



**WINDHAM, NH
ANNUAL REPORTS
2014**

DIRECTORY OF SERVICES

EMERGENCY: Fire, Police, or Ambulance _____ **CALL 9-1-1**

Local Departments/Other:

Town Administrator/Selectmen's Office _____	432-7732
Fire Department Business Line _____	434-4907
Police Department Business Line _____	434-5577
Tax Assessor _____	434-7530
Tax Collector _____	432-7731
Town Clerk _____	434-5075
Community Development/Health Officer _____	432-3806
Transfer Station _____	426-5102
Highway Agent _____	216-5676
Recreation Department _____	965-1208
Nesmith Library _____	432-7154
Community Services/Animal Control Officer _____	434-5577
Community Access Television _____	434-0300
Windham Post Office _____	437-3819

School Department:

Golden Brook School _____	898-9586
Center School _____	432-7312
Middle School _____	893-2636
Windham High School _____	537-2400
Superintendent of Schools _____	425-1976

Official Town Website _____ **www.WindhamNewHampshire.com**

State/Federal Representatives:

Governor

Maggie Hassan - State House, 107 N. Main Street, Concord, NH 03301 _____ 271-2121

US Congress District 2:

Ann Kuster - 18 N. Main Street, 4th Floor, Concord, NH 03301 _____ 226-1002

US Senators:

Kelly Ayotte - 1200 Elm St., Suite 2, Manchester, NH 03101-2503 _____ 622-7979

Jeanne Shaheen - 1589 Elm St., Suite 3, Manchester, NH 03101 _____ 647-7500

Senator District 19:

Regina Birdsell, 24 Larson Drive, Hampstead, NH 03841 _____ 489-1537

State Representatives District 7:

David Bates - 12 Range Road, Windham, NH 03087-2005 _____ 894-6987

Mary E. Griffin - 4 Wynridge Road, Windham, NH 03087-1628 _____ 432-0959

Walter Kolodziej - 8 Kent Street, Windham, NH 03087-1645 _____ 437-7936

Charles E. McMahon - 11 Floral Street, Windham, NH 03087-1024 _____ 432-8877

ANNUAL REPORTS

OF THE
OFFICERS, TRUSTEES, AGENTS, COMMITTEES
AND ORGANIZATIONS

OF THE
TOWN OF WINDHAM
NEW HAMPSHIRE



FOR THE YEAR

2014

On the Covers: Thanks to Joan Normington for sharing our front cover photos of the Historic Campbell Farm; purchased by the Town in 2014. Gratitude, as well, to Dianna Fallon for allowing us to share her photos of Moeckel Pond and the dam.

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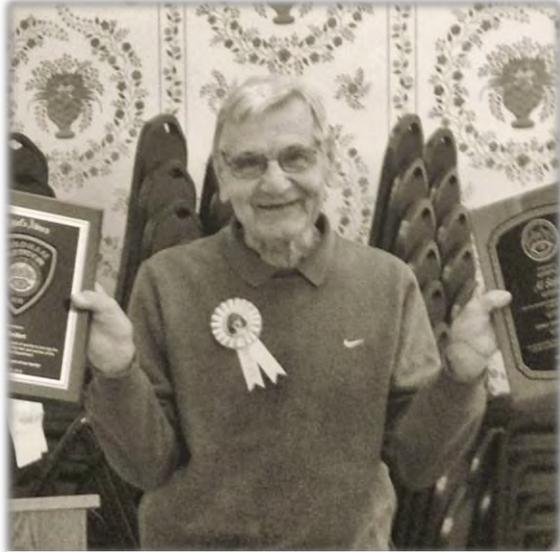
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As part of the 2014 Workforce Appreciation Day, Al was presented commemorative plaques from both the Town and the Windham Police.

The Town of Windham will be minus one of its most valuable employees in 2015, due to retirement. At the age of 85, Alfred Seifert, Jr. has decided to retire from the position of Animal Control Officer after nearly 30 years of dedicated service to the Town.

For many years, this position was known as “Dog Officer” and was low profile, with little media coverage. With the increase in population and animals, the number of complaints also increased; eventually requiring a 24/7, part-time employee to respond to the calls, at which time the title was changed to Animal Control Officer.

Al’s work involved responses to and/or investigations of complaints for dog bites, stray and abandoned animals, cat issues, wild animal rabies concerns, and more; this despite the fact that, by Statute, all that was really required of him was dog control. One of Al’s most interesting cases, in fact, was that of a ten-foot (10’), eighty pound (80 lb) boa constrictor which had been abandoned in Town. The snake was rescued by Al and brought to the Derry pound, where it was later adopted.

During the West Nile Virus crisis, Al worked closely with the State by collecting dead birds for testing, and he often offered his assistance to NH Fish and Game when non-domestic animals were involved in a case. He also worked with the Town Clerk to ensure that dogs were properly licensed and vaccinated, and maintained a good rapport with such agencies as the Salem Animal Rescue League; the latter being of particular importance when animals were abandoned and in need of shelter.

During his tenure as Animal Control Officer, Al also served one term (1986-89) as a member of the Board of Selectmen. There is no doubt that Al is one of the hardest workers the Town has ever been blessed to have at their disposal. Fortunately for him, there was usually a Deputy Officer who was available to assist with complaints and to provide coverage on those occasions that he sought some rest and relaxation via his favorite pastime: fishing.

Throughout the years, Al performed his respective duties with diligence, integrity, diplomacy, and humility; while making it a point to always end the year under budget. He will be missed in the Town offices by all who had the privilege of working with him, and leaves behind a large set of shoes to fill.

It is in recognition of his many years of commitment and service toward the welfare of the residents, and the animals, of the Town of Windham that the Board of Selectmen respectfully, and with sincere pleasure, dedicates these 2014 Annual Reports to Alfred Seifert, Jr.

I N MEMORIAM

“In the end, it's not the years in your life that count. It's the life in your years.”

Abraham Lincoln

NANCY SHEEHY

January 7, 2014 at age 62

Although it has been many years now, Nancy was once a fixture in the Town Hall; serving as Assistant Tax Collector. A tiny woman with a big personality, Nancy's smile and laugh were contagious; and she was always a pleasure to interact with. No doubt, she is missed by all who had the good fortune to know her.

RALPH PARSONS

June 23, 2014 at age 64

Not necessarily one for the spotlight, Ralph quietly served the Town with distinction for ten (10) years as a member of our Transfer Station staff until his illness forced him to retire. Ralph fought a long and brave battle against his cancer; and his loss is deeply felt by many.

NANCY PRENDERGAST

July 24, 2014 at age 48

A long-time member of our Planning Board and, most recently, the Town's Code Enforcement Administrator, Nancy's interest in her community was surpassed only by her dedication to her true passion: her family and friends. While it is always difficult to lose someone so young and so courageous, it is even more difficult to lose someone gifted with such a vibrant spirit; and Nancy's passing has saddened all who were blessed to know her.

TOWN OFFICIALS

BOARD OF SELECTMEN

Ross McLeod, Chair – 2015

Roger Hohenberger – 2015

Bruce Breton – 2017

Al Letizio, Jr. – 2016

Joel Desilets – 2017

TOWN ADMINISTRATOR

David Sullivan

ASSISTANT TOWN ADMINISTRATOR – FINANCE

Dana Call

TOWN CLERK

Nicole Merrill – 2015

TAX COLLECTOR

Ruth Robertson

MODERATOR

Peter Griffin – 2016

TREASURER

Robert Skinner – 2015

TOWN ASSESSOR

Michael Fedele, CAE, CNHA

CHIEF OF POLICE

Gerald Lewis

FIRE CHIEF/WARDEN

Thomas L. McPherson, Jr.

COMMUNITY DEVELOPMENT DIR.

Laura Scott

HIGHWAY AGENT

Jack McCartney

HEALTH OFFICER

Laura Scott

IT DIRECTOR/GIS

Eric DeLong

HUMAN SERVICES

Kathleen Davis

TRANSFER STATION MANAGER

David Poulson

RECREATION COORDINATOR

Cheryl Haas

LIBRARY DIRECTOR

Carl Heidenblad

MAINTENANCE MANAGER

Jack McCartney

COMMUNITY RESOURCE OFFICER

Anna Jenoski

CABLE STUDIO COORDINATOR

Kelly Yucupicio

TRUSTEES OF TRUST FUNDS

Alphonse Marcil, Jr., Chair – 2017

Karen Marcil – 2015

Jim Mentzer – 2016

SUPERVISORS OF THE CHECKLIST

Charles Russo – 2016

Eileen Mashimo – 2018

David Bates – 2020

TRUSTEES OF THE CEMETERY

Wendi Devlin, Chair – 2016

Bruce Moeckel – 2015

Barbara Coish – 2017

TRUSTEES OF THE LIBRARY

Peter Tousignant, Chair – 2017

Karen Marcil – 2015

Tara Picciano – 2015

Patricia Barstow – 2016

Anne-Marie O'Neil – 2016

Cathy Robertson-Souter – 2016

Mark Branoff – 2017

TRUSTEES OF MUSEUM

Jean Manthorne, Chair – 2016

Kim Monterio – 2015

Dennis Root – 2017

PLANNING BOARD

Kristi St. Laurent, Chair – 2016
 Alan Carpenter – 2015
 Vanessa Nysten – 2015
 Pam Skinner – 2015
 Margaret Crisler – 2017
 Paul Gosselin – 2017
 Bruce Breton, Selectman – 2015
 Joel Desilets, Selectman Alternate – 2015
 Jim Fricchione, Alternate – 2015
 Steve Bookless, Alternate – 2016
 David Oliver, Alternate – 2016
 Kathleen DiFruscia, Alternate – 2017

ZONING BOARD OF ADJUSTMENT

Mark Samsel, Chair – 2017
 Jim Tierney – 2015
 Jay Yennaco – 2015
 Michael Scholz – 2016
 Heath Partington – 2016
 Kevin Hughes, Alternate – 2017
 Mike Mazalewski, Alternate – 2017

CONSERVATION COMMISSION

Wayne Morris, Chair – 2017
 Bernie Rouillard – 2015
 Jim Finn – 2016
 Lisa Ferrisi – 2016
 Pam Skinner – 2017
 Justin Pare, Alternate – 2016
 Jason Rogers, Alternate – 2017

HIGHWAY SAFETY COMMITTEE

Thomas L. McPherson, Chair – Fire Chief
 Gerald Lewis, Chief of Police
 Jack McCartney, Highway Agent
 Laura Scott, Community Development Dir.
 Robert Coole, Citizen
 Allan Barlow, Citizen

HISTORIC DISTRICT/HERITAGE CMSN.

Frank Farmer, Chair – 2016
 Peter Griffin – 2015
 Bonnie Parenteau – 2016
 Nancy Kopec – 2017
 Carol Pynn – 2017
 Joel Desilets, Selectman – 2015
 Wendy Williams, Alternate – 2017

CAPITAL IMPROVEMENTS COMMITTEE

Rob Gustafson, Citizen Member, Chair
 Steve Bookless, Planning Board Member
 Paul Gosselin, Planning Board Member
 Neelima Gogumalla, Citizen Member
 Jennifer Simmons, Citizen Member
 Jerome Rekart, School Board
 Dennis Senibaldi, School Board Alternate
 Roger Hohenberger, Selectman
 Al Letizio, Jr., Selectman Alternate

CABLE ADVISORY BOARD

Margaret Case, Chair – 2015
 Alan Shoemaker – 2015
 Bob Coole – 2016
 Barbara Coish – 2016
 Mary Griffin – 2017
 Leo Hart – 2017
 Nicole Bottai, Alternate – 2016
 Donna Mauro, Alternate – 2015

RECREATION COMMITTEE

Dennis Senibaldi, Chair – 2016
 Alberto Chang – 2015
 Mark Lucas – 2016
 Fred Connarn – 2017
 Jason Gill – 2017

HISTORICAL COMMISSION

Marion Dinsmore, Co-Chair
Patricia Skinner, Co-Chair
 Elizabeth Dunn
 Fred Linnemann
 Peter Griffin
 Sally D'Angelo
 George Dinsmore, Jr.
 Carol Pynn
 John Mentuck
 Marilyn Bailey
 Donna Markham

DEPOT ADVISORY COMMITTEE

Mark Samsel, Chair
 Wayne Morris
 John Mangan
 Norm Babineau
 Carol Pynn
 Dick Forde
 David Sullivan, Town Administrator

LOCAL ENERGY COMMITTEE

Mark Kovacs, Chair - 2016

Tom Barstow – 2015

Neelima Gogumalla – 2016

Patrick Manzo – 2017

Peter Tousignant – 2017

FORESTRY COMMITTEE

Wanda Rice, Chair – 2017

Norm Babineau – 2015

Holly Hanford Oliver – 2016

Jim Finn, Conservation – 2016

Wayne Morris, Conservation – 2017

ECONOMIC DEVELOPMENT COMMITTEE

Al Letizio, Jr., Selectman, Chair -2015

Robert Higgins – 2015

Noel Lyons-Baker – 2015

Ed Gallagher – 2015

Ralph Valentine – 2016

Bruce Breton – 2016

Lisa Walker – 2016

Charles Robert – 2017

Michael Oldenburg – 2017

Paul Gosselin, Planning Board

Joel Desilets, Selectman Alternate

Donna Morris, GSCOC

RECORD RETENTION COMMITTEE

Nicole Bottai, Town Clerk, Chair

Roger Hohenberger, Selectman

Bob Skinner, Town Treasurer

Bob Coole, Deputy Treasurer

Ruth Robertson, Tax Collector

Mike Fedele, Assessor

Dana Call, Assistant Town Admin.

Margaret Case, Citizen

Doreen Demone, Citizen

MEETING SCHEDULES

The **Conservation Commission** meets the second and fourth Thursdays of each month at the Community Development Department at 7:30 PM.

The **Historic District/Heritage Commission** meets the second Wednesday of each month at the Bartley House (Administrative Offices) at 6:00 PM.

The **Planning Board** meets the first and third Wednesdays of each month at the Community Development Department at 7:00 PM.

The **Recreation Committee** meets the third Thursday of each month at the Community Development Department at 7:30 PM.

The **Nesmith Library Trustees** meet the second Tuesday of each month at the Nesmith Library at 7:00 PM.

The **Cable Advisory Board** meets the second Thursday of every other month at the Studio at 7:00 PM.

The **Zoning Board of Adjustment** meets the second and fourth Tuesdays of each month at the Community Development Department at 7:30 PM.

The following boards and/or committees have a varying schedule, or meet infrequently as it becomes necessary/required: **Historic Committee, Trustees of Trust Funds, Cemetery Trustees, Trustees of Museum, Supervisors of the Checklist, Capital Improvements Committee** and the **Housing Authority**.

