assigned a Classification I (Urgent) with funding in FY 2010 in the amount of \$840,072.00.

2010-17 CAPITAL IMPROVEMENTS PLAN

Comments: The CIP subcommittee recognizes the need for CRF funding to mitigate bond costs in the future. The amount funded is considerably higher than requested and is addressed in a **Section G – Discussion on Appropriations FY 2010**, page 15.

Planning Board Recommendation: The Planning Board voted to reduce this appropriation to \$650,072 in FY 2010 in order to fully fund the Salt Shed & Maintenance Facility for the Highway Department without increasing the tax burden.

F. Recreation Committee

Project Title: Expand Nashua Road Facilities

Proposed by: Recreation Committee

Estimated Cost: \$150,000 FY 2010

Proposal: This proposal is to expand the existing Nashua Road facility to eliminate some of the overcrowding that exists now.

CIP Recommendation: The CIP Sub-Committee gave this project a Classification V (Premature). Funding does not appear in the FY 2010 – 2017 Appropriation Chart.

Comments: The general consensus of the CIP Sub-Committee was that this project should be postponed until a later date and will require further study and details.

Project Title: Turf Field

Proposed by: Recreation Committee

Estimated Cost: \$800,000 FY 2010

Proposal: This proposal is to build a new turf type field in the town to meet demand and reduce ongoing maintenance costs after construction.

CIP Recommendation: The CIP Sub-Committee gave this project a Classification IV (Deferrable). Funding does not appear in the FY 20109 – FY 2017 Appropriations Chart.

Comments: The general consensus of the CIP Sub-Committee was that the town should wait until the high school is complete and the extent of demand for additional fields is known.

Project Title: Sports Facility (Spruce Pond)

Proposed by: Recreation Committee

Estimated Cost: \$450,000 FY2010

Proposal: This proposal is to construct recreation fields on land off Route 28 adjacent to the Spruce Pond residential development (Tax Map Sheet 3-B Lot 601). The total costs for the project are estimated at \$800,000.00 however there will be donations in the amount of \$350,000.00. All State and local permits have been approved. The property can be deeded at any time to the Town of Windham.

CIP Recommendation: The CIP Sub-Committee gave this project a Classification I (Urgent) with funding in FY 2011 – 2012, \$225,000.00 each year

2010-17 CAPITAL IMPROVEMENTS PLAN

Comments: The CIP Sub-Committee determined that with the level of donations and the need for additional recreational fields in the community this project warranted funding.

G. Discussion on Appropriations FY 2010

After deliberations were completed for this FY 2010 Plan the CIP Sub-committee was informed by the Board of Selectman that the Selectman in conjunction with the Town Manager had made the decision to maintain proposed capital spending for Town projects at the FY 2009 level of \$720,000.00.

The Selectman and Town Manager had met with department heads and it was agreed that those projects that had received a Classification I – Urgent and would have normally been funded in FY 2010 could now be adjusted to other years.

Specifically these projects are:

1. Roads – Funding reduced to \$300,000.00 from the requested \$360,000.00.
2. Salt Shed - \$420,000.00 funded in FY 2010 with the balance funded in FY 2011.
3. Front End Loader – Moved to FY 2011.
4. Sports Facility (Spruce Pond) – Moved to FY 2011 – FY 2012.

The CIP Sub-committee also decided that the FY 2010 appropriations would remain at the \$0.75 per thousand level. Therefore after maintaining the Selectman funding at \$720,000.00 and funding of the School Part 1 request in the amount of \$160,000.00, the remaining available funds of \$840,072 would be allocated to the CRF for future facility needs. This explains the increase in funding from the requested \$225,000.00.

This is intended to be a one year event and that future years will revert back to the normal process.

Respectfully submitted for the Committee,

Rick Okerman

Rick Okerman, Chairman

BOARD OF SELECTMEN

As members of the Board of Selectmen we are pleased and honored to submit our 2009 annual report providing the residents of Windham a brief overview of some of the more important topics we have handled over this past year, as well as some notable projects undertaken by both ourselves and the various departments. Without a doubt, these past twelve months have been challenging for all in light of the continuing difficult economic times, however, through the collective efforts of our staff, boards and volunteers, as a community we continue to move forward through the use of careful and prudent fiscal planning, and can proudly assert our accomplishment of significant goals and the completion of several, long developing projects throughout the Town.

AREAS / ISSUES ADDRESSED IN 2009: Some of the items that the Board and/or specific departments addressed during the year include:

Strategic Planning: Prior to this year, our Strategic Planning effort had been to develop a three prong model steering us to develop goals addressing: (1) Customer Considerations, (2) Employee Considerations, and (3) Process and Control Considerations. In March of this year the Board, along with our department heads and the administration, met to continue our focus on completing a new, rolling three year Strategic Operations Plan which is intended to guide municipal operations moving forward as we develop annual budgets and departmental goals. Department heads first updated their S.W.O.T analyses to identify their individual departmental Strengths, Weaknesses, Opportunities, and Threats. From those, each then developed a series of goals and objectives which they believe their department needs to focus on over the next three years through 2012. Beginning in late January, the Board will hold a series of workshops to review, discuss, and consider each department's draft Plan with the intention of having a final overall Plan completed by early May.

Londonbridge Road Construction: In March, the Board held a second public hearing to consider a petition request to "layout" a public road beginning at the end of Londonbridge Road where it intersects with the High School access, proceeding southerly to the other end of Londonbridge Road near its intersection with Castle Hill Road. The Board favorably considered the request and, through work with the School Board and several of the area abutters, we were able to develop an agreement to fund the \$900,000 cost of the project via the following contributions: \$500,000 from the School District's construction budget; \$250,000 through donations of the abutters; and \$150,000 from the Town's road budget allocation and from subdivision developments in the area.

Through a competitive bid process, the firm of American Excavating was selected to complete the construction, which was substantially completed by the time the High School opened in September. To date, aside from the final coat of pavement which is scheduled for after snowmelt, the road has been completed within budget. Additionally, concurrent to the new road project, the existing older portion of Londonbridge Road was reconstructed by our Highway Agent and local contractors as part of our annual road construction program funded through the Capital Improvement Program.

Depot Improvements: This project, consisting of efforts to stabilize and repair the historic freight shed and train depot along with site improvements to the surrounding area, was selected as a viable, "shovel ready" project under the Federal government's "stimulus program" funded through the American Recovery and Reinvestment Act (ARRA). Up until this selection, the project was being funded through the State's Transportation Enhancement Grant (TE) Program, which would have shared the total project expense at an 80/20% cost share with the Town. Now, however, much of the construction phase of the project will now be 100% funded by ARRA funds. That portion of the intended scope of work which falls outside of the available ARRA allocation continues to be eligible

BOARD OF SELECTMEN

for funding under the TE Grant, which in essence means further work can be accomplished than originally expected. In fact, originally the Town had a budget allocation of \$210,000, 20% of which was the responsibility of the Town. With the assistance of the ARRA program, however, along with some additional TE funds the project budget has increased to approximately \$270,000, still within the original allocated Town funded budget.

Throughout this past year the Town Administrator and his staff, in cooperation with the Depot Advisory Committee, have been working with our consultant engineers to complete the design plans for the project. In addition, countless hours have been spent coordinating the work necessary to meet all ARRA requirements, such as historical and archeological reviews, and in communication with the State DOT and other agencies relative to approvals. We are pleased to report that, as 2009 ended, the approval processes had been completed and, in response to the competitive bid process, fourteen bids were received and reviewed and the firm of Hawkins Construction of New Ipswich, NH selected as the general contractor to complete the project. Currently, we are awaiting approval of our selection by the NHDOT and Federal Highway Administration and, assuming it is received, we anticipate construction to begin in April with a completion date sometime in early summer, 2010.

Lowell Road Bike Paths: By the end of summer, the State completed the improvements to Lowell Road including bike paths along a 2.1 mile segment of the road between Route 111 and the Golden Brook School. The new paths running along both sides of Lowell Road provide a dedicated, four-foot wide shoulder for use by bicycles, runners, and pedestrians. The cost of the project was funded through a State 80/20% TE Grant, and it was completed on schedule. Pending the final auditing of all expenses, the project appears to have been completed below budget, which means some of the town appropriations raised in anticipation of its 20% share may be returned.

Castle Hill Road Bridge Replacement: In July, the old timber bridge on Castle Hill Road over Beaver Brook was replaced with a single span, concrete structure, also on time and below budget. We are very pleased with the results of the new bridge and the transportation access it provides, especially for those residents in the southwest area of town. Similar to other projects noted above, this project was also funded through an 80/20% State Grant. In this particular case, much of the Town's 20% share was covered by offsite improvement costs provided for by an area development.

Unfortunately, at the time the new bridge was nearing opening to the public, the State completed their bi-annual inspection of all the town bridges and declared that the "culvert" structure under Castle Hill Road, located approximately 70' from the new bridge, was "seriously deficient" and in need of repair. The report required the Town to post both the road over the culvert and the new bridge at a 10-ton weight limit until such time as the culvert could be repaired or replaced. The Board is currently working with the State and our engineer to determine the cost to repair the culvert and whether or not the State can provide some financial assistance through the State Bridge Aid Program. We expect to have more information available over the next several months so that we can consider this project as part of our 2011 budget planning. In the meantime, the new bridge remains open but does have weight limits which, to date, seem not to be of concern to those who travel the route.

Salt Shed/Highway Garage: At the March 2009 Town Meeting, we had recommended passage of a warrant article for \$960,000, of which \$610,000 would have been bonded over a ten year period, to fund the construction of a four bay highway garage and salt shed. While the article received a majority vote for approval, it failed to gain the 60% vote required to pass a bond and, therefore, the article failed.

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Throughout this past year the Board, continued to review design plans and have looked at the cost benefits of constructing only a two bay versus four bay garage. Regardless of the number of bays, the Board is in unanimous agreement that we need a new highway facility for multiple reasons some of which include: the present facilities are inadequate both in size and functionality; our lease with the State of NH for the current facilities requires that the salt pile be relocated no later than the end of 2011, and; the ongoing Depot Improvement project which will begin construction in April 2010 effectively eliminates the portion of the Depot Freight building which is used as a highway garage. For these reasons and others the Board, as well as all departments, have agreed that the number one priority for 2010 is to build a new Highway/Salt Shed facility. To this end, the Board will once again be submitting a warrant article to raise the \$960,000 needed to complete the project. It is important to note, however, that unlike last year, the 2010 proposed article intends to raise all the necessary funds in one year and to do so within an overall budget that, including warrant articles, is less than the total town budget for 2009. We must give credit to our Town Administration and all department heads who came forward as a team to express their full support of the need for the highway facility and willingly set aside some of their own needs to deliver an overall budget plan that is slightly less than last year, which itself had been less than the previous year.

In order to have concrete numbers for presentation to Town Meeting in March 2010, we solicited bids for the project in the fall of 2009 with options for both a four bay and two bay garage. At least four of the bids showed that the project could be completed within the proposed \$960,000, with the difference between the bay options being between \$30-\$40,000. We will continue to review these bids in the upcoming months prior to Town Meeting to determine our best options should the proposed article be supported by the voters.

Road Improvements: Several significant town road projects were completed this year. Along with the reconstruction of Londonbridge Road, the Town was able to do major repairs and repaving on Governor Dinsmore Road, Mulberry Road, Blueberry Road, and Grandview Road.

Bond Releases and Road Acceptances: Several road bond releases were approved upon recommendation by the Planning Board, and portions of the following roads were accepted as Town roadways: Jackman Ridge Road, Canterbury Road, Ironwood Road, and Ryan Farm Road.

DONATIONS: As in past years, the Town was blessed to be the recipient of many donations of equipment, funds, and services. We extend our deepest appreciation and gratitude to those who gave so generously to our community. On behalf of the Town, we would like to recognize some of the donations received:

- Lighting structures for the parking lot, walkways, and one baseball field at Griffin Park valued in excess of \$150,000 to be completed in 2010. From the Windham Baseball and Softball League.
- Shrubs planted along the Squire Armour side of Griffin Park valued at \$32,000. From Delahunty Nurseries. The Windham Baseball and Softball League also contributed towards this project.
- New Fencing along the brook on the Town Common valued at \$1,000. From Fences Unlimited.

BOARD OF SELECTMEN

- Funds and services from area businesses to help provide the annual Senior Summer Picnic, Senior Christmas Party, Tennis Tournament, and other recreation events valued at \$2,190.
- New LED Wands for the Police Department valued at \$456. From a private source.
- Painting and decaling of the Deputy Fire Chief's vehicle valued at \$1,000. From Bruce Breton and the Windham Businessmen's Association.
- Contribution towards the construction of Londonbridge Road valued at \$750,000. From the Windham School District (\$500,000) and Twin Harbors Trust (\$250,000).
- Contribution towards improvements at Griffin Park for earth bridge valued at \$650 from the Windham Soccer Association and \$300 towards field maintenance from the Pelham/Windham Razorbacks.

PERSONNEL: 2009, as seems to have been the norm over the past several years, was once again a busy time for personnel changes, particularly in the Police and Community Development departments. We have highlighted these below:

Police Department: The department and Town were deeply saddened in November when we received the news that our Captain, Patrick Yatsevich, had lost his long and courageous battle with cancer, which we all were praying he would overcome. Pat served the town for ten years with honor, dedication, and a true sense of professionalism. We all were blessed to have known him and will always remember him in our prayers.

Late in the year we welcomed Philip O'Loughlin as our newest police officer. Phil fills a vacancy left open as a result of one of our officers, Keith Brooks, leaving employment in August. We welcome Officer O'Loughlin to our team, and wish him a long and successful career.

Also late in the year, Sergeant Mike Caron was promoted to the rank of Captain to fill the vacancy left as a result of Captain Yatsevich's passing. Sergeant Caron has served the town for many years, and has recently been assisting the Chief in handling some of the administrative duties over the past year. Captain Caron is well deserving of this promotion and we wish him all the best in his new position.

Fire: In February, the Fire Department completed the recruitment process to hire a new Deputy Fire Chief of Fire Prevention and welcomed Ed Morgan of North Andover. Ed previously served as North Andover's Deputy Chief for several years. He has quickly settled into his new job and was very instrumental throughout the High School inspection process. We are fortunate to have Ed as a member of our Fire Administrative team, and wish him the best as he continues his career here in Windham.

Highway: In May, Jim Spaziano was hired as a laborer to fill a vacancy created in 2008. Jim previously worked for the Lawrence Highway Department. We welcome Jim to our staff and offer him our best for a successful career.

BOARD OF SELECTMEN

Town Clerk: Following the March elections in which Deputy Town Clerk Nicole Merrill won the race to become Town Clerk, the department had the need to fill the vacated Deputy position. In May, that vacancy was filled with the selection of Nancy Charland, who at the time was working as a part-time administrative assistant to the Planning Board. Both Nicole and Nancy have adjusted well to their new positions and look forward to a long career in their new roles. We extend our best to both.

Community Development: Without a doubt the Community Development Department saw the greatest turnover from the previous year among all our departments. In March Al Turner, our Planning Director since 1996, retired from his position to pursue other interests and, as noted above, our Planning Board Administrative Assistant took over as Deputy Town Clerk in May. In March, Laura Scott started as our new Town Planner and, upon the retirement of Mr. Turner, was given the added responsibility of assuming the acting Planning Director role while the Board and staff continued the recruitment process to hire the new Community Development Director. Following an unsuccessful first recruitment round, the Board conducted a second round in early summer. Among many qualified candidates, Ms. Scott, who had submitted her application for consideration in the second round, was selected as the new Community Development Director in July. That same month, Tracy Mulder was hired as the Administrative Assistant to the Planning Board. The Planner position, left vacant with the promotion of Laura was subsequently filled with the hiring of Elizabeth Wood in October. Laura, Tracy, and Elizabeth have all performed very well in their new roles and have quickly shown that they are strong assets to our town. We wish them all success as we continue into the future. We also wish Al and Nancy our best in their new endeavors, as well.

Transfer Station: Our Transfer Station experienced some changeovers, as well, as Wayne Holm, our Supervisor for close to 30 years, retired in June and Chris Lorentzen, one of our operators for over 12 years left employment. In October, Dennis Senibaldi was hired as the new Supervisor after being selected from a field of many qualified applicants for the position. On behalf of the Town, we extend our appreciation to Wayne and Chris for the time they spent with the town and wish them our best as they pursue retirement or other interests. We also wish Dennis success in his new position and look forward to working with him in the future.

Awards: At Town Meeting, we recognized the many individuals who volunteer their time for the Nesmith Library as the Volunteers of the Year. We also recognized Jack McCartney as Employee of the Year for his tireless efforts not only during the clear weather months, but most definitely during the winter months and even more particularly during the 2008/09 ice storm. On behalf of the entire community, we once again extend our appreciation and congratulations to both Jack and the many volunteers who give of their time for our Library.

IN CONCLUSION: The times in which we all live and the difficult choices we each have to make in the face of the continuing national economic situation have certainly been challenging. As we reflect back on the past year, and look forward to our future goals, it is testament to our residents, volunteers, elected officials and town staff that we as a community continue to thrive in the types and level of services offered within the same budget levels for the past two years. Working together, being innovative, collaborating, and sacrificing one's own needs have been common practices during these times. For all that everyone has done to help us accomplish our collective goals, we extend our heartfelt appreciation and thanks for a job well done!

BOARD OF SELECTMEN

Looking ahead into 2010, as your Board we will remain cognizant of the harsh economic situation for many of our residents and will continue to work to manage a very responsible budget while ensuring that the critical needs and demands for all departments and our residents are met to our best abilities.

We are very pleased and proud of what has been achieved this past year and know that more worthwhile accomplishments will be reached in 2010. We look forward to working with all the departments as we develop a new Strategic Plan for our future. We welcome input on the ideas put forth for the new plan and encourage every resident to become involved either by sending in comments to our staff or by attending some of the Strategic Planning workshops we have planned throughout the Spring.

Windham is a great community; due in no small part to her people and their dedication, desire, and interest to make Windham the town we all love. As your Board, we continue to pledge to serve our community to the best of our abilities and to weigh all interests and facts available before we make decisions that will ultimately affect all of us, both in the short term and the future.

Respectfully submitted,



Galen A. Stearns, Chairman

For the Entire Board

Bruce Breton

Charlie McMahan

Roger Hohenberger

Ross McLeod

TOWN ADMINISTRATOR

As Town Administrator it is my pleasure to submit my annual report for 2009. Over the past twelve months the Town staff has been involved with a variety of projects and has finished some of the longer term projects we have been addressing. Some of the latter include the completion of the Lowell Road Bike Paths, the replacement of the Castle Hill Road Bridge, and the construction of the new section of London Bridge Road, as well as reconstructing the older section of London Bridge. In addition we have been aggressively moving forward with the engineering and design plans for the Depot Area Improvements and continuing work on a proposed Highway Garage/Salt Shed which will be submitted to the 2010 Town Meeting for funding consideration. Coupled with our involvement with these larger scale projects we spent a lot of time in collective bargaining negotiations with our Unions in which the parties successfully reached tentative agreements for one year contracts with no additional cost impacts to the town. Considerable time was also expended working with all departments in the development of a level funded 2010 budget request, which as explained further in this report, reflects not only no increase over last year's budget appropriations, but in fact is actually less than the 2008 budget as well. To be certain, I am very proud of all that has been accomplished over the past year by the town staff, our volunteers, and the elected Boards. These projects as well as some others are detailed further within the Board of Selectmen's report, while this report, focuses on the upcoming year; paying specific attention to the key issues and costs proposed in our 2010 budget.

2010 BUDGET DISCUSSION: As shown in the table below, the overall total tax rate for 2009 was higher than the total tax rate in 2008 by \$.92/1000 valuation; an increase of 5.11%. However, the Town portion of the rate actually decreased (\$.06) or (1.70%). The detailed breakdown of the 2009 tax rate as compared to 2008 is shown to fully illustrate how the individual components of the Town's tax rate impacted the overall rate adjustment.

2009 TAX RATE HIGHLIGHTS **assumes valuation changes (real rate)**

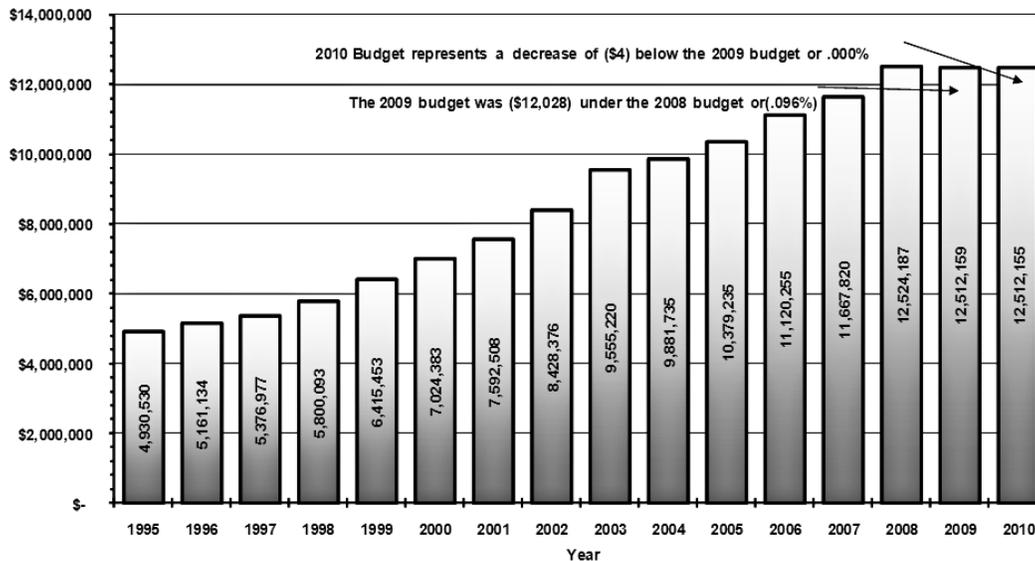
	2009 Net Appropriation	2009 Tax Rate	2008 Net Appropriation	2008 Tax Rate	% Decrease (2009-2008)
Town	\$7,837,899	\$ 3.45	\$7,860,622	\$3.51	(1.70%)
Local School	\$28,352,989	\$12.46	\$25,554,143	\$11.41	9.20%
State School	\$4,732,511	\$ 2.09	\$4,905,184	\$2.20	(5.00%)
County	\$2,098,713	\$ 0.92	\$1,967,943	\$0.88	4.50%
Total Property Tax assessed	\$42,867,118	\$18.92	\$40,287,892	\$18.00	5.11%
Net Assessed Valuation	\$2,275,366,370		\$2,239,396,970		

While the overall rate increased \$.92/1000 we are very pleased that, through the combined efforts of the department heads, committees, and Board of Selectmen, we were able to keep the Town rate stable, while ensuring that the needed services and programs which our residents desire continued to be delivered. As we turned towards the 2010 budget process, and given the continuing economic difficulties we all face, our management team established as its goal maintaining a level funded budget again for 2010. As reported below, by working with the Board of Selectmen, adopting some innovative ideas for controlling costs, and gaining the support of all employees to hold the line on wage adjustments for one year, I am pleased to report that the budget, including all warrant articles, which is being submitted to the annual town meeting is slightly less than the approved budget for 2009.

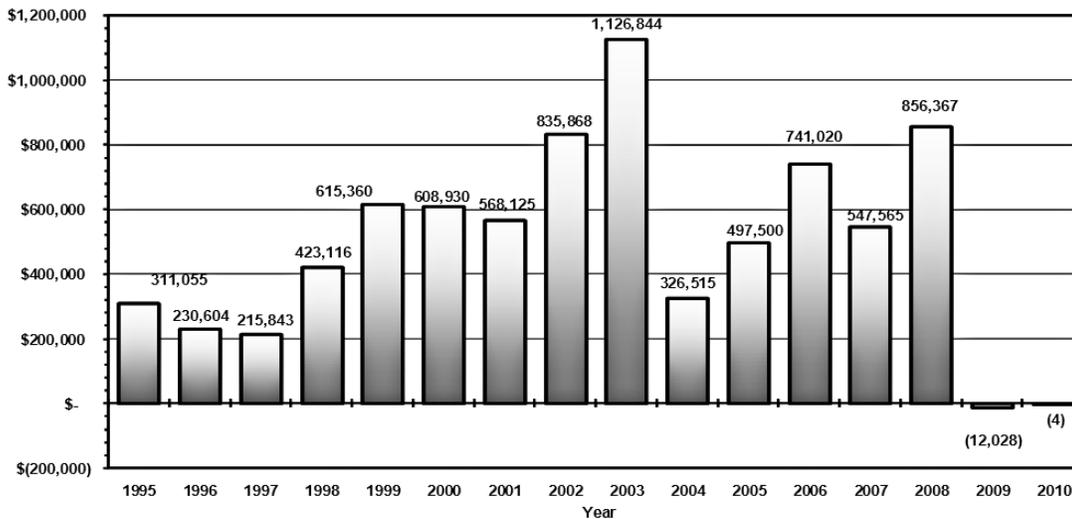
TOWN ADMINISTRATOR

Accomplishing our goal was not without sacrifice as difficult decisions had to be made within each department. Early on in our budget process, the collective group of department heads came forward and openly set aside some of their needs and ideas until the future, putting their support behind the highway garage and salt shed facility as the priority capital expense for this upcoming year. The results of the efforts put forth by our staff, in cooperation with the direction and support of the Selectmen, has resulted in our 2010 net budget recommendation, as submitted to Town Meeting, being (\$4) lower than the 2009 net approved budget, or (0%). (Please see the charts below, which highlight our annual appropriations and differences from 1995 to 2010).

Windham - Town Appropriation History 1995 - 2010



Windham - Differences in Appropriation History 1995 - 2010



Our salary expenses for 2010 are \$58,970 more than last year, while our operating expenses attributable to benefit costs have increased \$2,360; with all other operating costs decreasing (\$61,334). Combined, our total budget, as indicated above is (\$4) less than the previous year.

