

**BOARD OF SELECTMEN**  
**Minutes of October 20, 2014**

**CALL TO ORDER:** Chairman Ross McLeod called the meeting to order at 7:00 PM. Selectmen Bruce Breton and Roger Hohenberger were present, as was Town Administrator David Sullivan. Selectmen Joel Desilets and Al Letizio were excused. Mr. McLeod opened with the Pledge of Allegiance.

**ANNOUNCEMENTS/LIAISON REPORTS:** Community Development Director Laura Scott advised that on 10/30 at 7PM at the Community Development Department free training in reading of plans/ understanding the WWPD would take place. Those interested in attending should contact Ms. Scott.

*Chief McPherson* approached and advised that the Fire Association had received a donation of an elliptical machine which they would, in turn, like to donate to the Department; adding that the item has a \$1,500 replacement value. Mr. Breton moved and Mr. Hohenberger seconded to accept the donation from the Fire Association with thanks. Passed 3-0.

*Mr. Sullivan* advised that the 2014 tax rate has been set at \$24/thousand. He indicated that compares to \$23.60/thousand last year; with the Town increasing \$0.17 and the School \$0.23. Mr. Sullivan advised that this increase of 1.7% represents approximately \$380 on the average home and was, overall, less than anticipated. Brief discussion ensued.

**COMMITTEE INTERVIEW:** The Board heard from Ms. Wendy Williams, who was seeking appointment to the Historic District/Heritage Commission. Mr. Breton moved and Mr. Hohenberger seconded to appoint Ms. Williams as an alternate to the HDC/HC for a term of three (3) years. Passed 3-0.

**MEREDITH WHITAKER:** Ms. Whitaker, who served as a Summer intern for the Community Development Department, presented her final summations as attached to the Board on the Adopt-a-Spot and Community Garden programs. The Board extended thanks to Ms. Whitaker for her presentation; which is also available on the Town website. Mrs. Stephanie Foster approached and thanked the Town for the partnership; noting it was a pleasure to serve the Town as such. She then indicated that the Crossing Life Church will be hosting a Pumpkin Fest from 3-8P on the following Saturday.

**BOARD OF HEALTH/77 WEST SHORE RD:** Mr. Hohenberger moved and Mr. Breton seconded to recess the Board of Selectmen and enter into the Board of Health. Passed 3-0.

Ms. Scott advised that the Board had received, in advance, a packet including memos and all applications as recorded; adding she would like to clarify that the reason for this request is that the current system is in failure. Mr. Joe Maynard approached representing the owner, Mr. Hannon. He indicated that when the property was purchased in 1970, a new system had been installed, however, it had not passed a recent home inspection related to sale of the property. Mr. Maynard explained that the current system is a beehive system, and that with a waiver from his own well, Mr. Hannon can install a Clean-Solutions system in the front yard. He indicated that the waiver would be to allow for installation within 63' of the well versus the required 75'. Mr. Maynard clarified that the well in question is a drilled well with a steel casing, and that the proposed location is the only means to physically put a new system on the lot. Discussion ensued as to the location of the leach field, which is to the right of the home, that the property is year-round, and the lack of permits for the original system.

Mr. Maynard explained that Clean-Solutions is a proven system that requires a maintenance contract ensuring pumping every two (2) years. Ms. Scott indicated that installation of the proposed system would make the site more conforming, and Mr. Maynard added that the existing system is approximately 45' from the well. He went on to note that test pits have been done at the proposed location, and reiterated that the proposed system is the only type that will effectively work on the site.

Discussion ensued regarding the well located on the property across the street, which is shown to be within the 75' radius. Mr. Maynard clarified that a well-release was executed regarding same in the 1970's which, effectively, terminates that well's radius at the property line. He then gave a brief outline of the regulatory changes over the years as it pertains to disclaimers/radii.

Mr. Hohenberger inquired as to the property to the left, and Mr. Maynard indicated that well is on the other side of a year-round home; adding that those owners have also executed written permission for Mr. Hannon to install a system within 5' of their property line where 10' is required. Discussion ensued regarding the State's conditional approval of the proposal, which is in place.