HOW TO VOLUNTEER: Volunteers are always needed and welcomed! Most volunteer positions are appointed in June of each year by the Board of Selectmen, including the: Cable Advisory Board, Conservation Commission, Depot Advisory Committee, Economic Development Committee, Historic District/Heritage Commission, Housing Authority, Recreation Committee, Technical Advisory Committee, and Trustees of the Museum. If you are interested in volunteering your time to any of these groups, a letter of interest should be submitted to the Town Administrator at 3 North Lowell Road (*note: submission of your interest is not a guarantee of appointment*). Elected volunteer positions include: Board of Selectmen, Planning Board, Zoning Board of Adjustment, Town Moderator, Trustees of the Cemeteries, Trustees of the Trust Funds, Supervisors of the Checklist, and Nesmith Library Trustees. The filing period for candidacy opens in January of each year, and interested parties should contact the Town Clerk's Office at that time to file.

ANNUAL SENATE BILL 2 SESSIONS

DELIBERATIVE SESSION February 8, 2014

The Annual Town Deliberative Session was held on February 8, 2014 at Windham High School. The Town Moderator, Peter Griffin, opened the session at 9:00 am. The session began with the Pledge of Allegiance and a moment of silence.

P. Griffin stated that Nickie Bottai was not in attendance as she delivered an 8 lb 9 oz baby girl on February 2. On the panel were Nancy Charland, Dana Call, David Sullivan, Phil LoChiatto, Kathleen DiFruscia, Al Letizio, and Roger Hohenberger. Moderator Griffin then gave instructions on how the Town Deliberative Session works. A motion and second was made to allow non-residents to stay for the duration and the vote was in the affirmative.

Moderator Griffin noted there would be no discussion at this meeting regarding zoning amendments which appear on the warrant. Discussion to follow:

“ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Five Thousand, and no 100ths (\$275,000.00) Dollars for the purpose of constructing a multi-use recreational field on town lot 3-B-601 (Spruce Pond) to accommodate such sports as soccer and lacrosse, to include but not limited to site work, field development, fencing, loaming and sodding, installation of a sprinkler system with an associated pump house and water storage tank, and an area for off-street parking, as well as payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefore, and to raise the same by issuance of not more than \$180,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note and to take any other action as may be necessary to carry out and complete financing of this project, with the balance of \$95,000 to come from general taxation. This article is part of the Capital Improvement Program.” Article explained by P. LoChiatto.

Dennis Senibaldi, Recreation Committee, discussed the location of the field, there have been no new fields created since Griffin Park, town and sports activity has grown; donations of time and materials have already been received to bring the Spruce Pond fields up to sub-grade, however additional donations are unlikely, and Recreation would like to have the field ready for use for next spring.

Carl Griffin asked about the maintenance costs and is there room for expansion. D. Senibaldi responded yes there is room for expansion, and maintenance is \$3000 per year.

Debate closed. Article 4 will appear on the ballot as stated on the warrant.

“ARTICLE 5. By Petition of James Finn and others, “To see if the Town will vote to raise and appropriate the sum of Eight Hundred and Sixty Thousand and no 100ths (\$860,000.00) Dollars for the purpose of purchasing the property at 137 Kendall Pond Road, Tax Map 1-C-100, known as the Campbell Farm, said lands to be designated as conservation land under the control of the Conservation Commission, as well as payment of costs associated with the financing of said purchase; said sum to be in addition to any federal, state or private funds made available therefore, and to raise the same by issuance of not more than \$700,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note and to take any other action as may be necessary to carry out and complete financing of this project, with the balance of \$150,000 to come from the Conservation Fund.” Article explained by R. Hohenberger.

Wayne Morris proposed an amendment to the bond amount from \$700,000 to \$710,000. D. Sullivan stated that the bond amount could not change but the conservation fund portion should be changed to \$160,000, as the total appropriation is \$860,000.

Motion made and seconded to amend Article 5 to fund \$160,000 from the Conservation Fund. Voted in the affirmative.

W. Morris explained current use and the Conservation Land Funds. He further explained the location, history, type of property, and potential for 51 lots if subdivided. There is enough money for Conservation to pay off the note over 10 years, and it is important to preserve the farm.

Barbara Coish asked for the bond to have no penalties if paid off early. D. Call said depending on the bank, it could be structured that way.

Betty Dunn spoke in favor of preserving the history and beauty of the farm.

Jerome Rekart spoke in favor of the Article, preserving the land, not letting the opportunity pass us by.

Carl Griffin asked about the occupants of the home and insurance. D. Sullivan stated it will be insured, and the Board of Selectmen would make the determination regarding the occupants.

Margaret Crisler spoke in favor of the Article and keeping the land as open space.

K. DiFruscia stated she also supports the Article.

Debate closed. Article 5 will appear on the ballot as amended.

“ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Property Maintenance Expendable Trust Fund.” Article was explained by K. DiFruscia.

Debate closed. Article 6 will appear on the ballot as stated on the warrant.

“ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to the Earned Time Expendable Trust Fund.” Article explained by A. Letizio.

Debate closed. Article 7 will appear on the ballot as stated on the warrant.

“ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$30,000, said amount to be withdrawn from the balance in the previously established Searles Special Revenue Fund for payment of both marketing related and maintenance related costs associated with the Searles Building. Approval of this article will have no additional impact on the tax rate.” Article explained by K. DiFruscia.

Carl Griffin spoke in favor of the Article, and stated the building is rented out and community groups also use the building.

Betty Dunn also spoke in favor of the Article, the \$30,000 does not come from the general taxes but from rental of the Searles Building; she expressed they are grateful for Margaret Case's efforts to get donations for some work to be done as a result of the 2013 bond article failing, and she explained some of the improvements.

Moderator Griffin spoke further about the building and information on the website. Mr. Sullivan also explained that because the previous ten year bond has been paid off, the total appropriation for Searles requested for 2014 is actually \$2,000 less than the total requested in previous years.

Debate closed. Article 8 will appear on the ballot as stated on the warrant.

“ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of \$16,290 representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal year 2014 under the terms of the latest tentative collective bargaining

agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2017 with the additional cost for 2015 to be \$20,340, \$20,460 for 2016, and \$5,020 for 2017 at the current staffing level.” Article explained by R. Hohenberger.

Debate closed. Article 9 will appear on the ballot as stated on the warrant.

“ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$74,820 representing the cost of the increased economic benefits for members of Local Union No. 2915 IAFF (Fire Union) to which they are entitled for the fiscal years 2011-2014 under the terms of the latest tentative collective bargaining agreement entered into by the Selectmen and IAFF. The cost to be paid retroactively for 2011 is \$0, for 2012 \$0, for 2013 \$0, and the cost for 2014 is \$74,820. Said contract to expire on March 31, 2017, with the additional cost for 2015 to be \$33,990, \$34,230 for 2016, and \$9,150 for 2017 at the current staffing level.” Article explained by R. Hohenberger.

A. Letizio discussed the negotiations, and he supports the Article.

Debate closed. Article 10 will appear on the ballot as stated on the warrant.

“ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$195,770 representing the cost of the increased economic benefits for members of Local Union 213 NEPBA (Police Union) to which they are entitled for the fiscal years 2011-2014 under the terms of the latest tentative collective bargaining agreement entered into by the Selectmen and NEPBA. The cost to be paid retroactively for 2011 is \$0, for 2012 \$0, for 2013 \$0, and the cost for 2014 is \$195,770. Said contract to expire on March 31, 2017, with the additional cost for 2015 to be \$58,010, \$48,520 for 2016, and \$9,350 for 2017 at the current staffing level.” Article explained by A Letizio.

R. Hohenberger stated he voted against this, he attended 98% of the negotiation meetings, and that he felt the lump sum payment agreed to as part of the contract, would resolve the outstanding lawsuit regarding step increases, however, at the last negotiation session the Police Union indicated the lawsuit would continue.

A. Letizio views the agreement as a good contract, and he supports all of the employee contracts, both Town and School District.

Debate closed. Article 11 will appear on the ballot as stated on the warrant.

“ARTICLE 12. Shall the Town of Windham, if Articles #9, 10 or 11, are defeated, authorize the governing body to call one special meeting, at its option, to address Article(s) #9, 10, or 11, cost items only?” Article explained by A. Letizio.

Debate closed. Article 12 will appear on the ballot as stated on the warrant.

“ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$5,880 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2014 to the Conservation Fund in accordance with RSA 36-A:5.” Article explained by P. LoChiatto.

Debate closed. Article 13 will appear on the ballot as stated on the warrant.

“ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$850,000 for the purpose of purchasing a Quint Vehicle (combination tanker, engine and aerial device) for the Fire Department, to replace the 1980 Ladder Truck, and necessary equipment and materials to place the vehicle into service, and further to authorize the acceptance of \$807,500 of this appropriation from the Federal Government as part of an Assistance to Firefighters Grant to fund 95% of the project, with the balance of \$42,500 to come from general taxation. Should this Article be approved but the Town not receive the Federal grant, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of three (3) years, whichever is less. This article is part of the Capital Improvement Program.” Article explained by A. Letizio.

Fire Chief Tom McPherson discussed the donation of the ladder truck in 2002, the ladder truck needs to be replaced, the department has applied for a grant, the new truck is a combination truck which should last for 20 years, is part of the CIP, and has the support of the Selectmen.

Carl Griffin asked about residual value on the old truck. T. McPherson stated the truck is not able to be in service. A. Letizio stated if the grant is not received, the article is null and void.

Debate closed. Article 14 will appear on the ballot as stated in the warrant.

“ARTICLE 15. To see if the Town will vote to authorize the Board of Selectmen to enter into a three year lease agreement for \$220,000 for the purpose of leasing an ambulance for the Fire Department, and to raise and appropriate the sum of \$80,000 for the first year’s payment for that purpose. This lease agreement contains a non-appropriation escape clause. This article is part of the Capital Improvement Program.” Article explained by K. DiFruscia.

T. McPherson discussed the use and rotation of the ambulances, 70% of calls are EMS, this is the first time leasing, and need the ambulance to get their job done.

Carl Griffin asked if it was replacement or addition. T. McPherson replied it is a replacement.

Betty Dunn asked what happens after the 3 years. T. McPherson said because it is municipal lease, it becomes ours.

A. Letizio discussed how the Selectmen decided to lease to get the maximum benefit for the Town.

Debate closed. Article 15 will appear on the ballot as stated in the warrant.

“ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$180,000 representing the costs to Engineer, Design, and Construct the remaining section of the Windham Rail Trail, approximately 2000 linear feet in length, as well as other expenses associated with the overall project, and further to authorize the acceptance of \$135,000 of this appropriation from the State of New Hampshire as part of an approved transportation enhancement (TE) grant to fund 75% of the project with the balance of \$45,000 to come from general taxation. Should this article be approved but the Town not receive the grant, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.” R. Hohenberger read an amendment to the article.

Article 16 as amended. “To see if the Town will vote to raise and appropriate the sum of \$180,000 representing the costs to Engineer, Design, and Construct the remaining section of the Windham Rail Trail, approximately 2000 linear feet in length, as well as other expenses associated with the overall project, and further to authorize the acceptance of \$135,000 of this appropriation from the State of New Hampshire as part of an approved transportation enhancement (TE) grant to fund 75% of the project with the balance of \$45,000 to come from general taxation. Should this article be approved but the Town not receive the grant, this article will be considered null and void provided however that if the Town of Salem approves funding of a contract to complete improvements to the rail trail in both Salem and Windham (including the portion described above), and enters into a contract to complete said work, then this appropriation shall be reduced to \$45,000 to come from general taxation, and such sum shall be used to fund Windham’s share of said contract. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.” Article amendment explained by R. Hohenberger.

Motion made to accept the amendment. Vote in the affirmative.

Debate closed. Article 16 will appear on the ballot as stated on the warrant.

“ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of \$180,000 for the purpose of purchasing a Highway Truck (5 Ton) and necessary equipment and materials to place the vehicle into service, and further to authorize the acceptance of \$144,000 of this appropriation from the State of New Hampshire as part of an approved grant to fund 80% of the project, with the balance of \$36,000 to come from general taxation. Should this article be approved but the State reimbursement not occur, this article will be considered null and void. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.” Article explained by R. Hohenberger.

Debate closed. Article 17 will appear on the ballot as stated on the warrant.

“ARTICLE 18. To see if the Town will vote to raise and appropriate the sum of \$80,000 for the purpose of purchasing a replacement loader for the Solid Waste Department and necessary equipment and materials to place the vehicle into service. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the purchase is complete or for a period of two (2) years, whichever is less. This article is part of the Capital Improvement Program.” Article explained by P. LoChiatto.

Debate closed. Article 18 will appear on the ballot as stated on the warrant.

“ARTICLE 19. To see if the Town will vote to raise and appropriate the sum of \$94,871 for the purpose of replacing the Heating, Ventilation, and Air Conditioning (HVAC) System at the Nesmith Library. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of three (3) years, whichever is less. This article is part of the Capital Improvement Program.” Article explained by A. Letizio.

Debate closed. Article 19 will appear on the ballot as stated on the warrant.

“ARTICLE 20. To see if the Town will vote to change the purpose of the existing Nesmith Library Building Expansion Capital Reserve Fund, established in 2000, to the Library Maintenance and Renovation Capital Reserve Fund. (2/3 vote required)” Article explained by K. DiFruscia.

Debate closed. Article 20 will appear on the ballot as stated on the warrant.

“ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$35,000 for the purpose of completing a water supply study which will evaluate the feasibility of supplying municipal water in the areas including the Route 93-Exit 3 interchange, and along Route 111. The study will provide an estimate of water demands, identify and evaluate water sources, rank the alternative sources, develop opinions of probable costs and identify sources of funding. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the project is complete or for a period of two (2) years, whichever is less.” A. Letizio deferred to Ralph Valentine, Chairman of the Economic Development Committee to explain the article.

Debate closed. Article 21 will appear on the ballot as stated on the warrant.

“ARTICLE 22. To see if the Town will vote to rescind the Tattoo and Body Piercing Ordinance (#2:06:20:99) which was originally adopted by the Town Meeting on July 27, 1999.” Article explained by K. DiFruscia. She stated that she did not vote for this because of potential enforcement issues at the State level.

Laura Scott, Community Development Director, stated it does not change the Planning Board’s control, we do not license any other businesses in Town, the State does the licensing, and the Town can inspect through our current codes.

Debate closed. Article 22 will appear on the ballot as stated on the warrant.

“ARTICLE 23. To see if the Town will vote to rescind the Town’s Class “C” Firework Ordinance (#2:02:04:89) which was originally adopted by the Town Meeting on March 18, 1989.” Article explained by P. LoChiatto.

Debate closed. Article 23 will appear on the ballot as stated on the warrant.

“ARTICLE 24. To see if the Town will vote to rescind the Town’s Swimming Pool Ordinance (#2:06:10:77) which was originally adopted by the Town Meeting on March 10, 1977.” Article explained by R. Hohenberger.

L. Scott stated the building codes and pool regulations are in conflict, the building code supersedes the pool code, and removing the ordinance will remove confusion.

Debate closed. Article 24 will appear on the ballot as stated on the warrant.

“ARTICLE 25. To see if the Town will vote to rescind the Town’s Accepting Payments by Credit Card Ordinance (#5:00:17:09) which was originally adopted by the Town Meeting on March 10, 2009.” Article explained by P. LoChiatto.

Debate closed. Article 25 will appear on the ballot as stated on the warrant.

