

Windham Planning Board 2016 Submission Schedule

Planning Board Meeting Date	TRC Submittal Deadline* (4:00pm)	Planning Board Application Deadline (8am)	Subdivision & Site Plan Conceptual Deadline (noon) <TRC Not Required>
Jan 6	Nov 30	Dec 2	Dec 16
Jan 13	n/a	n/a	n/a
Jan 20	Dec 14	Dec 16	Dec 30
Feb 3	Jan 4	Jan 6	Jan 20
Feb 10	n/a	n/a	n/a
Feb 17	Jan 19	Jan 20	Feb 3
March 2	Feb 1	Feb 3	Feb 17
March 16	Feb 16	Feb 17	March 2
March 30	n/a	n/a	n/a
April 6	Feb 29	Mar 2	Mar 16
April 20	Mar 14	Mar 16	Mar 30
May 4	April 4	April 6	April 20
May 18	April 18	April 20	May 4
June 1	May 2	May 4	May 18
June 15	May 16	May 18	June 1
June 29	n/a	n/a	n/a
July 6	June 6	June 8	June 22
July 20	June 20	June 22	July 6
Aug 3	July 5	July 6	July 20
Aug 17	July 18	July 20	Aug 3
Aug 31	n/a	n/a	n/a
Sept 7	Aug 1	Aug 3	Aug 17
Sept 21	Aug 15	Aug 17	Aug 31
Oct 5	Sept 6	Sept 7	Sept 21
Oct 12	Sept 19	Sept 21	Oct 5
Oct 19	n/a	n/a	n/a
Nov 2	Oct 3	Oct 5	Oct 19
Nov 9	n/a	n/a	n/a
Nov 16	Oct 17	Oct 19	Nov 2
Nov 30	n/a	n/a	n/a
Dec 7	Oct 31	Nov 2	Nov 16
Dec 14	n/a	n/a	n/a
Dec 21	Nov 14	Nov 30	Nov 16

2016 Technical Review Committee (TRC) Meeting Dates

Jan 12	April 12	July 12	Oct 11
Jan 26	April 26	July 26	Oct 25
Feb 9	May 10	August 9	Nov 8
Feb 23	May 24	August 23	Nov 22
March 8	June 14	Sept 13	Dec 13
March 22	June 28	Sept 27	Dec 27

- Review by the TRC is FREE but *required* for all Planning Board Applications prior to Planning Board Review.
- Applicants may present their proposals to TRC up to 6 months prior to submitting a Planning Board application.
- Applications requiring further review may be scheduled for an additional TRC meeting, which is to be determined by Community Development Department staff.

SCHEDULING: To be scheduled for TRC, submit 15 copies of the items listed below by 4:00pm on Monday, the week before the regularly scheduled TRC Meeting (If there is a Holiday on Monday, materials are due by 12:00noon on Tuesday, the week before the meeting):

- Letter of Intent, outlining the scope of your project.
- Diagram of your proposal (The greater the detail the better the TRC will be able to assist you).
- Any other information pertinent to your Application
- Zoning Board of Adjustment Notice of Decision

***Applicants may submit to an earlier TRC Meeting. Deadline listed is deadline for latest possible TRC meeting to be heard at that Planning Board Meeting.**