TOWN ADMINISTRATOR

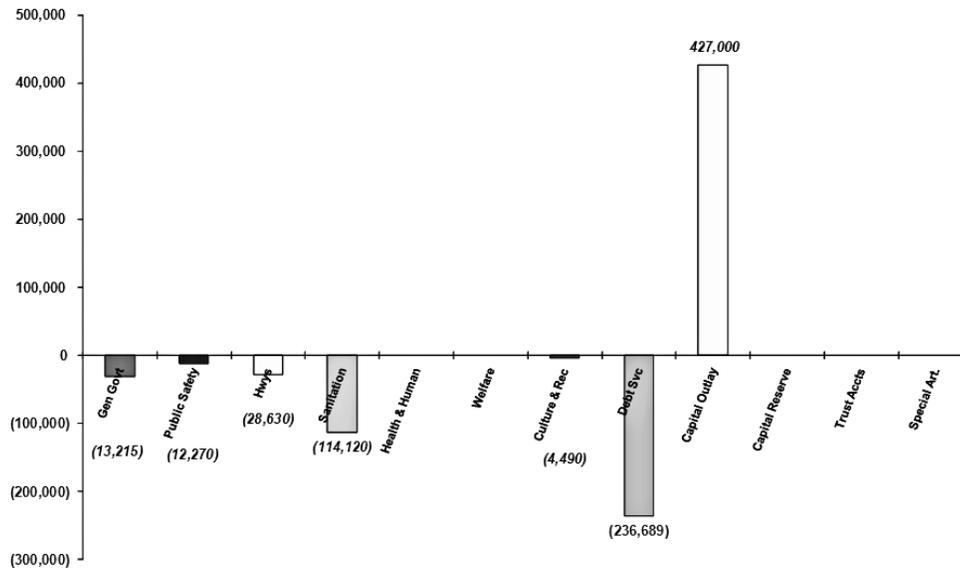
Personnel “Salaries”: The overall salary increase across all departments of \$58,970 is mainly due to the full year impact of a 3.5% Cost of Living Adjustment (COLA) granted in 2009 as well as step increases for those eligible under our current wage scales. Other than these impacts, our budget for this year does not include any general, across the board wage adjustments for any employee, nor any new positions.

Additionally, both the management staff and Board of Selectmen led the way among all our employees in offering or agreeing to take reductions or no increases for 2010. The Board voted to eliminate their salaries for 2010 saving the town \$6,100, while the management team and other non-union employees not only reduced \$11,300 from the budget by eliminating their incentive pay for 2010 but also proposed their budgets without any cost of living increase for themselves. Further, employees represented by the Police or Municipal Union illustrated their clear understanding of the current financial situation through their willingness and agreement to enter into one year contracts which contain no salary increases. The Fire Union employees, who are entering the final year of a three year contract, would have been entitled to a 2% wage adjustment, however they too made concessions offering to delay the effective date of their increase from April 1, 2010 until the last date of their contract on March 2011, thereby saving the town in excess of \$32,000 in wages for this year.

Operations: This year’s operating costs reflect a net decrease of (\$58,974), and are primarily influenced by decreases in general operational areas across many budgets. Our overall cost of benefits has only increased \$2,360 although we have had to absorb further downshifting of retirement costs from the State level, resulting in an addition of \$51,640 to our individual departments’ retirement budgets. Changes in both the providers we use for some benefits, as well as changes in our health plans offered, have provided us savings for 2010 which offset the retirement impact. Specifically, following an analysis of our actual “out of pocket” expenses over the past few years, and faced with a 14.6% increase in premium costs for health insurance, we felt that the Town would be better served by assuming more risk under our partially self funded program and therefore as of January 1, 2010 we amended our plan from a \$1,000 deductible to \$2,500. When we compare our 2010 health costs under the Comp 2500 plan versus our 2009 costs under the Comp 1000 plan we see that the increased costs is \$28,500, however had we not made the switch the increased cost would have been in excess of \$142,000. Thus, by switching, we realize a net savings for 2010 of over \$110,000, which from a risk management perspective more than covers the potential increased “out of pocket” costs. Additionally, we have been able to save over \$11,000 by changing our disability insurance provider while still maintaining the same level of coverage.

In terms of general operations, as shown in the chart below, most areas or budget centers/departments have seen an actual decrease from 2009 except the Town’s Capital Improvement Plan items which have increased \$190,311, all reflective of our priority request to construct the highway garage/salt shed discussed above. Some specific areas in which we have realized savings include vehicle fuel and heat/electric expenses across all departments which have decreased \$41,140 and \$32,940 respectively based on lower per gallon costs of fuel; the Town’s groundskeeping contract for 2010 is \$17,500 lower than last year; Fire Department training and equipment is less by \$14,670 and \$10,000 respectively; solid waste and demolition costs have decreased a combined \$49,170 due to our negotiating lower per tonnage rates; and while our Transfer Station budget does include funds to lease three pieces of equipment (two trailers and a loader), the overall department budget for vehicle equipment is \$33,000 less than last year.

TOWN ADMINISTRATOR



The projects within the Town's portion of the Capital Improvement Program (CIP) are funded into the following three categories: debt service, capital reserve accounts, and current capital expenditures. Combined, the dollars needed to fund these projects has increased \$190,311 from what was allocated in our 2009 CIP. First, our debt service has decreased (\$236,689) as the Town made the final payment on our Master Bond (covering the Police Station, Library, Fire Station, and Griffin Park) in 2009, leaving the Town with no current capital debt outside of the small note on the Searles School, funded by the income generated by this building. Secondly, the funds allocated to reserve accounts have remained the same at \$0 and, finally, the funds being requested for current year capital projects have increased by \$610,000. The items within the proposed Capital Improvement Program reflect two (2) items for the Town as follows:

- **\$300,000 for road improvements** – this is the annual allocation for both complete and partial reconstructions of town roadways based on a prioritized plan submitted by the Highway Agent, and this recommended budget reflects the same level of funding as approved in 2009. Several projects are being considered for 2010, including improvements to Beacon Hill Road or East Nashua Road to expand upon those completed in 2008. The final determination of which work is to be done will be made in the spring.
- **\$960,000, (\$350,000 to be removed from Capital Reserve Fund and \$610,000 to be funded from current appropriations) to construct a Salt Shed and Highway Garage** – this funding is requested for the purpose of constructing a salt shed facility and highway garage on town-owned property next to the Transfer Station on Route 111, and for associated site work costs. This project was submitted for funding at the 2009 Town Meeting, however it failed to receive the required 60% vote to approve the bond needed. Under the current Federal Storm Water Regulations and other considerations, the present location of the salt shed/highway garage is close to its life and usage expectancy, and needs to be moved by 2011-2012. In addition, as required by our lease agreement with the State, the salt pile must be eliminated from the site by the end of 2011. Also, running concurrently to this project, is the stabilization and renovation of the historic depot area where the current garage is located. In April 2010 we will begin the renovations of these buildings, which includes removal of the non-historic side of the freight shed, home of the highway garage. While we are fortunate to be able to lease some commercial space in town on a short term basis, this arrangement

TOWN ADMINISTRATOR

will not serve as a permanent solution as all of our equipment and salt pile cannot be located on the leased site. Given the need for the facility in general as well as those reasons listed, we are resubmitting our request for funding of a new highway garage and salt shed to the 2010 Town Meeting. However as explained above, no bond is needed as we have been able to budget the cost of the project within the Town's overall budget requests while maintaining a level funded budget from 2009. As we approach town meeting we are actively reviewing ten bids received for the project and are confident that at least three of these bids are within our budget request.

CONCLUSION: The economic climate continues to be cloudy at best. All of us who work and serve the Town of Windham understand the difficult times many of our residents face and are committed to doing what is necessary to provide the highest level of service while remaining ever cognizant of the need to be fiscally prudent. Over the past two budget cycles we have level funded our overall budget request in order not to overburden the taxpayers of Windham. We have accomplished this through the collective efforts of all staff, committees and Board of Selectmen, and have been given much support by our residents for this effort. Everyone involved deserves to be proud of what has been achieved not only in terms of the many projects and goals realized, but most importantly in how they have been done within the same appropriations. Difficult decisions have had to be made, sacrifices have had to be accepted, and prioritizing of our most critical needs done. Notwithstanding all this, as we look back on the last two years, we have achieved much and we can point to many accomplishments such as those noted not only in the Board of Selectmen's report but through many other departmental reports within our 2009 Annual Report. Windham is blessed to have groups of dedicated employees, volunteers, and elected boards and committees working on everyone's behalf to make our community a most desirable place to call home. Our residents are not only very knowledgeable about their community, but they become engaged in what happens, lend thoughts and ideas and, above all else are, very supportive.

I wish to express my sincere gratitude and support to all our department heads and their staff for their dedication and efforts over these past twelve months. To my Administrative staff, I offer my deepest appreciation and thanks for a job well done and for all they do. Working with such a fine group of people makes coming to work both enjoyable and my job more than a bit easier knowing that they will excel in their duties and always be there for support.

To the Board of Selectmen I offer my thanks for their continued understanding, patience, and support. I pledge not only myself but all our staff to do the best we can and to be ready to meet the next challenge that may arise.

To the residents of Windham, and on behalf of all town employees, I extend our heartfelt appreciation and thanks for the interest you show in each of our departments and for the community as a whole. As always our doors are open. We welcome your input as we move forward into this coming year and encourage you to share your thoughts and ideas.

Respectfully submitted,



David Sullivan, Town Administrator

POLICE DEPARTMENT

The Windham Police Department is a customer-driven, service-oriented organization committed to making a difference throughout the community each and every day. We remain resolute in providing the best possible police service even in the face of the challenges, difficulties, and limitations imposed upon all of us. While each day brings with it a new set of challenges we are adamant in our effort(s) to:

- Treat people fairly and compassionately
- Explore new ways of doing our job safely while remaining effective and efficient
- Adapt to an ever changing public safety environment
- Be vigilant against threats to our community

PERSONNEL / ORGANIZATION: This year ended on a sad note with the passing of Captain Patrick Yatsevich in November after a lengthy and courageous battle with cancer. “Captain Pat,” as he was known, served with the police department for a period of 10-years and was a valued member of both the department and town staff.

During the course of the year one officer was terminated while two others were hired to fill existing vacancies. Officer Greg Iworsky was hired as a Patrol Officer in January. Greg was a full-time officer with the Newton (NH) Police Department and is a welcomed addition to the ranks. Officer Phil O’Loughlin was hired in December and as of this writing is attending the New Hampshire Police Academy. Phil is a town resident who has a Bachelor’s Degree in Criminal Justice.

With the passing of Captain Yatsevich a vacancy in that position emerged. Sergeant Michael Caron, a 17-year member of the department, was subsequently promoted to Captain in December. Captain Caron has served as a Patrol Officer, Patrol Sergeant, Detective Sergeant, and Administrative Sergeant over the course of his career.

With the opening of the new Windham High School, Officer Jessica Flynn has been assigned as the full-time School Resource Officer. Officer Flynn has assimilated into a valued member of the high school team and will become busier with the addition of higher grade levels over the course of the next 2-years.

Early in the year Sergeant Ed Fedele and Officer Bryan Smith were both certified in Technical Accident Reconstruction. The addition of this skill set in the department allows us to be self-sufficient in the investigation of serious and fatal motor vehicle crashes. It also lets us conduct highly skilled accident investigations that we previously had to rely on other departments for.

In September Officer Jason Dzierlatka was seriously injured when he was struck by a car occupied by two individuals who had just robbed the Bank of New England on Range Road. Officer Dzierlatka was struck on I-93 and was subsequently transported to the hospital by Windham paramedics. He was then flown by helicopter to a Boston hospital where he underwent surgery to repair damage to his leg and ankle. As of this writing Officer Dzierlatka is undergoing physical therapy with the hope of returning to work in the near future. The two suspects in the robbery were later apprehended over the MA state line. They are presently in jail awaiting sentencing by the US Attorney (for federal charges) and a trial with the County Attorney (for state charges).

POLICE DEPARTMENT

COMMUNICATIONS: As anticipated in last year's report, we were able to add the new Windham High School as a satellite receiver site for our digital radio system. This addition has enhanced our communication signal throughout town and at the high school itself.

Through the diligence and hard work of Captain Caron, and funding through federal asset forfeiture funds, we were able to finalize the implementation of our Mobile Data Terminals (MDT) project. This project allows the department to utilize laptop style computers in each patrol vehicle for the purpose of report writing; records searches; license and registration checks; wanted person checks; etc. Essentially, the installation and use of the computers by officers on the street will allow for an efficiency of operations thereby giving officers more time on the street and a "new tool in the tool box."

TRAINING: This year the department members acquired over 1,700 hours of training. In addition to state mandated training officers and dispatchers attended a wide variety of training in areas such as terrorism; child abduction; death and homicide scene investigation; simunitions; child abuse and neglect; police photography; and, crash reconstruction.

TRAFFIC: As in previous years, traffic violations, enforcement, and injury reduction continue to be the primary focus for patrol personnel. This year we saw an overall increase of 9% in traffic stops; an 18% increase in DWI arrests; a 5% reduction in traffic accidents; and a 20% reduction in injuries. Considering the overall growth of the community and region, and the significant roadway construction we are in the midst of, such numbers are one indicator that our efforts to enhance roadway safety are achieving success. Finally, we unfortunately had one fatality this year as was the case in 2008.

As everyone is well aware, the I-93 widening project is in full swing with work being conducted along RT 111 and RT 111A. This project will continue to have a significant impact on traffic patterns and congestion. The department continues to work with contractors and the State of New Hampshire Department of Transportation in managing traffic flow and patterns throughout the duration of the projects.

ACTIVITY: This year we saw an increase of 14% in our calls for service; handling over 21,000 calls. As stated in previous annual reports, as the community and corresponding region grows so does our activity and calls for service.

MISCELLANEOUS: 2009 saw the department receive a \$23,489 Justice Assistance Grant (JAG) from the US Department of Justice. The funds, granted on the basis of statistical crime data submitted to the FBI, were used to support the local Law Enforcement Technical Assistance Project, which included the following:

- Technical Accident Reconstruction Equipment
- Interview Room Audio / Video System
- Radar Recorder
- Digital Radio Programming Equipment and Software
- Portable Radio Battery Charging Stations for Cruisers

POLICE DEPARTMENT

CLOSING: The men and women of the Windham Police Department are dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community. As in the past, we will continue to be challenged to do our job more efficiently and cost effectively.

We pledge to meet these challenges and to make a difference in all that we do!

YEAR-END STATISTICS

	<u>2009</u>	<u>2008</u>		<u>2009</u>	<u>2008</u>
Abandoned Vehicle	15	15	Message Delivery	47	39
Alarm Response	1026	994	Missing Person	24	19
Animal Control	122	129	Motor Vehicle Accident	416	437
Arson	0	1	MVA Hit & Run	20	25
Assault	12	27	Motor Vehicle Complaint	381	415
Assist Citizen	291	268	Motor Vehicle Lockout	94	99
Assist Other Agency	165	240	Motor Vehicle Pursuit	2	4
Attempt to Locate	45	65	Motor Vehicle Stop	5,718	3919
Bad Check	24	20	MV Theft / Att Theft	6	4
Blasting Information	157	92	Motor Vehicle Recovered	2	3
Bomb Threat	0	0	Narcotics	7	5
Burglary	26	45	911 Discrepancy	7	24
Burglary-Attempted	6	14	Neighbor Dispute	27	18
Building Check	46	56	Noise Complaint	101	109
Car Seat Service	0	13	OHRV Accident	0	0
Civil Problem	13	18	OHRV Complaints	55	47
Criminal Mischief	91	196	OHRV Stop	4	10
Criminal Threatening	8	23	Parking Complaints	140	97
Criminal Trespass	14	14	Park Ordinance Violation	86	42
Disorderly Conduct	4	5	Pedestrian Check	64	83
Disturbance	29	45	Police Information	237	316
Disabled Vehicle	695	536	Paper Service	208	187
Domestic	105	93	Paperwork Transfer	2	8
Directed Patrol	9,988	5,081	Permit Review	92	136
Domestic Viol. Petition	10	22	Private Investigator	15	27
DVP Violation	12	4	Recovered Stolen Property	4	1
DWI Arrest	36	29	Repossession	15	25
Escort-Bank	0	0	Residential Lockout	2	0
Extra Patrol	37	74	Robbery	3	4
Family Offenses	4	2	Sex Offenses	7	4
Fish & Game	16	22	Selective Enforcement	1,797	1632
Fingerprinting	75	88	Sex Offender Reg	15	13
Fire Dept. Response	724	675	Shoplifting	2	0
Found Property	61	55	Soliciting	105	52
Forgery	2	0	Suspicious Person	55	41
Fraudulent Activity	39	23	Suspicious Activity	261	271
Gas Drive Off	4	10	Suspicious Vehicle	482	389
Gun Shots	22	22	Traffic Hazard	240	384
911 Hang-ups	218	226	Theft / Att Theft	98	122
Harassment	52	69	Theft from Motor Vehicle	13	43

POLICE DEPARTMENT

	<u>2009</u>	<u>2008</u>		<u>2009</u>	<u>2008</u>
Identity Fraud	10	11	Town Ordinance Violation	30	2
Illegal Dumping	9	30	Traffic Control	80	111
Incapacitated Person	20	16	Traffic Counter	0	13
Intoxicated Subject	21	7	Untimely Death	11	5
Juvenile Offenses	37	27	Unwanted Guest	22	23
Keep the Peace	24	25	Vacation Patrol Check	51	94
Liquor Law Violation	4	0	VIN Verification	143	72
Lost Property	15	32	Wanted Person	85	65
Lost or Stolen Plates	9	5	Well Being Check	93	104

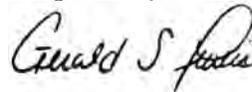
	<u>2009</u>	<u>2008</u>
<u>Total Calls for Service</u>	21590	19007

<u>Case Activity Statistics</u>	<u>2009</u>	<u>2008</u>	<u>MV Activity Comparison</u>	<u>2009</u>	<u>2008</u>
Total Offenses	733	585	Written Warnings	1406	2160
Total Felonies	127	155	Verbal Warnings	1691	681
Total Arrests	285	248	Arrests	609	599
Total Juvenile Arrests	26	18	Total	3706	3440

INCOME STATEMENT

	<u>2009</u>	<u>2008</u>
Department Income	\$13,188.60	\$13,710.23
Contracted Services*	\$34,513.75	\$21,301.46
Total	\$47,702.35	\$35,011.69

Respectfully submitted,



Gerald S. Lewis, Chief of Police

**Represents 5%/10% of the money collected and placed into the Public Safety Revolving Fund for Police Contracted Details (changed from 5% to 10% effective March 10, 2009); collections totaled \$389,075 for 2009 and \$426,029 for 2008.*

FIRE DEPARTMENT

2009 started very busy on the heels of the December Ice Storm. Windham Fire Personnel were kept busy with storm related calls for service such as generator problems, carbon monoxide issues, and wires down along with trees and branches. Personnel also performed many well being checks throughout their travels among neighborhoods and assisted living facilities checking the residents well being. Our Emergency Management Staff as well as all of our Volunteers were very active and assisted emergency personnel during these emergencies. We also saw the role of the department expand with the addition of overseeing all Blasting Operations within the town. Blasting permits, inspections and documentation of citizen complaints now fall under the responsibility of the Fire Prevention Bureau.

PERSONNEL: In February, the department welcomed Edward J. Morgan Jr. as the new Deputy Chief of Fire Prevention. Deputy Morgan was previously employed by the town of North Andover, Ma., Fire Department where he served for nearly thirty (30) years before retiring at the rank of Deputy Fire Chief. Deputy Morgan served in the US Army before being hired as a firefighter. During his employ with North Andover, he also held the positions of Firefighter and Lieutenant. Since his arrival, Deputy Morgan has been instrumental in streamlining the operations of the Fire Prevention Bureau and getting to know the citizens, developers and contractors. Deputy Morgan has also been assigned as the Town's blasting agent that now falls under the department. This position continues to keep him very busy. Deputy Morgan and his wife Jackie reside in North Andover, Ma. They have four daughters Lynn, Kerry, Rebecca and Beverly along with five grandchildren. His son-in-law is a Firefighter with the North Andover, Ma., Fire Department. We welcome him and his family to the department and wish Deputy Morgan well in his new position.

In late May, the four new firefighters hired under the Homeland Security SAFER Grant successfully completed their one year probationary period. In addition to their normal tour of duty and daily training activities during this time, they also received advanced training in fire ground tactics and Emergency Vehicle Operations and Emergency Medical Services. The addition of these firefighters has made a significant impact on the delivery of our services to the community and has increased firefighter safety.

CALL VOLUME: Calls for service continued to keep our members busy this year including several building fires, which we are happy to report resulted in no loss of life or serious injury to anyone. Our EMS call volume continues to increase and makes up the largest percentage of our call volume, as we respond to calls and transport patients.

Managing the operational demands of the fire service does necessitate a certain amount of overtime expense. As we've stated in the past, overtime covers pay for all full-time personnel for hours worked in excess of their normal 40-hour workweek. This includes coverage of personnel who have taken earned time, which is time personnel accumulate on a weekly basis for use toward bereavement leave, vacation, sick and personal time.

Overtime also includes callback coverage, which occurs when off duty personnel are called back to the Station to provide support to on duty Firefighters, and to staff the Fire Station while the Firefighters are at an emergency call. Callback is the Operational Demand portion of the overtime budget.

FIRE DEPARTMENT

Other needs for overtime include paying for Staff/Department meetings, Joint Loss Management Committee meetings and any other events that personnel are required to work beyond their normal 40-hour work week. All hours for overtime, except for the Operational Demand, are easily planned for because of their ability to be controlled. Because Operational Demand is on an “as needed” basis for emergencies, it is difficult to accurately predict how many emergency calls we will respond to on a yearly basis, and how long each call will last.

Although the Town of Windham has not officially adopted the National Fire Protection Association (NFPA) standards we, as a Department, are guided by these standards which have been written to ensure the safety of the public and Firefighters as they respond to the emergency needs of their communities. Of the many NFPA standards that guide the fire service, NFPA 1710 sets the standard for emergency response times and staffing. NFPA 1710 requires that emergency medical calls be responded to within 4-6 minutes, 90% of the time. It has been proven statistically that when pre-hospital care has been provided within 4-6 minutes for calls such as cardiac arrest, one’s chances for survival are increased and hospital stays are shortened. NFPA 1710 also requires that emergency personnel respond to fires within 4-6 minutes, 90% of the time, as a fire will double in size for every minute it continues to burn unchecked. Furthermore, NFPA 1710 requires that an ambulance be staffed with at least two (2) Emergency Medical Technicians, (EMT’s) and that a Fire Engine be staffed with a minimum of four (4) Firefighters. Staffing at the Windham Fire Department currently consists of one Lieutenant and four Firefighters per shift. Each of the four Shifts works a rotating 24 hour schedule, providing constant, round the clock protection for the community.

To meet the NFPA 1710 consensus standards for staffing and response times, our Fire Department relies on off-duty personnel by calling them back during emergencies to ensure that personnel are available to respond to additional emergency calls and are available to assist personnel at ongoing emergencies.

In 2009, the Windham Fire Department responded to 1,421 Emergency Incidents. Statistically, 60% were for Emergency Medical Service (EMS), while 40% were fire-related incidents. Of the 1,421 incidents, approximately 29% percent were simultaneous calls for service. The average duration for an EMS call is approximately two (2) hours. This is from the initial dispatch of Emergency Personnel, until the Ambulance is back in service and ready to respond to another emergency. This time frame is only for a single EMS response. The duration may be longer if a simultaneous call is received.

In 2009, Management and Staff continued working together to meet those operational demands placed on the Department while attempting to meet the Town’s budgetary goals relating to overtime without reducing the number of on-duty personnel. Traditionally, when the Department received an emergency call the on-duty Firefighters responded and off-duty personnel were called back to handle any additional, simultaneous calls and provide immediate assistance to the on-duty crews Today, the On-Duty crew which is staffed daily with one (1) Lieutenant and four (4) firefighters responds to non-emergency calls with no immediate back up from off-duty personnel and no Firefighters back at the Station to answer additional emergencies. Management and Staff continue to monitor this issue and make any operational changes throughout the year to achieve our fiscal obligation, while keeping the safety of the community and our Fire Fighters a top priority.

FIRE DEPARTMENT

TRAINING: The Department continued with its full training schedule, with EMT and paramedic refresher training continuing to be one of the largest training areas. In addition, refresher training was conducted in areas such as ice/water rescue, blood borne pathogens, self-contained breathing apparatus and Rapid Intervention Team (RIT). One of the greatest challenges in training is keeping up with the ever-changing regulations. Federal, State and local regulations cover areas such as infectious substances, respiratory protection, hazardous materials, emergency vehicle operations, and structural fire fighting. Among the major training disciplines; Suppression, EMS, and Hazardous Materials, the members of this department completed approximately 150 training objectives for the year. This averages out to almost 2,382 hours of training for the year or, 198.5 hours of training per month.

GRANT FUNDING: Though 2009 was relatively quiet with grant funding, the department continues to be aggressive in the research and submittal of all local, state and federal grant opportunities with respect to manpower, equipment and infrastructure as we try and meet the demands and needs for the future.

In closing, we want to thank the residents of Windham for the continued support of your Fire Department and we want to assure you that the members of the Department will continue to train and stand ready to meet the growing and ever changing needs of our community while delivering a competent and compassionate service. As always, if you have any questions or need any information, please do not hesitate to call or stop by the Fire Station. On behalf of the members of the Fire Department, I hope everyone has a happy and healthy new year.

INCOME STATEMENT

Receipts	2009	2008
Ambulance	\$228,769.78	\$205,956.56
Permit Fees	\$12,410.70	\$12,280.00
Copy, Other Fees	\$519.00	\$257.26
Contracted Services*	\$1,344.66	\$889.60
Sub-Total	\$243,044.14	\$219,383.42

* Represents 5%/10% of the money collected and placed into the Public Safety Revolving Fund for the fire hazardous materials contracted services (changed from 5% to 10% effective March 10, 2009); collections totaled \$16,508 for 2009 and \$17,792 for 2008.