“ARTICLE 26. To see if the Town will vote to establish a Town Forest as authorized by RSA 31:110 to be comprised of the following town parcels: 25-R-7010, 25-R-8000, 25-R-7025, 25-R-103, 25-R-6000A, and 25-R-6500, all located in the Southeast section of town. Said funds raised from the management of the town forest shall be placed into a special forest maintenance fund per RSA 31:113 and be allowed to accumulate from year to year unless otherwise voted by a future Town Meeting.” Article explained by P. LoChiatto.

Wayne Morris discussed the Selectmen are to form a Forestry Committee, and the Town website explains the management of the Town Forest.

Debate closed. Article 25 will appear on the ballot as stated on the warrant.

“ARTICLE 27. By Petition of Stefan Dapergolas and others, “Petition pursuant to RSA 231:43-45 for the official “discontinuance” of Class VI (paper street) Pine Hill Rd., Windham, NH from the point where Pine Hill Rd. abuts town property at the intersection of Lot 6-C-290 and Lot 6-C-200 (approximately .2 miles east of intersection of N. Lowell Rd. and Londonderry Rd.) southeasterly to the surveyed location ending at the point where Pine Hill Rd. intersects with the Sheffield Road easement, but not encroaching upon or into the easement. This petition is submitted in order to preserve the environmentally fragile ecosystem in the abutting wetlands, eliminate a class VI paper street that has been certified as lacking proper grade to be developed into a street, and to cause the half of Pine Hill Rd. abutting town property to be absorbed into the existing abutting town property as land for walking or other environmentally friendly recreation. There are no costs associated with approval of this petition; Pine Hill Rd. does not show on GPS devices given its status as a Class VI road.” K. DiFruscia deferred to the petitioner. Article explained by L. Scott, who explained that the petitioner was in the audience earlier, but had to leave due to a family emergency, and asked that she step in.

D. Sullivan read letters from: 1) Marlinda Polinski and; 2) Donald and Jadine Levesque which were in opposition of the article.

P. LoChiatto stated that he had initially recused himself during the discussion but didn’t need to as his work on Mr. Dapergolas’ home had no bearing, and he is in support of Article 27.

R. Hohenberger did not recommend because the Wall Street study goes right through this area, and why change it.

R. Valentine asked if there will be a detailed plan as the Article describes the discontinuance at approximately .2 miles distance from North Lowell Rd. P. LoChiatto responded that there is an actual physical location.

D. Senibaldi spoke in favor of the Article, and stated that the property is steep and has large wetlands.

Margaret Case stated the area is sensitive, and why not leave it as it is? L. Scott stated that the petitioner wants to remove the ability to make it a Class V road in the future.

Debate closed. Article 27 will appear on the ballot as stated on the warrant.

“ARTICLE 28. By Petition of Neelima Gogumalla and others, “To see if the town will vote to urge: That the New Hampshire State Legislature join nearly 500 local municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that 1) guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and 2) clarifies that constitutional rights were established for people not corporations. That the New Hampshire Congressional delegation supports such a constitutional amendment. That the New Hampshire State Legislature supports such an amendment once it is approved by Congress and sent to the State for ratification. The record of the vote approving this article shall be transmitted by written notice to the Town of Windham’s congressional delegation, and to the Town of Windham’s state legislators, and to the President of the United States informing them of the instructions from their constituents by the Board of Selectmen’s Office within 30 days of the vote.” Article explained by N. Gogumalla.

Valerie Roman, Blossom Road, stated she is from NH, NH has political independence, she gave examples of poor political campaigning, concerned with power of outside groups spending on campaigns, and concerned for what this Article will take away.

Anthony DiFruscia spoke in support of the Article, he discussed Citizens United, stated that the Selectmen generally don’t take a position on this type of amendment, he discussed Justice Thomas’ opinion of corporate electioneering, a corporation is not a person, and asked to vote in favor.

Eileen Mashimo stated that the amendment is from California, they’re trying to infiltrate NH politics, she objects, this will interrupt the ability to meet candidates, Citizens United trying to thwart the 1st amendment, restricts certain individuals free speech, and totally against the Article.

David Bates stated that this warrant article does not address political campaigning, the warrant article to amend the Constitution, supreme court has ruled on the issue and it is correct, the specific objective to diminish the first amendment right, he discussed two ways to amend the Constitution, and it is a non-binding citizens petition. He offered an amendment to the Article, addressing that the exact language of the amendment has yet to be determined and that the record of the vote need not be sent to the President, as that office has no involvement in Constitutional amendments.

P. Griffin read the amendment as follows “ By Petition of Neelima Gogumalla and others, To see if the town will vote to urge: That the New Hampshire State Legislature pass a resolution call upon Congress to move forward a constitutional amendment, consisting of the language to be determined, that clarified constitutional rights were established for people not corporations. That the New Hampshire Congressional delegations support such a constitutional amendment. That the New Hampshire State Legislature supports such an amendment once it is approved by Congress and sent to the State for ratification. The record of the vote approving this article shall be transmitted by written notice to the Town of Windham’s congressional delegation, and to the Town of Windham’s state legislators, informing them of the instructions from their constituents by the Board of Selectmen’s Office within 30 days of the vote.”

Motion made and seconded. Vote in the affirmative. P. Griffin called for discussion on the amendment.

D. Bates discussed his amendment and concerns, and asked for support of the amendment.

Robert Coole had a procedural question regarding the changing of a petitioned warrant article.

B. Dunn spoke against the amendment, it is non-binding, unhappy with present system of finance and disclosure, and spoke about when she wanted to amend an article of D. Bates in the past. D. Bates stated that B. Dunn’s amendment changed the intent of his article, this amendment does not do that.

Joel Desilets spoke in opposition of the Article as it is misleading. N. Gogumalla stated the language is clear, and it does not need to be amended.

P. Griffin called for a vote on the amendment. Yes 12. Opposed 24. Amendment fails.

A. Letizio discussed our government, and it is great that people get to speak their minds. Selectmen actually discussed whether they should vote to recommend, they vote 4-1 against making a recommendation. Supports N. Gogumalla’s right to make the petition, discussed how things get on the warrant, doesn’t agree with the Article, most signatures on the petition is a democrat, and appear partisan.

K. DiFruscia has no objection to the petition. She did not take a position at the Selectmen’s meeting because it is not in the purvue as a member of the Board of Selectmen. A. Letizio responded that the Selectmen swear to uphold the Constitution

Karl Dubay proposed an amendment to the last sentence regarding the transmission of the Article results, whether approved or not approved. P. Griffin read the amendment as follows: The record of the vote shall be transmitted by written notice to the Town of Windham’s congressional delegation, and to the Town of Windham’s state legislators, and to the President of the United States informing them of the instructions from their constituents by the Board of Selectmen’s Office within 30 days of the vote.”

D. Bates stated amendment is not possible because if article is defeated then no action is required.

Attorney Bernie Campbell discussed the petition, and K. Dubay’s amendment could be followed.

Bruce Breton asked the Selectmen if there was a legal opinion on the Article and asked that the information be released to the public, and he agrees with the amendment.

K. Dubay stated the results should be sent either way. D. Bates said if the article is defeated isn’t that also defeating the request to send the results of the vote.

Debate closed. Vote taken. Yes 30. Opposed 5. Amendment passes.

D. Sullivan stated the legal opinion was obtained for the entire warrant and for this article, Attorney Campbell simply stated that it is a non-binding article.

N. Gogumalla stated she did not seek out any political groups when looking for signatures, she just has a lot of democrat friends.

Debate closed. Article 28 will appear on the ballot as amended.

“ARTICLE 29. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,580,680. Should this article be defeated, the operating budget shall be \$12,109,702 which is the same as last year, with certain adjustments required by previous action of the town, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.”

Town Officers’ Salaries	\$ 3,240	Retirement Service Charges	4,000
Administration	520,770	Insurance	225,320
Town Clerk Expenses	241,925	Contracted Services	5
Tax Collector Expenses	137,980	Police Department	2,509,700
Election and Registration	23,930	Dispatching	411,330
Cemeteries	41,200	Fire Department	3,029,415
General Gov’t Buildings	435,070	Emergency Management	40,370
Appraisal of Properties	310,980	Community Development	497,470
Information Technologies	219,900	Town Highway Maintenance	1,150,330
Town Museum	5	Street Lighting	14,940
Searles Building	13,250	Solid Waste Disposal	831,025
Legal Expenses	52,400	Health and Human Services	33,190

Animal Control	18,065	Cable TV Expenses	111,230
General Assistance	57,040	Interest Expenses (TANs)	500
Library	1,066,615	Long Term Debt	0
Recreation	210,435	Capital Outlay – Roads	360,000
Historic Commission	3,000	(Part of CIP)	
Senior Center	6,050	<i>Recommended by Board of Selectmen (5-0)</i>	

*Note: Warrant Article 29 (operating budget does not include appropriations proposed under any other warrant articles).

Debate closed. Article 29 will appear on the ballot as stated on the warrant.

Other Business: R. Hohenberger thanked Phil LoChiatto and Kathleen DiFruscia for their years of service to the Board of Selectmen. P. LoChiatto thanked the Town for their support over the past 12 years. K. DiFruscia also thanked the Town’s people and the Town employees for their support.

Moderator Griffin thanked audience for attending the meeting. Motion to adjourn and seconded. Meeting adjourned at 12:16 pm.

Respectfully submitted,

Nancy M. Charland

Nancy M. Charland, Deputy Town Clerk

OFFICIAL BALLOT VOTE
March 11, 2014

On March 11, 2014 at Windham High School Gymnasium the Election polls were opened by Town Moderator Peter Griffin at 7:00 am. Election Officials in attendance were Town Moderator Peter Griffin, Town Clerk Nicole Bottai, Deputy Town Clerk Nancy Charland, School District Moderator Betty Dunn, School District Clerk Mary Ann Horaj, Assistant Town Moderator Galen Stearns, Selectman Kathleen DeFruscia, Selectman Roger Hohenberger, Selectman Al Letizio, Selectman Ross McLeod, Selectman Phil LoChiatto, and Supervisors of the Checklist. The following were duly elected:

Board of Selectmen (two positions for 3 years)

Bruce Breton	2175
Joel Desilets	1284
Dan Guttman	1254

Town Moderator (one position for 2 years)

Peter Griffin	2680
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Supervisor of the Checklist (one position for 6 yrs)

David Bates	2363
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Planning Board (two positions for 3 years)

Daniel D. Rosa	1055
Margaret Crisler	1542
Paul Gosselin	1489
Tracey Partington	1304

Planning Board (one position for 1 year)

Vanessa Nysten	2337
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Zoning Board (one position for 3 years)

Mark Samsel	2454
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Library Trustee (two positions for 3 years)

Peter Tousignant	2084
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Mark Branoff	1921
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Trustee of the Trust Fund (one position for 3 years)

Alphonse J. Marcil, Jr.	2340
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Trustee of the Cemetery (one position for 3 years)

Barbara A. Coish	2562
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Town Warrant Articles

Article #4	Yes	1494	Article #7	Yes	1707
	No	1868		No	1489
Article #5	Yes	2031	Article #8	Yes	2335
	No	1340		No	900
Article #6	Yes	1975	Article #9	Yes	1926
	No	1254		No	1333

Article #10	Yes	2048	Article #20	Yes	2352
	No	1260		No	898
Article #11	Yes	1847	Article #21	Yes	1403
	No	1453		No	1868
Article #12	Yes	1859	Article #22	Yes	1725
	No	1369		No	1396
Article #13	Yes	2295	Article #23	Yes	2104
	No	901		No	1035
Article #14	Yes	2309	Article #24	Yes	2186
	No	994		No	869
Article #15	Yes	2175	Article #25	Yes	2209
	No	1111		No	819
Article #16	Yes	2214	Article #26	Yes	2500
	No	1134		No	733
Article #17	Yes	1999	Article #27	Yes	1740
	No	1307		No	1309
Article #18	Yes	1730	Article #28	Yes	1936
	No	1543		No	1035
Article #19	Yes	2000	Article #29	Yes	2147
	No	1305		No	1033

Planning Board Article #2

Amendment #1	Yes	2369	Amendment #8	Yes	2225
	No	651		No	772
Amendment #2	Yes	2302	Amendment #9	Yes	2188
	No	701		No	945
Amendment #3	Yes	1920	Amendment #10	Yes	2266
	No	1108		No	668
Amendment #4	Yes	1843	Amendment #11	Yes	1828
	No	1125		No	1132
Amendment #5	Yes	1978	Amendment #12	Yes	2121
	No	1092		No	839
Amendment #6	Yes	1928	Amendment #13	Yes	2128
	No	1107		No	819
Amendment #7	Yes	2486	Amendment #14	Yes	2398
	No	554		No	548

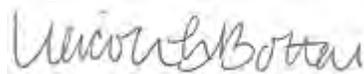
Planning Board Article #3

Yes	2228
No	739

Total cast votes:	3992
Total registered voters:	10,222
Overall turnout:	39%

The Election polls were closed at 8:35 pm, given that there were voters still in the booths. Selectman Roger Hohenberger and Assistant Town Moderator Galen Stearns, along with Selectman Al Letizio and Selectman Phil LoChiatto tallied up the results for the Town Ballot. Moderator Peter Griffin announced the results at 9:15 pm.

Respectfully submitted,



Nicole Bottai, Town Clerk

We are pleased to submit our 2014 annual report, encompassing some of the more notable accomplishments and activities that took place this past year. With the Board's oversight, several projects were completed through the efforts of many different individuals, departments, and committees.

Goal Setting: In the spring of this year, the Board established the following twelve (12) goals, in descending priority. We either completed, or made substantial progress on several of these; those are discussed in this report:

1. *Determine the future use of the former Skateboard Park area at Griffin Park*
2. *Adopt an Operations Plan which will address the non-Capital Improvements Program ("CIP") related equipment, vehicle, and infrastructure/building needs of all departments over the next ten (10) years*
3. *Review the organizational structure of the Town and its departments, including employee professional development*
4. *Enhance the use of the web and social media*
5. *Review all undesignated Town land for possible sale or reclassification (e.g., reclassify as Conservation land)*
6. *Establish individual workshops with the School Board, Planning Board, and State Legislative Delegation*
7. *Review all Town buildings and properties to determine plans for current and future uses, including the Searles building and former Pre-School (old Police Station)*
8. *Establish a Beautification Program for the Town*
9. *Develop a Strategic Plan*
10. *Review former sections of the old Route 111 conveyed to the Town and determine which sections to retain and which to move to a Town Meeting for disposition*
11. *Review the Town's Class VI roads for possible discontinuance*
12. *Review State roads given to the Town as part of the I-93 project, including Route 111 between Wall Street and the Castleton banquet facility, and Range Road*

Goal #1 – Skateboard Park Reuse – Following a series of meetings with the Recreation Committee to review their recommendation on how to best repurpose the area of the former Skateboard Park, the Board supported their recommendation to establish a more passive use of the area. The intent is to have a place where people can go and relax among a landscaped background with sitting/ retaining walls, play at tables built for chess and checkers, have "four square" or other games laid out on the pavement or pavers for kids to play, and a gazebo.