Ms. Scott sought clarification of Mr. Maynard regarding the distance in question; noting that the application indicated the new system would be 68', but Mr. Maynard had repeatedly stated 63' during his presentation. Mr. Maynard apologized for misspeaking, and clarified that the plans were correct in that the new system would be 68' from the well where 75' was required.

Mr. McLeod opened the discussion to the public, however, no input was received. Mr. Hohenberger sought clarification as to whether the abutters had been notified, and Ms. Scott replied that each had been via certified mail. Brief discussion ensued.

Mr. Hohenberger moved to approve the waiver request as presented as it is an improvement over the current situation. Brief discussion ensued as to the number of waivers being requested, which it was clarified was only one. Mr. Breton seconded, and the motion passed 4-0.

Mr. Breton moved and Mr. Hohenberger seconded adjourn the Board of Health and resume the Board of Selectmen. Passed 4-0.

**PUBLIC HEARING/HEALTH TRUST:** Mr. Sullivan explained that this public hearing related to the Health Trust's being ordered to return funds to Towns which had been expended for other purposes; after which he read the public hearing notice into the record as follows: "In accordance with RSA 31:95-b, the Board of Selectmen will hold a public hearing at 7:00 pm on October 20, 2014 at the Community Development Department for the purpose of considering the acceptance of unanticipated funds allocated to the Town of Windham from the Healthtrust totaling \$168,996.50 (\$92,484.90 in March and \$76,511.60 in September). This amount represents a return of surplus from the Town's medical and dental insurance programs. A portion of the funds was returned to retirees and active employees representing their proportionate share of insurance premiums paid, with the remainder to be returned to the Town as a credit towards 2014 budget expenditures."

Mr. Sullivan went on to explain that approximately 20% of these funds will be returned to the employees; leaving \$120,000-130,000 available to the Town as revenue with the intent being to return same to the taxpayers. Mr. Bob Coole approached to inquire whether this would lower the new tax rate, and Mr. Sullivan explained it would not; rather it would be surplus for next year. Discussion ensued regarding this being unanticipated revenue.

Mr. Breton moved and Mr. Hohenberger seconded to freeze these dollars to ensure they go toward the fund balance to offset the taxes for 2015. Mr. Sullivan suggested the motion be rephrased to reflect that these funds will be used to pay the health premiums that are due, thus leaving budgeted funds unexpended. Discussion ensued, and Mr. Sullivan noted the net amount will be available in the fund balance at the end of the year.

Mr. Hohenberger queried whether the acceptance language was dictated by statute, and Mr. Sullivan replied in the affirmative. Discussion ensued as to acceptance of the funds as written versus accounting terminology. Mr. Sullivan reiterated that the Town will have left within the Health budget what is taken in from this acceptance at the end of the year. After further discussion, Mr. Breton amended his motion and Mr. Hohenberger seconded to accept these funds and ensure that the net amount of same will not be expended from the Health budget. Passed 3-0.

**3D DATA:** Mr. Matt Cabrera of 3D Data Technologies made a presentation to the Board outlining their work with the Town over the last few months as part of their development of new data scanning technologies. Highlights of the discussion included:

- The technology under development by 3D centers on LiDAR for data collection/measurement.
- The LiDAR scanning tools offer increased accuracy, less training, faster data collection/processing times, and reduced costs versus current, manual data collection processes.

- With the LiDAR technology, a walk around would be conducted, data uploaded to 3D, and a sketch generated for inputting by Town staff into the CAMA system. In the future, it would be the intent that staff would only need to validate, rather than input, the resulting sketch.
- The error tolerance offered by the LiDAR is equivalent to 4” versus a manual tolerance of 1’ +/-.
- Production can be doubled with the LiDAR, and accuracy increased an estimated 3-5%.

Discussion ensued regarding such things as calibration of the machine, which must be done before each building and was figured into the presentation time estimates, and upload turnaround. Mr. Cabrera noted, as it pertained to the latter, the current turnaround time would be one week, however, 3D is working first towards a 2-day, then ultimately a 2-hour turnaround for the data to be returned. Discussion ensued as to the make-up of 3D, their software, and their goals as a new company. Tax Assessor Rex Norman noted that as part of a design collaborative with 3D, fifty (50) houses in Town had been completed; adding that the Town will get a preferential offer when the program is released. Further discussion ensued regarding data file types and future usability, and that the Town would own the data.