2009 FIRE PERMITS AND INSPECTIONS

TYPE	PERMITS	INSPECTIONS
Brush, Camp Cooking	869	10
Day Care	7	5
Foster Care	1	1
Heating Systems	221	221
Fuel Tank Installed	46	46
Fuel Tank Removal	5	5
In-Service	0	110
Place of Assembly	8	8
Water Supply	27	27

FIRE DEPARTMENT

TYPE	PERMITS	INSPECTIONS
Wood Stoves	18	18
Fire Alarm System	4	4
Sprinkler System	1	1
Fire Drills	0	10
Construction Inspections/CO	0	59
Child Safety Seats	0	0
Plan Reviews	0	30
Underground Piping	48	48
Blasting	17	5
TOTALS	1,272	608

2009 RESPONSE STATISTICS

111	Building fire	13
113	Cooking fire, confined to container	1
114	Chimney or flue fire, confined to chimney or flue	9
118	Trash or Rubbish Fire, contained	1
131	Passenger vehicle fire	11
138	Off Road Vehicle-Heavy Equipment fire	1
140	Natural Vegetation Fire, other	2
141	Forest, woods or wild land fire	5
142	Brush, or brush and grass mixture fire	3
143	Grass fire	1
151	Dumpster, Outside Rubbish, Trash or Waste fire	1
200	Overpressure rupture, explosion, overheat	1
251	Excessive heat, scorch burns with no	7
300	Rescue, emergency medical call (EMS) call, other	4
311	Medical assist, assist EMS crew	2
321	EMS call, excluding vehicle accident with injury	700
322	Vehicle accident with injuries	110
323	Motor vehicle/pedestrian accident	3
324	Motor vehicle accident with no injuries	60
360	Water & Ice related rescue, other	3
400	Hazardous condition, other	2
411	Gasoline or other flammable liquid spill	4
412	Gas leak (natural gas or LPG)	4
413	Oil or other combustible liquid spill	1
421	Chemical hazard (no spill or leak)	2
424	Carbon monoxide incident	1
440	Electrical wiring/equipment problem	2
443	Breakdown of light ballast	1
444	Power line down	10
445	Arcing, shorted electrical equipment	15
460	Accident, potential accident, other	1
500	Service Call, other	23
510	Person in distress, other	5
511	Lock-out	9
520	Water problem, other	6

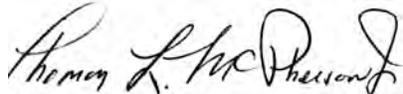
FIRE DEPARTMENT

521	Water evacuation	1
522	Water Steam or Leak	1
531	Smoke or odor removal	21
541	Animal problem	3
550	Public service assistance, other	3
551	Assist police or other governmental agency	4
552	Police Matter	2
553	Public service	17
554	Assist invalid	31
555	Defective elevator, no occupants	2
561	unauthorized burning	37
571	Cover assignment, standby, move up	35
600	Good intent call, other	22
611	Dispatched & canceled en route	17
621	Wrong location	9
622	No incident found on arrival at dispatch address	20
631	Authorized controlled burning	6
641	Vicinity Alarm (incident in other location)	1
650	Steam, other gas mistaken for smoke, other	5
651	Smoke scare, odor of smoke	5
652	Steam, vapor, fog or dust thought to be smoke	2
661	EMS call, party transported by non-fire agency	2
671	Hazmat release investigation w/ no hazmat	7
700	False alarm or false call, other	5
711	Municipal Alarm System, malicious false alarm	1
714	Central Station, Malicious False Alarm	2
730	System malfunction, other	9
733	Smoke detector activation due to malfunction	12
734	Heat detector activation due to malfunction	2
735	Alarm system sounded due to malfunction	16
736	CO detector activation due to malfunction	12
740	Unintentional transmission of alarm, other	19
742	Extinguishing system activation	1
743	Smoke detector activation, no fire - unintentional	21
744	Detector activation, no fire - unintentional	13
745	Alarm system sounded, no fire - unintentional	25
746	Carbon monoxide detector activation, no CO	4

Total Number of Incidents:

1,421

Respectfully submitted,



Thomas L. McPherson, Jr., Fire Chief

EMERGENCY MANAGEMENT

Windham's Emergency Management continues to benefit from an active Local Emergency Planning Committee (LEPC) composed of both daytime employees and volunteers who meet to improve our state of preparedness and readiness. The Office of Emergency Management also continues to be prepared for the possibility of an emergency or shelter opening. With the new Windham High School being completed, and the presence of an emergency generator, that school will offer the potential as a local and possibly regional shelter. The Red Cross will be reviewing it for feasibility.

Some of the highlights as we reflect back on 2009 were:

- The Ice Storm of December 2008 continued to keep us busy well into January with documentation of damage and after action reviews
- The EM web page continues to be improved and updated. It can be found at: <http://windhamnewhampshire.com/depts/em.htm>. There you will be able to find the location of all emergency shelters in town, along with other important Emergency Preparation information and links.
- Paperwork for the Emergency Management Performance Grant for 2009 has been submitted and is awaiting approval.
- Emergency Management pamphlets have been prepared with the help of the volunteers. They cover "Severe Weather", "Shelter", and general Emergency Management information. They were handed out at several town functions and were made available at various locations in town.

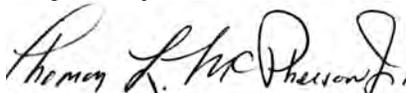
Over the last year, several of our EM volunteers have moved on to new horizons. Long time member and computer aficionado Rich Bothroyd moved to a warmer climate. Also, long time EM ham radio volunteer Joan Normington resigned as a volunteer to pursue other interests. We thank them for their years of service. With the loss of a few long time members, we were fortunate to have several new members step up to the plate to offer their services to the town. We welcome Chris Williamson, Kathy Merchel and Pat Provenzano as EM volunteers.

Windham's Emergency Management Team currently has approximately 25 volunteers and, as always, we extend an invitation to residents who would like to volunteer to assist us in such areas as management database integration, logistics, and shelter and communications sub-committees. If you are interested in joining, visit the website: windhamnewhampshire.com and click on Departments - Emergency Management where you can contact Fire Chief McPherson or contact us at 437-6718.

As we enter 2010, we will continue to seek out additional Emergency Management grants whenever available, which would assist us in the purchase of equipment and offset training expenditures during the fiscal year.

In closing, we extend our many thanks to Mary Ann Horaj for her continued assistance with secretarial and technical support this year. We also thank all the members of Town Government for their continued support and dedication, as well as our spirited volunteers who have continued to work as a team to improve our planning and overall state of readiness.

Respectfully submitted,



Thomas L. McPherson, Jr., EM Director

FOREST FIRE WARDEN/STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

Spring fire season was unusually short this past year, with wet weather beginning the third week in April and lasting virtually all summer. Consequently both the number of fires and the number of acres burned were below the last five year average. Due to state budget constraints, the staffing of our statewide system of 16 fire lookout towers was limited to class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookout towers are credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. The towers' fire spotting capability was supplemented this year by contracted aircraft and the Civil Air Patrol when fire danger was especially high. Surprisingly the largest single fire this year occurred in late November during an unusual dry spell, in the northern Coos County town of Clarksville. This fire burned 17.1 acres and is presumed to have been caused by a careless hunter. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2009 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department and the State's Forest Rangers by being fire wise and fire safe!

2009 FIRE STATISTICS

(All fires reported as of December 3, 2009)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS	Acres	#of Fires	CAUSES OF FIRES REPORTED	
Belknap	13	16	Arson	4
Carroll	7	30	Debris	184
Cheshire	3	29	Campfire	18
Coos	42	42	Children	12
Grafton	11	35	Smoking	15
Hillsborough	12	94	Railroad	5
Merrimack	1	45	Equipment	5
Rockingham	62	30	Lightning	0
Strafford	2	3	Misc.*	91
Sullivan	20	10	(*Misc.: power lines, fireworks, electric fences, etc.)	

	Total Fires	Total Acres
2009	334	173
2008	455	175
2007	437	212
2006	500	473

SE NH HAZARDOUS MATERIALS DISTRICT

ABOUT THE DISTRICT: The District's membership is made up of 15 communities of approximately 360 square miles with a population of over 180,000 people within the Route 93 corridor. Essentially the District is bordered in the east by Route 125 and the Merrimack River to the west. North and south borders are defined by Manchester, Route 101 and the Massachusetts state line. The District was formed in 1993 to develop a regional approach in dealing with the increasing amounts of hazardous materials being used and transported within these communities as well as to comply with federal regulations concerning preparing for chemical emergencies.

The District draws its funding from an annual assessment from each community as well as from grants and donations. In 2009 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$109,600.00. The District's budget is administered by an Operations Committee consisting of Chief Fire Officers from each community. In 2009 the District's Bylaws were amended to create an Executive Board of the Operations Committee, consisting of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large. The Executive Board now manages the operations of the District within the approved budget. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community, who approve the budget and any changes to the bylaws. The District employs a part-time REPC Director to manage the administration functions of the District, including grants management, financial management, and emergency planning.

THE EMERGENCY RESPONSE TEAM: The District operates a technical emergency response team. This response team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The team maintains a four level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the team primarily prepares for response to unplanned accidental chemical releases it is equipped and trained to deal with a variety of weapons of mass destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 39 members drawn from the ranks of the fire departments within the District. The team consists of 6 Technician Team Leaders, 28 Technician Level members, and 5 Communication Specialists. In addition to members drawn from member fire departments, the team also includes members from various backgrounds that act as advisors to the team in their specific areas of expertise. These advisors include an industrial chemist, and several police officers.

The Team maintains a fleet of vehicles and specialized equipment with a value of close to \$1,000,000. The vehicles consist of a mobile Command Support Unit, 2 Response Trucks, 2 Spill Trailers, an Entry/Intervention Trailer and a Mobile Decontamination Trailer. This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The team equipment is stored at various locations within the District, allowing for rapid deployment when the team is activated. Activation of the team is made by the request of the local incident commander through the Derry Fire Department Dispatch Center.

SE NH HAZARDOUS MATERIALS DISTRICT

RESPONSE TEAM TRAINING: In 2009 the Emergency response team completed 950 hours of training, during monthly training drills and specialized classes attended by team members. This training included confined space entry, hazardous materials operations, Level A entry drills, chemical detection equipment operations, chemical identification, facility familiarization, transportation emergencies. Additionally training was conducted with the NH National Guard 12th Civil Support Team and the Federal Bureau of Investigations.

The Team also provided 192 hours of instruction to member fire departments, in various Hazardous Materials subjects, including on-scene operations and decontamination.

EMERGENCY RESPONSES: In 2009 the Team responded to 21 incidents within the District. These incidents included requests for technical assistance for member departments where a Response Team Leader provides consultation to the fire department on the handling of an incident. Additionally, the Team responded to several incidents including, the identification of spills of unknown substances, substantial hydrocarbon spills, containment of chemical spills as well as providing mobile command post support to member departments during large scale incidents.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org.

Respectfully submitted for the District,



Thomas L. McPherson, Jr.
Chairman, Operations Committee

Richard Hartung

Richard Hartung
Chairman, Board of Directors

COMMUNITY DEVELOPMENT

The Community Development Department went through a lot of changes in 2009; the most noticeable to the reader of this report might be the new Department name. The previous Department name, Planning & Development Department, did not capture the new all-inclusive nature of the Department and, for that reason, it was changed this summer. Don't worry, the Department still carries out the same functions that you are used to but with a few twists.

In 2009, the Department handed over the responsibility of managing and regulating the blasting activities in Town to the Fire Department. This move allowed for the Fire Inspector to be the single point of contact for these types of operations, providing a more efficient process for the blasting operators and the public. The responsibility of the Health Officer, formerly a Department staff person, is now handled by David Poulson, Transfer Station Department Head. Please refer to the Fire Department and Health Officer Reports for more information.

With the new Department name came a new emphasis on the community and how it will develop in the long-term, with a specific focus on non-residential development and issues that impact Windham from outside its borders. The Board of Selectmen took the initiative to reorganize the Department and bring in new staff in 2009 that could begin implementing these goals. The 2010 Town Report will highlight more specifics regarding these goals.

CUSTOMER SERVICE: The public is our customer and the Department is making every effort to be more customer-oriented to better serve your needs. We now have all Planning Board, ZBA, and Conservation Commission meeting agendas, meeting minutes, and public hearing notices posted on the Town web site for your convenience. The applications and regulations for Planning Board and ZBA are also available online to streamline the application process. We will continue to provide more information on the Town web site in 2010 and we welcome your feedback as we move through this process.

BUILDING/CONSTRUCTION ACTIVITIES: Although the 2009 economy was not as prosperous as it had been in previous years, the Department continued to receive, review and issue permits. When building permit applications are submitted, staff reviews the submitted material to ensure that the projects being proposed meet all of the state and local regulations. This high quality of service allows property values to remain stable and to protect the public health and safety of all residents. The Department issued the following permits in 2009:

- 211 building permits
- 280 electrical permits
- 198 plumbing permits
- 83 septic system permits
- 22 well permits
- 4 chimney permits
- 3 fence permits
- 15 sign permits
- 47 certificates of occupancy for new residential dwellings
- 10 certificates of occupancy for new businesses
- 55 certificates of occupancy additions and alterations to residential dwelling

Department staff inspects work sites to ensure erosion control measures are properly installed, identifies and reports on any life safety and code concerns, and checks building code requirements to ensure the work site is progressing on schedule.

COMMUNITY DEVELOPMENT

CODE ENFORCEMENT: Code Enforcement is one of the most challenging, but also one of the most important, aspects of the Department. Code Enforcement requires staff to follow-up on not only complaints of Town of Windham Zoning Ordinance violations but also State wetlands, shoreland, and timber harvesting regulations. Department staff works to ensure that all landowners, businesses, and residents follow the same rules and treats everyone fairly as we work to resolve any issues.

BOARD OF HEALTH/TRENCH PERMITS: Although the Department does not actively approve Board of Health or Trench Permit Applications, we do handle the administrative process for the Board of Selectmen. In 2009, we processed a Board of Health application and seven (7) trench permits, as well as inspected four (4) child care facilities for health code compliance.

BOARD/COMMITTEE REPORTS: The Town of Windham is fortunate to have such wonderful, dedicated volunteers serving on the Boards/Committees. Please refer to the individual reports for the Planning Board, Zoning Board of Adjustment, Conservation Commission, and Windham Economic Development Committee for detailed information on what they accomplished in 2009.

There have been some changes in personnel and there are some new faces, as well as some familiar ones, in the Community Development Department. In March of 2009, Al Turner, the former Planning Director, retired and in May of 2009, Nancy Charland, the former Planning Board Secretary, moved across the parking lot to work in the Town Clerks office. Those familiar faces in the Department include Pat Kovolyan, the Conservation Commission and ZBA Administrative Assistant, Mike McGuire and Ron Preble, Building Inspectors, and Ginny Grey, Department Secretary. The new faces to the Department include Tracey Mulder, Planning Board Administrative Assistant, Elizabeth Wood, Community Planner and Code Enforcement Officer, and myself, Laura Scott, Community Development Director.

I welcome you to stop by the Community Development Department to let us know how we are doing and introduce yourself. We are here to assist you in whatever way we can.

Respectfully submitted,

Laura Scott

Laura Scott, Community Development Director

PLANNING BOARD

In February of 2009, Mr. Alfred Turner, Director of Planning for the Town of Windham retired after more than 12 years of dedicated service to the Town. After Mr. Turner's retirement, Selectman Bruce Breton temporarily stepped in as acting head of the department.

A lengthy study and analysis completed in 2008 by an outside consultant brought forth the Selectmen's effort to re-organize the Planning Department by changing their focus and direction more toward Community Development, resulting in significant changes in the Planning Department. After, interviewing many qualified candidates, they ultimately hired Laura Scott as Community Planner.

Since starting her new position in March, Laura has helped facilitate a more efficient Planning process for the Board and for the Applicants. Laura brings immeasurable experience and expertise to the Department and has done an outstanding job of acclimating herself to the issues unique to the Town. She has established a Technical Review Committee to evaluate Applications before they are presented to the Board, created a more streamlined application process and even put together "member binders" for all Planning Board Members and Alternates so we may have the most current information kept in a manner that is easily updated and accessible. In the Spring, the position of Community Development Director was posted, Ms. Scott applied for the position and after all the applicants were interviewed she was offered the job which she holds today. Other notable new faces in the Department include Tracey Mulder who works diligently at every Planning Board meeting taking minutes and tracking financial guarantees and escrow accounts for the Planning Board, among all her other responsibilities during the day. In addition, we have a new Community Planner, Elizabeth Wood, who joins us from Wyoming with a very impressive background in local planning.

Unlike other years, the Planning Board unfortunately saw a drop in applications in 2009, but still seemed to buck the current economic trends with moderate commercial and residential growth proving the Town of Windham continues to be a desirable place to live and work. Listed below you will find all the items that have been considered or come before the Board over the past year.

Approved Residential Subdivisions:

1. Horseshoe Estates Subdivision. Located on 6 & 8 Horseshoe Road (Lots 17-L-17 & 17-L-150), which created 6 residential lots.
2. Ward Subdivision. Located on 4 Rosewood Road (Lot 14-B-3625), which created 2 residential lots.
3. Marino Subdivision. Located on 21 Camelot Rd (Lot 11-C-2500), which created 2 residential lots

Approved Residential Site Plans:

1. 105 Rockingham Road (Lot 8-C-1), Change of use

Approved Non-Residential Site Plans:

1. CVS and 2-story retail/office building located at 1 Wall Street (Lot 11-C-701)
2. Windham Restaurant to enclose the existing deck and build a 2nd story deck located at 59 Range Road (Lot 18-L-302)
3. Radial Properties to expand the existing Cairns Construction/Contractor yard located at 8 Ledge Road (Lot 11-A-161)

PLANNING BOARD

4. The Coffee Roasters Café located in the Common Man “East House” on 84 Range Road (Lot 17-G-26)
5. Dunkin Donuts located on Route 111 (Lot 16-L-1)
6. Pennichuck East Utility generator located on Sharon Road (Lot 24-C-46A)
7. Cyr Lumber located on 1 Jones Road (Lots 13-A-33, 40, & 42)
8. Emergency Veterinary Clinic located on 3 Cobbetts Pond Road (Lot 21-U-30)

Pre-Application Non-Residential Site Plan Discussions:

1. Multi Tenant medical office building located at 5 Industrial Drive (Lot 13-A-196)
2. Workforce Housing Project located at 130 Range Road (Lot 17-L-42)

Revoked Non-Residential Site Plan:

1. Meadowcroft, Carr Landscaping located at 20 Rockingham Road (Lot 13-B-50)
2. Extension request for Conditional Approval for the Ledge Road Business Park located on Haverhill Road (Lot 11-A-50)

WWPD Special Permits Granted:

1. Emergency Veterinary Clinic to allow a parking lot and driveway in WWPD located at 3 Cobbetts Pond Road (Lot 21-U-30)
2. To allow an existing pool to impact the wetland and watershed protection district located on 16 Longmeadow Road (Lot 8-B-5715)
3. To allow a retaining wall and associated grading in the WWPD located on 17 Sheffield Street (Lot 11-C-2561)
4. To relocate an existing treatment swale within the WWPD located at 65 & 67 Heritage Hill Road (Lots 24-F-192 & 24-F-193)
5. Pennichuck East Utility to allow above ground propane tanks and generator within the WWPD located on Sharon Road (Lot 24-C-46A)
6. 8 Ledge Road (Lot 11-A-161), Expansion of contractor’s material storage yard

Lot Line Relocation Applications Approved:

1. Spatharos: 3 waiver requests (Lots 16-F-5 & 16-F-6)
2. 6 & 8 Ironwood, (Lots 7-A-698 & 7-A-303)
3. Cyr Lumber, (Lots 13-A-33, 13-A-40, 13-A-42), Lot Merger
4. London Bridge Extension (Lots 20-D-3000, 20-D-1950, 20-D-1800, 14-B-2500 and 14-B-2600, 14-B-2800, 20-D-2000, 20-D-1900)
5. Moeckle Pond, (Lots 25-C-175 & 25-C-200)
6. New Road (Lots 1-C-1205 & 1-C-1206)

Conceptual Discussions:

1. Learning Tree Academy Playground addition located at 4 Cobbetts Pond Road, Unit 12 (Lot 21-D-107)
2. Windham High School garage, concession stand, and storage building located at 64 London Bridge Road (Lot 20-D-1600)
3. Conversion of Freda Hardware Building to NH DOT office building located at 77 Indian Rock Road (Lot 11-C-170)
4. Goldenbrook modular kindergarten classrooms located on 19 Haverhill Road (Lot 24-F-2000)

PLANNING BOARD

2009 & 2010 Town Meeting Zoning Warrant Articles Public Hearings:

1. 2009 Citizens Petitions
 - a. Rezoning properties on Rt. 111 near Wall Street
 - b. Rezoning properties on Range Rd/Rt. 111
 - c. Rezoning properties on Rt. 28
 - d. Changing definition of brook or stream
 - e. Not allowing political signs on public land
 - f. Rezoning property on Lowell Rd
 - g. Deleting Sec 603.1.5 and adding a new Sec 704.6, commercial vehicles in res. Districts
2. 2009 Planning Board Warrant Articles
3. 2010 Citizens Petitions
 - a. Section 609 Historic District
 - b. Cobbetts Pond Watershed Protection Overlay District
 - c. Workforce Housing Overlay District
 - d. Property Rezoning
4. 2010 Planning Board Warrant Articles
 - a. Workforce Housing
 - b. Small Wind Energy Systems
 - c. Sign Ordinance
 - d. Existing Use
 - e. Customary Home Occupations
 - f. Wetland and Watershed Protection District
 - g. Section 900, Board of Adjustment
 - h. Section 500, New Construction and New Uses
 - i. Housing for Older Persons
 - j. Minimum Lot Area by Soil Type
 - k. Accessory Apartment
 - l. Buffers
 - m. Aquifer Protection District

Planning Board Public Hearings & Misc Items:

1. Capital Improvement Plan
2. Methodology for Calculating School Impact Fees
3. Approval of Spruce Pond Development Agreement
4. PSNH tree removal on Morrison Road, which is a designated Scenic Road
5. Economic Stimulus Package
6. NH DOT, 77 Indian Rock Road
7. Golf Course Building, (Lot 18-L-303)
8. Trails Subcommittee Discussion
9. RPC Candidate Interview

Planning Board Public Discussions & Presentations:

1. CTAP Presentation regarding build out project
2. CTAP Presentation regarding Open Space Task Force
3. Safe Routes to School
4. CART Presentation
5. RPC Community Technical Assistance (CTAP workshop)

PLANNING BOARD

The 2009 Planning Board included the following elected members:

- Walter Kolodziej, Regular Member
- Rick Okerman, Vice Chairman
- Ruth-Ellen Post, Regular Member
- Nancy Prendergast, Regular Member
- Pam Skinner, Regular Member

Additional members included:

- Selectman Bruce Breton, Board of Selectmen Representative
- Ross McCloud, Alternate Board of Selectmen Representative
- Louis Hersch, Alternate
- Kristi St. Laurent, Alternate
- Sy Wrenn, Alternate

Whether an elected member, or appointed alternate, each individual has devoted countless hours to overseeing the development of our Town entirely on a volunteer basis. We are grateful to all members of the Community Development staff for their diligence and expertise and, in particular, for the continual assistance provided to the Board by:

- Laura Scott, Community Development Director
- Elizabeth Wood, Community Planner
- Tracy Mulder, Planning Board Assistant
- Paula Wrenn, Temporary Meeting Minute-Taker

MEETING SCHEDULE: The Planning Board meets at 7:00 on the 1st and 3rd Wednesday evenings at the Community Development Office, next to the Town Hall. All meetings are open to public attendance and are usually televised live on WCTV-20. The Planning Board agenda is posted at the Community Development Office and Town Hall the Friday prior to the Wednesday meeting and also appears on the Town website. Resident's input on Planning Board matters is an important part of the municipal planning process and is always welcome.

Respectfully submitted for the Board,



Phil Lochiatto, Chair

ZONING BOARD OF ADJUSTMENT

For 2009, the Zoning Board of Adjustment handled a total of 59 cases, down from 71 in 2008, still providing a busy and challenging year. Members at the conclusion of the year are: Mark Samsel - Chairman, Jim Tierney - Vice Chairman, Dianna Fallon - Secretary, Regular Members John Allosso, and Tom Murray. Bruce Richardson is on board as an Alternate. In December Betty Dunn was appointed by the Board as an Alternate, and will start her duties in January 2010. Al Souma, a former regular member served as an Alternate for one case. In the March election Dianna Fallon was elected to a 3 year term.

In April, Jim Tierney and Dianna Fallon attended the annual New Hampshire Office of Energy Planning and Zoning Conference, this year held in Manchester. This conference presents impacts of new legislation on zoning laws, updates on recent court cases, and general zoning topics. As well, members attended a series of three (3) OEP Law Lectures locally in Derry that presented the timely sessions "Constitutional Issues in Land Use Regulations," "5 Variance Criteria in the 21st Century," and a session covering issues on abandonment of subdivisions and roads.

In the 2009 NH legislative session, significant legislation passed through SB147 relative to the definition of unnecessary hardship for the purposes of zoning variances. It eliminates the distinction between a use and area variance previously created by the New Hampshire Supreme Court. The definition will be based on the standards established in *Simplex Technologies v. Town of Newington* (Simplex). If the applicant fails to meet those standards, it allows the applicant to meet the standards set prior to the Simplex decision. Refer to RSA 674:33, I(b) for the actual language. This law takes effect on January 1, 2010.

The Zoning Board of Adjustment has quasi-judicial powers, serving in its role as the lowest court in the land relative to land use issues. The purpose of the ZBA is to properly apply Windham's Zoning Ordinance in a fair fashion when called upon by an applicant to provide relief if necessary, from the strict interpretation of the Ordinance while preserving the spirit and intent of the Ordinance. Following New Hampshire State Law, the Board must decide what is lawful, not necessarily popular, in determining the balance between the constitutional rights of property owners to the reasonable use of their land and the public rights of others. In addition to the responsibility of reviewing Variance requests, the Board is charged with granting Equitable Waivers, Special Exceptions, and Appeals of Administrative Decisions.

The Board thanks Pat Kovolyan, the Board Recording Secretary for handling ZBA business, preparing Agenda's and recording minutes from at times lengthy meetings. We also thank Mike Maguire, Building Inspector for his attendance at our meetings, preparing case information, and providing information to the Board. Also, special thanks go to Tom Case for his continued dedication to handling cable coverage and taping our meetings, and to the Cable Committee for providing televised access to Windham residents. We also welcome Laura Scott, who was appointed this year as Community Development Director, whose Department provides much support to the ZBA.