As 2014 ended, the Committee presented the following three (3) options to accomplish this objective, each having a different estimated cost presented without consideration of any possible donations: (1) provide asphalt resurfacing, landscaping, and sitting/ retaining walls (\$125,150 est.); (2) add a gazebo to #1 with pavers in the immediate area of same instead of basic asphalt resurfacing (\$196,450 est.); or (3) remove all asphalt in the entire area and replace it with pavers throughout (\$249,450 est.). The Board requested that the Committee refine their cost figures and bring this project forward to the CIP Subcommittee for potential implementation in 2016.

Goal #2 - Operations Plan – The Board reviewed a proposed Plan, as developed by the Town Administrator and several Department Heads, to address in a structured and fiscally responsible manner the larger vehicle, equipment, and infrastructure/building needs of all Departments over the next ten (10) years. Traditionally, the Town expends a fairly level amount in each year’s operating budget on these types of expenses which do not otherwise meet the funding levels of a CIP project. The intent of the Plan, which was patterned after the model used by the CIP, was two-fold: 1) to document the needs over a longer period of time than a typical budget year, and; 2) to smooth out any large budgetary swings from year to year. While the Board did not endorse the entire Plan as presented, particularly in terms of each year’s expenses, we did support the concept of same and will be using it as a guide when we review each future annual budget.

Goal #5 – Review of Undesignated Town Lands – The Board spent a considerable amount of time this past year reviewing sixty-three (63) undesignated properties owned by the Town to determine which ones may be suitable for sale and which for reclassification. We solicited input from the Planning Board, Conservation Commission, Economic Development and Forestry committees, the public, and staff; conducting a series of meetings to discuss each parcel. As a result, the Board determined that four (4) properties should be placed under the stewardship of the Conservation Commission, twenty-one (21) should be sold, and the balance of thirty-eight (38) retained as undesignated. Of the parcels to be sold, seventeen (17) were acquired by tax deed, one of which was set aside for a future public way that is no longer feasible, and four (4) were not. While the Board has the statutory authority to sell the former, non-tax deeded parcels require voter approval. Therefore, as part of the 2015 Town Warrant, we submitted an article seeking approval to sell five (5) parcels; the four (4) non-tax deeded parcels (*3-B-290A, 11-C-3400, 16-P-1010, and 19-B-715*), and one (1) which had been reserved for a future public way (*25-D-2A*). In addition, a separate warrant article is being proposed to designate the recommended four (4) parcels (*11-C-1800, 11-C-1801, 11-C-1802, and 22-R-250*) as Conservation. Following Town Meeting, the Board will begin the process to market for sale those properties selected or approved as such. The end result will be the generation of revenue for the Town; not only from the actual sale itself, but also annually in terms of additional tax revenues.

Goal #10 – Review of section of Former Route 111 for Discontinuance – In 2012, the State of New Hampshire reclassified several sections of the former Route 111 as Class VI roads; meaning they became non-maintained Town roads. The Board accepted an offer from the Dubay Group of their volunteer time to develop a representative map depicting these particular sections of road, so that we could determine if and when any should be brought forward to Town meeting to be permanently discontinued; thus transferring the Town’s interests in same to the abutting property owner.

The effort of the Dubay Group was immense and very much appreciated by the Board; however, when considering the entire length of the former Route 111 over (300) three hundred properties would be involved. Based upon the short amount of time left before Town Meeting and the legal notification requirements, we decided we would concentrate on three (3) sections of the former road only, those being in front of parcels *11-A-317 (22 Haverhill Road), 11-A-520 (13 Indian Rock Rd) and 11-A-530 (15 Indian Rock Rd)*. We believe these are of no use to the Town and, as such, are presenting an article to the upcoming Town Meeting seeking approval to permanently discontinue the sections in these areas.

Along with focusing on the above goals, the Board was heavily involved with a myriad of other items throughout 2014. Some of the more notable items included:

Impact Fees: In an effort to quantify the School Impact Fees charged to residential properties, and determine whether any were under or overcharged, the Town Administrator undertook a review of all residential impact fees assessed and collected from January 1, 2004 through December 31, 2013. This was requested by the Board of Selectmen following a similar analysis of Public Safety Impact Fees collected. As was determined during the Public Safety review, certain subdivisions are exempt from changes in zoning regulations including new or amended impact fees levels; which is commonly referred to as having “vested” or “grandfathered” status. In reviewing all the data collected, it was found that impact fees were charged based upon what the applicable impact fee was at the time a building permit was issued; without consideration of the subdivision/parcels “vesting” date.

As a result of staff’s analysis, it was determined that an overall total of \$173,541.06 in School Impact Fees had been overcharged (note: this figure does not include any “offsetting,” undercharged amounts). Within the applicable Statute of Limitations, the past three (3) years, the amount overcharged was \$14,265.84. After conducting a joint meeting with the Planning and School Boards regarding same, the Selectmen voted to return those fees which were overcharged within the last three (3) years, along with any statutory interest, to the original payers.

Policy Adoptions/Revisions: The Board continued to work with the Department Heads and others over the past year to amend several policies, including: the Personnel Policy as it pertains to minimum Earned Time usage requirements for new employees and increases to the stipend offered for waiver of health insurance; Accepting Payments for Credit Cards; Water Supply Regulations; Regulations Governing Sewage or Waste Disposal Systems; and Board of Health Procedures. New policies were also adopted regarding Bullying in the Workplace, and Cellular/Wireless Devices in the Workplace.

Use of Property Maintenance Trust Funds: Several maintenance needs were addressed this past year including: re-shingling the Bartley House, Community Development building, and the Town Hall; refinishing the wood floor in the Town Hall meeting room; repairing a water problem at the Police Station, and; implementing several energy efficiency measures. The latter included replacing the garage doors in the lower level of the Community Development Department, as well as replacing the two (2) heating systems at the Searles Building and the one at the Transfer Station with more energy efficient, propane units. Next year, we plan to use funds in the Trust to improve or replace the HVAC system at the Community Development Department, replace carpeting in several buildings, repaint interiors in several buildings, repair a section of sewage plumbing at the Police Station, and improve the ADA access door at the Town Hall.

Bond Releases and Road Acceptances: Upon the recommendation of the Planning Board, several road bond releases were approved. In addition, the Board added Taninger Road to the list of declared Emergency Lanes.

Personnel: We saw a few changes in personnel this past year through retirements, new hires, and those that left employment for other endeavors:

Employees starting employment in 2014:

- Amanda Jimenez – Police Records Clerk (PT)
- Steven Surette – Police Officer
- Anna Jenoski – Community Resource Officer
- Mike Fedele – Assessor
- Barbara Coish – Transportation Driver (PT)
- Richard Gregory – Code Enforcement Administrator (PT)
- Beth Lapierre – Minute Taker (PT)
- Julie Suech – Administrative Assistant, Planning (PT)
- Cathy Brown – Assistant Town Clerk (PT)

Employees terminating employment in 2014:

- Brian Landry – Police Officer
- George Yameen – Police Officer
- Glen Record – Special Police Officer (PT)
- Karen Lawton – Police Records Clerk (PT)
- Mimi Kolodziej - Administrative Assistant, Planning (PT)
- Nancy Prendergast – Code Enforcement Administrator (PT)
- Laura Accaputo – Minute Taker (PT)
- Kerry-Lee Noel⁽¹⁾ – Minute Taker (PT)
- Nancy Brown⁽¹⁾ – Library Clerk (PT)
- Emily Vandeventer⁽¹⁾ – Library Clerk (PT)
- Al Seifert – Animal Control Officer (PT) – Retired in November
- Rex Norman – Assessor – Retired in December

⁽¹⁾ *Hired in 2014*

We welcome our new employees to our community and wish them every success in their new positions. To Mr. Norman and Mr. Seifert, who served the Town for 15 and 30 years, respectively, we extend our heartfelt appreciation for their service and wish them the best in their retirement. We also would like to remember Nancy Prendergast who sadly passed away this past year. Nancy served both as our Code Enforcement Administrator and, prior to that, was a member and Chair of our Planning Board. She was a wonderful, well-liked and well-respected, fun-loving person, who gave unselfishly to the town both as a volunteer and employee. She was a tremendous asset to our community and will most certainly be missed, but never forgotten.

Donations: As in past years, the Town was blessed to be the recipient of many donations of equipment, funds, and services. We extend our deepest appreciation and gratitude to those who gave so generously to our community. On behalf of the Town, we would like to recognize some of the donations received:

- \$16,597 in cash donations to the Searles Building to be used for repairs and renovations.
- \$16,305 in landscaping services from Delahunty Nurseries for improvements to the Searles Building.
- \$13,000 in engineering services from the Dubai Group for improvements to the Searles Building.
- \$13,000 in value of Class A uniforms for the Police Department from the Police Association.
- \$ 1,580 in value from various donations of both cash and goods from area businesses and residents to help with the annual Town Day, Senior Picnic, Senior Christmas Party and other recreation events.
- \$ 970 in cash donations towards mosquito spraying at town sports fields from the Windham sports leagues.
- \$ 500 in cash donations from Windham Wolverines for Recreation Field Maintenance.
- \$ 1,800 in cash donations to sponsor the WEDC Website from area businesses.
- \$ 750 in value from various donations of both cash and goods for the Community Garden, Adopt a Spot and Business Visitation Programs run by the Community Development Department from area businesses.
- \$ 239 in cash donations to Historic District Commission from Matt Laliberte, Eagle Scout.

As we enter into 2015, we look forward to continuing the momentum we established this past year in implementing new programs and initiatives. While we achieved many important goals, much remains to be done to meet all our objectives laid out this past year. We look forward to the challenges that these present, as well as the opportunities they allow. We expect to be heavily involved in some of the following areas over the next several months: (1) reviewing each Department's structure, as well as each of our facilities to ensure we are properly aligned for the future; (2) working to enhance our use of and presence on the web and other social media; (3) reviewing and updating our Strategic Plan, and; (4) moving forward with the sale of the properties previously discussed above. In all our actions, we pledge our commitment to work in the best interest of the Town and its residents and, as always, we welcome the public input and involvement of all – decisions are best made when we all work together, and this past year has been a strong example of that.

In closing, we wish to extend our gratitude and deepest thanks to the Town employees, elected and appointed officials, and dozens of volunteers who serve our Town, for their effort, interest, and service to our community. We are confident that by working together, we can achieve just about anything we want to accomplish in the best interest of our community and the individuals and businesses that call Windham home.

Respectfully submitted,

Ross McLeod

Ross McLeod, Chairman

For the Entire Board:

Al Letizio, Jr.

Roger Hohenberger

Bruce Breton

Joel Desilets

It is my pleasure to present my annual report for 2014. This report is intended to focus on our budget recommendations for the upcoming year; while the Board of Selectmen’s Report contained herein highlights the many accomplishments achieved by Town departments and staff this past year.

2014 TAX RATE DISCUSSION:

As shown in the table below, the overall total tax rate for 2014 was higher than the total tax rate in 2013 by \$.40/1000 valuation; an increase of 1.7%. The following detailed breakdown of the 2014 tax rate, as compared to 2013, fully illustrates how the individual components of the Town’s tax rate impacted the overall rate adjustment.

***2014 TAX RATE HIGHLIGHTS
(assumes valuation changes [real rate])***

	2014 Net Appropriation	2014 Tax Rate	2013 Net Appropriation	2013 Tax Rate	% Increase (2013–2012)
Town	\$8,084,433	\$ 3.87	\$7,649,619	\$3.70	4.6%
Local School	\$34,736,985	\$16.60	\$33,813,000	\$16.37	1.4%
State School	\$5,066,196	\$ 2.44	\$5,006,733	\$2.44	0.0%
County	\$2,279,316	\$ 1.09	\$2,244,125	\$1.09	0.0%
Total Property Tax assessed	\$50,166,930	\$24.00	\$48,713,477	\$23.60	1.7%
Net Assessed Valuation	\$2,091,975,160		\$2,065,724,410		

As part of the overall rate increase of \$.40/1000, the Town’s portion increased by \$.13/1000 or 4.6%. This was due, predominantly, to a significant increase in the Town’s portion of the Capital Improvement Program in 2014, as well as three (3) Union contracts; two (2) of which had been in negotiations since 2011. For comparison purposes, the Town rate had increased \$.55/1000 in 2013 after a reduction of (\$.15/1000) in 2012.

2015 BUDGET DISCUSSION:

As we developed our budget recommendation for 2015, we endeavored to reflect the needs of the Town in the most cost effective and fiscally responsive way; and we believe we have accomplished that objective in the budget we are presenting to the Town Meeting in March. As you read on, however, there is one point to note about the information being presented; which is slightly different than in past years. That being that the budget numbers presented over the next few pages take into consideration the reimbursement to the Town’s debt services account, from the Conservation Land Fund, of \$85,779 to pay the first year payment of the Campbell Farm land purchase bond as approved last year. To otherwise not take this known revenue source into consideration would present an artificial increase in the budget as a whole, as well as in the Capital Improvement program recommendations.

In total, the budget recommendation for 2015, net of the revenue mentioned above, has increased \$351,864 or 2.65% from 2014. For illustrative purposes only, if one were to not consider the known revenue from Conservation, then the overall increase would be \$437,643 (3.29%). For the purpose of comparing year to year, the charts on the next page highlight our annual appropriations and differences in same from 2005 to 2015. This data is exclusive of any petitioned warrant articles, which are not included in the overall budget as recommended by the Board and staff.