Mr. Norman noted that they had completed sixteen (16) homes in 1.5 hours; whereas the current data collectors average twenty (20) homes in an 8 hour day. Mr. Cabrera noted that, in the Town of Lebanon, seventy-two (72) buildings had been scanned in 3 hours. He added that the product is still being refined and developed, and that the Town and Mr. Norman had afforded them a great collaboration.

Thanks were then extended all around.

**RECREATION COMMITTEE:** Recreation Coordinator Cheryl Haas approached noting that Committee members Jason Gill, Dennis Senibaldi, and Marc Lucas were present; deferring to the latter for this discussion. Mr. Lucas approached and, after giving a brief background of discussions to date, reviewed the results of the Master Plan Survey question relative to re-use of the former Skate Park area. He noted that passive recreation in the area was favored by the respondents and that the Committee had subsequently discussed ideas and developed five (5) choices that encompassed the survey results, as well as the best efficiency/use of the area and costs. Those choices include:

Proposal	Pros	Cons	Cost Range
#1 <i>Passive Recreation/Gardens with planting/shade trees, benches, seating areas, chess/checker tables, hopscotch, shuffleboard, etc.</i>	<i>Received highest overall preference ranking; suitable for all ages; low maintenance</i>	<i>Limited use; difficult to design</i>	<i>\$60-\$90K</i>
2 Passive Recreation as described in #1, combined with one (1) Sand Volleyball Court	Mixed uses; incorporates three (3) survey results; all ages	Limited use; moderate maintenance	\$60-\$90K
3 Toddler biking via resurfacing of the area and otherwise keeping it as is	Low cost; low maintenance	Inefficient use of space; limited use of space	\$15-\$20K
4 Performance Stage	Cultural and unique	Limited use	\$60-\$400K
5 “Splash Pad” – a water play area consisting of sprinklers/water spray without standing water hazards	Brings a unique recreational aspect to Windham	Cost; proximity of similar alternative in Derry	\$80-\$150K

Mr. Lucas advised that the Committee would recommend pursuing item #1/Passive Recreation. Mr. McLeod inquired whether the Committee had conducted any meetings to gather public input regarding re-use of the area, and Ms. Haas noted that meetings were posted but no one attended. Mr. McLeod sought clarification as to the overall size of the area, and Mr. Lucas noted it was 80’x170’.

Mr. Lucas then noted that a petition had been received by the Committee, with 24 signatures, in favor of option #2. Discussion ensued.

Mr. Breton noted that there were dedicated areas in the Park for sports, and suggested that Ms. Haas visit with the Seniors to gather their input. Ms. Haas noted that the majority of inquiries she receives about the area urge her to remember the non-athletic users of the Park. Discussion ensued relative to the term “passive”, and the need for shade at the Park.

Discussion ensued amongst the members regarding the options and direction; with the consensus being that Option #1 would be preferred. There was also concurrence with Mr. Breton’s suggestion that feedback should be sought from the Seniors.

Mr. Lucas noted that the Committee will now work to return to the Board with more details/cost options to implement Option #1. Mr. Sullivan noted the timing of the budget as it pertained to when the Board wished the work to start, and a discussion ensued.

Mr. Coole approached suggesting Recreation should consult the original plans for the park which had included an area for horseshoes. He added that volleyball could be done in the T-ball outfield, and a discussion ensued.

Mr. Coole then noted there was to have been a picnic area in the back. Mr. Sullivan clarified that area represents a Conservation easement, and a discussion ensued regarding mitigation requirements at the time, as well as the current budget schedule versus bid timing.

Ms. Scott approached and suggested that the Committee consider installing raised garden beds, rather than ground level, and possibly adopting them out. She noted that, as part of the Community Garden project, several had requested raised beds and that there may be enough interest that the Town would not have to maintain the area. She noted she would be happy to work with the Recreation Committee, and a brief discussion ensued. The Committee will return to the Board on November 17th with more details.