Respectfully submitted for the Board,



Mark Samsel, Chair

TOWN ASSESSOR

The Town of Windham has 5,724 taxable parcels, with a tax base of approximately 93% residential and 7% commercial/industrial value including public utility property. The Town's developed composition consists of 4,990 households and about 890,000 square feet of commercial/industrial space. A recent study of land potential for development shows that 1,400 acres remain as residentially zoned and 500 acres are zoned for commercial use. Using current zoning and land use restrictions, our office has estimated the build-out scenario at 400 additional homes and approximately 1.2M square feet of commercial growth potential.

As a result of the Interstate 93 widening and Route 111 bypass projects, the State of New Hampshire now owns about 700 acres in Windham. Leased to taxable entities, 54 acres of this is still producing tax revenue. In our analysis of the State-owned property, some 280 acres may be released back to the tax roll. Of this land, 195 acres is zoned residential and 85 acres is in a commercial or industrial zone. Officials are encouraging the State to sell land it doesn't need.

Assessing staff reviewed 250 property transfers and verified 129 sales for use in the State Equalization analysis. Foreclosures and sales of bank-owned property are notably effecting sale prices. Sales this year reflected the average sale price was \$450,000 for a single family home, down 11.5% from 2008. The average price was \$190,000 for a typical residential building lot. With the declining sale prices, it is no surprise that the 2009 assessment ratio is now over 110%, meaning assessments are much higher than market value. Statistics show the average single family home is assessed at \$444,000, with the median value \$408,650 calculated out of 4,133 homes. Our office is currently collecting and reviewing data in preparation for the town-wide revaluation scheduled to be completed for 2010.

Due to a fiscally conservative Town budget, property owners experienced just over a 5% increase in their tax bill. This is remarkable considering Windham opened its newly constructed High School this year and the school budget increased over 11.5%. Looking back ten years, the tax rate has remained relatively stable, hovering around \$18.00 per \$1,000 of valuation. However, the average homeowner has see their annual tax bill increase over 100% in this time period. Town officials are working diligently to address this issue as seen in the proposed 2010 budget. Holding spending at previous levels and looking to growth opportunities are the primary focus this year.

Tax Credits and exemptions available by State Law are offered to all eligible residents. Qualified Veterans, elderly, disabled, or blind taxpayers, and for improvements to assist persons with disabilities. Interested persons should inquire in the assessing office to see if they qualify. In 2009, the Town had 467 homeowners qualify for Veteran's credit and 68 residents receiving exemptions. Residents interested in these tax saving programs must apply by April 15, 2010.

Property owners with their land in Current Use enjoyed significant tax savings this year. This category encourages the preservation of large tracts of open land. The program does have a cost however; taxpayers who develop land that is in Current Use must pay a one-time penalty tax, which is 10% of the land market value. Owners with vacant parcels over 10 acres should contact the Assessing Department for more information on this program.

Respectfully submitted,



Rex Norman, Town Assessor

TAX DISBURSEMENTS ILLUSTRATED

As we do each year, we offer the following insight into how your 2009 tax dollars were disbursed across our Town and School needs.

Average Home Value:	444,000.00
Tax Rate:	18.92
Total Tax Bill:	8,400.48

BREAKDOWN OF TAX RATE:

County	0.92	408.48
State Education	2.09	927.96
Town	3.45	1,531.80
Schools	12.46	5,532.24
Tax Rate:	18.92	8,400.48



COST OF SERVICES:

COUNTY:

Home Assessed Value	Taxes on 244,000.00	Taxes on 444,000.00	Taxes on 644,000.00
Total County Portion of Tax Bill	224.48	408.48	592.48

STATE EDUCATION:

Home Assessed Value	Taxes on 244,000.00	Taxes on 444,000.00	Taxes on 644,000.00
Total State Education Portion of Tax Bill	509.96	927.96	1,345.96

TOWN:

Home Assessed Value	2009	Taxes on 244,000.00	Taxes on 444,000.00	Taxes on 644,000.00
DEPARTMENT:				
Town Officers	9,790.00	0.65	1.18	1.71
Administration	522,560.00	34.66	63.07	91.47
Town Clerk	198,480.00	13.16	23.95	34.74
Tax Collector	161,680.00	10.72	19.51	28.30
Election and Registration	15,880.00	1.05	1.92	2.78
Cemeteries	49,020.00	3.25	5.92	8.58
General Government Buildings	480,290.00	31.85	57.96	84.08
Assessing	195,700.00	12.98	23.62	34.26
Information Technology	179,080.00	11.88	21.61	31.35
Town Museum	5.00	0.00	0.00	0.00
Searles Building	20,150.00	1.34	2.43	3.53
Legal Expenses	52,400.00	3.48	6.32	9.17
Police Department	2,359,755.00	156.51	284.79	413.08
Dispatching	459,185.00	30.45	55.42	80.38
Fire Department	2,650,915.00	175.82	319.93	464.04
Emergency Management	9,640.00	0.64	1.16	1.69
Planning and Development	492,655.00	32.67	59.46	86.24
Highway	1,206,150.00	80.00	145.57	211.14
Street Lights	13,740.00	0.91	1.66	2.41
Solid Waste Disposal	994,010.00	65.93	119.96	174.00
Health and Human Services	84,295.00	5.59	10.17	14.76
Animal Control	20,455.00	1.36	2.47	3.58

TAX DISBURSEMENTS ILLUSTRATED

TOWN CONTINUED:

Home Assessed Value	2009	Taxes on 244,000.00	<i>Taxes on 444,000.00</i>	Taxes on 644,000.00
General Assistance	57,040.00	3.78	<i>6.88</i>	9.98
Library	986,460.00	65.43	<i>119.05</i>	172.68
Recreation	189,045.00	12.54	<i>22.82</i>	33.09
Historic Commission	1,000.00	0.07	<i>0.12</i>	0.18
Conservation Commission	2,350.00	0.16	<i>0.28</i>	0.41
Senior Center	7,210.00	0.48	<i>0.87</i>	1.26
Cable Television	79,010.00	5.24	<i>9.54</i>	13.83
Debt Service	249,349.00	16.54	<i>30.09</i>	43.65
Capital Outlay	631,000.00	41.85	<i>76.15</i>	110.46
Operating transfers out	0.00	0.00	<i>0.00</i>	0.00
Retirement	2,500.00	0.17	<i>0.30</i>	0.44
Insurance	261,520.00	17.34	<i>31.56</i>	45.78
Trust Accounts	30,000.00	1.99	<i>3.62</i>	5.25
Special Articles	20,000.00	1.33	<i>2.41</i>	3.50
Total Town Portion of Tax Bill		841.80	<i>1,531.80</i>	2,221.80

SCHOOLS:

Home Assessed Value	08/09 Budgeted	Taxes on 244,000.00	<i>Taxes on 444,000.00</i>	Taxes on 644,000.00
Pre-School	770,842.46	67.18	<i>122.24</i>	177.30
Golden Brook School	3,594,629.70	313.26	<i>570.03</i>	826.80
Center School	3,958,830.09	345.00	<i>627.78</i>	910.57
Middle School	4,080,807.37	355.63	<i>647.13</i>	938.62
High School	597,046.84	52.03	<i>94.68</i>	137.33
School District	21,884,389.96	1,907.15	<i>3,470.38</i>	5,033.62
Total School Portion of Tax Bill		3,040.24	<i>5,532.24</i>	8,024.24

TOTAL TAX BILL PAYMENT:	4,616.48	<i>8,400.48</i>	12,184.48
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HEALTH OFFICER

The mission of the Windham Public Health Program is to safeguard the health and well-being of the Windham residents and community visitors. The Health Officer's responsibilities include food service tracking, septic system performance, community drinking water quality, disease control, mosquito control, home living conditions and standards, nuisance response, beach bacteria monitoring, enforcement of Local and State Health Regulations, and other health related duties.

The Local Board of Health (Selectmen) and Health Officer ensure the delivery of public health services and maintaining an effective public health program. The local health program is an extension of NH Health and Human Services which oversees and guides local health programs and the Health Officer. The Health Officer networks with other communities to ensure continuity of purpose.

During 2009, a new Health Officer (David Poulson) and Deputy Health Officer (Mike McGuire) were appointed by the Health Board. The year was spent transitioning and critiquing the programs. The Health Officer will be updating and modifying many health related programs during 2010. The goal is to establish a formal Health Program and define the duties and responsibilities of the Health Officer. In addition, the Health Officer assists the Community Development Department, Building Inspector, Local Emergency Management Team, and civic organizations.

The Health Officer may be contacted at 965-1049 or by e-mail at DPoulson@windhamnewhampshire.com or find information on Windham's website. Please contact the Health Officer if you require health related assistance.

Respectfully submitted,



David Poulson, Health Officer

TRANSFER/RECYCLING STATION

The T/R Station's ongoing mission is to provide efficient and effective solid waste disposal service for the Town of Windham. This is done through teamwork, planning, and a dedication to improvement.

Detailed information on the Station can be accessed on Town website at www.windhamnewhampshire.com or found in an available brochure. Through the cooperative effort of our residents, Windham recycles approximately 30% of its total waste stream compared to the State's average of 17%. This diversion translates to budget savings, production of revenue, and the conservation of valuable State disposal air-space.

First year observations have indicated that single stream recycling has increased our recycling rate, improved our efficiency, reduced MSW, and saved revenue. We have also received positive feedback from residents on the single stream process.

The Town is transporting its MSW (garbage) to Covanta Energy, Haverhill and its single stream recyclables to Integrated Paper, N. Andover. We transport our C&D to LL&S, Salem and metal to Gateway Resource Recovery, Salem. Specific vendors remove our tires, propane tanks, clothing, refrigerated appliances, waste oil, and car batteries. We have implemented a mercury diversion program with Covanta Energy which recycles fluorescent lights, thermostats, etc.

As always, I would like to thank the Station Staff for their hard work, dedication, and service to the community. I would also like to thank the residents for their ongoing support, cooperation, and adherence to Station procedures, especially recycling. We all have a vested interest in the solid waste management of Windham.

2010 GOALS

Implement Department Strategic Plan.
Upgrade infrastructure and security.

2009 STATISTICS

MSW (General Trash) – 4200 tons decrease by 9%
Demolition & construction waste – 979 tons increase by 4%
Recycled material – 1419 tons
HHW collection events – 3.4 tons diverted by Windham

Respectfully submitted,



David Poulson, Manager

ANIMAL CONTROL OFFICER

Perhaps a sign of the economic times, the number of adoptions saw a dramatic increase this year. We would like to remind all pet owners that animal abandonment is a crime, and is never a viable solution when unable to take care of a pet. The MSPCA, Salem Animal Rescue League, and other local animal shelters exist primarily to prevent the cruelty of abandonment. Each are staffed by caring individuals dedicated to, amongst other things, assisting pet owners faced with making the difficult choice to surrender an animal for which they can no longer care.

As I do every year, I would like to take this opportunity to remind all of our dog owners of the following:

- RSA 436:100, requires that all dogs, (and cats and ferrets, as well) three (3) months of age and older must be vaccinated against the rabies virus.
- Per RSA 466:1, all puppies four (4) months of age or older must be licensed with the Town Clerk's Office. Also, all dog licenses must be renewed by April 30th of each year.
- RSA 466:30-a "Dog Control Law", as adopted by the Town, requires that owners ensure their dogs are within sight or hearing distance at all times.
- #WIN 2:06:21:04 "Regulations/Dogs on Town Property", requires that all dogs be leashed while on common areas of Town property, and prohibits them from Town athletic fields and the Town cemeteries.

In closing, as I begin my 25th year as Animal Control Officer, I would like to take this opportunity to thank the residents and the staff of the Town of Windham for their continual support. As always, all animal related questions, concerns, or complaints should be directed to the non-emergency number of the Police Department, 434-5577.

ANIMAL CONTROL STATISTICS

	2009	2008
Number of dogs picked up	60	54
Number of dog bites reported	18	27
Number of dogs hit by automobiles	6	8
Number of dogs euthanized	0	2
Number of animals adopted out	11	3
Fish and Game calls	99	90
Number of cat issues	34	39
Total warnings issued	90	89
Total calls logged	587	582
Total hours worked	836	842
Total miles traveled	5,193	5,439
Total Assessed Penalties	\$2,790	\$2,045

Respectfully submitted,



Al Seifert, Animal Control Officer

HIGHWAY AGENT

As I write this report late in January, we are once again experiencing a cold and difficult winter. Only half way through the winter season and we have already applied 2400 tons of road treatment to town roads and town parking areas. To our benefit, both sand and salt costs are reduced this year. This is due mainly to the State of NHDOT allowing the towns to once again piggyback with them on the competitive bid process.

During 2009, the highway department was extremely busy. Along with our normal duties of road maintenance, we accomplished several large-scale projects. Included was the significant ice storm debris removal as well as opening the former landfill site to allow residents to dispose of debris from their property. In addition, several reclaiming and repaving projects were completed including a portion of Langdon Road, Weston Road, Blueberry Road and Mulberry Road in their entirety, the original portion of Grandview Road and Mockingbird Hill Road, the total reconstruction of the original portion of London Bridge Road and partial reconstruction of a portion of Flat Rock Road bringing it to the gravel stage. These projects were funded through capital improvement funds, highway department summer maintenance funds and developer off-site improvement contributions. J.G.E. Enterprises, Tate Brothers Paving, Devlin Construction, C.E.S. Property Services, Larry Blanchette Trucking, Geoff DeTellis Excavation, Windham Tree Service, A & R Masonry, Colonial Stonewall, Herbert Engineering and town staff performed the work. Several vendors also were involved, providing products used to complete these tasks, including but not limited to: Scituate Concrete Pipe, Shea Concrete Products, Great Mountain View Estates (gravels), American Excavating (gravels), Continental Paving (gravel, stone and asphalt), Brox Industries (stone, sand & fill), JAF Industries (metal pipe products), Waste Inc., Eliminator Inc., and E.J. Prescott (plastic pipe and drainage structure products), U.S. Construction Fabrics (silt fencing and fabric for pipe cover), and Hudson Quarry (block and brick products).

Other departmental work included street sweeping throughout town performed by Amric Power Sweeping, roadside mowing done twice by Blazing Saddles, basin cleaning and beaver dam debris removal by Larry Blanchette Trucking and roadway crack sealing done by H.B. Dow Co. Many other smaller tasks were also done with services and or supplies from several other contractors and vendors. We say thanks to all who helped us complete these tasks.

The highway department also started and ended 2009 with a busy winter schedule, but somehow managed not to exceed our winter maintenance budget. The town currently has three full-time employees, two part-time employees and sixteen sub-contractors for winter services. Nine of these people provide sanding for road treatment when necessary, while all twenty-one provide snowplowing services when necessary. To all of these folks, we owe our gratitude, as this is an arduous task most often performed under hazardous conditions. It is always abusive to equipment and when storms are lengthy, the same can be true for the manpower. The simple pleasure of a sit-down meal and a change of clothes can be most rewarding at these times. Thanks guys, we appreciate all your efforts. We would also like to thank Brox Industries and Granite State Mineral for sand and salt materials and the many vendors supplying equipment supplies and services.

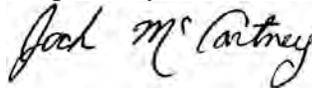
The Windham Highway Department is now in its tenth year of operation. In the beginning, there were approximately 80 miles of road with an annual maintenance expenditure of seven thousand dollars per mile. We have now exceeded 100+ miles of road network with an annual expenditure approaching twelve thousand dollars per mile. The majority of increases are due to oil related products to either make or transport necessary material. Pavement materials have more than doubled, sand and salt have increased from fifty to one hundred percent, and other aggregate

HIGHWAY AGENT

products are up fifty percent or more. Snowplows, wing blades, sanders and cutting edges have also risen dramatically, in some areas by up to one hundred percent. Add to this the increased cost of hired equipment from sub-contractors burdened with the same expenses and it becomes easier to understand the reason behind the budget increases. With one hundred miles of roadway and a national life cycle average of twenty-five years, Windham should be rehabilitating four miles of road per year. In its ten-year tenure, we have yet to surpass a two-mile average. Adding to this are the unfunded mandates of providing new and larger street name signs, speed limit signs and other warning signs, stormwater run-off management and treatment, along with both salt as well as mixed sand and salt now required to be under cover. Also with the growth of town roads comes the growth of highway owned equipment needing regular maintenance. Thus, we are now mandated to build a new salt and sand storage shed along with a proper garage to facilitate this repair work. This facility also needs adequate space to house road signs, emergency cones and barricades, power equipment and numerous other departmental supplies and materials. Put all of these together and managing a departmental budget, while not burdening the taxpayer, is a challenging task. The highway department has one of the larger budgets in town. While our budget overall is higher than many, the percentage for salaries (about 22%) is near the lower end, including full time wages, overtime and benefits. The three highway personnel include the highway agent and two truck drivers/laborers. A normal workweek is Monday thru Friday from 8 AM to 4 PM. For the workforce, hours can exceed 60 hours a week during winter months (100+ during the 2008 ice storm) and average approximately 2-4 hours per week of overtime or 120-200 hours annually. For the highway agent, the 8 AM to 4PM is the same, but add the extra hours during the winter months, the summer managing and working on road projects, the many evening meetings, budget workshops and other staff meetings and an average week is 50-55 hours. This however is part of being a department head. All department heads share these responsibilities and devote likewise hours to their jobs. The remaining 78% of the highway budget goes to actual road maintenance with approximately 24% for winter costs, 45% for summer costs and 9% for fuel and equipment needs.

In summary, although the highway staff may be small, its budget comes with a large responsibility to use it wisely. We must endeavor to provide a safe, reliable and sustainable road network while maintaining reasonable taxpayer costs. We also need to provide environmentally sound management practices, work with other departments for future needs of proper infrastructure and move forward for better efficiency and reliability. For as they say in the road maintenance business, the red and blue flashing lights can't get there if the yellow flashing lights aren't there first. So once again a sincere thank you to all the residents who support us, the many other town personnel who work with us throughout the year and all the sub-contractors who provide invaluable services year after year.

Respectfully submitted,



Jack McCartney, Highway Agent

HUMAN SERVICES

The Town of Windham, as required by New Hampshire State Statutes, provides financial assistance for residents when situations arise in their lives which prevent them from meeting their basic needs. The Town is the safety net for our residents until their situation improves or aid can be received through other agencies or programs.

Residents in need of assistance must meet eligibility standards in order to qualify for shelter, food, utilities, medical needs, and/or any other necessities. Assistance provided by the Town is temporary in nature, and may be provided directly by the Town or by referral to the appropriate Federal, State or local agencies.

The Town also contributes to social and service agencies in the local area, which provide valuable help to our residents. These agencies include Windham's Helping Hands, CHS, Shepherd's Pantry, Visiting Nurse/Hospice, Center for Life Management, Community Caregivers, AIDS Response, A Safe Place, Rape & Assault Services, Big Brothers/Sisters of Greater Nashua, Community Health Services, Rockingham Community Action Program, and Meals on Wheels. The Town and these agencies work together to provide the most appropriate assistance for our residents. If persons applying are in need of employment, they are referred to the Department of Employment Security and our library for help with their job search.

The Town of Windham assisted approximately 41 households in 2009, which is a slight increase from last year. The total cost of this assistance was \$46,050.19 which reflects an increase of \$6,203.96. It truly has been a challenging year for many of our residents. We will continue to assist and help through this difficult period. In addition to Town assistance, we refer clients to outside agencies for a variety of help: Food Stamps, Food Pantries, Temporary Aid for Needy Families (TANF), shelters, Medicaid, Community Health Services, NH Healthy Kids, Fuel Assistance and other applicable agencies. These agencies assist our residents who are ill, struggling on fixed incomes or those who have incurred job losses or reduction of pay. For example, Fuel Assistance aided 96 households in Windham with heating costs of over \$105,000 and 42 households with electric costs.

We express our appreciation to the many local organizations for providing assistance to our families. Windham's Helping Hands continues to sponsor the Back to School Clothing Drive and provide winter coats, as well as coordinating the Thanksgiving Baskets and Christmas gifts. The Women's Club, American Legion, FLOW, residents and businesses continued to be very generous, even in this year of economic downturn, both with gifts and donations.

Thank you for your participation in these programs. Your caring makes it possible for families to recover from difficult times and they continuously express their gratitude for the generosity and caring of their fellow residents.

To our volunteer drivers who provide transportation for our seniors for doctor visits and the weekly Wal-Mart shopping trip – thank you so much. Our residents rely on these services and enjoy the weekly Wal-Mart trip. Our drivers are compassionate, dependable and caring. If you are interested in helping, please call me at 432-7732 to volunteer. We will be happy to work around your schedule.

HUMAN SERVICES

We hope that this year our economy will improve and that our residents will be able to meet their needs. However, if any difficulties arise, we are here to assist them in a compassionate and confidential manner.

The following represents a breakdown of the assistance granted in 2009:

Food Vouchers	\$ 3,599.00
Shelter Vouchers	15,878.00
Mortgage Assistance	19,307.46
Electricity Voucher	658.65
Oil/Propane	2,981.90
Fuel Vouchers	57.93
Medical	1,073.00
Partial Boiler	2,475.00
Miscellaneous	19.25
Total	\$46,050.19

Respectfully submitted,



Kathleen Davis, Human Services Coordinator

INFORMATION TECHNOLOGY/TAC

“Several steps forward...one step back.”

Overall, the usage of computers and internet has increased; with the use of credit/ debit cards in the Recreation office, the ground work that has led to online registration of cars and later dogs in 2010, new digital forms in the Fire Department, a police information/tip line (965-1299), that is also an email address Police@ WindhamNewHampshire.com, and the move of our servers from a utility room subject to the vagaries of the weather and passersby, into a room, both dry and safe.

The Whisper Net, email notification process that is in place for all Committees, and Departments, continues to grow in number and usage, in spite of the fact that the Planning Board has opted out of its usage.

Another area of improvement has been the integration of the Library internet access with the Town's, which has led to a significant increase in performance along with the all important “reduction in cost”.

Energy efficient, space saving flat screen monitors have been installed on nearly every system. Also, most computers are less than four (4) years old; a record that I hope we will be able to maintain going forward.

The Town Web site underwent a radical redesign in 2009, and the new look and feel had an overwhelmingly positive response. A shout out to Wendi Devlin the Web Manager: “Great Job!”

The usage of the Town's internet site has progressed as indicated below:

Average Total Number of Visits per Month (2004-2009)	238,605
The highest month was October 2006	1,049,868
The Lowest month was July 2004 (the first month of Record)	24,229
<i>The average monthly visits for 2009</i>	229,104

The most visited pages? Assessing at 2.51% of all pages visited. How do people find us on the Internet? Keyword Search “Windham” 158,483 recorded Requests. Two things that the numbers don't tell us...did our visitors find what they were looking for? How long did it take to find the information?

Other than that, no real interesting news or disasters to report, I continue to work on strengthening or infrastructure, efficiency's and usage. I appreciate everyone's support and encouragement in that effort, Thanks!

IN MEMORIAM

J. Gross a committed and energetic member of the Technology Advisory Committee passed away in 2009.

One of its longest serving members, J provided invaluable assistance in the early days of the Towns expansion into the realm of software, computers and the internet. He showed a willingness to provide his time and expertise without question and without reward on many occasions, and along with the other members of the Committee quietly saved the Townspeople at the very least tens of thousands of dollars.

It must also be noted that he was a long time member of the Library Board of Trustees, The Cable Advisory Committee, as well as in other activities of the Town.

His commitment and dedication were unquestionable and rare.

Thank you, J.

Respectfully submitted,



Eric Delong, IT Director

MAINTENANCE DEPARTMENT

The maintenance department was very busy during 2009. In addition to our normal activities of daily cleaning of the buildings, winter maintenance for safe access to the buildings, assisting various departments and committees with their needs, the department was responsible for completing a number of sizable projects for the town.

Some of the projects accomplished during 2009 include:

- Our biggest undertaking was by far the remodeling that took place at the town hall. That work began with an upgrade to the restroom facilities, moved on to revamping the first floor kitchen and then remodeling the town clerk and tax collector offices. The remodeling of the Town Clerk and Tax Collector offices resulted in these offices swapping spaces, created a third position for the Town Clerk which also provides for handicap accessibility, provides for better security for the town vault and most importantly provides for better working conditions for the staff.
- In the late fall, the department constructed a roof overhang at the Armstrong Building. This project provides for a sheltered entrance to the cable studio, reduces ice buildup on the ramp to the building, has helped in reducing ice dams and subsequent roof leaks, and provided additional exterior lighting for night time access to the building for meetings while improving security.
- The rear stairs to the second floor of the old fire station were replaced. The replacement of the stairs brought the stairs into compliance with current codes and provides for a much safer exit from the building.
- Worked with the cable coordinator to resolve lighting and sound issues in the meeting room at the old fire station.
- In order to provide for a more secure area for some of the most critical components of the town computer systems, we worked with the IT Director to install conduits and to construct a secure room for this purpose.
- Began construction of a pedestrian foot bridge crossing the drainage swale at Griffin Park. The bridge will provide access from the Multipurpose Building to the Soccer field.

As always, I want to thank the maintenance staff for their efforts throughout the year: the other Town departments for their cooperation: and especially, the residents for their continued and much appreciated support of our efforts.

Respectfully submitted,



Allan Barlow, Maintenance Supervisor

NESMITH LIBRARY DIRECTOR

In 2009, library customers borrowed more than 211,000 items, a 5.4 % increase over 2008, which was in itself a record breaking year. In previous years during an extra busy month the library would loan 15,000 items. Usually this would happen 3 or 4 months during the year. But in 2009, the Nesmith Library loaned at least 15,000 each month through the year. And, in July the library loaned 21,600+ items!

Sunday hours (1 to 5 pm) continue to prove popular with more than 4000 Sunday visits in 2009. Other highlights of 2009 include:

- 10,800 card holders with more registering every day.
- Over 8500 new items (books, DVD's, and CD's) added to the library this year.
- Another tremendous Strawberry Festival – thanks to the Friends of the Library!

On a more somber note – late in 2009 we lost a key member of our Nesmith family – J Gross. J presided over the Library Board in 2001, and had been instrumental in many library initiatives including planning for the “new” library building and implementing much of the technology that the library now employs. A brilliant thinker, analyst, tireless worker and such a good friend - he'll be missed very much here at the Nesmith Library.

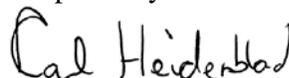
Each year I feel that it is important thank the entire team that makes it possible for us to provide excellent service to the residents of Windham, day in and day out, 7 days a week, for 63 hours each week. The Library Board, staff, the Friends of the Library and our outstanding group of volunteers all work diligently to make the Nesmith Library top notch.