Town Appropriation History 2005 - 2015

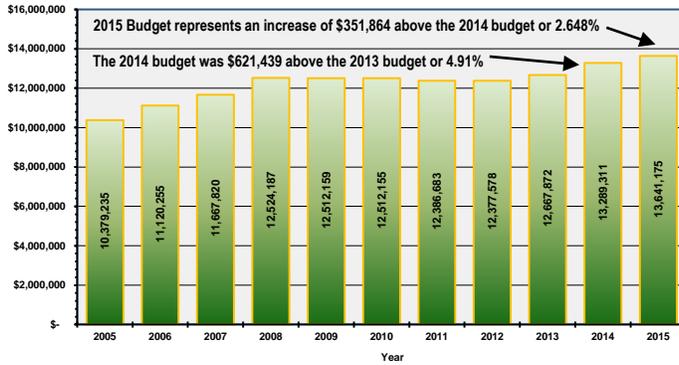
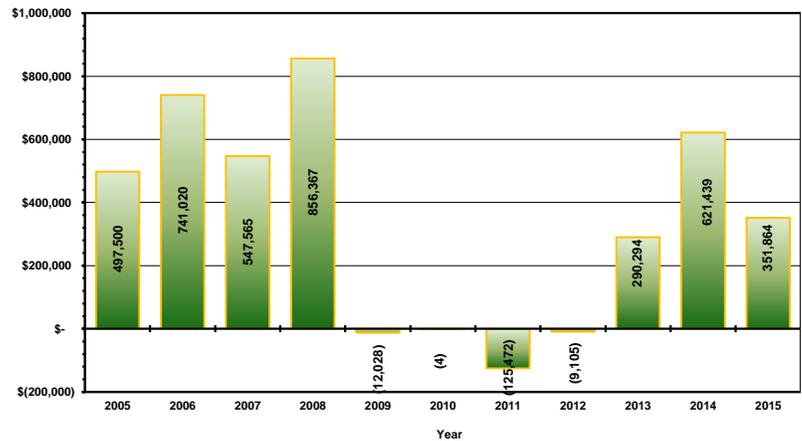


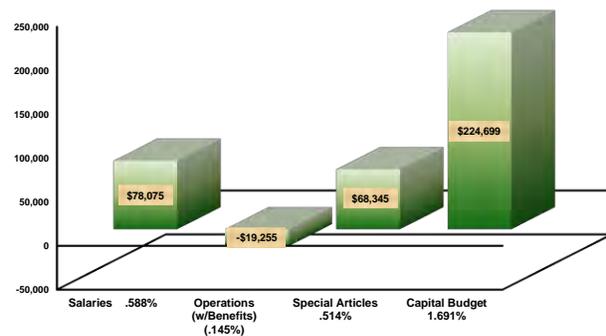
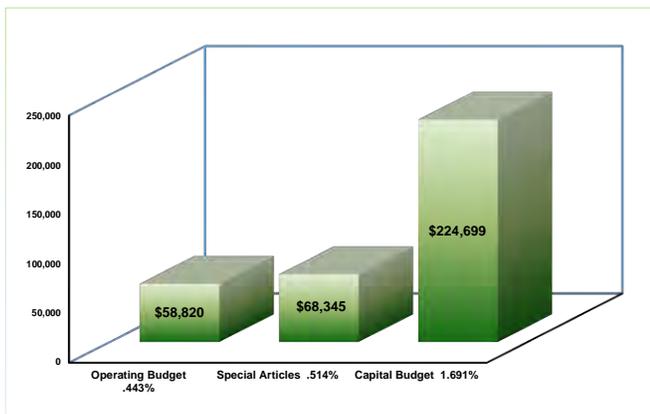
Chart considers Conservation Revenue of \$85,779.39 for debt payment

Differences in Appropriation History 2005 - 2015



As one can see below, \$58,820 of the overall 2015 budget increase relates to increases in our Operating Budget (*further broken down between salaries of \$78,075 and all other operating costs of (\$19,255*). Other increases of note include \$68,345 within special warrant articles, and an additional \$244,699 in the Town’s portion of the Capital Improvement Program (CIP).

BREAKDOWN OF BUDGET IMPACT - 2015



OPERATING BUDGET:

Personnel Salaries: The overall increase in salary appropriations is primarily due to general wage adjustments of 2% for all non-union, Fire Union, and Municipal Union employees; resulting in new costs of \$50,270, \$24,910, and \$12,140 respectively. In addition, a 2.5% adjustment (an increase of \$23,090) is included for Police Union employees. The budget also reflects additional hours for two (2) part-time Library staff members, and \$24,860 to cover step raise impacts for several employees across the overall Town employ. These increases are somewhat offset by reductions in total salary costs for the Solid Waste Department. The latter is a result of the resignation of a full-time employee whose position will either be replaced by a part-time individual or, alternatively, the hours necessary to cover the vacancy will be supplemented by existing staff within the Maintenance and Highway departments.

Operations: This year's operating costs reflect a net decrease of (\$19,255) over two areas: \$45,490 more in benefit related expenses, and; (\$64,745) less across all other operational areas. Benefit increases are due almost exclusively to either higher State Retirement costs – up \$26,925 from 2014 – or an increase in our Workers' Compensation insurance of \$57,200; which is based upon high experience ratios over the past few years.

While health insurance rates for several of the plans we offer decreased by over 2% for 2015, those for our traditional plan, still in use by some employees, actually increased by over 6%. Collectively, our costs for all employees is (\$36,940) less than last year due to a combination of the following: (a) the reduction in rates as mentioned above; (b) additional employee contributions offsetting the Town costs, and; (c) more employees opting to take the financial stipend offered in lieu of health insurance when they are able to obtain coverage through their parents or spouse.

The remaining overall net decrease of (\$64,745) represents changes across all departments, some of which include:

- (\$100,000) less in Assessing due to a one-time expense in 2014 to hire a contracted data collector to assist in updating all property valuations, which is not being repeated in 2015.
- (\$33,700) less in Emergency Management due to a one-time purchase in 2014 of equipment as part of a State Grant program.
- (\$18,065) less due to restructuring of the Animal Control department into the Police Department; which followed the retirement of long-time Animal Control Officer, Al Seifert, in 2014.
- \$24,870 for a new chest compressor machine for the Fire Department, along with other ambulance equipment needs.
- \$20,000 towards a lease purchase to replace a Fire Department command vehicle.
- \$15,000 towards a lease purchase for a replacement handicapped accessible van for the Administration Department; which is used to transport senior residents and others for medical and other purposes.
- \$13,370 towards lease purchases of replacement cruisers for the Police Department.
- \$12,000 more in waste disposal expenses for the Solid Waste Department; based upon higher disposal rates per ton.
- \$8,230 more to cover higher contract costs with the Town of Derry to handle the dispatch calls for the Fire Department.

CAPITAL PROJECTS:

The following eight (8) individual projects make up the Town's portion of the CIP budget. Combined, the dollars needed to fund these projects has increased by a net of \$224,699 over our 2014 CIP allocation.

1. \$360,000 for road improvements, which is an annual allocation to perform both complete and partial reconstructions of Town roadways. This recommended funding is identical to last year. While several projects are being considered for 2015, final determination of which will be done will not be made until the spring.
2. \$500,000 to purchase a new Fire Engine/Tanker, which is a planned replacement of our 1994 Engine in accordance with our vehicle replacement schedule. The requested appropriation is based on raising \$155,470 in 2015, and bonding the balance of \$344,530 over a four-year period (2016 to 2019) at an estimated \$93,000/year.
3. \$275,000 to construct a multi-use recreational field on town lot 3-B-601 (Spruce Pond Area) to accommodate such sports as soccer and lacrosse. The work will include, but not be limited to: necessary site work, field development, fencing, loaming and sodding, installation of a sprinkler system with an associated pump house and water storage tank, and an area for off-street parking. The overall cost of the project will be funded through both a bond issuance of \$180,000, payable over two years (2016 and 2017), and via current appropriations in 2015 of \$95,000. The Town has also applied for a grant through the Land and Water Conservation Fund (LWCF) which, if awarded, could reimburse the Town for up to \$137,500 of the project's costs.
4. \$800,000 to improve approximately 13,000 linear feet of the Greenway Recreational Trail; from the area of Meetinghouse Road easterly to the intersection with Route I-93 near North Lowell Road. The Town has applied for a Transportation Alternative Program grant to offset 75%, or \$640,000, of the cost of the improvements; leaving a balance to be raised in 2015 of \$160,000. Should the Town not be awarded grant funds, then article requesting the funding will be declared null and void.
5. \$75,100 for the second of three (3) lease payments on the new Ambulance purchased in 2014.
6. \$75,000 for the purchase and installation of a new Vehicle Exhaust Capture System for the Fire Department apparatus bay.
7. \$24,000 to be added to funds already raised in 2014 towards the replacement of the Library's 17-year old HVAC system. The funds will be withdrawn from an already existing Capital Reserve Fund which was established for maintenance items for the Library. As such, this request actually has no additional budgetary impact.
8. \$85,779 representing the first of ten (10) annual bond payments associated with the Town's 2014 purchase of the Campbell Farm. As noted earlier in this report, while the Town is responsible for paying the debt service, the Conservation Commission has committed to reimburse these payments through their Conservation Land Fund. As such, this has been reflected as a known revenue in our budget presentation.

SPECIAL WARRANT ARTICLES:

In addition to the above operating and capital budget items, the following three (3) special warrant articles make up the balance of the Town's overall budget request.

- \$30,000 - Earned Time Trust: The balance in our Trust as of December 2014 is less than \$189,000; while we continue to have an accrued liability of over \$1 million for all employees combined. This funding request is the same as was appropriated in 2014.
- \$50,000 - Property Maintenance Trust: This amount is also the same as appropriated in 2014. The following projects are slated to receive funding priority in 2015: 1) HVAC improvements for the Community Development Department; 2) carpet replacements for the Community Development and Police buildings; 3) interior painting in several buildings, and; 4) enhancements to the ADA access door at the Town Hall.
- \$68,345 - Police Officer: This represents the cost to hire a full-time Police Officer beginning on or about July 1, 2015. The intent in hiring an additional officer is to provide the Department with staffing that will allow a School Resource Officer to be assigned generally to the Middle School, as well as to perform normal police duties when school is not in session.

IN CONCLUSION:

As we embark on a new year, we look forward to successfully undertaking and implementing the varied projects and acquisitions we have proposed for 2015. Many challenges, and opportunities, lie ahead for each of us as we work to accomplish our objectives. As Town Administrator, I have had the good fortune to work alongside many individuals and groups of quality and professional Town employees; in all of whom I have the utmost confidence that this coming year will, once again, prove to be as full of achievement and positive outcomes as has been the case in the past.

Each year, I have the pleasure of expressing my deepest gratitude to my Administrative staff for their efforts and support; and this year is no exception. Their commitment and dedication to their jobs is very much appreciated. My gratitude also extends to the overall group of Department Heads, employees, and volunteers who continue to excel in their service to the residents and the Town.

Of course, I offer my appreciation and thanks, as well, to the members of the Board of Selectmen for their continued dedication to the Town and for their support throughout the year.

To our residents, business owners, and visitors to Windham; I am forever grateful for your continued interest in what we do each day in efforts to make your Town the best it can be. As always, we welcome your involvement in all we do and encourage you to stop by the Administrative offices with any questions, concerns, or comments.

Respectfully submitted,



David Sullivan, Town Administrator

EMPLOYEE WAGE AND BENEFIT REPORT - 2014

DEPARTMENT / NAME	POSITION	REG SALARY	SHIFT DIFF	OT	HOLIDAY	** CONTR SVCS	INCNTV PAY	OT/HOLI RECALC	OTHER	2014 TOTAL GROSS PAY	2014 BENEFITS	2014 SALARY & BENEFITS
<u>TOWN OFFICERS</u>												
Breton, Bruce	Selectmen	-	-	-	-	-	-	-	-	-	-	-
Coole, Robert	Deputy Treasurer	150.00	-	-	-	-	-	-	-	150.00	11.48	161.48
Desilets, Joel	Selectmen	-	-	-	-	-	-	-	-	-	-	-
Hohenberger, Roger	Selectmen	-	-	-	-	-	-	-	-	-	-	-
Letizio Jr, Al	Selectmen	-	-	-	-	-	-	-	-	-	-	-
Marcil, Alphonse	Trustee of T. Fund	300.00	-	-	-	-	-	-	-	300.00	22.95	322.95
McLeod, Ross	Selectmen	-	-	-	-	-	-	-	-	-	-	-
Skinner, Robert	Treasurer	2,500.00	-	-	-	-	-	-	-	2,500.00	191.25	2,691.25
<u>ADMINISTRATION</u>												
Call, Dana	Asst TA-Finance	87,010.01	-	-	-	-	-	-	54.00 (a)	87,064.01	42,184.15	129,248.16
Cerri, Adel-Marie	Bookkeeper	23,566.69	-	-	-	-	-	-	-	23,566.69	2,981.21	26,547.90
Davis, Kathleen	Human Resource Coord	29,749.20	-	-	-	-	-	-	-	29,749.20	3,763.25	33,512.45
Devlin, Wendi	Admin Assistant	53,424.07	-	2,261.29	-	-	-	-	164.40 (a, g)	55,849.76	28,347.49	84,197.25
Sullivan, David	Town Administrator	106,284.09	-	-	-	-	-	-	8,198.74 (a, b)	114,482.83	21,960.10	136,442.93
<u>INFORMATION TECH</u>												
DeLong, Eric	Info Tech Director	87,010.05	-	-	-	-	-	-	124.20 (a)	87,134.25	43,166.07	130,300.32
<u>TOWN CLERK</u>												
Bottai, Nicole	Town Clerk	88,848.02	-	-	-	-	-	-	50.00 (g)	88,898.02	6,800.70	95,698.72
Brown, Cathy	Asst Town Clerk	2,307.34	-	-	-	-	-	-	-	2,307.34	176.48	2,483.82
Charland, Nancy	Deputy Town Clerk	46,405.02	-	1,216.11	-	-	-	-	80.16 (a, g)	47,701.29	27,786.56	75,487.85
Dillon, Maria	Asst Town Clerk	42,094.14	-	647.69	-	-	-	-	-	42,741.83	15,780.41	58,522.24
<u>TAX COLLECTOR</u>												
Bergeron, Rita	Deputy Tax Collector	31,176.68	-	-	-	-	-	-	-	31,176.68	3,943.71	35,120.39
Robertson, Ruth	Tax Collector	64,912.08	-	-	-	-	-	-	166.32 (a)	65,078.40	19,967.71	85,046.11
<u>MAINTENANCE</u>												
Galle, Jeffrey	Maint. Foreman	42,871.78	-	1,719.28	-	-	-	-	400.00 (c)	44,991.06	18,002.03	62,993.09
Garabedian, Joanne	Custodian	40,073.73	-	-	-	-	-	-	400.00 (c)	40,473.73	16,999.71	57,473.44
Lorentzen, Wendy	Custodian	39,833.41	-	2,069.72	-	-	-	-	8,728.89 (b,c,d)	50,632.02	11,386.67	62,018.69
Montgomery, Bruce	Custodian	40,073.72	-	2,070.30	-	-	-	-	400.00 (c)	42,544.02	17,401.19	59,945.21
<u>ELECTIONS</u>												
Bates, David	Supervisor	600.00	-	-	-	-	-	-	-	600.00	45.90	645.90
Bates, Jonathan	Supervisor	300.00	-	-	-	-	-	-	-	300.00	22.95	322.95
Griffin, Peter	Moderator	450.00	-	-	-	-	-	-	-	450.00	34.44	484.44
Mashimo, Eileen	Supervisor	900.00	-	-	-	-	-	-	-	900.00	68.85	968.85
Russo, Charles	Supervisor	600.00	-	-	-	-	-	-	-	600.00	45.90	645.90
Skinner, Robert	Supervisor	300.00	-	-	-	-	-	-	-	300.00	22.95	322.95
<u>ASSESSING</u>												
Fedele, Michael	Assessor	10,143.21	-	-	-	-	-	-	677.35 (a, b)	10,820.56	1,517.06	12,337.62
Norman, Rex	Assessor	87,010.05	-	-	-	-	-	-	431.40 (a, g)	87,441.45	42,193.83	129,635.28
Zins, Jennifer	Admin Asst	43,537.68	-	-	-	-	-	-	-	43,537.68	33,967.84	77,505.52