**PLOW RATES:** Highway Agent Jack McCartney approached and reviewed proposed increases to the rates paid to contractors for plowing, which have not changed since 2011, as follows:

<u>Equipment:</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
6-wheel dump truck (min. 10’ plow) with wing	\$67.50	\$70.00
6-wheel dump truck (min. 10’ plow) no wing	\$60.00	\$62.50
6-wheel dump truck (1 ton dually, min. 9’ plow)	\$54.00	\$56.00
4-wheel drive ¾ ton pickup (min. 8’ plow)	\$48.00	\$50.00
Large loader for snow removal (min. 2 ½ cu. Yd)	\$90.00	\$92.50

Mr. Breton inquired about the Department’s equipment inventory and expressed concerns related to whether the proposed rates reflected those cases where contractors utilize Town-owned wings and/or cutting edges. Mr. McCartney indicated that all of the rates assume that the Town is providing the plow and/or wing, and contractors are not paid extra if they provide their own. He then noted that the Town of Derry affords contractors a one-time \$300 stipend to those with their own equipment and an hourly rate of \$83; while the Town of Pelham pays \$79/hour and provides their contractors with the equipment. Discussion ensued regarding the amount of \$20,000 budgeted annually for equipment, the total number of snow removal hours of approximately 2000, and whether a savings would be realized if contractors were required to provide their own equipment.

Mr. McCartney clarified that the Town does not have enough equipment to even treat the roads; adding that by increasing the rates he is endeavoring to retain the contractors the Town has had for 10+ years. He indicated that the proposed increases were in response to the contractors’ insurance costs rather than fuel prices. Further discussion ensued regarding the Town’s supplying of wings and cutting edges.

Mr. Sullivan suggested that the current rates be maintained for the contractors utilizing Town equipment, and increased for those providing their own. Discussion ensued, and Mr. Breton expressed concerns that the Town still should not be paying for cutting blades. Mr. Sullivan and Mr. McCartney clarified that providing these is standard practice in communities.

Lengthy discussion ensued regarding rates in surrounding communities and the competitiveness of Windham’s, our expenses versus other towns, and the differences between employee/contractor hours.

Mr. Hohenberger then moved and Mr. Breton seconded to approve the increases as proposed, provided contractors supply their own equipment; maintaining the old rates if they do not. Passed 3-0.

**OLD BUSINESS:** Mr. Sullivan advised that the State had rejected the Town's, along with Derry and Salem's, request to award the bid to Liberty for the purchase of the new Highway truck. He noted the State's decision was due to the Federal Highway Administration's new requirement that the bid specifications be performance-based rather than detailed (resulting in proprietary results). Mr. Sullivan noted that the vehicle will now go back out to bid with FHA approved specifications; adding it is hoped this can be completed by year-end or the funds for same will lapse. Brief discussion ensued regarding the State bid and overall Salt Reduction Program.

*Mr. Sullivan* advised the Board that the boiler at the Searles facility is in need of emergency repairs; estimated cost for same being \$5,000. He noted the repairs will be done through our current vendor as part of our maintenance contract.

**TOWN FOREST:** Mr. Sullivan noted that a question had arisen regarding the binding nature of the Conservation Commission's contract with Bay State regarding the Town Forest; and that he had reached out to Town Counsel to obtain an opinion regarding same. He advised that Attorney Campbell had responded that he did not believe the contract was binding and, further, that: 1) the Forestry Committee is a separate, statutory entity that does not report to the Board nor do they have to follow Board procedures, and; 2) that the Conservation Commission no longer has authority over the lands that comprise the Town Forest. Mr. Sullivan noted that he had disagreed with Town Counsel regarding the Committee's status and Conservation's authority and that Attorney Campbell had then conferred with other legal professionals. He noted that these individuals concurred with Attorney Campbell, in part because Town Meeting could have designated the Conservation Commission as the Forestry Committee, but the Board had not done so.

Mr. Sullivan then noted that the Forestry Committee Chair had reached out to other towns that have Forests, and she had found that in all save Pelham, the Forests are under the Conservation Commission's authority. He noted that the law of unintended consequences has arisen, as he did not believe anyone had intended the Commission to lose authority over the lands purchased by them.