Supporting us in this effort and deserving of special mention are: Mr. Al Barlow and the maintenance department of the Town of Windham for keeping our facility clean and in fine repair; Joyce Wilt, for editing our Nesmith Library News each month; and Jacques Borcoche, Greg Capiello, and Eric Delong for their invaluable assistance in helping us keep our technology current and effective.

In short, the library and the Windham community continue to benefit from the generosity of time, talent and leadership provided by so many. Thank you! It has been our pleasure to serve you, your friends, families and neighbors in 2009. Please visit us often in 2010!

Registered Patrons	10806
Books Added	8502
Total Number of Titles in Collection	83,996
Items Circulated	211,294
Library Visits	77,000+
Program Attendance	5696
Multi Purpose Room Bookings	405
Internet Uses	7083
Volunteer Hours	1001

Respectfully submitted,



Carl Heidenblad, Library Director

RECREATION

It was yet another busy year with Recreation in Windham! Between the programs offered and the facility maintenance projects completed, a great deal was accomplished. The response to the programs was once again tremendous and we look forward to continuing to offer diverse programs in the future for the residents of Windham.

Programs for toddlers were once again extremely popular in 2009. From monthly tot time which included reading and movement to the very popular spring mini-sports, the young kids in town were having fun and being active throughout the year.

The youth lacrosse program is continually growing with participation numbers. In 2009, a U-7 division was added. The response was incredible. Windham lacrosse would not be able to run without the hard work of the dedicated volunteers. Thank you to Steve Krikorian, Paul Cino, Dawn Shields, Trisha Parent, Mike Mulligan, Mark Parent, Gary Curtis, Kathy Tieland, and to all the coaches.

Seniors were kept busy this year as well. There was Yoga, Resistance Training, and Line Dancing, all of which kept everyone moving! The line dancing group, also known as the “Windham Kickin’ Chicks,” performed at a Fisher Cats baseball game in July, as well as at the Annual Senior Christmas Party. They were awesome! In addition to classes, there were trips to The Boston Duck Tour, The Boston Public Library, Foster’s Clambake, and Foxwoods.

The Annual Pumpkin Carving Contest at Harvest Fest.



The Annual Harvest Fest had a new feature added this year. Youth were able to trick-or-treat at Griffin Park during the event. This event was made possible due to a partnership with the Windham Economic Development Committee as well as the many businesses who participated! We look forward to continuing this partnership in the years to come. In addition to the Harvest Fest, the other major events of the year that were held were: Easter Egg Hunt, Daddy Daughter Dance, Town Day, and Tree Lighting. All of these events were well

attended and enjoyed by the residents of Windham.

Summer was busy in Windham! Tennis lessons were popular, especially with the 5-7 year olds! Thanks to Andy and Dan for doing such a great job. The Town Beach had a successful season with swimming lessons. There were over 225 youth in the program this summer, even with the rainy weather! The lifeguards did a great job instructing lessons as well as keeping the beach safe with the higher than usual beach crowds. Thank you to Kristin M., Dwight S., Stephanie P., Jen A., Kaela G., Chris D., Erica G., Gena S., and Adrienne B.

RECREATION

We once again were fortunate enough to have two seasonal/part-time Park Rangers. They were responsible for monitoring conservation and recreation lands over the summer months. Thank you to the Conservation Commission for their financial contribution. The Rangers were a positive asset to the community and we hope to continue with this program in the future. Thank you to Paul L. and Tina B. for doing such a great job! A special thank you to Mr. Bruce Breton for developing the idea of the Park Ranger program.

If it were not for the dedication of volunteers, residents, and civic groups, the many events in Windham would not be able to take place and be such a huge success. It truly takes a community effort to have such great programs. Thank you to: the residents of Windham, The Girl Scouts, The Boy Scouts, The Lions Club, The Woman's Club, The Windham Garden Club, Windham Soccer Association, Windham MOM's Club, Windham Baseball Softball League, Windham P.T.A., Windham Lacrosse, Joel Dube, Al Letizio, Bob Taylor, Tom and Margaret Case, Ralph and Belinda Sinclair, Jim Finn, the residents of Hadleigh Woods, Jack McCartney, Steve Hindes, Wendi Devlin, Dana Call, Kathy Davis, Dave Sullivan, Al Barlow, Bruce Breton, Laura Scott, Barbara Coish, Eilis O'Neil, Anne-Marie O'Neil, Pete Anderson, Jay Yennaco, Howie Glynn, Kay and Jon Normington, Bob Young, Billy Merrill, WCTV, Windham Fire Dept., Windham Police Dept., and Windham Maintenance Dept. for all of their contributions.

We would like to thank Mr. Bruce Breton who served as the Board of Selectmen Recreation Liaison for many years. Bruce contributed a great deal to Recreation during those years and we appreciate all that he still does in support of Recreation! Welcome to Mr. Ross McLeod who is currently the Board of Selectmen Recreation Liaison.

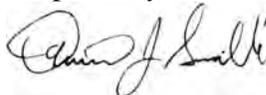
In closing, we would like to thank the past and present members of the Windham Recreation Committee who volunteered in 2009: Bill Brennan, Barry Goldman, Lynn Goldman, Scott Mueller, Chris O'Neil, Ralph Valentine, Glen Yergeau, and Kyle DaCruz. A special thank you to Mr. Scott Mueller for all his hard work while being on the Recreation Committee.

Respectfully submitted,



Cheryl S. Haas, Recreation Coordinator

Respectfully submitted for the Committee,



Dennis J. Senibaldi, Chair

WINDHAM COMMUNITY TELEVISION

As I write this report, I think back over the past year and am astonished at all that was accomplished at WCTV in 2009.

We started off the beginning of 2009 after the Ice Storm in December, recovering from some leaks in our building that stopped us from our daily routine. With the help of Al Barlow and the maintenance staff, the problem was quickly fixed, allowing us to get back on track!

In early spring of 2009, WCTV took on perhaps one of its larger projects of the year. WCTV started working with the Windham School Board on the development of a Television Production program at the Windham High School. A studio space had already been built into the High School and the next steps were to come up with what needed to be done to have a television production studio within the facility. After many months of meetings with the Windham Cable Advisory Board, School Board and School Administration, a wiring design was formulated for the studio, auditorium, gymnasium, and cafeteria that will be put in the place in the coming months. This will allow LIVE broadcasts from each location. The Windham School District will now have its own channel to show their school events and activities as they occur.

WCTV also began work on a new website and Video on Demand. We have purchased an Ultra Nexus, a system which will allow us to do Video on Demand of government meetings on our new website www.WCTV21.com. These postings will consist of recent meetings of the different Boards, and will be updated with new postings each week. This should be in place in the next month.

WCTV also continued business as usual with covering all government meetings LIVE in 2009 that include Board of Selectmen, School Board, Zoning Board of Adjustment, Planning Board and Conservation Commission. WCTV also upgraded the cameras in the Planning Department. We also continued taping our locally produced programs in the WCTV studio:

- Rockingham Roundtable- A show hosted by a group of local women that focuses on local and state issues that affect the community you live in.
- Windham Watch- Hosted by State Representative Mary Griffin. Mary interviews local, state and national politicians and leaders.
- America's Future- Hosted by Bill McNally is a show focused on local activists and leaders in the community.
- Book Beat- A Show with Windham Middle School where books are read, discussed and reviewed each month.
- In Depth: School and Community: A show hosted by Windham Superintendent Frank Bass to promote happenings in the Windham School District.

Other programming aired on Channel 21 is sent to us from other public access stations in New England, and nationwide, providing Windham with a range of programming. They include Political Chowder, Capital Access, Granite State Outdoors, Granite State Baptist Church, Education News Parents Can Use, Salem Chamber of Commerce, Jazzercise, Army Newswatch, Wellness NH and National Gallery of Art.

WINDHAM COMMUNITY TELEVISION

All local and town events have been covered as well which include: Town and School Deliberative Sessions, Town Day, Strawberry Festival, Senior Citizen's Picnic, Harvest Festival, Candidate's Night, Memorial Day Parade, WMS Graduation Ceremony, Senior Citizen's Christmas Party, Santa Visits Windham, and more!

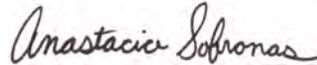
WCTV has also been busy working on updating our equipment for the studio, including a new HD SDHC camera to improve our workflow, allowing for video footage to be captured to an SD card for immediate editing. We have upgraded our Final Cut Studio software as well to handle this workload. We have also purchased new furniture for our studio set, for a more professional and may I add comfortable look!

Looking back on this past year, it is crucial for the public to know that our volunteers help make this station run successfully. I first want to thank Tom Case for his incredible dedication to the station on a daily and nightly basis. Tom is always covering meetings, assisting with engineering and generally offering his support and insight along the way. I would also like to thank Barbara Coish who generously donates her evenings to covering meetings and town events. Both Barbara and Tom have been with the station since the beginning and have been the soul of WCTV! I would also like to thank the following: Mary Griffin, Kevin Scannell, Darrell Halen, Susan Salois, Jennifer Joan Fay, David Bates, Todd Walley and Bill McNally. I would also like to thank our Cable Advisory Board for working so closely with me on helping shape and deliver a quality community access station. I would personally like to thank Margaret Case, Cable Board Chairman for her consistent dedication and guidance to WCTV.

This past year, WCTV lost two very special members. Eldon Haegle who was a long time volunteer often seen covering Book Beat and J. Gross, a board member for many years. They will both be missed.

Thank you again for another great year. I look forward to a productive and happy 2010.

Respectfully submitted,



Anastacia Sofronas, Studio Coordinator

NESMITH LIBRARY TRUSTEES

In Windham, 2009 ended on a much more positive note than December of 2008, when most residents were battling the serious ice storm that battered New England. And at the Nesmith Library, year end 2009 finished up on a very high note, with record usage of most library services. The Trustees wish to express their appreciation and thanks to the library staff, Friends of the Library, and library volunteers for their talents, dedication and hard work.

- FLOW produced its most successful Strawberry Festival yet. We very much appreciate the members of FLOW and other volunteers who make the Strawberry Festival such a success. Strawberry Festival is the culmination of months of planning, and hard work, and the end result is a fabulous community day for Windham residents. Estimates of attendance at 2009's Festival exceeded 5000 persons through the course of the day!
- The Trustees did an online survey to see how Windham residents feel about the library and its services. The result was very positive.
- The Trustees of the Nesmith Library presented the Selectmen with a level funding request for 2010, recognizing that the economic times are currently quite difficult for Windham tax payers.
- Late in 2009, we lost a valued friend and long time library supporter in J Gross. J presided over the Library Board in 2001 and was active in many areas in improving the Nesmith Library. He will be greatly missed.
- In 2009, the Nesmith Library was busier than any previous year. In July alone, the library loaned 21,600+ items! Total lending for the year exceeded 211,000 items.
- In 2009 the summer reading program "Summertime and the Reading is Easy" featured more than 2 dozen events and activities for 423 Windham children. These children read more than 5700 books as part of the summer reading program!
- Nesmith Library patrons are still readers. 73% of the materials loaned in 2009 were books. Audio visual materials accounted for 21% of our lending, while magazines and other items accounted for 6% of Nesmith's lending in 2009.
- The Nesmith Library is a great value. For the \$986,460 appropriated by the Town of Windham, the library calculates that residents using the library received more than \$4,300,000 worth of services!

The Trustees wish to thank everyone who supports or uses our library. With the help and support of the staff and patrons we will continue to enrich the programs of our library. Thank you for your continued support.

Respectfully submitted for the Trustees,

Chris Monterio

Chris Monterio, Chair

CEMETERY TRUSTEES

As noted in last year's report, the Trustees had endorsed an Eagle Scout project proposed by Arun Behl to construct an Adirondack-style kiosk at the New Plains Cemetery to house various records/postings. We are pleased to note that Arun successfully completed his undertaking after nearly 170 overall hours of planning; coordinating volunteers from the community, his troop, and local contractors; and his own labor expended. The kiosk will now serve to benefit visitors to the cemetery, and the Cemetery Trustees, for years to come and Arun is to be commended for his tremendous dedication in seeing the project through.

The first phases of the headstone restoration project were completed by year-end and, in all, 24 of our oldest/most damaged stones have been fully repaired in the Plains and Hill cemeteries, with several smaller patching jobs completed, as well. Looking forward, the Trustees hope to undertake additional, multi-phased repairs to ensure that future generations have access to the rich history to be found in our local cemeteries.

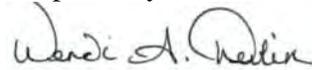
Our annual Memorial Day festivities saw a brief interruption by a snapping turtle busily depositing a clutch of eggs just a short distance from the event in the Plains cemetery. Unfortunately, the clutch was later disturbed by a fisher cat or similar predator, and no hatchlings emerged. It will be interesting to see if our guest returns from the adjacent wetland in 2010. On a related note, we are pleased to note the overwhelmingly positive response to the amended #WIN 2:06:21:04, which formally prohibits dogs from the Cemeteries. On Memorial Day, a day which normally would have seen countless dogs accompanying their families into the grounds, the vast majority of attendees observed the newly installed signs without issue. For that, the Trustees extend their deepest appreciation. We remind all that violations should be reported to the Animal Control Officer at 434-5577.

We cannot submit our annual report without extending our sincere thanks to the various Boy/Girl/Cub Scouts, Brownies, and Daisy troops in Windham. Each year, these youngsters and their troop leaders are eager to assist the Trustees by readying our Veterans' lots for our Annual Memorial Day ceremonies; replacing our American flags and planting flowers within the cemeteries.

Our continued gratitude, as well, to our contractors for their dedicated efforts on behalf of the Trustees and the residents to ensure that our cemeteries are well-kept, safe, and operating smoothly: our groundskeeper Scott Polumbo and his crew; our interment coordinators Jim and Scott Thornton and their crew; and, Scott Johnson who keeps the roadways cleared/sanded during the winter season.

In closing, we extend our thanks the townspeople for your continued support, and look forward to serving the Town of Windham in the year 2010.

Respectfully submitted for the Trustees,



Wendi Devlin, Trustee

MUSEUM TRUSTEES

The Windham Museum houses a collection of artifacts, books, and memorabilia focused on the history of Windham. The collection originated with a collection of artifacts gathered by the Windham Antiquarian Society. The Society was active from 1900 to 1908, and its purpose was to “solicit and collect articles of historic and antiquarian interest, to be preserved by the town.”

The Windham Museum continues to collect artifacts, books and memorabilia focused on the history of Windham. Some of this year’s donations included: a pamphlet and playbill from the Windham Playhouse which operated out of a converted barn on a farm on Range Road during the nineteen forties and fifties, wooden signs advertising activities on Moeckel Pond given by Gertrude Linton’s Estate and a John A. Lamson sign advertising Town Line Service Station later known as Roger’s Service Station. The Museum’s collection includes textiles such as infants dresses, pillowcases and quilts, and paper artifacts such as deeds, ship logs and ledgers. We also have some Civil War artifacts and a daguerreotype (early type of photograph). We offer a simple display of artifacts that show the town’s early history.

The Town Museum now houses the Daughters of the American Revolution (DAR) Lineage books, which were previously held at the Nesmith Library. This is a collection of 152 volumes containing references to American Revolutionary War ancestors and their descendents. This collection contains nearly 2.4 million names.

We also have a large display of photographs depicting a wide range of historical images of Windham from Dennis Root’s collection of antique post cards that have been enlarged, and matted .

Trustees continue to offer tours to many different groups and organizations. In the spring we were again visited by the third graders at Center School who are studying local history. Throughout the summer and fall we were visited by former residents and people who traced their families back to original Windham settlers. We conducted several tours for various Boy Scout and Cub Scout dens as well as Girl Scout troops. In December, we were pleased, once again, to open the Museum as part of the Annual Tree Lighting ceremony.

The Museum is open by appointment. Town residents are urged to call one of the Museum Trustees to schedule a visit to this valuable town resource: Jean Manthorne 898-7433, Kim Monterio 890-6403, or Dennis Root 893-3933.

Respectfully submitted for the Trustees,



Kimberley Monterio, Trustee

CONSERVATION COMMISSION

This year the Windham Conservation Commission agreed to purchase an eleven acre parcel abutting the Windham Town Forest. This purchase further expands the Town Forest as well as preventing encroachment.

The preservation of the remaining farms in Windham continues to be a major focus for the Commission. We have had several discussions and a meeting with the owners of one of these farms and hope to come to an agreement that will preserve this land.

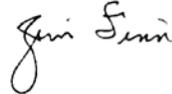
The Commission has been actively investigating damage to the Town's rail bed.

The Conservation Commission also continued to perform its other duties which include:

- Review of Planning Board applications, providing comments and suggestions where appropriate.
- Dredge and Fill application review and associated site walks to assess environmental impacts related to the application.
- Zoning Board of Adjustment case review, providing comments and testimony on cases having environmental concerns.
- Deer Leap, Ingersol and Landry Family conservation easement annual monitoring walks.

In closing, we thank Patricia Kovolyan, Conservation Commission Secretary, the Board of Selectman and the Planning Department for their assistance and support. We also offer our sincere gratitude to the residents of Windham for their continued support.

Respectfully submitted for the Commission,



Jim Finn, Chair

JOINT LOSS MANAGEMENT COMMITTEE

The Joint Loss Management Committee oversees the Health and Safety Policy for the Town and is a requirement of the NH Department of Labor. Management and labor comprise the Committee and we are dedicated to collaborating as a team to ensure the health and safety of the Town's workforce and Windham residents. The JLMC meet every 3 months to be proactive on health and safety issues and ensure we adhere to the standards defined by the NH Department of Labor and our Town Safety and Health Policy.

The JLMC is coordinating the development of Emergency Action Plans for our Departments to ensure the safety and well-being of our workforce. Fire Station staff has trained employees on AED use and conducted a refresher on CPR. The Local Government Center (LGC) conducted training for Town employees on managing stress, employee burn-out, and dealing with workplace change.

As always, I would like to thank the Committee members for their dedication and work: Al Barlow, Maintenance Supervisor; Jack McCartney, Highway Agent; Bill Merrill, Fire Fighter; Mike McGuire, Building Inspector; Cheryl Hass, Recreation Coordinator; Bryan Bliss, Police Officer; and Bruce Breton, Board of Selectmen Liaison.

Respectfully submitted for the Committee,



David Poulson, Chair

HISTORIC DISTRICT/HERITAGE COMMISSION

The Historic District/Heritage Commission has two separate, yet related duties/ charges. The first is to oversee building and land use within the five Historic Districts. The second is to encourage documentation and preservation of historic resources in Town. During the past year, the Commission has continued to work on both fronts by contributing to and guiding efforts to ensure responsible restoration/renovation of historic properties and raising public awareness of issues affecting the historic and cultural heritage of our community. There are two historic resource lists, both of which can be accessed from the HDC website. The Architectural list consists of buildings, and the Archeological list of cellar foundations or related remains.

Renovations for adaptive re-use were undertaken on four buildings from the Resource list, all with input and agreement from the Commission. Two other important buildings were evaluated by a professional preservationist for possible future re-use. The Town had one major historic resource lost with the reconstruction of the last remaining section of London Bridge Road. This road was one of the last original roads in Windham. The 1791 causeway which was part of the original road was preserved last year. The State legislature has strengthened the RSA protecting stonewalls. The Commission will continue its strong advocacy for their preservation and reconstruction.

The Commission has begun to mark Historic Districts with permanent signs such as the newly installed sign in the Town Center. Eventually, all districts will have similar signs to mark their importance. The signs have been purchased for the Depot and Searles School and Chapel. The Depot has seen much progress this year. The Commission has been liaison to the Depot Advisory Committee with regard to design, materials and grant money use.

The HDC is a contributing board for the Technical Review Committee (TRC) and, as such, has the opportunity to review and comment on developments that will be going before the Planning Board. When a project will impact either a Historic District or historic resource, a special meeting to review impacts will be scheduled. Development proposals in the Village Center District around the Town Center have been reviewed during the past year, and the Commission will continue to be involved in proposed projects in the area. Education and information exchange are key to securing and maintaining Town Board support as well as public support for historic preservation work.

In its administrative work this year, the Commission worked diligently to review and revise the Historic District Ordinance for ballot vote at the 2010 Town Meeting.

Respectfully submitted for the Commission,



Carol Pynn, Chair

HIGHWAY SAFETY COMMITTEE

The Highway Safety Committee, which is comprised of the Community Development Director, Police and Fire Chiefs, Highway Agent, Maintenance Supervisor, and a citizen's representative, exists to promote highway safety through the use of road signage, literature, and/or educational media.

The Committee accomplishes this mission in two main ways. First, we review all plans submitted to the Planning Board and comment on any issues that are related to Highway Safety such as road widths, signage, and access and egress points. Second, we review all requests from our residents and employees for such items as speed limit, stop, and yield signs, and other traffic related sign installations.

Over the course of the year, we reviewed site plans and submitted applicable comments to the Planning Board on items such as: Goldenbrook School Modular Buildings; Windham Restaurant Renovations; Windham Depot Project; Griffin Park; Village District; Ledge Road Business Park; Industrial Drive, and; Range Road Bike Path.

The committee also reviewed and took action on several citizens request for signage on the following: Governor Dinsmore/Mockingbird Hill Road; West Shore Road; Range Road; Horseshoe Road; Ministerial Road; Fish Road, and; Roulston Road.

The Committee maintained its standard policy of recommending new roads be constructed with a minimum pavement width of twenty-eight (28) feet with curbing and closed drainage systems on all applicable applications.

If anyone has a recommendation or request for a highway safety measure, we encourage them to submit it to us using the "Highway Safety Request Form", which may be obtained from the Town Administrator's Office. Each request received is reviewed carefully and recommendations are made to the Board of Selectmen to either approve or deny the request.

In closing, I wish to offer the Committee's continuing appreciation to the residents for their interest and involvement in Highway Safety. We are always looking for suggestions to improve the safety of Town roads and, to this end, welcome your input.

I also wish to thank the Board of Selectmen for the support they have shown the Committee in endorsing many of our recommendations. Finally, I offer my appreciation and gratitude to the members of the Highway Safety Committee for their involvement and commitment to meeting our mission.

Respectfully submitted for the Committee,



Thomas L. McPherson, Jr., Chair

DEPOT ADVISORY COMMITTEE

For 2009, the Windham Depot Advisory Committee continued its mission towards the refurbishment effort of this historically significant section of town, ending the year with tremendous news for 2010!

For the building renovation effort, the committee and its Engineer, DuBois and King, needed the entire year to prepare the plans, review grant funding options, and to prepare the final bid package to send out in December in order to meet grant deadline requirements. Part of the process required us to obtain concurrence of the Historic Commission, Highway Committee, Board of Selectman and various State agencies. What pushed out our intended bid package completion date of October were two unanticipated items.

One was the opportunity to change our grant from a \$210K Transportation Enhancement grant which was based on an 80/20 split between the State (80%) and the Town (20%). Through the CIP process, the Town has strongly supported appropriating portions of the 20% match over the past four years. In 2009 we were provided the option to use AARA (American Recovery and Investment Act) funding, which slightly increased the amount available to us, thus affording the 20% T/E match to revert back to the Town. In both situations the process and paperwork was unprecedented. The Committee is absolutely grateful for the knowledge, time and patience of Dave Sullivan for his ability to get the funding accomplished. The other challenge was the unanticipated requirement of the NH Department of Cultural and Historic Resources who required additional archeological/architectural and historical assessments that brought an additional \$14K cost to the project. I am happy to report we met their recommendations and obtained their approval.

The bid package and grant requirements dictate that the project start by April 1, and conclude by June 30. A short period of time to see 5 years of effort start to come to fruition! At this writing this initial phase will include stabilization and exterior work to the Depot building, the parking lot reconfigured with new pavement, and landscaping. Work to the freight building and interior work on the depot will occur under separate phases and funding.

Another highlight of the year was receiving a \$1000 grant from the Amherst (Mass.) Railway Society. Governed by their interest in railroads and railroading, the organization provides grants to a variety of projects throughout the country.

The C-16 Caboose required little maintenance this past year; however will need framing and window work on the cupola and B end door.

The Windham Depot Advisory Committee thanks the Town and community for its continued support and to those who have donated their time and materials. We look forward to the upcoming year and start of the construction effort.

Respectfully submitted for the Committee,



Mark Samsel, Chair

HISTORIC COMMISSION

The Windham Historic Commission has been joined by John Mentuck. John has been associated with the Commission for over a year, volunteering his time at whatever needed to be done.

In the fall, we held our first Historical Ghost Walk in the Cemetery on the Plains. This was an historical event to introduce the Town to people in the past that contributed so much to Windham's history, as well as the Revolutionary War. Historical characters that were portrayed (and by whom) were:

- David Gregg _____ Isaac Dinsmore
- William Gregg (his father) _____ Ed Daigle
- Dr. Samuel Campbell _____ Jon Normington
- James Bretton _____ Carl Griffin
- John Armstrong _____ Bill Johnson
- Capt. Nathaniel Hemphill _____ Paul Masterson
- Agnes Hemphill (his wife) _____ Debbie Mackenzie
- Capt. Robert Hemphill (his brother) _____ Jonathan Kaplan
- Mrs. Elva Tarbell _____ Charlene Cochrane
- Frank Bartley _____ Frank Morse
- Mary Braddish Titcomb _____ Carol Pynn
- Dr. Benjamin Simpson _____ Dick Forde
- Rev. Calvin Cutler _____ Dennis Butterfield
- Harriet Garaphelia Hughes _____ Representative Mary Griffin

These people all did a great job, and we hope they'll be available in 2010 as, those that attended this year have expressed such an interest, we've planned another at the Cemetery on the Hill for 2010. Our thanks as well to Jake Simeard and the Scouts from Troop 266 and all the other volunteers who helped.

We have been able, finally, to match the glass in the two stained glass windows at the Searles. Interestingly, the match came from the glass company that provided the *original* glass, which is still in business! The windows have been removed and the restoration is in process.

Jeanette McMahon has been our Rental Coordinator for ten years now... and remains as dedicated as when she first started!

Respectfully submitted for the Commission,

Marion Dinsmore

Marion Dinsmore, Chair

PUBLIC RELATIONS COMMITTEE

The PR Committee's mission is to enhance the image of Town government, gain the trust of the residents, and improve the internal moral of its workforce. To that end, we continue to upgrade and improve our educational/informational outreach program through utilizing the website, cable system, and other communication outlets.

