



OLD VALUES - NEW HORIZONS

## COMMUNITY DEVELOPMENT

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To: Planning Board  
From: Laura Scott, Community Development Director  
Date: July 1, 2016  
Re: Rules of Procedure

At the Planning Board meeting on June 8<sup>th</sup>, the Board reviewed the proposed revisions to the Rules of Procedure and voted to move the proposed language to a public hearing. I provided the proposed language to Attorney Campbell for review and comment and have included his 6/16/16 memo for your review. I did make his suggested change on page 2 of his memo, which is reflected below.

Proposed:

8.4 In voting on ~~citizen petition~~ zoning amendment proposals, the Board shall vote to recommend or to not recommend the amendment petition. If the Board is evenly divided, or if a motion to recommend fails to receive a majority vote, the amendment citizen's petition shall be ~~noted as being~~ "NOT not recommended." The notation to appeal on the ballot shall be "Planning Board Recommends Voting No" or "Planning Board Recommends Voting Yes" followed by the numerical vote on such recommendation. The vote, as well as whether the Board is recommending or not recommending the petition, shall be noted on the warrant.

Please feel free to contact me if you have any questions or need any additional information.