Discussion ensued and Mr. McLeod inquired why the Forestry Committee having authority was an issue. Mr. Sullivan replied the Commission believed it to be, and he concurred. He indicated that there are two options the Board could consider in response: 1) do nothing, or; 2) return to Town Meeting in March and designate the Conservation Commission as the Forestry Committee. Mr. Sullivan further clarified that, subsequent to option 2, a sub-committee of the Commission could be established that consisted of the current members of the Forestry Committee.

Mr. Breton opined that things should be left as is; noting that the Board had appointed two (2) members of the Commission to the 5-member Forestry Committee thereby affording them 40% of the vote. Mr. McLeod concurred; adding that there is no evidence that this is not working as it is and returning to Town Meeting to undo it was a knee-jerk reaction. Mr. McLeod suggested the situation be monitored for a year or two. Lengthy discussion ensued, and Mr. Sullivan clarified that the two members of the Conservation Commission that are on the Forestry Committee have expressed that they do not want the land acquired with Conservation funds removed from the Commission's authority.

Mr. Coole approached to inquire whether the Committee is required to prepare an independent budget if they do not report to the Selectmen, and Mr. Sullivan replied in the negative as they are revenue supported similar to the Conservation Commission. Further discussion ensued, and Mr. Coole expressed his support for option 2.

Mr. Wayne Morris, Conservation Commission/Forestry Committee, approached and clarified that, as it pertained to the parcel in question, it was not an issue because a management plan already existed. He went on to note, however, that the concern lies in the future; as when he had spearheaded the foresting he had envisioned similarly designating other parcels in order to generate funds for trail improvements, etc. Mr. Morris indicated that he would not be doing so if those future forests were then going to fall under the authority of the Forestry Committee.

Discussion ensued regarding the revenue generated from the Town forest and that which would be generated if Campbell Farm is re-certified as a Tree Farm. Mr. Morris indicated that the latter would go into the General Fund, and Mr. Sullivan clarified that the revenue from the Forest would go into a newly established Forestry Fund that can only be expended via Town Meeting.

Further, lengthy discussion ensued regarding if it were an issue to leave it as is and the harm, if any, in returning to Town Meeting. Mr. Sullivan reiterated that, had the Commission known of the loss of authority, they would not have requested a Forestry Committee. Mr. McLeod inquired whether Mr. Morris believed the Forestry Committee was less capable of managing the forest than the Commission and Mr. Morris replied firmly in the negative. Mr. Sullivan advised that the Commission can petition a warrant article, and Mr. Hohenberger inquired of Mr. Morris if it were truly an issue right now. Mr. Morris replied in the negative, and further discussion ensued about the Commission's future plans.

Mrs. Coish approached to suggest it be left as it is, and any future parcels be addressed one at a time. Mr. Coole also approached to reiterate his support for option 2 going forward; adding he would like to know how funds are being generated/expended. After further discussion, no decisions were made.

**PT NON-UNION WAGES:** Mr. Sullivan advised that staff is continuing the process of updating payroll procedures in the MUNIS system, which includes moving from a recurring pay system to a pay table system. He advised that, as part of this change, he would like the Board to consider eliminating the Part-time, Non-Union pay scale; explaining that it encompasses an additional twenty-six tables of data requiring maintenance. Mr. Sullivan noted that the scale had been created in the 1990's, and involved 14 employees and a delta of \$0.02-0.08/hour (approximately \$1,000/year). He indicated that a savings, however, will be realized on the staff side in terms of time and increased efficiency.

Mr. Breton inquired whether the pay period could also be made bi-weekly, and Mr. Sullivan replied in the negative; clarifying that, by law, if a single employee requests weekly pay the Town must comply. Discussion ensued regarding the impacts of the 53<sup>rd</sup> week spike which could be avoided if the Town could issue payroll bi-weekly.

Mr. Hohenberger inquired whether there were enough grades on the full-time scale to cover the scale in question, and Mr. Sullivan replied in the affirmative. Further discussion regarding the number of employees and the deltas, and Mr. Sullivan clarified that within the steps in each grade the delta is the same. Mr. Hohenberger moved and Mr. Breton seconded to approve elimination of the part-time non-union scale as recommended; based upon the information provided. Passed 3-0.