We conducted another successful "Workforce Appreciation Day" on May 21st that extended a thank you to our employees for jobs well done. As part of the "Workforce Appreciation Day" event, the Town conducted our fourth annual service award ceremony to acknowledge employees that meet specific years of service milestones. 2009 recipients included:

20 Years of Service: *Wendi Devlin*
Dave Norton
Scott Rogers
Don Worthington

15 Years of Service: *Ralph DeMarco*
Elaine Rittenhouse
Scott Savard

10 Years of Service: *Nancy Charland*
Barbara Nagle
Rex Norman
Robert Taylor
Pat Yatsevich

5 Years of Service: *Carl Heidenblad*
Maureen Kingsley
Nicole Merrill
Lori Morse
Diana Nault

Because the municipal workforce serves the Windham residents, we would welcome input that may improve or enhance our governmental operations and how we serve the public. As always, I would like to thank my fellow Committee members for their dedication and work: Cheryl Haas, Recreation Coordinator and Wendi Devlin, Administrative Assistant.

Respectfully submitted for the Committee,



David Poulson, Chair

STORM WATER MANAGEMENT COMMITTEE

Since 2003, Windham continues to monitor its storm water discharge systems within the urbanized area of Windham to comply with the US Environmental Protection Agency's (EPA) Phase II Storm Water Regulation and Windham's Storm Water Management Plan. Windham submitted its sixth annual report to US EPA in May. This program is ongoing and a new permit will be issued every five (5) years by US EPA.

Members have been involved with NH Department of Environmental Services (DES), NH Department of Transportation (DOT), and other local communities on salt (chloride) issues impacting the Route 93 corridor and surrounding water resources. The Town has a liaison participating in the I-93 construction project and its erosion control efforts. The Town is also working with the Cobbetts Pond Improvement Association (CPIA) on water quality issues affecting Cobbetts Pond and its tributaries. The Town is trying to secure the revenue to build a salt storage facility on property adjacent to Transfer Station.

The intent of this EPA Storm Water Regulation is to protect water resources from non-point source pollution from water runoff caused by rain or snow melt. We urge Windham residents to become involved and take personal steps to reduce and police runoff contamination within their property and the community. As always, I would like to thank the Committee members for their dedication and work: David Sullivan, Town Administrator; Al Barlow, Maintenance Supervisor; and Jack McCartney, Highway Agent.

Respectfully submitted for the Committee,



David Poulson, Chair

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER		2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
<u>TOWN OFFICERS</u>													
Breton, Bruce	Selectmen	1,200.00	-	-	-	-	-	-	-		1,200.00	91.80	1,291.80
Hohenberger, Roger	Selectmen	1,200.00	-	-	-	-	-	-	-		1,200.00	91.80	1,291.80
Marcil, Alphonse	Trustee of T. Fund	350.00	-	-	-	-	-	-	-		350.00	26.78	376.78
McLeod, Ross	Selectmen	1,100.00	-	-	-	-	-	-	-		1,100.00	84.16	1,184.16
McMahon, Charles	Selectmen	1,200.00	-	-	-	-	-	-	-		1,200.00	91.80	1,291.80
Skinner, Robert	Treasurer	2,500.00	-	-	-	-	-	-	-		2,500.00	191.25	2,691.25
Stearns, Galen	Selectmen	1,300.00	-	-	-	-	-	-	-		1,300.00	99.46	1,399.46
<u>ADMINISTRATION</u>													
Call, Dana	Asst Town Admn-Finance	81,254.69	-	-	-	-	724.65	-	45.36	(a)	82,024.70	38,387.72	120,412.42
Davis, Kathleen	Human Resource Coord	55,011.80	-	191.63	-	-	867.50	2.98	182.88	(a)	56,256.79	17,849.66	74,106.45
Devlin, Wendi	Admin Assistant	49,933.21	-	3,875.88	-	-	870.00	63.94	107.20	(a, g)	54,850.23	30,945.43	85,795.66
Sullivan, David	Town Administrator	99,253.93	-	-	-	-	961.00	-	166.80	(a, g)	100,381.73	41,623.19	142,004.92
<u>INFORMATION TECH</u>													
DeLong, Eric	Info Tech Director	81,254.69	-	-	-	-	778.00	-	75.60	(a)	82,108.29	38,466.29	120,574.58
<u>TOWN CLERK</u>													
Charland, Nancy	Deputy Town Clerk	32,966.14	-	155.14	-	-	-	-	50.00	(g)	33,171.28	15,567.67	48,738.95
Marotta, Maria	Asst Town Clerk	33,677.85	-	206.48	-	-	-	-	-		33,884.33	13,060.14	46,944.47
Merrill, Nicole	Town Clerk	70,377.94	-	-	-	-	-	-	2,349.00	(e)	72,726.94	8,885.33	81,612.27
Tuck, Joan*	Town Clerk	15,866.32	-	-	-	-	-	-	-		15,866.32	1,050.65	16,916.97
<u>TAX COLLECTOR</u>													
Hunt, Alice	Deputy Collector	32,390.15	-	3,271.72	-	-	-	-	-		35,661.87	22,604.26	58,266.13
Keefe, Elaine	Asst PT Tax Collector	2,202.86	-	-	-	-	-	-	-		2,202.86	168.53	2,371.39
Robertson, Ruth	Tax Collector	59,900.92	-	-	-	-	-	-	61.92	(a)	59,962.84	28,118.35	88,081.19
<u>MAINTENANCE</u>													
Barlow, Allan	Maint. Director	66,123.66	-	-	-	-	649.00	-	2,074.80	(acgh)	68,847.46	36,029.28	104,876.74
Galle, Jeffrey	Custodian	33,467.50	-	1,230.54	-	-	-	-	400.00	(c)	35,098.04	30,243.74	65,341.78
Garabedian, Joanne	Custodian	35,587.97	-	460.23	-	-	-	-	2,263.82	(c, d)	38,312.02	15,216.73	53,528.75
Lorentzen, Wendy	Custodian	37,295.18	-	1,702.66	-	-	-	-	400.00	(c)	39,397.84	18,322.26	57,720.10
Montgomery, Bruce	Custodian	37,295.18	-	1,600.02	-	-	-	-	400.00	(c)	39,295.20	15,658.94	54,954.14

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER		2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
<u>ELECTIONS</u>													
Griffin, Peter	Moderator	450.00	-	-	-	-	-	-	-		450.00	34.43	484.43
Johnson, Candis	Supervisor	231.00	-	-	-	-	-	-	-		231.00	31.99	262.99
Moe, Jill	Supervisor	703.50	-	-	-	-	-	-	-		703.50	53.82	757.32
Skinner, Robert	Supervisor	570.50	-	-	-	-	-	-	-		570.50	43.64	614.14
<u>ASSESSING</u>													
Norman, Rex	Assessor	81,254.69	-	-	-	-	770.65	-	343.52	(a, g)	82,368.86	38,506.98	120,875.84
Zins, Jennifer	Admin Asst	39,681.06	-	-	-	-	-	-	1,134.00	(d)	40,815.06	31,166.01	71,981.07
<u>POLICE</u>													
Bliss, Bryan	Patrolman	55,887.02	753.70	17,962.30	3,638.81	19,406.10	2,751.72	1,364.41	761.52	(a, c)	102,525.58	32,419.66	134,945.24
Brooks, Keith*	Patrolman	17,521.97	245.24	1,720.46	1,078.88	6,806.85	-	17.13	1,979.28	(c, e)	29,369.81	14,505.90	43,875.71
Caron, Michael	Sergeant	65,809.64	455.46	19,734.60	4,551.72	9,950.40	3,318.54	1,388.03	795.00	(a, c)	106,003.39	40,863.37	146,866.76
Clark, Daniel	Patrolman	56,206.02	435.19	16,407.59	4,105.53	9,008.18	2,834.27	1,191.47	763.44	(a, c)	90,951.69	31,797.15	122,748.84
Comeau, David	Patrolman/Special Offcr	29.40	-	419.18	-	20,633.34	-	-	-		21,081.92	1,612.77	22,694.69
Cryts, Laura	Secretary	36,086.46	-	292.05	-	-	-	-	4,344.00	(d)	40,722.51	30,674.01	71,396.52
Dzierlatka, Jason	Patrolman	35,871.39	497.05	7,887.49	1,591.99	19,392.54	-	102.88	479.96	(c)	65,823.30	30,371.69	96,194.99
Eddy, Nicholas	Patrolman	44,408.73	1,145.25	11,353.43	2,891.82	21,567.05	-	362.71	750.00	(c)	82,478.99	32,438.32	114,917.31
Fedele, Edward	Sergeant	59,364.36	2,216.93	14,575.18	3,894.60	20,739.68	3,067.62	1,643.16	768.00	(a, c)	106,269.53	41,170.45	147,439.98
Flynn, Jessica	Patrolman	54,568.93	395.94	9,093.12	4,197.62	13,169.89	2,751.72	765.35	761.52	(a, c)	85,704.09	22,324.45	108,028.54
Foley, Wendy	Sergeant	61,602.40	568.72	8,902.06	4,314.04	-	3,221.88	944.92	778.80	(a, c)	80,332.82	36,855.23	117,188.05
Iworsky, Gregory	Patrolman	42,690.95	1,424.66	6,543.00	2,599.73	8,333.88	-	288.44	1,500.72	(a, c)	63,381.38	27,891.95	91,273.33
Landry, Brian	Patrolman	52,615.04	581.30	8,138.53	4,085.89	16,171.55	2,751.72	768.36	752.80	(a, c)	85,865.19	38,017.38	123,882.57
Lewis, Gerald	Chief	89,599.10	-	-	-	-	650.50	-	964.80	(a,c,g)	91,214.40	38,882.36	130,096.76
Malisos, Greg	Patrolman/Special Offcr	14.63	-	463.86	-	9,623.11	-	-	-		10,101.60	772.75	10,874.35
Moore, Theresa	Patrolman	53,127.23	1,300.27	10,152.86	3,693.67	21,421.90	1,375.86	693.80	755.04	(a, c)	92,520.63	23,285.51	115,806.14
Newell, Heather	Prosecutor	70,571.31	-	-	-	-	-	-	21.60	(a)	70,592.91	21,137.97	91,730.88
O'Loughlin, Philip	Patrolman	1,579.40	-	14.81	157.94	-	-	-	-		1,752.15	264.75	2,016.90
Palermo, Louis	Patrolman/Special Offcr	-	-	37.26	-	3,100.86	-	-	-		3,138.12	240.04	3,378.16
Record, Glenn	Sergeant	63,892.66	968.02	18,209.90	4,906.44	24,545.56	3,221.88	1,509.77	868.68	(a, c)	118,122.91	42,804.79	160,927.70
Rogers, Scott	Patrolman	54,568.93	1,569.55	18,653.68	3,978.80	39,114.09	2,751.72	1,789.80	534.40	(a,c,g)	122,960.97	44,137.04	167,098.01
Ryan, Norma	Records Clerk	27,901.97	-	-	-	-	-	-	-		27,901.97	3,529.72	31,431.69
Smith, Bryan	Patrolman	54,607.93	589.74	20,879.14	4,155.61	15,035.16	1,375.86	927.51	755.04	(a, c)	98,325.99	33,095.63	131,421.62
Wagner, Carl	Sergeant	63,892.66	795.07	11,616.35	4,179.69	8,239.59	3,221.88	991.20	791.40	(a, c)	93,727.84	38,829.55	132,557.39
Yatsevich, Patrick*	Captain	12,069.01	-	-	-	-	-	-	65,810.93	(acdeg)	77,879.94	28,860.35	106,740.29

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER		2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
<u>DISPATCHING</u>													
Bodenrader, Brian	PT Dispatcher	16,618.04	795.79	-	-	-	-	-	-		17,413.83	1,332.27	18,746.10
Denman, Deanna	Dispatcher	43,578.34	433.50	378.21	3,019.83	-	-	33.76	400.00	(c)	47,843.64	25,965.55	73,809.19
Divenuti, Eric	Dispatcher	43,578.34	560.75	7,781.91	3,008.39	-	-	138.70	400.00	(c)	55,468.09	18,274.10	73,742.19
Gallant, Jason	Dispatcher	43,578.34	653.62	7,153.64	3,014.12	-	-	152.01	400.00	(c)	54,951.73	18,195.94	73,147.67
Lelievre, Kathleen	Dispatcher	44,232.11	59.39	928.58	3,230.89	-	-	5.58	400.00	(c)	48,856.55	32,633.35	81,489.90
Sheehan, Matthew	Dispatcher	40,178.17	1,739.60	9,784.83	2,988.94	-	-	548.64	360.01	(c)	55,600.19	18,221.43	73,821.62
<u>FIRE DEPARTMENT</u>													
Brown, James	Lieutenant	57,695.56	-	11,999.43	3,223.40	-	1,047.37	472.59	1,376.72	(a,c,f)	75,815.07	22,591.48	98,406.55
Brown, William	Callfirefighter	5,405.02	-	5,696.36	-	443.12	-	-	-		11,544.50	883.19	12,427.69
Campbell, Gordon	Firefighter	50,898.25	-	24,267.75	3,031.66	5,648.49	3,285.25	2,208.22	514.40	(a, c)	89,854.02	41,448.00	131,302.02
Curran, Joseph	Callfirefighter	901.39	-	241.57	-	-	-	-	-		1,142.96	87.42	1,230.38
Decker, Lisa	Callfirefighter	2,737.82	-	2,328.91	-	154.76	-	-	-		5,221.49	399.47	5,620.96
Delaney, Scott	Lieutenant	57,695.56	-	18,478.69	3,379.65	-	4,305.87	1,629.73	528.80	(a, c)	86,018.30	39,780.56	125,798.86
Demarco, Ralph	Firefighter	51,076.02	-	20,495.52	2,890.63	-	5,030.54	2,400.86	589.40	(a,c,g)	82,482.97	40,100.16	122,583.13
Dubowik, Danielle	Firefighter	42,391.55	-	4,574.24	2,445.85	-	730.60	120.14	250.00	(c)	50,512.38	18,832.67	69,345.05
Dunn, Timothy	Lieutenant	57,695.56	-	12,644.34	3,063.54	-	3,025.75	826.23	516.20	(a, c)	77,771.62	31,509.13	109,280.75
Fisher, Paul	Firefighter	42,683.83	-	2,028.38	2,278.58	-	3,744.32	375.03	5,242.00	(b, c)	56,352.14	10,953.70	67,305.84
Hildebrandt, Eric	Firefighter	50,948.49	-	19,646.65	2,890.64	1,085.41	5,543.86	2,618.07	507.68	(a, c)	83,240.80	40,256.84	123,497.64
Kurgan, Gary	Firefighter	50,898.25	-	8,040.98	2,679.89	-	2,669.27	561.75	509.60	(a, c)	65,359.74	37,035.10	102,394.84
Leuci Jr, Robert	Assistant Fire Chief	80,875.01	-	-	-	-	-	-	2,797.17	(a, g)	83,672.18	40,864.91	124,537.09
Lundergan, Charles	Firefighter	42,691.28	-	4,327.64	2,153.14	-	1,278.55	194.14	250.00	(c)	50,894.75	18,872.36	69,767.11
McPherson, Tom	Fire Chief	89,599.10	-	-	-	-	853.00	-	82.80	(a)	90,534.90	41,121.95	131,656.85
Merrill, William	Firefighter	50,898.25	-	13,348.07	2,561.58	-	2,977.26	932.61	514.40	(a, c)	71,232.17	38,164.54	109,396.71
Mistretta, Michael	Firefighter	42,248.85	-	2,088.88	2,702.60	-	2,874.60	269.66	5,632.70	(a,c,d)	55,817.29	34,483.26	90,300.55
Misuraca, Charlotte	Secretary	38,036.87	-	-	-	-	-	-	4,992.00	(b)	43,028.87	7,360.48	50,389.35
Moltenbrey, Jay	Lieutenant	57,360.91	-	13,177.07	2,903.69	-	5,702.37	1,558.10	269.20	(a, c)	80,971.34	40,068.88	121,040.22
Morgan, Edward	Deputy Fire Chief	59,380.11	-	-	-	-	-	-	4,735.72	(a, b)	64,115.83	12,557.15	76,672.98
Nault, Diana	Firefighter	50,898.25	-	9,661.62	2,561.58	-	3,490.58	838.08	510.80	(a, c)	67,960.91	37,600.65	105,561.56
Norton, David	Callfirefighter	2,336.04	-	416.91	-	-	-	-	100.00	(g)	2,852.95	210.62	3,063.57
Richards, Kimberly	Callfirefighter	1,782.82	-	477.36	-	-	-	-	-		2,260.18	172.94	2,433.12
Robertson, Patrick	Firefighter	42,752.23	-	13,326.10	2,320.40	-	2,100.47	776.74	4,826.00	(b, c)	66,101.94	14,281.35	80,383.29
Savard, Scott	Firefighter	50,961.03	-	5,599.10	2,890.64	114.77	4,414.56	752.37	583.64	(a,c,g)	65,316.11	37,039.66	102,355.77
Specian, Michael	Firefighter	49,925.51	-	27,509.28	2,686.16	2,063.36	2,463.94	1,589.04	507.20	(a, c)	86,744.49	40,822.42	127,566.91
Taylor, Robert	Firefighter	50,898.25	-	14,478.87	2,561.58	-	1,847.95	616.62	559.60	(a,c,g)	70,962.87	38,052.09	109,014.96

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER		2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
Whicker, Kenneth	Firefighter	48,342.65	-	7,610.87	2,622.60	952.66	1,687.12	397.64	502.40	(a, c)	62,115.94	38,219.10	100,335.04
Worthington, Don	Callfirefighter	1,859.18	-	219.31	-	64.24	-	-	100.00	(g)	2,242.73	163.95	2,406.68
Zins, Scott	Firefighter Mechanic	51,900.89	-	21,201.72	2,420.26	377.40	3,349.26	1,230.50	510.80	(a, c)	80,990.83	39,861.35	120,852.18
<u>PLANNING/DEVELOP</u>													
Gray, Virginia	Planning Dpt Secretary	33,300.88	-	-	-	-	-	-	2,937.00	(d)	36,237.88	24,137.49	60,375.37
Kovolyan, Patricia	ZBA/CC Secretary	21,539.44	-	-	-	-	-	-	-		21,539.44	2,724.85	24,264.29
McGuire, Michael	Bldg Inspector	66,893.58	-	4,228.89	-	-	-	-	220.27	(a,c,g)	71,342.74	32,982.84	104,325.58
Mulder, Tracey	Admn Asst to Planning Bd	8,717.10	-	-	-	-	-	-	-		8,717.10	1,102.75	9,819.85
Preble, Ron	PT Bldg Inspector	27,769.93	-	24.35	-	-	-	-	-		27,794.28	3,515.99	31,310.27
Scott, Laura	Dir Community Developmt	51,111.50	-	1,844.52	-	-	-	-	201.80	(a, c)	53,157.82	15,835.78	68,993.60
Turner, Alfred*	Planning Director	21,004.96	-	-	-	-	-	-	36,034.51	(a, e)	57,039.47	24,052.17	81,091.64
Wood, Elizabeth	Community Planner	8,441.93	-	-	-	-	-	-	100.96	(a, c)	8,542.89	2,939.07	11,481.96
Wrenn, Paula	PT PB Minutes Recorder	793.00	-	-	-	-	-	-	-		793.00	60.66	853.66
<u>SOLID WASTE</u>													
Dobson, Robert	Operator 2	48,135.75	-	3,557.54	921.02	-	-	-	420.64	(a, c)	53,034.95	33,335.91	86,370.86
Holm, Wayne*	Supervisor/Driver	26,096.62	-	467.42	603.53	-	-	-	20,507.83	(a,c,e)	47,675.40	15,492.74	63,168.14
Lorentzen, Chris*	Operator 1	17,466.98	-	541.51	403.93	-	-	-	855.00	(c, e)	19,267.42	15,543.81	34,811.23
Parsons, Ralph	Operator 2	45,643.28	-	709.93	867.42	-	-	-	400.00	(c)	47,620.63	17,094.42	64,715.05
Poulson, David	Transfer Stat. Manager	81,254.69	-	-	-	-	700.50	-	5,801.44	(abcg)	87,756.63	11,989.59	99,746.22
Senibaldi, Dennis	Supervisor/Driver	23,208.49	-	1,901.68	365.48	-	-	-	203.60	(a,b,c)	25,679.25	13,466.72	39,145.97
Tarmey, Brian	Truck Driver	41,488.47	-	1,375.96	786.92	-	-	-	400.00	(c)	44,051.35	31,919.99	75,971.34
<u>ROADS</u>													
Finch, Aaron	Temporary Laborer	4,763.56	-	-	-	-	-	-	-		4,763.56	364.43	5,127.99
Gagne, Brian	Temporary Laborer	7,389.63	-	-	-	-	-	-	-		7,389.63	565.32	7,954.95
Hindes, Steven	Highway Laborer	43,186.91	-	7,343.35	-	-	-	-	476.80	(a, c)	51,007.06	26,441.10	77,448.16
McCartney, John	Highway Agent	81,254.69	-	-	-	-	713.65	-	2,288.52	(acgh)	84,256.86	38,729.13	122,985.99
Spaziano, James	Highway Laborer	19,355.97	-	818.01	-	-	-	-	4,095.50	(b, d)	24,269.48	3,961.14	28,230.62
Stogryn, William	Temporary Laborer	1,262.15	-	-	-	-	-	-	-		1,262.15	96.57	1,358.72
<u>ANIMAL CONTROL</u>													
Seifert, Alfred	AC Officer	15,376.22	-	-	-	-	-	-	-		15,376.22	1,176.30	16,552.52
Simpson, Michael	Deputy AC Officer	409.55	-	-	-	-	-	-	-		409.55	31.33	440.88

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER		2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
<u>RECREATION</u>													
Abalo, Jennifer	Beach Staff	4,625.74	-	-	-	-	-	-	-		4,625.74	353.86	4,979.60
Boormeester, Kristina	Park Ranger	2,899.51	-	-	-	-	-	-	-		2,899.51	221.82	3,121.33
Boss, Adrienne	Beach Staff	3,212.78	-	-	-	-	-	-	-		3,212.78	245.77	3,458.55
Davitt, Christopher	Beach Staff	2,641.15	-	-	-	-	-	-	-		2,641.15	202.04	2,843.19
Gallo, Erica	Beach Staff	1,536.18	-	-	-	-	-	-	-		1,536.18	117.53	1,653.71
Gallo, Kaela	Beach Staff	3,649.33	-	-	-	-	-	-	-		3,649.33	279.17	3,928.50
Gebo, Russell	Temp Function Coord	25.00	-	-	-	-	-	-	-		25.00	1.91	26.91
Haas, Cheryl	Recreation Coordinator	50,993.18	-	-	-	-	-	-	4.32 (a)		50,997.50	17,657.82	68,655.32
Lutz, Paul	Park Ranger	3,341.10	-	-	-	-	-	-	-		3,341.10	255.62	3,596.72
McMahon, Jeanette	Function Coordinator	4,680.00	-	-	-	-	-	-	-		4,680.00	358.04	5,038.04
Moser, Kristin	Beach Staff	5,136.25	-	-	-	-	-	-	-		5,136.25	392.90	5,529.15
Paolino, Andrew	Tennis Staff	1,857.12	-	-	-	-	-	-	-		1,857.12	142.04	1,999.16
Petrillo, Stephanie	Beach Staff	2,347.46	-	-	-	-	-	-	-		2,347.46	179.59	2,527.05
Stearns, Dwight	Beach Staff	4,145.09	-	-	-	-	-	-	-		4,145.09	317.09	4,462.18
Stearns, Gena	Beach Staff	1,588.98	-	-	-	-	-	-	-		1,588.98	121.55	1,710.53
Watson, Daniel	Tennis Staff	1,527.82	-	-	-	-	-	-	-		1,527.82	116.84	1,644.66
<u>LIBRARY</u>													
Day, Jena	Library Admin Asst	43,121.56	-	136.77	-	-	-	-	-		43,258.33	25,275.31	68,533.64
Duve, Cathy	Library Assistant	13,932.62	-	-	-	-	-	-	-		13,932.62	1,065.83	14,998.45
Freeston, Lois	Co-Asst Director	57,748.12	-	-	-	-	-	-	118.80 (a)		57,866.92	27,803.76	85,670.68
Freeston, Victoria	Library Assistant	13,881.75	-	-	-	-	-	-	-		13,881.75	1,061.92	14,943.67
Frey, Karen	Children's Librarian	20,887.77	-	-	-	-	-	-	-		20,887.77	1,597.81	22,485.58
Heidenblad, Carl	Library Director	80,727.32	-	-	-	-	700.00	-	216.72 (a)		81,644.04	23,415.34	105,059.38
Kalenderian, Melissa	Library Assistant	3,155.00	-	-	-	-	-	-	-		3,155.00	241.35	3,396.35
Kingsley, Maureen	Library Assistant	12,626.70	-	-	-	-	-	-	-		12,626.70	965.98	13,592.68
Maher, Susan	Library Assistant	6,446.61	-	-	-	-	-	-	-		6,446.61	493.08	6,939.69
Marietta, Terrie	Circulation Coordinator	45,265.98	-	65.29	-	-	-	-	5.16 (a)		45,336.43	16,769.84	62,106.27
Mayr, Diane	Co-Asst Director	50,529.87	-	13.88	-	-	-	-	55.44 (a)		50,599.19	17,680.07	68,279.26
McCue, Angela	Lead Children's Librarian	47,513.43	-	-	-	-	-	-	7.20 (a)		47,520.63	17,146.72	64,667.35
Miloro, Michael	Library Assistant	12,968.47	-	-	-	-	-	-	-		12,968.47	992.04	13,960.51
Montgomery, Laura	Library Assistant	11,320.80	-	-	-	-	-	-	-		11,320.80	866.18	12,186.98
Morse, Lori	Youth Svcs Specialist	16,591.93	-	-	-	-	-	-	-		16,591.93	2,098.93	18,690.86
Nagle, Barbara	Library Assistant	21,297.67	-	-	-	-	-	-	50.00 (g)		21,347.67	1,633.18	22,980.85
Rittenhouse, Elaine	Tech Services Librarian	52,391.57	-	-	-	-	-	-	146.28 (a, g)		52,537.85	26,882.25	79,420.10
Shea, Carolyn	Tech Services Librarian	52,391.57	-	-	-	-	-	-	137.16 (a)		52,528.73	26,880.82	79,409.55