DEPARTMENT / NAME	POSITION	REG SALARY	SHIFT DIFF	OT	HOLIDAY	** CONTR SVCS	INCNTV PAY	OT/HOLI RECALC	OTHER	2014 TOTAL GROSS PAY	2014 BENEFITS	2014 SALARY & BENEFITS
POLICE												
Antista, Jeffrey	Patrolman	46,010.95	1,454.86	10,694.53	3,120.01	11,418.37	-	440.13	242.80 (a, c)	73,381.65	45,024.62	118,406.27
Bliss, Bryan	Sergeant	59,861.57	2,550.19	21,364.65	4,071.75	26,036.82	2,994.12	2,410.98	771.60 (a, c)	120,061.68	61,314.37	181,376.05
Caron, Michael	Captain	87,010.09	-	-	-	4,961.25	-	-	849.36 (a, c)	92,820.70	35,576.01	128,396.71
Clark, Daniel	Sergeant	64,962.55	799.65	14,490.02	4,400.74	9,622.17	3,302.43	1,221.75	14,530.62 (abci)	113,329.93	33,444.55	146,774.48
Comeau, David	Special Officer	213.19	-	58.72	-	26,014.85	-	-	-	26,286.76	2,010.93	28,297.69
Cryts, Laura	Secretary	42,706.00	-	92.05	-	-	-	-	-	42,798.05	25,223.67	68,021.72
Dawe, Daniel	Patrolman	47,837.32	1,691.29	18,379.80	3,534.50	21,862.84	-	761.49	5,175.83 (a,c,i)	99,243.07	31,598.78	130,841.85
Delano, Allison	Patrolman	53,447.74	678.96	13,254.80	3,610.19	5,677.49	-	217.40	20,805.78 (c, i)	97,692.36	50,408.90	148,101.26
Dzierlatka, Jason	Patrolman	57,141.25	1,067.47	23,435.82	3,878.84	29,854.50	1,410.25	1,208.78	551.93 (a, c)	118,548.84	62,826.30	181,375.14
Eddy, Nicholas	Patrolman	58,854.80	354.44	20,707.21	4,442.15	18,742.48	2,905.13	1,422.54	758.64 (a, c)	108,187.39	40,236.88	148,424.27
Fedele, Edward	Captain	78,686.83	-	-	-	13,995.00	-	-	1,462.00 (a,b,c)	94,143.83	49,643.74	143,787.57
Flynn, Jessica	Sergeant	60,207.90	642.89	11,457.69	4,082.08	12,913.91	2,994.12	965.21	771.60 (a, c)	94,035.40	36,878.34	130,913.74
Iworsky, Gregory	Patrolman	57,132.06	108.56	17,194.43	4,312.76	6,839.76	-	41.62	639.67 (a, c)	86,268.86	33,150.64	119,419.50
Jenoski, Anna	Comm Service Officer	7,161.90	-	-	-	-	-	-	1,334.00 (b)	8,495.90	1,319.26	9,815.16
Jimenez, Amanda	Records Clerk	7,759.20	-	-	-	-	-	-	-	7,759.20	593.52	8,352.72
Landry, Brian*	Patrolman	809.64	-	-	-	-	-	-	2,542.96 (e)	3,352.60	8,047.31	11,399.91
Lawton, Karen*	Records Clerk	4,445.28	-	-	-	-	-	-	-	4,445.28	562.35	5,007.63
Lewis, Gerald	Chief	95,944.96	-	-	-	-	-	-	1,008.00 (a, c)	96,952.96	47,767.62	144,720.58
Mirisola, Shane	Patrolman	53,515.58	763.09	11,979.95	3,827.15	18,020.17	1,410.25	642.34	33,519.91 (b,c,i)	123,678.44	36,455.11	160,133.55
Moore, Theresa	Patrolman	57,132.21	710.94	8,835.07	3,667.17	7,537.79	2,820.51	788.63	8,296.21 (a,b,c)	89,788.53	24,464.06	114,252.59
Newell, Heather	Prosecutor	75,569.60	-	-	-	-	-	-	30.72 (a)	75,600.32	23,649.18	99,249.50
O'Loughlin, Philip	Patrolman	54,717.50	804.76	17,215.85	3,697.96	27,055.37	1,410.25	870.56	13,518.28 (a,c,i)	119,290.53	60,863.57	180,154.10
Record, Glenn*	Special Officer	39.92	-	66.84	-	2,375.63	-	-	-	2,482.39	189.90	2,672.29
Smith, Bryan	Sergeant	62,260.89	659.97	16,921.32	4,472.93	19,015.48	3,144.31	1,342.47	9,219.28 (abchi)	117,036.65	30,998.60	148,035.25
Surette, Stephen	Patrolman	3,318.72	1.04	-	-	-	-	-	-	3,319.76	888.04	4,207.80
Van Hirtum, Chris	Patrolman	52,820.63	191.02	9,536.11	3,849.37	5,985.25	-	48.74	7,263.70 (a,c,i)	79,694.82	52,036.83	131,731.65
Yameen, George*	Patrolman	34,047.06	952.95	3,173.85	1,907.93	4,160.30	-	107.67	8,920.90 (abcei)	53,270.66	13,574.97	66,845.63
DISPATCHING												
Bodenrader, Brian	PT Dispatcher	20,451.29	905.28	23.59	-	-	-	1.10	-	21,381.26	1,635.69	23,016.95
Gallant, Jason	Dispatcher	46,045.62	579.72	7,801.98	3,319.92	-	2,286.20	700.29	451.92 (a, c)	61,185.65	31,599.98	92,785.63
Gauthier, Jesse	Dispatcher	38,754.74	927.37	7,377.59	2,366.98	-	-	237.97	450.00 (c)	50,114.65	18,445.23	68,559.88
Lelievre, Kathleen	Dispatcher	45,625.16	508.51	3,012.18	3,266.67	-	-	71.45	455.16 (a, c)	52,939.13	35,389.75	88,328.88
McGuire, Patricia	Dispatcher	36,210.09	1,216.06	5,377.91	2,827.47	-	-	280.12	250.00 (c)	46,161.65	15,766.82	61,928.47
FIRE DEPARTMENT/EM												
Brown, James	Lieutenant	61,621.96	-	18,579.66	3,478.49	-	1,095.03	673.20	10,435.16 (acef)	95,883.50	48,383.93	144,267.43
Brown, William	Callfirefighter	9,781.88	-	-	-	809.86	-	-	-	10,591.74	810.29	11,402.03
Campbell, Gordon	Firefighter	54,351.83	-	23,793.84	3,268.83	7,338.30	3,434.73	2,311.44	680.36 (a, c)	95,179.33	55,433.92	150,613.25
Curran, Joseph	Callfirefighter	1,220.10	-	-	-	-	-	-	-	1,220.10	93.38	1,313.48
Decker, Lisa	Callfirefighter	1,523.30	-	-	-	-	-	-	-	1,523.30	116.56	1,639.86
Delaney, Scott	Lieutenant	61,624.00	-	21,294.76	3,538.28	-	4,501.80	1,957.62	13,214.72 (acef)	106,131.18	59,432.03	165,563.21
Demarco, Ralph	Firefighter	54,350.93	-	18,315.91	3,268.83	-	5,581.44	2,260.11	10,193.34 aceg)	93,970.56	57,233.72	151,204.28
Doherty, Daniel	Firefighter	49,462.15	-	7,244.25	2,850.56	-	4,781.70	992.08	7,908.68 a,b,c)	73,239.42	21,532.01	94,771.43
Dubowik, Danielle	Firefighter	47,470.43	-	10,505.48	2,924.80	-	2,468.71	619.72	7,536.72 a,c,d)	71,525.86	30,879.37	102,405.23
Dunn, Timothy	Lieutenant	60,171.07	-	14,721.91	3,705.41	-	3,163.43	965.94	10,257.22 abcd)	92,984.98	26,880.88	119,865.86
Fisher, Paul	Firefighter	54,350.93	-	13,815.44	3,309.87	1,677.85	6,010.78	2,175.38	7,920.32 a,b,c)	89,260.57	24,724.18	113,984.75
Hildebrandt, Eric	Firefighter	54,350.93	-	10,656.51	3,264.03	1,336.98	5,796.11	1,651.39	661.88 (a,c)	77,717.83	52,521.63	130,239.46
Horaj, Mary Ann	EM Secretary	296.99	-	-	-	-	-	-	-	296.99	22.72	319.71

DEPARTMENT / NAME	POSITION	REG SALARY	SHIFT DIFF	OT	HOLIDAY	** CONTR SVCS	INCNTV PAY	OT/HOLI RECALC	OTHER	2014 TOTAL GROSS PAY	2014 BENEFITS	2014 SALARY & BENEFITS
<u>FIRE DEPARTMENT/EM</u>												
Kurgan, Gary	Firefighter	54,350.93	-	14,548.61	3,121.39	-	3,434.73	1,134.88	8,274.02 a,b,c)	84,864.56	24,961.44	109,826.00
Lundergan, Charles	Firefighter	46,340.06	-	16,088.62	3,121.39	-	2,790.72	1,003.55	9,207.58 (a,c,d)	78,551.92	30,622.80	109,174.72
Martineau, William	Deputy Fire Chief	73,612.75	-	-	-	-	-	-	8,163.12 (a, b)	81,775.87	24,328.94	106,104.81
McPherson, Tom	Fire Chief	95,944.95	-	-	-	-	-	-	138.00 (a)	96,082.95	54,020.24	150,103.19
Merrill, William	Firefighter	54,350.93	-	18,586.75	3,068.64	-	3,112.72	1,265.08	680.36 (a, c)	81,064.48	50,187.37	131,251.85
Misuraca, Charlotte	Secretary	43,142.55	-	-	-	-	-	-	5,901.00 (b)	49,043.55	9,429.58	58,473.13
Moltenbrey, Jay	Lieutenant	61,609.75	-	18,412.77	3,699.97	-	6,570.19	2,501.75	5,703.79 (acef)	98,498.22	58,697.51	157,195.73
Morgan, Edward	Assistant Fire Chief	87,010.10	-	-	-	-	-	-	8,426.64 (a, b)	95,436.74	28,532.39	123,969.13
Nault, Diana	Firefighter	47,028.11	-	8,918.29	3,116.59	-	3,971.41	898.30	7,610.36 acdg)	71,543.06	39,524.31	111,067.37
Richards, Kimberly	Callfirefighter	811.78	-	-	-	-	-	-	-	811.78	62.12	873.90
Robertson, Patrick	Firefighter	54,361.26	-	21,371.43	3,027.60	1,139.06	3,112.72	1,490.38	5,910.60 (a,b,c)	90,413.05	25,222.71	115,635.76
Savard, Scott	Firefighter	54,352.72	-	7,646.16	3,068.64	430.87	4,937.42	1,046.15	763.20 (a,c,g)	72,245.16	50,583.64	122,828.80
Sliver, Jason	Firefighter	49,462.14	-	6,234.02	2,850.56	-	6,176.37	1,155.24	6,406.64 (a,b,c)	72,284.97	20,967.75	93,252.72
Specian, Michael	Firefighter	54,352.72	-	20,989.15	3,264.03	3,615.04	3,864.07	2,064.29	1,576.79 (a,c,e)	89,726.09	55,694.00	145,420.09
Taylor, Robert	Firefighter	54,350.93	-	8,453.72	3,264.03	-	1,932.04	423.74	744.80 (a,c,g)	69,169.26	49,931.05	119,100.31
Zins, Scott	Firefighter Mechanic	55,410.15	-	32,638.03	3,476.78	296.77	5,685.44	3,471.06	671.60 (a, c)	101,649.83	59,505.42	161,155.25
<u>COMMUNITY DEV</u>												
Accaputo, Laura*	Minute Taker	4,300.00	-	-	-	-	-	-	-	4,300.00	328.95	4,628.95
Gregory, Richard	Zoning/Code Enf Offcr	20,063.76	-	-	-	-	-	-	-	20,063.76	2,538.11	22,601.87
King, Colleen	ZBA/CC Secretary	17,869.78	-	-	-	-	-	-	-	17,869.78	1,366.98	19,236.76
Kolodziej, Mimi*	Planning Assistant	8,212.33	-	-	-	-	-	-	-	8,212.33	1,038.91	9,251.24
Kovolyan, Patricia	Comm Dev Dpt Secretary	20,438.60	-	-	-	-	-	-	-	20,438.60	2,585.46	23,024.06
Lapierre, Beth	Minute Taker	1,080.00	-	-	-	-	-	-	-	1,080.00	82.62	1,162.62
McGuire, Michael	Bldg Inspector	71,955.41	-	1,019.37	-	-	-	-	149.64 (a)	73,124.42	35,873.74	108,998.16
Mucci, Alexandra*	Office Assistant	326.25	-	-	-	-	-	-	-	326.25	24.98	351.23
Noel, Kerry-Lee*	Minute Taker	600.00	-	-	-	-	-	-	-	600.00	45.90	645.90
Prendergast, Nancy*	Zoning/Code Enf Offcr	9,573.34	-	-	-	-	-	-	-	9,573.34	732.38	10,305.72
Scott, Laura	Dir Community Dev	91,376.32	-	-	-	-	-	-	43.20 (a)	91,419.52	26,360.17	117,779.69
Suech, Julie	Planning Assistant	7,897.74	-	-	-	-	-	-	-	7,897.74	999.06	8,896.80
Whitaker, Meredith	Intern	1,200.00	-	-	-	-	-	-	-	1,200.00	91.80	1,291.80
Wood, Elizabeth	Community Planner	64,914.67	-	560.11	-	-	-	-	10.56 (a)	65,485.34	22,735.10	88,220.44
<u>SOLID WASTE</u>												
Dobson, Robert	Operator 2	51,446.83	-	252.66	1,168.64	-	-	-	455.44 (a, c)	53,323.57	21,004.99	74,328.56
Holm, Wayne	Laborer/Driver	27,097.23	-	-	-	-	-	-	-	27,097.23	3,390.84	30,488.07
Poulson, David	Transfer Stat. Manager	87,010.06	-	-	-	-	-	-	6,833.80 a,b,c)	93,843.86	13,041.13	106,884.99
Senibaldi, Dennis	Supervisor/Driver	56,974.41	-	218.50	1,071.97	-	-	-	418.00 (a, c)	58,682.88	36,766.84	95,449.72
Tarmey, Brian*	Truck Driver	40,863.69	-	442.54	916.56	-	-	-	6,642.71 a,c,e)	48,865.50	26,712.72	75,578.22
<u>ROADS</u>												
Beauchesne, Ron	Temporary Laborer	85.55	-	-	-	-	-	-	-	85.55	6.54	92.09
Finch, Aaron	Temporary Laborer	4,154.56	-	-	-	-	-	-	-	4,154.56	317.83	4,472.39
Gagne, Brian	Temporary Laborer	5,010.05	-	-	-	-	-	-	-	5,010.05	383.29	5,393.34
Hindes, Steven	Highway Laborer	46,404.86	-	9,678.11	-	-	-	-	405.16 (a, c)	56,488.13	29,264.60	85,752.73
McCartney, John	Highway Agent	92,098.06	-	-	-	-	-	-	2,351.40 acgh)	94,449.46	36,312.99	130,762.45
Spaziano, James	Highway Laborer	15,486.78	-	462.18	-	-	-	-	200.00 (c)	16,148.96	2,042.85	18,191.81
Stogryn, William	Temporary Laborer	695.09	-	-	-	-	-	-	-	695.09	53.18	748.27