**CORRESPONDENCE:** Partial Bond Release/Walkers Wood: Mr. Sullivan explained that the Planning Board, et al have signed off on the release and no issues exist. Mr. Breton moved and Mr. Hohenberger seconded approve the release of \$55,525 as recommended. Passed 3-0.

*Partial Release/Overlook Estates:* Mr. Sullivan advised that all have signed off on this request as well, with no issues existing. Ms. Scott approached to clarify that this involved a cash guarantee and therefore the recommendation was to retain \$28,856 and release \$24,000 plus accrued interest.

Mr. Hohenberger moved and Mr. Breton seconded accordingly. Passed 3-0.

*Mr. Sullivan* advised that a memo had been received from Ms. Scott relative to the EDC suggesting the Town and School District discuss a lot line change between parcels 20D-800 and 20D-1000.

*Mr. Sullivan* advised that a memo had been received from Ms. Scott relative to the EDC's intention to propose zoning amendments to create a Marketing District. Ms. Scott clarified that the Board had received the memo as one of the parcel under consideration was Town owned.

**MINUTES:** Mr. Breton moved and Mr. Hohenberger seconded to approve the minutes of 9/22 and 10/6 as written. Passed 3-0.

**CORRESPONDENCE, CONTINUED:** Mr. Sullivan advised that a response had been received from the Town of Salem relative to our request that they consider renumbering those houses located on Harris Road in Salem. He indicated that Salem had expressed no similar safety concerns and thus declined to undertake a renumbering as requested. Mr. Sullivan advised that Chief Lewis had been informed and the matter is now ended.

*Mr. Sullivan* noted that a memo had been received from Mr. Dave Poulson as Stormwater Chair, requesting a Board liaison to the Stormwater Committee. After a brief discussion, it was determined that Mr. McLeod will serve as such.

**NEW BUSINESS:** Mr. Sullivan advised that the State, as part of the box culvert installation, is reacquiring a small piece of property for which reversionary rights had been retained. Mr. Hohenberger moved and Mr. Breton seconded to authorize execution of the deed for same. Passed 3-0.

**NON-PUBLIC SESSION:** Mr. Hohenberger moved and Mr. Breton seconded to enter into a nonpublic session in accordance with RSA 91-A:3 II b. Roll call vote - all members "yes". The topic of discussion was personnel.

The Board, Mr. Sullivan, Ms. Scott, and Ms. Devlin were present in the first session; in which the vacant minute taker position was discussed. Mr. Hohenberger moved and Mr. Breton seconded to hire the recommended candidate as discussed. Passed 3-0.

The Board, Mr. Sullivan, and Ms. Devlin were in attendance in the second session to discuss a personnel matter relative to the Searles Coordinator's compensation. Mr. Hohenberger moved and Mr. Breton seconded to support the structured proposal as written. Passed 3-0.

Mr. Sullivan updated the Board on a personnel matter. No decisions were made.

Mr. Hohenberger moved and Mr. Breton seconded to adjourn. Passed 3-0.

Meeting was adjourned at 10:15 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

*Note: These minutes are in draft form and have not been submitted to the Board for approval.*



# Community Garden

*Meredith Whitaker*



Making Our Town More Beautiful

# Important Facts

- ❖ Public-private partnership with Crossing Life Church
- ❖ Garden's First Year!
- ❖ Articles appeared in Windham Independent and Windham Patch



# Suggestions for Next Year

- ❖ Suggestion From Participant- Final Harvest Festival/ Mini Farmer's Market
- ❖ Social Media Coverage- Facebook Page for Participants to communicate with one another
  - ❖ No more surveys
  - ❖ Feedback and Discussions on page





# OUR FANTASTIC SPONSORS

## *Garden Creation*

- ❖ Boyden's Landscaping
- ❖ Continental Paving Inc.
- ❖ Edward N. Herbert Associates Inc.
- ❖ George Cairns & Sons Inc.
- ❖ John Slavin
- ❖ JR Gauthier Inc.
- ❖ Rich Parow
- ❖ Ken Bergeron
- ❖ Pentucket Bank