2009 EMPLOYEE WAGES AND BENEFITS

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFFRNT'L	OVERTIME	HOLIDAY	** CONTRACT SERVICES	INCENTIVE PAY	OT/HOLIDAY RECALC.	OTHER	2009 TOTAL GROSS PAY	2009 BENEFITS	2009 SALARY AND BENEFITS
EMERGENCY MGT												
Horaj, Mary	EM Secretary	1,095.38	-	-	-	-	-	-	-	1,095.38	83.79	1,179.17
CABLE												
Sofronas, Anastacia	Cable Coordinator	45,689.09	-	1,301.05	-	-	-	-	-	46,990.14	17,053.90	64,044.04
		4,945,280.93	18,184.74	529,994.09	131,501.32	297,163.94	103,452.61	36,062.67	210,146.02	6,271,786.32	2,526,444.69	8,798,231.01
<i>* - Individual who left employment with Town during 2009</i>												
<i>** Wages reflected in the Contracted Services column are fully reimbursed through payments received from outside vendors requesting these services</i>												
<i>(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000</i>												
<i>(b) refers to payment for waiver of health insurance benefits</i>												
<i>(c) refers to taxable portion of clothing allowance</i>												
<i>(d) refers to disability pay from insurance company</i>												
<i>(e) refers to earn time buyout at time of termination</i>												
<i>(f) refers to longevity pay</i>												
<i>(g) refers to non-cash payment for taxable fringe benefits</i>												
<i>(h) refers to payment for taxable mileage stipend</i>												
<i>Note: The total benefit column includes cost associated with insurances, retirement, medicare, and FICA taxes.</i>												

VITAL STATISTICS RECORDED

JANUARY 1, 2009 TO DECEMBER 31, 2009

BIRTHS

DATE	PLACE	CHILD'S NAME	PARENT(S) NAME
01/07	Derry	Ava Mae	Cayetano & Maureen Cefalu
01/08	Nashua	Nicholas Thomas	Martin & Kimberly Capici
01/21	Nashua	Genevieve Marie	Matthew & Stephanie Snell
01/26	Nashua	Joshua Leo	Scott & Colleen Grenon
02/02	Nashua	Kelsey Marjorie	Craig & Michelle Doyle
02/08	Manchester	Emma Rose	Nikolaus Arboleda & Deanna Richardson
02/10	Derry	Spencer John	Jennifer Mangan-Douglas
02/14	Nashua	Timothy Karel	Michael & Iveta Cantwell
02/18	Nashua	Ashton James	Brian & Nicole Tedesco
02/28	Nashua	Adrienne Marie	Derek & Jessica Monson
03/05	Manchester	Mohammad Zaid	Zaid Kirata & Rafif Marawi
03/06	Derry	Audrey Andayani	David Hardjosuwito & Mia Surjadi
03/17	Nashua	Steven Paul	Dana & Alicia Latour
03/27	Nashua	Connar Stephen	Rachael St. Laurent
03/27	Nashua	Garen John	Haroot & Melanie Tokatlian
03/31	Nashua	Taylor Joanne	Marc & Laura Procek
04/24	Nashua	Emma Lynn	Timothy & Jessica Kelleher
05/13	Nashua	Flinn Gregory	Eliot & Cynthia Lebsack
05/21	Manchester	Preston Kenneth	John & Christina Cicchitto
05/26	Nashua	Taylor Catherine	Joseph & Carolyn Bradley
05/26	Nashua	Emerson Victoria	Joseph & Meredith Ward
06/04	Nashua	Kyle Joseph	Brian & Amy Hayes
06/08	Nashua	Chloe Marie	William & Lynn Cassotis
06/12	Nashua	Rylee Alexis	Kaitlyn McAloon
06/19	Nashua	Gabriella Elizabeth	Richard & Jessica Okerman
07/01	Manchester	Owen Benjamin	Benjamin & Laura Howe
07/03	Nashua	Leah Avery	Raul & Laurie Fithian
07/21	Nashua	Myles Raymond	Todd & Stephanie Thamer
07/30	Derry	Janella Rose	Gary & Brandi Rubin
08/20	Lebanon	Michael Martin	Heath & Tracey Partington
08/23	Nashua	Joseph David	Robert & Crystal Murray
09/04	Nashua	Alexis Ann	David & Heather Brown
10/05	Manchester	Declan Thomas	Jonathan & Kira Mullaly
10/10	Nashua	Katherine McLean	Patrick & Jennifer Sullivan
10/14	Derry	Stephen David	Stephen Doucette & Lindsay Tokanel
10/15	Derry	Madison Grace	Joseph & Katie Derington

VITAL STATISTICS RECORDED

BIRTHS CONTINUED

DATE	PLACE	CHILD'S NAME	PARENT(S) NAME
10/22	Nashua	Caroline Evelyn	Scott & Jessica Weller
11/04	Manchester	Lindsey Marie	Steven & Jennifer Cadieux
12/03	Derry	Lola Ainsley	Mark & Autumn Hideriotis
12/11	Manchester	Aidan James	Clinton Grainger & Rebecca O'Neil
12/27	Nashua	Dominic Michael	Kevin & Renee Middendorf
12/31	Nashua	Alaina Bobbi	Shane & Kristen Pelletier

MARRIAGES

DATE	PLACE	GROOM'S NAME	BRIDE'S NAME
01/02	Windham	William Hazelton	Sandra Beauregard
01/16	Windham	Ryan Slauter	Lindsey Dubois
01/17	Windham	Justin Rosberg	Kali Christensen
02/08	Hampton	Ronald Lisby	Diane Velt
02/14	Windham	Randall Fenton	Susan Plante
02/27	Peterborough	Joseph Derington	Katie Akerman
03/03	Salem	Jeryn Savage	Caitlin Fusee
03/28	Atkinson	Geoffrey Bazemore	Kristen Adams
03/29	Manchester	Steve Sylvain	Kathleen Connors
05/08	Salem	Bruce Breton	Marcia DiPaolo
05/24	Derry	Jay McKeen	Danielle Downing
06/14	Atkinson	Michael Antosca	Mary-Jo Adie
06/28	Windham	Robert Pellegrino	Malissa McCormick
07/11	No. Stratford	Allan Fratus	Wanda Lee MacNayr
07/17	Milford	Brian Tierney	Heather Casey
08/22	Windham	Daniel Distel	Debra Pittman
09/25	Atkinson	Ryan Lever	Kerri Moser
10/10	Hudson	Howard Wheeler	Jocelyne Stephen
10/10	Windham	Colin Walker	Martha Chadwick
10/17	Jackson	Bernard Perry	Carrie McGonagle
10/17	Windham	John Devlin	Erin Boal
10/17	Windham	Adrian Potwin	Holly Jacobsen
10/31	Windham	Sean Cooper	Amy Johnson
11/07	Concord	James Pidgeon	Nicole Bresnahan
12/18	Windham	Mark Stephens	Jamie Boraczek
12/19	New Castle	Edward Murphy	Carol Fronduto
12/19	Derry	Daniel Burris	Joan Vigeant
12/26	Hudson	Frank Cardwell	Rachel Bernyk

VITAL STATISTICS RECORDED

DEATHS

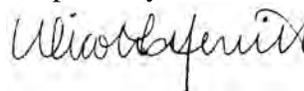
DATE	PLACE	DECEDENT'S NAME	PARENT(S') NAMES
01/06	Derry	Irene Willey	Charles Whitehouse & Ruth Staples
01/16	Windham	Mary McHugh	Frank McHugh & Sarah Kiley
01/17	Windham	William Murphy, Jr.	William Murphy & Estelle McGlenn
01/22	Windham	Dominick Violi	Dominick Violi & Clara Pazzani
01/28	Windham	John McArdle	J McArdle & Margaret Gallagher
01/30	Merrimack	Huguette Chandra	Joseph Deguire & Marie Castonguay
02/01	Windham	Robert Dean	James Dean & Lea Beaulied
02/15	Derry	Jane Koontz	Milton Linnell & Katharine Meredith
02/24	Windham	Victoria Carpenter	James Ferris & Zakia Fadel
02/27	Windham	Richard Nadeau	Georges Nadeau & Evangeline St. Pierre
03/04	Windham	John Foley	Frank Foley & Elizabeth Sullivan
03/04	Windham	Nathalie Yale	Albert Vitale & Susie Stoddard
03/11	Derry	Margaret Lamontagne	Ernest Lamontagne & Victoria Lavigne
04/03	Salem	Alice Trudel	Andrew Trudel & Elmira Fortin
04/07	Derry	Christine Nease	Charles Hardy & Dorothy Miller
04/11	Windham	Jeanne Nestor	Patrick Cramm & Mary Driscoll
04/13	Windham	Joan Hite	Kenneth Hadden & Barbara Chapin
04/25	Derry	Agnes Eafalla	Lorenzo Panaro & Grace Bagni
04/26	Windham	Edward Plourde, Jr.	Edward Plourde, Sr., & Elinor Pfefferle
04/30	Derry	Gerald Capron	Wilmer Capron & Alice Osborne
05/06	Manchester	Marion Lafferty	Willard Labuff & Viola Jones
05/13	Windham	Fernande Paquette	Joseph Dubuc & Blanche Bouchard
05/14	Windham	Kathleen Cronin	Melvin Jasper & Joyce Nolan
05/24	Windham	Frank Kern	Frank Kern & Mary Altmonshofer
05/26	Windham	Michel Sherry	George Sherry & Mary Hennessey
06/22	Windham	Gloria Leboeuf	Sylvio Tessier & Florida Beaudoin
06/23	Merrimack	Robert Devaney	Joseph Devaney & Gertrude Lawton
06/28	Derry	Alexander Bonneau	Roger Bonneau & Theresa Hanna
06/28	Windham	John Gosdanian	Arthur Gosdanian & Anna Kaspapian
06/29	Windham	Debra Sugrue	Henry Sugrue & Doris Cheshire
07/16	Salem	Elizabeth Edgecomb	Thomas Marjerison & Ruth Palmer
07/17	Derry	Ronald Bartel	Romuald Bartel & Jeanine Sepulcre
07/20	Portsmouth	William Thornton	Michael Thornton & Katherine O'Brien
07/25	Raymond	Henry Price	
07/26	Derry	Nicholas DiBenedetto, Jr.	Nicholas DiBenedetto & Rose Earabino
08/02	Windham	Doris Dall	Joseph Downey & Anna Lockhart
08/02	Manchester	Edward Smith	Edward Smith & Ursula Casey
08/02	Derry	Ruth Goundrey	Alphonse Raymond & Marion Jennings
08/02	Derry	Eldon Haegle	Joseph Haegle & Susan Farwick
08/19	Windham	Mildred Yourtee	John Conkle & Beatrice Dearman

VITAL STATISTICS RECORDED

DEATHS CONTINUED

DATE	PLACE	DECEDENT'S NAME	PARENT(S) NAMES
08/21	Windham	Barbara Whelan	James Doherty & Mary McGrath
08/27	Bedford	Patricia Buzynski	John Buzynski & Pilson Koo
09/05	Windham	Emily Nalepa	Stanislaw Tenczar & Jolija Diadosz
09/08	Bedford	Adeline Delgaizo	John Christopher & Lena Church
09/08	Derry	Antoinette McCabe	Angelo DiLonardo & Josephine Mazzuco
09/17	Windham	Claire White	Elphage White & Emma Cashan
09/20	Nashua	John Curtis, III	John Curtis, Jr. & Barbara Vina
09/28	Derry	Joseph Boudreau	Augustine Boudreau & Mary Doucette
10/08	Tilton	Stephen Doucette	Stephen Doucette & Kathleen O'Donnell
10/14	Derry	Sidney Walters	Sidney Walters & Dorothy Dinsmore
10/27	Derry	Cecilia Miller	John Connors & Anne Cavannagh
11/01	Windham	Susan Madonna	Joseph Vaccaro & Mary Mucciaccio
11/16	Windham	Iola Zins	Frank Bills & Bertha Butterfield
11/21	Windham	John Adams	Charles Adams & Josephine King
11/26	Derry	John MacLeod, Jr.	John MacLeod & Alice Hedberg
11/27	Windham	Sandra Hostyn	Frederick McGuire & Leona Ledoux
11/29	Tilton	John Norton, Jr.	John Norton & Agnes Cummings
12/01	Windham	Lorraine Cote	Alfred Cote & Blanche Marcoux
12/02	Manchester	Doreen Adams	Nicholas Samson & Elizabeth
12/02	Windham	Robert Carpenter	Edward Carpenter & Evelyn Hatch
12/05	Derry	Brian Boudreau	Leon Boudreau & Patricia Callinan
12/06	Manchester	Edmund Pender	David Pender & Margaret Shannon
12/07	Manchester	Laurie Thompson-Holzman	Richard Thompson & Beatrice Pitman
12/08	Windham	Dominic Citroni	Louis Citroni & Donata Leone
12/09	Manchester	Lorraine Matton	Lionel Vautour & Emilia Gauthier
12/09	Windham	Sabastiano Rivela	Salvatore Rivela & Rose Mondalto
12/09	Windham	J Gross, III	J Gross, Jr. & Irene Thompson
12/20	Windham	Dorothy McCarthy	Bernard Fallon & Sadie Malane
12/28	Windham	Maria Kania	Francis Fotek & Ladisla Radzikowski

Respectfully submitted,



Nicole Merrill, Town Clerk

ECONOMIC DEVELOPMENT COMMITTEE

The Windham Economic Development Committee (WEDC) is a subcommittee of the Greater Salem Chamber of Commerce. The first meeting of the WEDC was held on July 20, 2007 and the primary focus of the Committee is to identify suitable economic development for Windham and determine how to foster its growth. The WEDC encourages commercial growth consistent with the Windham Master Plan, promoting the spirit of the town motto “Old Values – New Horizons”.

In 2009, the WEDC was very busy with community outreach activities but also looking internally into our mission, structure, and how we wanted to move forward as a Committee in Windham. The items listed below are highlights of the work we did over the past year.

CURP SURVEY RESULTS RELEASED: WEDC enlisted the help of Northeastern University’s Center for Urban and Regional Policy to help measure the strengths of Windham. This self-assessment was weighed against validated critical factors from other jurisdictions. The result shows how Windham stacks up against other towns, and offers a reality check on the opportunities and expectations for economic development in our town.

GETTING DOWN TO BUSINESS: “Getting Down to Business” was the theme of the first WEDC program on September 17th at the Windham High School. The main purpose of the event was for WEDC to share with the community the information gathered and published in the CURP study. In addition to the presentation of the survey results, Alex Ray, the founder of The Common Man Restaurants and Inns, spoke about the appeal of Windham and why he choose to develop in Town. The event also included a business expo for 65 Windham-based businesses and organizations to market their goods and services on a more personal basis.

COMMUNITY SURVEY: As part of their public forum "Getting Down to Business," the WEDC introduced a short survey, hoping to gain initial insight into public opinions regarding community development in Windham. One hundred and eighty (180) responses were submitted and a variety of opinions were expressed regarding acceptable solutions for development, including desired businesses and acceptable locations for development. This initial survey proved that the survey methodology was valid and encouraged the WEDC to envision the next step: conduct a broader survey in 2010, aiming to get a statistically significant sample size of 1,200 or more households to accurately understand Windham residents' opinions regarding community development.

HARVEST FEST: This year’s Annual Harvest Fest included a new business-sponsored event. Trick-or-Treat took on a whole new meaning for Windham’s kids, parents and businesses this year as local businesses used their creativity to provide the kids with all the fun and Treats they could handle.

The Committee, in conjunction with the Recreation Director, facilitated the event reaching out to businesses, acting as key contact, coordinating event day activities and even handing out treats of their own. Thirty community businesses enthusiastically participated, providing Windham kids and parents abundant Treats and creative fun. Businesses were asked to bring enough Treats for 500 kids and most had to replenish their supplies.

The business community put smiles on the faces of hundreds of excited Windham kids and their parents. In return, they enjoyed the opportunity to showcase their business to community parents and had a ball!

The Committee and business community are looking forward to the continuing the Trick-or-Treat event at future Harvest Fests. Based on input to-date, we predict more business participation and fun for our kids.

ECONOMIC DEVELOPMENT COMMITTEE

WELCOMING NEW BUSINESSES: Over the last 12 months, despite the recession, the WEDC celebrated and welcomed ten new businesses into the community. Many of these businesses partnered with WEDC to participate in ribbon-cutting events, open houses, and media outreach opportunities.

These ten new businesses include the following: Rockingham Emergency Vet, Training Wheels Driving School, Learning Tree Academy, Windham Beauty Salon, The Chatterbox Café, A Simply Wholesome Life, Edward Jones, MVP Home Improvement, Dunkin Donuts, and Clifford Jewelers.

WEDC continues to support and foster our existing businesses while always looking for suitable new businesses to locate in Town.

STUDYING STRUCTURE OF COMMITTEE: While the WEDC is thankful for the nurturing provided by the Salem Chamber of Commerce, it is considering other options for its structure. The three options being reviewed by the WEDC Structural sub-committee are: Town Committee, private-non-profit or remain a Chamber sub-committee. A Sub-committee of the WEDC is reviewing the merits of all 3 options, and will examine and interview several Economic Development committees. A recommendation will be forthcoming sometime in 2010.

As we move forward in 2010, WEDC looks forward to working with all interested parties to continue to make Windham a desirable community to do business in.

The committee consists of a cross section of Windham residents, business owners, Chamber members, and elected officials. The membership includes the following people: Margaret Crisler – Windham resident, Sally D'Angelo – Windham resident and Chamber member, Kathleen DiFruscia – Windham resident, Bev Donovan – Windham resident and Chamber member, Karl Dubay – Windham resident, George Fredette – Chamber member, Al Getler – Windham resident, Jim MacDonald – Windham resident, Charles McMahon – Board of Selectmen liaison, Donna Morris – Executive Director of Greater Salem Chamber of Commerce, Ruth Ellen Post – Windham Resident and Chamber member, Laura Scott – Windham Community Development Director, Sy Wrenn – Planning Board liaison, Bob Young – Windham resident and Chamber member, Timothy Skwiot – Windham resident, Ralph Valentine – Windham resident and Chamber member.

Respectfully submitted for the Committee,

George Fredette

George Fredette, Chair

AMERICAN LEGION POST 109

The Wilbur E. Tarbell Post #109 was organized after the Second World War, and its charter meeting held on March 15, 1951. On May 7, 1956, the post was officially incorporated and the name chosen in memory of Wilbur E. Tarbell. Mr. Tarbell, son of Mr. and Mrs. Maurice Tarbell, was the Town of Windham's only casualty of WWII. Although a building for the Post was erected shortly after its incorporation, located adjacent to the Presbyterian Church, interest subsequently waned and the property was sold.

The Post did eventually, however, become active again and currently continues to meet monthly at the Town Hall. Annual Post activities include:

- Memorial Day Parade
- Veterans' Day observance in November together with the Windham schools
- Coordinating three (3) annual Blood Drives with the American Red Cross regional office in Manchester
- Support of the local Thanksgiving program
- Maintain an ongoing participation with both active and retired military affairs and family involvement.

The Post invites you to join us and become acquainted with our activities in our community. For further information, please contact the Board of Selectmen's Office.

GOD BLESS AMERICA.

Respectfully submitted,

Mort Pearlman

Mort Pearlman, Post Commander

CART

The Cooperative Alliance for Regional Transportation (CART) provides demand-response curb-to-curb public transportation for any resident of Chester, Derry, Danville, Hampstead, Londonderry, Salem and Windham. Service hours are Monday through Friday 8:00 a.m. to 5:00 p.m., excluding weekends and holidays, and passengers are asked to schedule their trip at least 24 hours in advance by contacting the CART call center at 603-434-3569.

Funding for CART is generated through a combination of federal, municipal, and private sector dollars. Federal Transit Administration (FTA) grants cover approximately 50% of CART's operating expenses. Non-federal matching funds come from a combination of grants received from private foundations and the municipalities in which the service operates.

Base fare for travel within one community is \$3.00 per one way trip, travel between communities \$4.00 per one way trip, and travel to out-of-region medical destinations and to Plaistow is a \$5.00 fare.

Half-fare privileges are extended to individuals who possess a valid Medicaid card, or receive Town Welfare assistance, or reside in HUD subsidized public housing, or are children with Healthy Kids Gold coverage.

Out of region medical destinations are provided on certain days of the week:

<i>Tuesday & Thursday</i>	<i>Monday</i>	<i>Friday</i>
Manchester	Haverhill	Methuen
Elliot Hospital	Pawtucket Med Ct	Holy Family
Dartmouth-Hitchcock	Merrimack Valley Hosp.	Catholic Medical Center
Lawrence	VA Medical Center	Lawrence General

2009 proved to be a productive year for CART, with a 22% increase as compared to the previous year providing a total of 18,562 rides to over 1400 passengers. During the year, 717 trips were provided to Windham residents.

Providing affordable, accessible public transportation is integral to an enhanced quality of life for community residents and improved municipal sustainability. In the coming year, CART looks to continue to foster increased community support for public transportation in the Greater Derry-Salem region through continuing to improve service and expanding its menu of services to better serve its passengers and their families.

Respectfully submitted,

Lee Maloney

Lee Maloney, Executive Director

HELPING HANDS

ORGANIZATION MISSION: Windham's Helping Hands, Inc. is a non-profit organization that was established in 2003 by a group of volunteers dedicated to helping seniors and families in Windham. The creation of Windham's Helping Hands (WHH) represents a combined town-wide effort to ensure that all families who may need our assistance are identified and helped in the most confidential manner. WHH works to: (1) Create and encourage a positive educational experience through self esteem building by collecting new school clothing and supplies through our "Back-to-School" clothing drive; (2) Arrange Thanksgiving baskets for families; (3) Coordinate the various "giving trees" and toy drives town-wide to ensure that all Windham families enjoy the holiday season; (4) Provide "Baskets for our Seniors"; (5) Develop relationships with Windham businesses who can contribute to our goals; (6) Provide ongoing support for these families through community donations; and (7) Work closely with all school staff members and Human Services to identify areas of need.

PROFILE OF THE ORGANIZATION: Windham's Helping Hands is a non-profit organization run by a Board of Directors. Our board is comprised of volunteers from our town's police and fire departments, school counselors, staff members, the Town's Human Resource Coordinator, and caring community members. Our work and involvement in the community affords us the opportunity to continually work with other groups, as well. This encompasses the school staff members, local clubs and church groups, the library staff, the Police and Fire departments, and town employees. Over the years these people have and continue to provide support. In addition, the Senior Services Division of WHH continues to make significant strides by providing activities for seniors. We are continuing to identify and provide assistance to seniors in need.

2009 Highlights:

- Partnering with Common Man Restaurant for our fundraising
- Teaming up with the Windham Christmas Association to provide Holiday Food Baskets
- Visits to Senior facilities with entertainment provided by Windham students
- Partnering with the Windham Women's Club to provide Thanksgiving baskets
- Partnering with the Windham Schools for the food drive This year's winner was Windham Center School with Windham High a close second
- Assisted a large number of families due to economic hardship and illness

Windham Helping Hands is available throughout the year for children, families and seniors. We have a variety of resources and can respond to many varying situations. If you wish to contact us please call Kathy Davis at 432-7732, or Sally Hunt at 898-9586. All requests are confidential.

If you would like to make a difference for a local family, you may send a donation to:
Windham's Helping Hands, P.O. Box 4073, Windham, NH 03087

Respectfully submitted for the Executive Board,

Susan Hebert

Susan Hebert

Sally Hunt

Sally Hunt

Co-Presidents, 2009-2010

RAIL TRAIL ALLIANCE

Founded in 2004, the Windham Rail Trail Alliance is dedicated to the development and management of this section of trail as a paved rail trail which is part of the planned Salem to Concord Rail Trail.

2009 brought a year with the Windham Rail Trail again gaining in popularity and use! Highlights include the success of the second annual "Flat n' Fast" 5k road race held on June 7. With 225 participants, the overall winner was Doug Aniscow of Derry and, for the second year in a row, Kate Farrell of Windham! We will hold our 2010 race in June.

Two Eagle Scout Projects were completed by Jared Garfield and Kevin Delfosse, members of Windham Troop 266. Jared completed a bridge off the trail that will lead to our planned second sitting area overlooking a beaver pond. The end result is a very rugged and functional bridge that will accent another attractive trail feature. Kevin lead the development of a sharp looking kiosk located at the Depot. The kiosk affords three (3) panels of protection for signage planned for 2010. We will continue to offer the trail as a focal point to foster several Eagle Scout projects in the near future, and are proud to offer such opportunities. We are also grateful to the Windham Boy Scout Troops 263 and 266 for their efforts.

Approximately 280 hours were spent on maintenance by several individuals on brush cutting, trash removal, removing downed trees and the critical chore of clearing the trail and drainage cuts of leaves. We held a successful trail clean up day in April, which we will repeat in 2010. We also recognize and thank those users who contribute in their own way, picking up and keeping the trail clean. We receive many accolades as to the clean shape of the trail. The WRTA also continues its support planned restoration of Windham Depot project, assisting in those efforts.

The Conservation Commission contributed \$38K from their Current Use Fund account to assist us in meeting our \$60K obligation towards the final paving phase costs. With the economic downturn, anticipated donations that would have covered this amount did not occur. We are thankful to the Commission for continuing their partnership with the trail, and will look to fundraising opportunities to pay the balance.

The WRTA joined forces with the Salem and Derry organizations to form the Southern NH Rail Trail Alliance. This group was formed to bring focus to a Transportation Enhancement grant jointly applied for the development of the first 2/3 mile of Salem Rail trail joining south of our section, a box culvert in Derry at Bowers Road and, for Windham, funding to complete the .6 mile section from Roulston Road to Range Road. We will have the selection results by March 2010. We continue to provide consulting and engineering assistance to the Derry Rail Trail Alliance, who successfully completed another ¾ mile section south of Kendall Pond Road. The remaining section is tentatively scheduled for June 2010, connecting to Windham. In addition, the WRTA remains active on the state trail level, having Board of Director roles on the newly formed New Hampshire Rail Trails Coalition.