DEPARTMENT / NAME	POSITION	REG SALARY	SHIFT DIFF	OT	HOLIDAY	** CONTR SVCS	INCNTV PAY	OT/HOLI RECALC	OTHER	2014 TOTAL GROSS PAY	2014 BENEFITS	2014 SALARY & BENEFITS
<u>ANIMAL CONTROL</u>												
Seifert, Alfred*	AC Officer	10,586.47	-	-	-	-	-	-	-	10,586.47	809.89	11,396.36
<u>RECREATION</u>												
Boormeester, Kristina	Park Ranger	1,625.47	-	-	-	-	-	-	-	1,625.47	124.34	1,749.81
Brown, Robert	Beach Staff	2,126.91	-	-	-	-	-	-	-	2,126.91	162.69	2,289.60
Cordova, Jamie	Beach Staff	1,208.75	-	-	-	-	-	-	-	1,208.75	92.47	1,301.22
Dibona, Kristyna	Beach Staff	2,118.46	-	-	-	-	-	-	-	2,118.46	162.06	2,280.52
Goldsmith, Samantha	Beach Staff	3,154.54	-	-	-	-	-	-	-	3,154.54	241.32	3,395.86
Grubbs, Samantha	Beach Staff	2,053.87	-	-	-	-	-	-	-	2,053.87	157.15	2,211.02
Haas, Cheryl	Recreation Coordinator	56,102.15	-	-	-	-	-	-	13.20 (a)	56,115.35	21,099.82	77,215.17
Lutz, Paul	Park Ranger	2,388.90	-	-	-	-	-	-	-	2,388.90	182.75	2,571.65
Merchant, Andrew	Beach Staff	2,546.96	-	-	-	-	-	-	-	2,546.96	194.83	2,741.79
Pierson, Jacquelyn	Beach Staff	2,400.73	-	-	-	-	-	-	-	2,400.73	183.66	2,584.39
Solomon, Mark	Beach Staff	2,234.26	-	-	-	-	-	-	-	2,234.26	170.91	2,405.17
Stearns, Gena	Beach Staff	3,339.26	-	-	-	-	-	-	-	3,339.26	255.45	3,594.71
Terry, Rebekah	Beach Staff	2,921.33	-	-	-	-	-	-	-	2,921.33	223.48	3,144.81
<u>LIBRARY</u>												
Brikiatis, Sylvie	Youth Svcs Specialist	50,267.68	-	-	-	-	-	-	2,019.40 (a, b)	52,287.08	21,967.35	74,254.43
Brown, Nancy*	Library Assistant	5,505.55	-	-	-	-	-	-	-	5,505.55	421.23	5,926.78
Day, Jena	Library Admin Asst	32,348.73	-	-	-	-	-	-	14,200.92 (a, d)	46,549.65	17,224.33	63,773.98
Duve, Cathy	Library Assistant	15,361.82	-	-	-	-	-	-	-	15,361.82	1,175.17	16,536.99
Freeston, Lois	Co-Asst Director	61,838.40	-	-	-	-	-	-	259.08 (a)	62,097.48	30,491.62	92,589.10
Frey, Karen	Children's Librarian	22,932.36	-	-	-	-	-	-	-	22,932.36	1,754.34	24,686.70
Heidenblad, Carl	Library Director	78,701.70	-	-	-	-	-	-	9,002.11 (a,d,g)	87,703.81	22,777.34	110,481.15
Kalenderian, Melissa	Library Assistant	6,546.96	-	-	-	-	-	-	-	6,546.96	500.83	7,047.79
Kingsley, Maureen	Library Assistant	14,979.66	-	-	-	-	-	-	50.00 (g)	15,029.66	1,149.83	16,179.49
Marietta, Terrie	Circulation Coordinator	48,472.24	-	-	-	-	-	-	23.76 (a)	48,496.00	18,553.73	67,049.73
Mayr, Diane	Co-Asst Director	54,108.72	-	-	-	-	-	-	137.16 (a)	54,245.88	18,134.24	72,380.12
McCue, Angela	Lead Children's Librarian	56,102.20	-	-	-	-	-	-	16.56 (a)	56,118.76	19,958.19	76,076.95
Miloro, Michael	Library Assistant	13,512.65	-	-	-	-	-	-	-	13,512.65	1,033.69	14,546.34
Montgomery, Laura	Library Assistant	15,434.19	-	-	-	-	-	-	-	15,434.19	1,180.81	16,615.00
Nagle, Barbara	Library Assistant	27,407.46	-	-	-	-	-	-	75.00 (g)	27,482.46	2,102.40	29,584.86
Rittenhouse, Elaine	Tech Services Librarian	56,102.17	-	-	-	-	-	-	267.64 (a, g)	56,369.81	20,006.07	76,375.88
Shea, Carolyn	Tech Services Librarian	56,102.21	-	-	-	-	-	-	271.92 (a)	56,374.13	20,876.26	77,250.39
Vandeventer, Emily*	Library Assistant	471.59	-	-	-	-	-	-	-	471.59	36.09	507.68
Williams, Sarah	Library Assistant	18,183.35	-	-	-	-	-	-	-	18,183.35	1,391.08	19,574.43
<u>SEARLES SCHOOL&CHAPEL</u>												
Markham, Donna	Function Coordinator	9,531.10	-	-	-	-	-	-	-	9,531.10	729.16	10,260.26
<u>VAN DRIVERS</u>												
Coish, Barbara	Driver	422.39	-	-	-	-	-	-	-	422.39	32.27	454.66
Righini, Alfred	Driver	4,196.70	-	-	-	-	-	-	-	4,196.70	321.06	4,517.76
Root, Dennis	Driver	1,757.47	-	-	-	-	-	-	-	1,757.47	134.45	1,891.92
<u>CABLE</u>												
Yucupicio, Kelly	Cable Coordinator	53,938.92	-	1,663.43	-	-	-	-	10.08 (a)	55,612.43	33,306.42	88,918.85
		5,326,371.19	17,569.02	579,548.56	136,502.46	288,734.16	107,099.13	43,842.54	336,539.97	6,836,207.03	2,754,134.99	9,590,342.02

FOOTNOTES:

* *Individual who left employment with Town during 2014*

** *Wages reflected in the Contracted Services column are fully reimbursed through payments received from outside vendors requesting these services*

(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000

(b) refers to payment for waiver of health insurance benefits

(c) refers to taxable portion of clothing allowance

(d) refers to disability pay from insurance company

(e) refers to payout of accumulated earned time

(f) refers to longevity pay

(g) refers to non-cash payment for taxable fringe benefits

(h) refers to payment for taxable stipend

(i) refers to payment of wages relative to step increases not granted in previous years

Note: The total benefit column includes cost associated with insurances, retirement, medicare, and FICA taxes. Health/dental insurance costs are reflected as the employer portion of annual premiums/deductibles, prior to any reimbursements received from the Healthtrust.

SCHEDULE OF TOWN PROPERTY

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg Value	Tax Deed	Gift	Description
Blueberry Road, 5	1-B-1022	0.97	9,000		✓		
Blueberry Road, 10	1-B-1025	1.01	9,000		✓		
Blueberry Road, 8	1-B-1026	0.92	9,000		✓		
Blueberry Road, 6	1-B-1027	0.96	9,000		✓		
Londonderry Road	1-B-1095	4.3	44,000				Rec - Rockingham Trail
Kendall Pond Road, 137	1-C-100	64.00	1,126,000	75,800			Cons - Campbell Farm
Londonderry Road	1-C-2495	12	54,000				Rec - Rockingham Trail
Nashua Road	1-C-2500	163.5	730,000				Cons - Fosters Pond
Nashua Road	1-C-2500A	25.2	342,000	2,500			Rec - Nashua Rd Field
Beacon Hill Road	2-A-250	2.5	43,000				Rec - Rockingham Trail
Frost Road	2-A-1325	1.5	172,000		✓		
Beacon Hill Road	2-B-495	4.6	44,000				Rec - Rockingham Trail
Depot Road, 6	3-A-955	0.34	261,000				Depot
Quail Run Road	3-A-1000	12	195,000				
Flat Rock Road	3-B-290A	8	10,000			✓	Conservation
Flat Rock Road, 35	3-B-355	8	120,000		✓		
Flat Rock Road	3-B-375	10.78	38,000				
Rockingham Road, 179	3-B-601	22.86	195,000			✓	Rec - Spruce Pond Facility
Rockingham Road	3-B-680	1.28	91,000		✓		
Depot Road	3-B-850-2	0.03	5,000		✓		
Depot Road	3-B-910	10	43,000				Conservation
Depot Road, 8	3-B-998	0.3	129,000	118,694			Depot
Partridge Road	3-B-1001	3.3	190,000			✓	Conservation
Rockingham Road	3-B-1600	3.7	10,000			✓	Conservation
Londonderry Road, 43	5-A-200A	9.77	48,000			✓	Conservation
Londonderry Road	6-A-1000	8.2	47,000			✓	Conservation
Kent Street	6-A-1300	5.8	11,000				
Pine Hill Road	6-C-200	13	48,000			✓	
Gov. Dinsmore Road, 84	7-A-500	1.6	183,000			✓	
Mockingbird Hill Road	7-A-501	0.01	11,000				Cemetery - Parker Fam.
Governor Dinsmore Road	7-A-625	2.71	9,000		✓		
Seavey Road	8-A-40	0.02	5,000		✓		
Seavey Road	8-A-61	0.34	6,000		✓		
Seavey Road	8-A-9010	0.6	8,000		✓		
Coburn Road, 2	8-B-530	1.88	87,000			✓	Conservation
Rockingham Road, 98	8-B-850	4	161,000		✓		
Rockingham Road, 92	8-B-900	3.3	159,000		✓		
Rockingham Road	8-B-1860	0.46	24,000		✓		
Rockingham Road	8-B-3001	362.2	2,240,000				Cons - Town Forest
Rockingham Road	8-B-3002	30.0	177,000				Cons - Town Forest
Rockingham Road	8-B-4000	4.7	10,000				Cons - Town Forest
Rockingham Road	8-B-4100	11	67,000		✓		Cons - Town Forest
Rockingham Road	8-B-4300	14	47,000		✓		Cons - Town Forest
Rockingham Road, 176	8-B-4401	1	34,000				
Rockingham Road	8-B-5000	8	40,000				Cons - Town Forest
Rockingham Road	8-B-6150	17	75,000				Cons - Town Forest
Rockingham Road	8-B-6301	0.88	48,000				
Orchard Blossom Road	8-C-300	77.82	2,120				Conservation
Kendall Pond Road	9-A-652	0.05	9,000		✓		
Kendall Pond Road	9-A-655	0.69	190,000				Rec - Railroad Bed
Kendall Pond Road	9-A-770	4.8	44,000				Rec - Railroad Bed
Kendall Pond Road, 69	9-A-1600	11	45,000			✓	
Kendall Pond Road, 67	9-A-1604	1.51	9,000			✓	Conservation
Kendall Pond Road	9-A-1750	2.2	43,000				Rec - Railroad Bed
Ledge Road, 2	11-A-201	12.15	608,000	1,735,392			Transfer Stn/Highway
Haverhill Road	11-A-298	0.12	12,000			✓	

Property Location	GIS ID	Acres	^Assessed Land Value	*Appraised Bldg Value	Tax Deed	Gift	Description
Haverhill Road	11-A-299	0.39	13,000				Transfer Station
North Lowell Road, 3	11-A-590	3	458,000	3,152,398			Town Hall Complex
Eastwood Road	11-A-634A	0.18	7,000		✓		
Indian Rock Road	11-C-350	4.35	32,000			✓	
North Lowell Road, 2	11-C-1200	0.57	239,000	865,700			Senior Center
North Lowell Road, 4	11-C-1300	1.56	313,000	596,618			Bartley House
Sheffield Street, 14	11-C-1700	13.57	26,000			✓	
Camelot Road	11-C-1800	4.75	11,000			✓	
Camelot Road	11-C-1801	4.83	11,000			✓	
Camelot Road	11-C-1802	1.5	10,000			✓	
North Lowell Road	11-C-3400	0.81	8,000			✓	
Pine Hill Road	11-C-3600	5.7	10,000			✓	Conservation
Cole Road	13-K-30	0.07	68,000		✓		
Doiron Road	13-K-34A	0.11	30,000		✓		
Cole Road	13-K-34B	0.16	31,000		✓		
Mammoth Road, 10	14-A-51	16.48	230,000			✓	Cons - Andrews Forest
Haverhill Road	14-A-200	31.7	315,000				Conservation
Haverhill Road	14-A-230	3.9	11,000			✓	
Haverhill Road, 200	14-A-850A	1.8	153,000		✓		
Londonbridge Road	14-B-14A	3.8	18,000			✓	
Atlantic Road	14-B-2350	10	28,000		✓		
Londonbridge Road	14-B-2500	1	10,000			✓	Cons - Gage Lands
Gaumont Road	16-C-5	0.3	38,000		✓		
Ash Street	16-F-8A	0.04	32,000		✓		
Indian Rock Road	16-L-50	1	128,000		✓		
Fellows Road	16-L-100	52.4	3,527,000	8,251,867			Fellows Rd. Complex
Fourth Street, 4	16-P-510	0.22	22,000		✓		
Fourth Street, 6	16-P-520	0.18	22,000		✓		
Fourth Street, 8	16-P-540	0.14	21,000		✓		
Third Street	16-P-560	0.27	15,000		✓		
Fourth Street, 10	16-P-1010	0.14	21,000		✓		
Armstrong Road	17-I-49	1.4	101,000		✓		
Bell Road	17-J-134A	0.03	16,000		✓		
Farmer Road	17-L-65A	0.11	7,000		✓		
York Road	17-M-46A	0.09	34,000		✓		
Chapel Road, 3	18-L-525	4.61	430,000	2,049,865			Searles Chapel
Hayes Hart Road	18-L-601	0.22	0				Rec - Boat Ramp
Mammoth Road	19-B-500	34.25	267,000			✓	Conservation
Glance Road	19-B-701	1.78	44,000		✓		
Glance Road	19-B-715	2.4	44,000		✓		
Haverhill Road, 21	20-D-900	0.92	280,000	553,000			Old Police Dept/Pre-School
Haverhill Road	20-D-1000	20	181,000				Water Supply
Haverhill Road	20-D-1300	7	39,000		✓		
Haverhill Road	20-D-1300A	1	9,000		✓		
Londonbridge Road	20-D-1550	14.5	1,380			✓	
Londonbridge Road	20-D-1600	110.74	515,000			✓	Cons - Gage Lands
Londonbridge Road	20-D-1800	20	115,000			✓	Cons - Gage Lands
Londonbridge Road	20-D-2000	10	45,000			✓	Cons - Gage Lands
Londonbridge Road, 16	20-D-2500	4.1	205,000		✓		
Bear Hill Road	20-E-350	10	156,000		✓		Cons - Gage Lands
Cobbetts Pond Road, 45	21-H-1A	0.97	494,000	7,000			Town Beach
Range Road, 156	21-K-150	3.3	180,000				Cemetery - Hill
Cobbetts Pond Road	21-U-100	6.3	225,000	5,000			Cemetery - Plains
Ash Street	21-V-227A	0.07	33,000		✓		
Chipmunk Road	21-V-243J	0.25	30,000		✓		
Esty Road	21-V-255B	0.12	14,000		✓		
Cobbetts Pond Road	21-W-2	6.4	113,000			✓	Conservation
Cobbetts Pond Road	21-W-6	8.15	235,000	2,500			Cemetery - New Plains