## *Kick-Off Event*

- ❖ Lowe's Home Improvement
- ❖ Shaws
- ❖ Simply Wholesome
- ❖ Top Dog Banners
- ❖ B&H Oil
- ❖ Cyr Lumber
- ❖ Heavenly Donuts



France McManus and daughter, Simply Wholesome

Working on pumpkin patch at Kick-Off Event



# Our Wonderful Participants

- ❖ Rich Parow
- ❖ Debra Mowatt
- ❖ Beverly Wilson
- ❖ Kathleen Clairmont
- ❖ France and Derek McManus
- ❖ Ralph Sinclair
- ❖ Jeffrey Malloy
- ❖ Sheryl Rogers
- ❖ Gloria Vitolo

- ❖ Stephanie Foster
- ❖ Michael Greenburg
- ❖ Bob Murphy
- ❖ Lisa Ferris and Dan Guttman
- ❖ Scott Slattery
- ❖ Jason Becht
- ❖ Glen Kimball



Participants starting their gardens at Kick-Off!



DO YOUR LITTLE BIT OF GOOD WHERE YOU ARE.  
IT'S THOSE LITTLE BITS OF GOOD PUT TOGETHER  
THAT OVERWHELM THE WORLD.

**DESMOND TUTU**

UTU DNOM2E

For more information on these  
programs...

Visit [windhamnewhampshire.com](http://windhamnewhampshire.com)



# Adopt A Spot Program

*Meredith Whitaker*

*Bringing the Community Together...*



*One Spot at a Time!*

# Adopted Locations

## Clean Up Spots

- Griffin Park tennis and basketball courts
- Griffin Park parking lot
- Deer Leap and Town Forest

## Garden Spots

- Depot Area (Depot Rd, off Rail Trail)
- Town Pound
- Police Station Sign
- Town Beach
- Town Hall- back entrance
- Corner of Morrison and North Lowell Rd



# Our Delightful Participants

- *Baker Family*
- *Andrea Croteau*
- *Mimi Kolodziej*
- *Mullen Family*
- *Andrew Marks*
- *Susan Keenan*
- *Brian Szuksta*
- *Whitaker Family*
- *Diane Carpenter*



*The Whitaker Family*



*The Mullen Family*

# Just a Few Numbers...

- 5 Fee-For-Service Donors
  - *Extra Time Enterprises LLC*
  - *Northstar Financial Planning Inc.*
  - *Green Sprouts*
  - *Indian Rock Financial Group*
  - *Boyden Landscaping*
- \$300 in donations for Kick Off
- Articles appeared in *Windham Independent* and *Windham Patch*



# Our Magnificent Sponsors

- *Dunkin Donuts*
- *Delahunty's*
- *Cyr Lumber*
- *Lowe's Home Improvement*
- *Boyden's Landscaping*

## Make Windham Beautiful

*Community Development Department's*

## Adopt-A-Spot

This Program provides everyone an opportunity to help improve and beautify areas throughout the Town. We have clean-up spots, gardening spots, and "Fee-For-Service" spots available!

## Kick-Off Event!

To be held on Saturday, June 14<sup>th</sup> at 9-11am at the Community Development Department (3 North Lowell Road) for all those participating in the Program.  
*Prizes, Refreshments, and Program materials to be provided!*

*Accepting Applications!*  
*through June 5<sup>th</sup>*

To see the spots available for adoption, request an application, or for more information about the Program, visit [www.windhamnewhampshire.com](http://www.windhamnewhampshire.com) or contact Meredith Whitaker at [mwhitaker@windhamnewhampshire.com](mailto:mwhitaker@windhamnewhampshire.com) or 432-3806.

# Brainstorming for Next Year

- *Too much overlap with Community Garden*
  - *Same group of people*
  - *Time of year*
- *Involve children and volunteer groups*
  - *Connect with schools as community service opportunity*

## *Utilize social media*

- *Facebook, Pinterest, Instagram*





DO YOUR LITTLE BIT OF GOOD WHERE YOU ARE.  
IT'S THOSE LITTLE BITS OF GOOD PUT TOGETHER  
THAT OVERWHELM THE WORLD.

**DESMOND TUTU**

UTU DNOM2E

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