As always, the Windham Rail Trail Alliance is thankful for the support from town officials and the kind words from our users. We are excited for two major changes that 2010 will bring, first the Depot building renovation, Depot parking lot repaving and the completion of the Derry Rail Trail connection to Windham that will offer 8 miles of paved trail, an exclamation point for recreation in Windham and New Hampshire!

Respectfully submitted for the Alliance,



Mark Samsel, President

WINDHAM SENIORS, INC.

The Windham Seniors continue to have a vibrant, active group of members who enjoy activities with one another. The seniors share lunch together on Tuesday and Thursday each week. Reservations are made the previous week, and all seniors are welcome to share lunch at the center. Membership is not necessary.

Activities at the Center remain the same as last year. Tuesday mornings, yoga is offered through the Recreation Department and in the afternoon the members enjoy Bingo after lunch. On Thursday morning, line dancing classes take place. This dance group has become known as the Windham Kickin' Chicks (although sometimes there are roosters dancing along with the Chicks). The Chicks have performed at the Fisher Cats game and as the pre-lunch entertainment at the Senior Christmas party.

The Windham Center is the only senior meals program in the county, that functions (and functions well) with only volunteer oversight. All other sites have paid personnel. Recently, our site has been visited several times by April, the site manager from Salem, who has found our site to be friendly and operating efficiently.

This year our Center has been saddened by the deaths of several of our long time members. We miss them all greatly: Eldon Haegle - who had served for many years as the Vice President of the seniors; Barbara Fedorchuk - Senior Angel 2000- recently living near her daughter in Baltimore; Grace Troiano - long time resident-recently living at Pleasant Valley - age 100; Annette Curro - Londonderry resident who loved being a member of Windham Seniors; Iola Zins - Senior Angel 2001 - one of the founding members of the seniors - age 101. At the passing of Eldon Haegle, the membership elected Ed Ferreira to serve the balance of Eldon's term as Vice President. Thanks to Ed for stepping up to this position.

In November, several members took the CPR and AED training with Assistant Fire Chief Robert Leuci. Chief Leuci made the class easily understandable and the students are ready to have a review with the Chief in six months time. Thanks Bob!

The seniors continue to share the building with other groups as a meeting space. The Lions, Toastmasters, Scouts and Brownies as well as some recreation programs all share time under our roof. In a move to create a more safe building, we are having our locks upgraded at the end of December and new key policy will be in effect after the first of the year.

Thanks to Cheryl Haas for planning excursions for our seniors and for organizing the wonderful cookout in July and the Christmas party at Castleton. We are grateful that these two events are supported by the taxpayers, with funds in the Windham town budget.

As always, folks who consider themselves seniors are invited to join our group for lunch, activities and monthly membership meetings. Stop in and check us out!

Respectfully submitted,



Barbara A. Coish, President

HISTORICAL SOCIETY

The Windham Historical Society meets on the third Wednesday of the month, with the exception of July and August. Meetings are held at the Windham Museum in the Armstrong Building unless otherwise publicized in the “Windham Independent” and are open to all. We strongly encourage newcomers to town to come to our meetings and learn about Windham’s history.

The Society had a wide variety of programs and activities during 2009. Our January meeting was devoted to planning programs for the rest of the year. In February, we hosted a meeting of the Friends of Preservation, an informal group of town residents interested in preserving the character of the town. In March, we participated in a New Hampshire Humanities Council program hosted by the Salem Historical Society, “Meet Eleanor Roosevelt” performed by Elena Dodd. To celebrate the 290th Anniversary of the Nutfield Frontier, the Society hosted a Nutfield Supper at Town Hall on April 15th featuring nourishing and notable foods starting with the letter “N”. Edie Clark, a columnist in “Yankee Magazine”, spoke on “Baked Beans and Fried Clams: How Food Defines a Region” at the Nesmith Library in May, courtesy of a grant from the New Hampshire Humanities Council. The Society’s popular annual Mystery Tour was held in June with a focus on dams. Stops on the tour included the Seavey Mill and Dam, the site of the nail factory, dam (1775) and saw mill next to the Presbyterian Church, and Fessenden’s Mill and dam (1883) on Golden Brook Road. The last and most interesting stop was at Simpson’s Mill and dam on Moeckel Road where Bruce Moeckel and Wayne Morris provided the history of the mill and surrounding land.

After a summer break, the Society hosted a second New Hampshire Humanities Council Program in September at Nesmith Library, “Witches, Pop Culture, and the Past” by Robin DeRosa, Professor of English and Women’s Studies at Plymouth State University. The Hudson Historical Society hosted us in October for a tour of the Alvirne/Hills House which was built in the late 1800’s for Dr. and Mrs. Alfred Hills and is now the home of the Hudson Historical Society. The Society held a business meeting in November to plan for 2010 and we held our annual holiday party at the Searles Castle, generously hosted by Society member Sister Josette Parisi. Society members also manned the Windham Museum for an Open House on the day of the Town’s Christmas Tree Lighting.

Respectfully submitted for the Society,

Jean Manthorne

Jean Manthorne, Member

SUZDAL SISTER CITY COMMITTEE

As a committee, there has been little activity during 2009. John Breda and Barbara Coish did travel to Suzdal twice during the year. During those visits financial aid for the orphanages and the hospital was hand delivered. Orphanage #5 is undergoing major renovations and presently all of the children are housed at Orphanage #3. The children were found to be well cared for and we know that the director of Orphanage #3 will use the financial donations for the betterment of the children in her care.

The first visit in 2009, began the day after Christmas 2008 and extended through the New Year holiday. It was especially moving to share the New Year with friends in Suzdal. Russians celebrate New Year the way that we celebrate Christmas. Families gather, share a meal and exchange gifts at midnight. Often, Ded Moroz and the Snowmaiden will appear as happened at the home in which I was celebrating. Fireworks explode all over town set off by individuals at their homes. Young people enjoy dancing at the disco and sharing time with friends after midnight. In April, John and Barbara traveled to Suzdal once again. John spent much of his time teaching in the schools, which is his passion. Students look forward to his annual visits and enjoy interacting with John and sharing cultural information. Families in Suzdal are really no different from families in Windham. Grandparents, parents, and children all care deeply for one another and are hospitable always to guests in their homes. Windham visitors spent time on May 1 with members of the quilt club. A wonderful selection of donated fabric was delivered to them. The members did a presentation about the May Day celebration. Interestingly, the labor aspect of the day began in America.

A few months after our April visit there was a change in the Administration of Suzdal (Town). The 15 member Town Council held a vote of no confidence in Mayor Godunin. An interim mayor served until a vote in October. At that time, the resulting vote chose the first woman ever to be elected Mayor of Suzdal. Her name is Olga Guseva, and we will be excited to meet her upon our next visit. During our past several visits, we have become more familiar with the regional government and Mayor Ivanov. Both town and regional governments are housed in the same administration building in separate wings. Many more functions are falling under the regional umbrella, and we are forming a solid relationship with that arm of government.

During the summer of 2009, Galina Orlova from Suzdal came to Windham and stayed with the Dolloff family, with whom she had stayed when she visited with a group of students four years previously. Thanks to the Dolloffs. We all enjoyed having Galina with us for several months. It was a pleasure to see how she had grown into such a wonderful young adult.

The committee and all of Windham were saddened by the death of J Gross one of our most dedicated members and a faithful volunteer when housing of visitors became necessary. He will be greatly missed by us and his friends in Suzdal as well.

Respectfully submitted,



Barbara A. Coish, Chair

Follows is a Holiday greeting received from Suzdal to the Town Administrator, David Sullivan, wishing good health and happiness in the New Year.

С НОВЫМ ГОДОМ!

*Администратору г. Виндхэм
господину Салливан
Уважаемый Салливан!*

*От имени администрации Суздальского района
примите самые сердечные поздравления
с Рождеством Христовым
и наступающим Новым 2010 годом!
Рождественские и новогодние праздники
неразрывно связаны с надеждой
и верой в светлое будущее.
Пусть наступающий год будет интересным
и творческим, благодатным и счастливым!
Сердечно желаем вам крепкого здоровья,
благополучия, уверенности и радости
в каждом прожитом дне, успехов
во всех делах и свершениях!*

foto.nolinek.ru

WINDHAM WOMAN'S CLUB

The Windham Woman's Club, a charitable, non-profit organization, was founded in 1911 and has just completed its 98th year of service to the community. As usual, 2009 was a very busy year for the WWC. We had several fund raisers this year: a bake sale at the March local election, our annual Yard Sale in April, and a booth at the Harvest Fest in October. In addition, we sold Entertainment Books in the fall. These fund raisers helped provide monies for donations to three school libraries, two Middle School awards, one student tuition to Camp Bournedale, teacher appreciation trays at three schools, and an appreciation tray for Town Hall. College scholarships were awarded to two Windham seniors, and a donation was made to the new high school through the Windham Community Endowment Fund. We donated to Shepherd's Pantry and helped provide Thanksgiving baskets and holiday gifts to needy Windham families. The WWC also donated to several other local organizations as well as projects of the General Federation of Women's Clubs-NH.

We are proud to give annual support to New Hampshire veterans. Our members made monthly visits to the Veterans Hospital in Manchester. We provided coffee, hot chocolate, muffins, money for bingo games, and much needed conversation to the veterans. Through the generosity of local businesses and our members, the veterans received much needed items in holiday gift bags, and we also provided a picnic for them in June. The annual Baby Shower in May contributed clothing and baby supplies to Our Place in Manchester for young parents and babies in need. The 2009 Coat Drives in October and November were enormously successful. We collected 1,940 coats and sweaters which were then distributed through local charities, providing warmth to local residents. The annual Yard Sale in April was also very successful. We were able to fully fund one scholarship given to a worthy Windham senior from the proceeds of the sale. The community was very generous in support of our Coat Drives, Yard Sale, and Baby Shower. The WWC also hosted our 13th annual Candidates Night at Town Hall. Candidates running for Windham local elections were afforded the opportunity to speak, and residents had the opportunity to ask questions and get to know their candidates. As always, the event was televised on local cable television for the entire community to watch.

We had entertaining and informative programs at our monthly meetings, and we added eleven (11) new members to our club in 2009. We also planted a tree and donated a book to the Nesmith Library in memory of one of our long time members. Our two social occasions were a trip to Portland, Maine in June and a festive holiday luncheon at Valentino's in December. Our meetings and activities are always open to the community. More information about meetings, programs, and activities can be found at www.windhamwomensclub.com. Once again, we are most grateful for the continued support of the businesses and residents of Windham.

Respectfully submitted,



Pat Markowitz
Ruth Bellizzi
Co-Presidents

GO GREEN WINDHAM

Go Green Windham is a local citizen's advocacy group that works on sustainability issues with interested individuals, other local organizations, and Town government to support and inform the community on energy conservation, recycling strategies and resource management. In January of 2009, we volunteered our services to the Town to undertake a financial Energy Audit of all town energy uses. The goal was to chart energy costs for electricity, propane and oil; streetlight inventory; and the Town fleet's gasoline and diesel usage and costs. Using 2005 as a weather anomaly-free baseline year, we collected all the energy bills and statements for the next five (5) years and recorded raw data in a usable format. We also completed a basic building audit of all town buildings to identify areas of inefficiency and will follow up in 2010 with a formal building assessment and recommendations.

We presented the first phase of the findings to the Board of Selectmen for input on further action. We believe the energy audit is a preliminary activity that facilitates the development of energy efficient strategies, retrofits, and energy savings programs. The audit findings documented energy used per year, usage inefficiencies, and the opportunities for cost savings. The final report will give the Board of Selectmen the data to enable them to implement strategies and budgets for efficient energy management. The conclusions should also assist in drafting an Energy Chapter for the Town of Windham Master Plan.

Go Green was invited to organize the recycling efforts at the Windham Strawberry Festival and the open house at Windham High School. The experiences have helped us expand our recycling campaigns to other Town events and develop a more focused effort to create awareness. We launched a spring thaw, neighborhood cleanup drive to coincide with Earth Day and recruited volunteers to pick up trash and recyclables. It was a tremendous success and we are planning to extend the event to the fall and work with groups like the Girls Scouts to make it a community-wide project.

Go Green Windham worked with the Planning Board to draft a Small Wind Energy System (SWES) Ordinance to be placed on the Town Warrant for March 2010. In December 2009, the Office of Energy and Planning released the details for the Energy Efficiency Conservation Block Grants (EECBG) which will allow towns and municipalities to apply for funding for sustainable energy projects. Go Green volunteered to write for the grants on behalf of the Town. In an effort to formalize the activities of Go Green and bring energy planning under the Town umbrella, we proposed the appointment of a Local Energy Committee (LEC) to organize and manage energy issues for the community. This is just the beginning.

Respectfully submitted,
Neelima Gogumalla
Neelima Gogumalla

Dianna Fallon
Dianna Fallon
www.gogreenwindham.org

FRIENDS OF THE LIBRARY OF WINDHAM

The Friends of the Library of Windham, also known as F.L.O.W., is a non-profit organization made up of volunteers dedicated to encouraging greater use of the Nesmith Library and its many services and programs. The Friends provide financial support to the library through fundraising efforts (the largest is Windham's Annual Strawberry Festival and Book Fair) and generous donations. The financial support helps to pursue opportunities and acquisitions beyond the scope of the library's budget.

The Friends enhance the library and our community by offering a wide spectrum of educational and cultural programs at the Nesmith Library. Each year, the Friends activities and programs touch hundreds of Windham children and their families. The Friends offer children's programs, sponsor museum passes, host special library events, and donate much needed library materials and equipment.

Each year, the Friends award scholarships to two graduating high school seniors and in the past, the Friends have supported the First Teacher's Projects, with such programs as the Teddy Bear Picnic.

Membership to the Friends is open to everyone. For more information, please visit the Friends of the Library of Windham website at www.flowwindham.org.

Respectfully submitted,



Jennifer Simmons, President

GARDEN CLUB

Celebrating two decades of civic improvement and community education and involvement in all things horticultural, the Windham Garden Club takes great pride in its ongoing programs.

Primarily funded by its annual plant sale – the region’s largest – the Club each year awards two, \$2,000 scholarships to persons pursuing life sciences studies. Separately, the group also gives grants to Town non-profits for gardening-related projects including those of the Rail Trail Alliance, the Historic Commission, Senior Girl Scout Troop 1007, and the Windham Co-op Kindergarten.

A Junior Gardner offshoot has created a new generation of hard-working enthusiasts, now self-sustaining through their plantings and sales. The Club’s open-to-the-public hikes through the Town’s many beautiful conservation lands have been most successful, and will continue.

Creating and maintaining landscaping around the Town’s public buildings is a favorite Club project.

With five New Hampshire Master Gardeners in active membership, the group is a prime source for top-notch gardening tips. However, the Club welcomes with friendship and fun both men and women, black thumbs and green, to its roster. Our unofficial motto is: “There’s no such thing as a dumb gardening question!”

Our plans for 2010? Simple. MORE! Please see our web site for more information: www.windhamgardenclub.com.

Respectfully submitted,



Linda German, Past President

WINDHAM SOCCER ASSOCIATION

This past year, the Windham Soccer Association provided organized soccer opportunities for over 800 players at both Recreation (teams play each other; all teams are within the Town) and Travel (competitive Town teams play teams from other towns, under the auspices of the Granite State Youth Soccer League) levels, and also supported co-ed adult pickup games, a competitive Men's Over-40 (years of age) team, and a competitive men's open team. Additionally, the Windham Soccer Association provided opportunities for youth referees to referee Recreation and Travel (GSYSL) games.

As part of our endeavor to provide soccer opportunities, we offered training sessions during both the outdoor and indoor seasons and both on the individual and team levels; Tot soccer (new for this year); and professional trainers (expanded to additional training for Recreation teams).

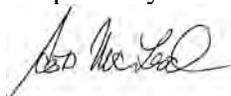
We are pleased to report that four of our six Travel teams eligible for post-season playoffs advanced to the GSYSL playoffs this past fall season: U-12 Boys, U-12 Girls, U-13 Girls, and U-14 Girls. The Girls U-14 team, playing in Division 1, won the State Championship, coming from behind to defeat NH Classics.

Our organization depends on the collective efforts of many individuals. If you would like to be involved in helping us achieve our mission, please contact any one of us for more information.

Executive Board: Jon Colvin, Joe Connelly, Gary Garfield, Ross McLeod, Karen Moltenbrey, Dan Pascarella, Lisa Pascarella, Tony Pfeiffer, and Ann Senibaldi.

Directors: Matt Bowers, Corinna Gagnon, Page Johnson-Tsao, Robyn Harris, Tara Picciano, Scott Rust, and Jason Thomas.

Respectfully submitted,



Ross McLeod, President

WHS JAGUAR BOOSTER CLUB

ORGANIZATION MISSION STATEMENT: The mission of the Windham High School Jaguar Booster Club is to support fundraising, volunteer and fan support for the full range of Windham High School athletics. The Boosters is an action-oriented group of parents, volunteers, and administrators working together to promote high scholastic achievement, athletic excellence, good sportsmanship, and character building relationships among athletes, coaches, parents and community.

CLUB PROFILE: The Jaguar Booster Club is a non-profit organization that was formed in September of 2008. With the impending opening of a new high school facility in September of 2009 a group of parents, volunteers and community members came together with the sole purpose of establishing an athletic booster program that would be an integral part of the new high school athletic program. The objectives of the organization as stated in the bylaws are:

- a) To give all possible support, both moral and financial, to the High School athletic program by recognizing the participating student athletes, team achievements and where appropriate, individual achievements. To support enhancements that builds the skills and capabilities of the athletic teams.
- b) To cooperate with those in charge of the athletic department, school administration, and the school board and to maintain an organization that will help promote the general activities of the athletic department.

Not sure what a booster club is? The booster club is responsible for organizing sports banquets, provide rewards and recognition events, scholarships for seniors as well as supplement some of the extra items that would not be covered in the operating budget, such as coach and athlete clinics, portable score boards, miscellaneous expenses a team may incur, etc. The best way to understand what a booster club is and how it works in conjunction with the high school and the athletic department is to think of a booster club as the sprinkles on a cupcake with the high school being the cupcake, the athletic program the icing. The Boosters are an integral part in not only helping to build the athletic program at Windham High but also encourage school spirit and pride amongst the student body, faculty and community.

Since its inception in 2008, the Jaguar Booster Club has had a positive presence in the school system and community. 2008/2009 Highlights include:

- The introduction of the Jaguar Website www.Windhamjaguars.org, which provides information on the Jaguar Booster Club and membership, athletic team results and statistics and an online store for “Jagwear” purchases.
- The Booster Club held two very successful fundraisers:
 - The Annual Booster Club Comedy Night – May 2009
 - The Jammin’ Jaguars vs. The Court Jesters, comedy basketball game – November 2009

WHS JAGUAR BOOSTER CLUB

- Coordinated the fall sports recognition night and ice cream social for the high school athletes and their families.
- Provided concessions at home athletic events
- Designed and made available, new “Jagwear” apparel for purchase through the school store on “Jagwear Wednesdays” or online through the website store.
- Purchased the Jaguar Mascot costume with funds raised.
- The Boosters have also proudly participated in many school and community events including, high school open houses, the Strawberry Festival, and Economic Development events.

Our membership is currently 150 members strong. We look forward to continuing to support the students, athletes and athletic programs at Windham High School. GO JAGUARS!!!!

Respectfully submitted for the Board,

Beth Lippold

Beth Lippold, President

WINDHAM MUSICAL ARTS ASSOCIATION

The Windham Musical Arts Association (WMAA) is a non-profit organization, founded in 2008 with the intended goal of providing moral and financial support to the Windham Middle School and Windham High School Musical Arts Departments. This includes but is not limited to helping organize school concerts, musical events and festivals, volunteers, and fundraising. We are also working to provide financial support for scholarships, transportation to competitions, festivals and field trips, and other funding not provided for within the school budget. The WMAA officially began accepting membership in January of 2009 and currently enjoys a membership base of 100 families.

This last year has been a busy one for the WMAA as we worked to promote our organization at open houses, concerts and events. We provided free refreshments for the Windham High School Inaugural Concert, organized bake sales and flower sales at WHS and WMS concerts, raffled off tickets to a Celtics game, and offered a free raffle for 4 front row seats at the Middle School concerts. We piloted a Pie Guy fundraiser this past Thanksgiving that was so well received we are making it a yearly event for both Thanksgiving and Christmas. We are also in the process of implementing a new fundraiser with SCRIPS where we can offer gift cards purchased at face value with a percentage of the sale of each card going to the WMAA. We coordinate the videotaping of school concerts and the sales of the DVD's (all the work and materials are donated so that all monies go directly into school music programs). We have funded the purchase of several music scores for the high school band and choir, buses for the Great East Festival, and are looking forward to funding scholarships, participating in international and national music festivals and competitions, and helping to coordinate band and choir educational field trips.

The Windham Musical Arts Association is still actively inviting new members to join our group to help support and fund the Windham Middle School and Windham High School Musical Arts Departments. Our meetings are held the second Tuesday of the month at 6:30 PM in the band room at Windham High School. They are open to anyone wishing to learn more about the WMAA, looking for a way to volunteer, or even interested in joining our board. If you'd like more information about the WMAA and how you can get involved please visit our website at www.windhammaa.org.

BOARD: President – Diane DiPersio; Vice President - Alice McInnis; Treasurer - Donna Eng; Membership/ Recording Secretary - Dawna Parent; Publicity - Diane Enos and Cara Glaser; Volunteer Coordinator - Suzanne MacKimm; Webmaster - Jan Sansoucie; Scrips Coordinator - Jeanette Tausanovitch; Student Liaison - Jessica MacKimm; and Student Liaison - Cathryn Sansoucie.

Respectfully submitted,

Diane DiPersio

Diane DiPersio, President

In the interest of keeping this file to a manageable size, the School portion of these Annual Reports has been submitted to the District for posting on their website:

windhamsd.org

INFORMATION ABOUT WINDHAM

Area	27.2 square miles	Residential Homes	4102
Population	15,700 +/-	Residential Condos	585
Total Net Valuation	\$2,275,366,370	Multi-Family Units	65
2009 Tax Rate	\$18.92/thousand	Seasonal Homes	245
2009 State Ratio	115%	Commercial Parcels	171
Tax Billing	Semi-Annual	Acres in Current Use	1282

2010 Holiday Closings: *Please bookmark our "What's New" page on the web where, at a minimum, any unexpected closings throughout the year will be posted.*

January 1, New Year's Day; January 18, Martin Luther King, Jr. Day; February 15, Presidents Day; May 31, Memorial Day; July 5, Independence Day; September 6, Labor Day; October 11, Columbus Day; November 11, Veterans Day; November 25 & 26, Thanksgiving; December 24, Christmas; and December 31, New Year's Eve.

TOP 10 FAQs: *Here they are; the questions most consistently posed to staff throughout the year.*

Where do we vote, and what hours are the polls open? *Voting takes place at Windham High School, and the polls are open from 7:00 AM to 8:00 PM.*

Is municipal water/sewer available? *No. All properties are on private septic systems/wells. Some limited areas of Town are on community wells serviced by Pennichuck.*

Is there municipal trash pickup? *No. Residents may transport their trash to the Transfer/Recycling Station, or contract pickup with a private company.*

Do the Selectmen have office regular/how can I contact them? *The members of the Board of Selectmen do not keep office hours. Most concerns can be handled by the Administrative staff and/or the Town Administrator. If listed in the local telephone directory, the Selectmen may be reached at their homes. Alternatively, as a Board they can be reached via BOS@WindhamNewHampshire.com.*

When will I receive my tax bill/what period of time does my tax bill cover? *Bills are mailed twice a year, generally in June and November, and are due 30 days from the date of notice. Property taxes are assessed as of April 1 each year, and the tax bills represent an entire year billed in two (2) installments.*

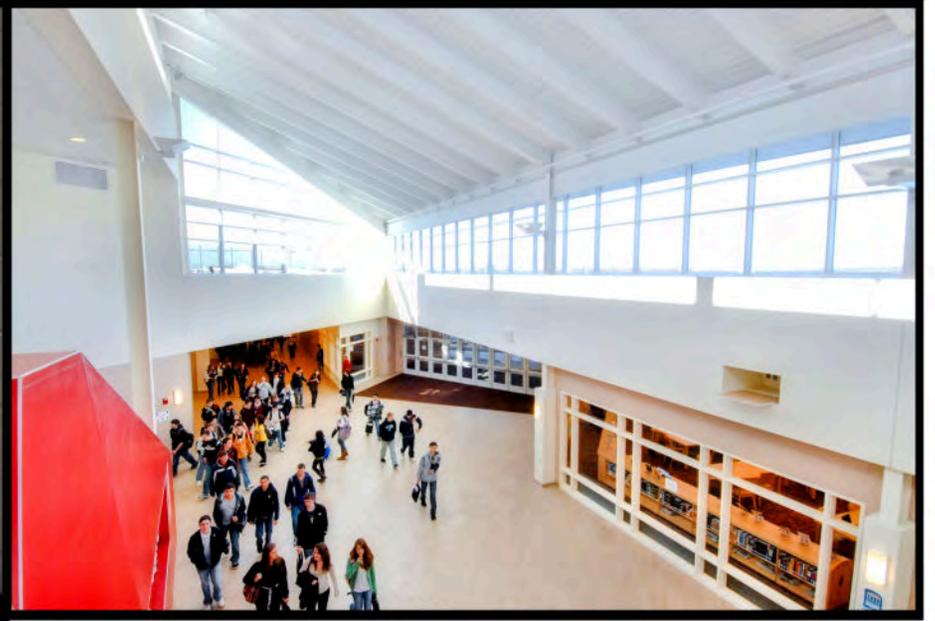
How do I get a pass for the Town Beach? *Passes are available to Windham residents at the beach. There is no charge, however proof of residency must be presented.*

How long is the paved walking area at Griffin Park? *Walking around the "Figure 8", the length is a 10th or two over a mile. The perimeter is just under.*

I want to have a yard sale. Do I need a permit? *No.*

My student needs to complete community service. Can the Town help? *If work is available, the Town can often help fill your student's service needs. Please contact Maintenance Supervisor, Al Barlow at (603) 234-4468 for more information.*

I attended/graduated from Castle Junior College. Can the Town help me obtain my transcripts? *No, we can't. However, if you contact the Administration Office of the Sisters of Mercy at (603) 893-6550, they can assist you.*



Welcome to...
Windham High School!