Property Location	GIS ID	Acres	[^] Assessed Land Value	[*] Appraised Bldg Value	Tax Deed	Gift	Description
West Shore Road	22-L-75	0.1	48,000			✓	Conservation
West Shore Road	22-L-77	0.1	48,000			✓	Conservation
Settlers Ridge Rd	22-R-100A	0.51	2,000				
Spear Hill Road	22-R-250	0.7	7,000			✓	Conservation
Range Road, 111	22-R-900	36.19	1,441,000	311,293			Rec - Griffin Park
Rock Pond Road	24-A-601	3.7	10,000		✓		
Rock Pond Road	24-A-650	1.5	9,000		✓		
Rock Pond Road	24-D-600	5.6	10,000		✓		
Moeckel Road	24-D-701	1.2	9,000		✓		
Rock Pond Road	24-E-100	5	10,000		✓		
Rock Pond Road	24-E-5000	13	11,000			✓	Conservation
Timberlane Road	24-F-500	10	182,000			✓	Conservation
Timberlane Road	24-F-501	17.6	55,000				Conservation
Castle Hill Road	24-F-800	20	57,000			✓	Conservation
Castle Hill Road	24-F-900	28	60,000			✓	Conservation
Field Road, 19	24-F-950	3.73	182,000			✓	Conservation
Heritage Hill Road	24-F-1550	0.24	13,000			✓	
Heritage Hill Road	24-F-1551	0.15	12,000			✓	
Meadow Road, 3	24-F-5205	2.94	189,000	2,500			Rec - Tokanel Field
Washington Road	24-F-6100	13	429,000			✓	Conservation
Range Road, 247	24-G-101	13	11,000		✓		
Moeckel Road	25-C-251	40	24,000				Conservation
Moeckel Road	25-C-253	0.93	9,000				Conservation
Moeckel Road/Pond - Island	25-C-255	1.2	9,000				Conservation
Rock Pond Road	25-D-2A	0.29	13,000		✓		
Woodbury Road, 1	25-E-10	54.15	856,000				Cons - Deer Leap
Abbott Road	25-E-481	0.06	8,000		✓		Conservation
Abbott Road	25-E-500	0.3	29,000			✓	Conservation
Emerson Road	25-G-152	0.3	21,000		✓		
Osgood Street, 20	25-R-103	79.5	10,700				
Marblehead Road, 39	25-R-300	22	230,000				Old Landfill
Marblehead Road	25-R-500	0.23	6,000			✓	
Brookdale Road	25-R-6000A	5	10,000		✓		
Spear Hill Road	25-R-6500	70	428,000				Cons - SE Lands
Bayberry Road	25-R-7010	17	259,000		✓		Conservation
Spear Hill Road	25-R-7025	10	44,000				Cons - SE Lands
Bayberry Road	25-R-8000	19.9	156,000				Cons - SE Lands
		1903.61	23,129,740				

[^] As established by the Town Assessor

^{*} As determined by the Town's insurance provider.

[~] Portions are currently being utilized for recreational purposes for Rogers Memorial Field and Wonderland Playground.

CAPITAL IMPROVEMENTS PLAN 2015 - 2022

I. Introduction:

New Hampshire Revised Statutes delegate to the Planning Board the responsibility for preparing a Master Plan to guide the development of the municipality. The Windham Planning Board adopted a Master Plan in 1985 and, has since, updated the plan every five years. The update for the 2005 Master Plan was completed during the first half of calendar year 2005. In January the Planning Board reviewed outstanding goals of the 2005 Master Plan and determined which goals to prioritize for accomplishing in 2014. Starting in the late spring 2014, the Board began working with a consultant, the Southern New Hampshire Planning Commission (SNHPC), to begin formulating the 2015 Master Plan Document. The first volume expected to be published in early 2015. The second volume is anticipated to be published later in 2015. A Capital Improvement Program (CIP) is the financial counterpart to a Master Plan. The CIP is a financial master plan for charting a municipality's capital needs over a specified time frame. The programming of capital expenditures into a rational planning and budgeting process is an important management tool for the allocation of tax revenue.

Growth can have a substantial impact on the municipal services and facilities. CIPs have become associated with efforts to manage growth and tax impact. Revised Statutes Annotated 674:22 requires municipalities, which regulate development through a growth management ordinance, to prepare and adopt a Master Plan and a CIP. Although it is a prerequisite of a growth ordinance, a CIP can stand alone on its own merits as a planning tool.

At the 1986 Town meeting, the voters of Windham authorized the Planning Board to prepare a CIP. A Planning Board CIP Sub-Committee was formed to undertake this task. While NH RSA 674:5-8 states that it is the Planning Board which prepares the plan, it is important to involve the Board of Selectmen, School Board, Town department heads, and other Town boards and commissions. Since it is the Selectmen and School Board who prepare the budget in Windham, they are a vital part of the CIP process.

According to the Windham Planning and Zoning Board bylaws, the CIP Sub-Committee's membership is as follows:

- One Selectman appointed by the chairman of the Board of Selectmen whose term shall be one year.
- One School board member appointed by the chairman of the School Board whose term shall be one year.
- Two members of the Planning Board appointed by the chairman of the Planning Board whose term shall be one year.
- Three members of the general public appointed by the chairman of the Planning Board whose terms shall be three years, limited to a six-year tenure.

Throughout this document, "department" will be used to encompass all town boards, commissions, committees, trustees, and departments.

The CIP Sub-Committee has the following tentative meeting schedule:

JUNE	Appoint new members and organize for the coming year.
JULY	Request written capital project proposals from town departments and School Board.
AUGUST/SEPT	Meet with all departments and committees to discuss their capital needs.
SEPTEMBER	Meet to review submitted capital projects and develop the plan.
OCTOBER/NOV	Conduct a workshop with the Planning Board followed by final presentation to the Planning Board and hold a public hearing.

The Capital Improvements Program is a budgetary document that forecasts major Town expenditures for a legally mandated six-year period. Windham has traditionally created a CIP for a longer eight-year period. A summary analysis of each project is included in the CIP.

The program, when adopted and fully utilized, serves to ensure that the necessary services and facilities to meet the community's needs are provided in accordance with the financial capabilities of Windham.

For the purpose of this document, a capital improvement is defined as a major expenditure (usually non-recurring) for public facilities costing more than \$75,000. In previous years the minimum amount for a capital request was \$50,000. The amount was increased this year.

CIP expenditures are considered beyond the scope of normal annual operating or maintenance expenses. Included are:

- Land acquisition for public purpose
- New buildings or additions
- Vehicles and other machinery with a useful life of greater than five years
- Major building or facility renovations with a useful life of greater than ten years
- Road renovations resulting in long-term improvement in road capacity or conditions
- Special studies such as assessments or a Master Plan
- Studies or architectural plans costing more than \$75,000 for the above capital improvements

A Capital Improvements Program offers many advantages:

- Stabilizes year-to-year variations in capital outlays.
- Makes acquisitions more feasible and defensible (e.g., land for water supply, waste disposal, recreation).
- If used in conjunction with a pooled investment reserve fund, can offset total costs of capital expenditures by reducing interest payments.
- Enables the town to establish growth control measures (in conjunction with a Master Plan).
- Facilitates implementation of the Master Plan by scheduling proposed projects over a period of time. The program can eliminate duplication and a random approach to expenditures.
- Furnishes a total picture of the municipality's major needs, discourages piecemeal expenditures and serves to coordinate the activities of various departments.
- Establishes priorities for projects on the basis of needs and cost.

The CIP Annual Process:

- Request from each of the Town departments detailed individual capital improvement requests.
- Schedule presentations, by department, of each request.
- CIP Sub-committee discusses and classifies each request by need and funding amount. (See Section IIA – Method of Classification for definition of need)
- CIP Sub-committee prepares 8 year appropriations spreadsheet which is presented to Planning Board.

The Planning Board and the CIP Sub-committee together review the CIP and make desired revisions. After a public hearing is held, the Planning Board adopts the CIP. The CIP recommendations for the budget for the upcoming year are presented to the Selectmen and School Board for their consideration. The Board of Selectmen, the School Board, and the electorate, should adopt the first year of the CIP program as the capital budget for that year.

The capital budget, the school department's operating budget, and the town's operating budget together make up the total municipal budget for the year.

II. Background: CIP 2014 Plan

A. Method of Classification and Prioritization of Capital Projects

New Hampshire RSA 674:6 requires that the Capital Improvements Program (CIP) classify projects according to urgency and need and to contain a time sequence for their implementation. In accordance with the Capital Improvements Programming Handbook prepared by the Southern New Hampshire Planning Commission, the Windham CIP Sub-committee has adopted a classification schedule that uses six (6) possible classifications as outlined below. In deliberations leading up to the CIP Sub-committee's proposed capital allocations, each submitted project is assigned a class. The list of projects requested for this year's plan is attached hereto as Appendix B.

After each project is classified, projects falling into the same class are reviewed against town needs as identified by the town Master Plan and further prioritization is established based upon available funds in each year.

Class	Category	Description
Class I	Urgent	Cannot be delayed, needed immediately for health and safety needs.
Class II	Necessary	Necessary. Needed within 1- 3 years to maintain basic level and quality community services.
Class III	Desirable	Desirable. Needed within 4-6 years to improve quality and level of service.
Class IV	Deferrable	Can be placed on hold until after the 6-year period, but supports community development goals.
Class V	Premature	Premature. Needs more research, planning and coordination.
Class VI	Inconsistent	Inconsistent. Contrary to land use planning or community development

B. Year 2015 Available Capital Improvement Funds

The CIP Sub-committee used the official tax valuation less utilities figure for 2014 to determine the proposed CIP funding for the subsequent years in its plan. This official tax valuation is determined by the Windham Tax Assessor and approved by the New Hampshire Department of Revenue Administration. For year 2014 the town valuation figure was set at \$2,065,724,410.

To compute the available CIP funds for year 2015, the sub-committee used the actual 2014 valuation and applied a 1.0% increase to reach \$2,086,381,654 as an estimated tax valuation figure. For FY 2015-2022 planning, the sub-committee estimated available CIP funds using a range of increases each year to determine the valuation figures for the subsequent 2016 – 2022 years.

The CIP Sub-committee has recognized the enormity of the costs attributable to the new high school. The current CIP Appropriations Chart Plan does not include the costs of the new high school bond. However, it is shown as "Other Appropriations" in order for the community to be aware of its impact on the overall tax rate for the Town of Windham. The Sub-committee believes that, in order to continue to fund needed town-wide capital improvement projects, the high school bond costs should be removed from the core CIP plan. If not, the bond costs would exceed the annual allocated funding and preclude any funding for other needed projects.

The CIP Sub-committee has adopted a CIP rate of \$0.75 per thousand to fund the non-high school capital projects. It is desired that the first year of the CIP plan be balanced to zero (2015 in this plan).

III. CIP FY 2015 Plan

FUNDING AMOUNTS

2014 Actual Town Tax Valuation Less Utilities	\$ 2,065,724,410
2015 Estimated Town Tax Valuation less Utilities w/1.0% estimated growth	2,086,381,654
CIP funding at \$0.75 per thousand of 2015 Estimate	1,564,786
Other CIP Contributions:	
Current Use Penalties for Land Fund	85,779
TAP Grant (Greenway Trail Improvements)	640,000
Library Capital Reserve Fund applied to Boiler	24,000
School Capital Reserve Fund applied to Roof Repair	18,589
School Capital Reserve Fund applied to Roof Repair	42,195
Engine 2 Bond	500,000
Spruce Pond Bond	275,000
TOTAL AVAILABLE CIP FUNDING FOR 2015	\$ 3,150,349
FIXED CIP OBLIGATIONS FOR 2015	
Ambulance Lease	\$ 75,100
Campbell Farm Conservation Land Bond	85,779
Engine 2 Replacement, Bond	155,470
Spruce Pond Bond	95,000
REMAINING CIP FUNDS AVAILABLE FOR REQUESTED PROJECTS	\$ 2,739,000

IV. CIP FY 2015 – 2022 Appropriations Chart

CIP FY 2015 - 2021 APPROPRIATION CHART (SUMMARY)

	Notes	CRF Balances	2015	2016	2017	2018	2019	2020	2021	2022
CIP Projected Availability			\$ 1,564,786	\$ 1,580,434	\$ 1,604,141	\$ 1,628,203	\$ 1,652,626	\$ 1,685,678	\$ 1,719,392	\$ 1,753,780
Fixed CIP Obligations										
Ambulance Lease	1		75,100	75,100						
Campbell Farm Conservation Land Bond	2		85,779	85,779	85,779	85,779	85,779	85,779	85,779	85,779
Engine 2 Replacement, Bond	3		155,470	92,700	92,700	92,700	92,700			
Spruce Pond Bond	4		95,000	95,000	95,000					
1980 Ladder 1 Replacement (Quint) Bond	5			100,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Fixed Obligations			\$ 411,349	\$ 448,579	\$ 373,479	\$ 278,479	\$ 278,479	\$ 185,779	\$ 185,779	\$ 185,779
Effective Availability Other			\$ 1,153,437	\$ 1,131,855	\$ 1,230,662	\$ 1,349,724	\$ 1,374,147	\$ 1,499,899	\$ 1,533,613	\$ 1,568,001
Other CIP Annual Contributions			1,585,563	935,779	85,779	85,779	85,779	85,779	85,779	85,779
Net to Annual Appropriations		\$ -	\$ 2,739,000	\$ 2,067,634	\$ 1,316,441	\$ 1,435,503	\$ 1,459,926	\$ 1,585,678	\$ 1,619,392	\$ 1,653,780
Annual Appropriations										
MAINTENANCE DEPARTMENT			0	150,000	200,000	0	0	0	0	0
FIRE DEPARTMENT	122		575,000	850,000	0	265,000	0	0	0	1,500,000
HIGHWAY AGENT			390,000	420,000	450,000	485,000	520,000	760,000	800,000	850,000
LIBRARY	24,878		24,000	85,000	0	0	0	0	0	0
ADMINISTRATION			800,000	0	0	0	0	0	0	0
SOLID WASTE MANAGEMENT			0	0	0	100,000	150,000	0	150,000	100,000
RECREATION			275,000	0	0	0	0	0	0	0
SCHOOL DEPARTMENT	89,609		675,000	0	0	0	0	0	0	0
Total Annual Appropriations			\$ 2,739,000	\$ 1,505,000	\$ 650,000	\$ 850,000	\$ 670,000	\$ 760,000	\$ 950,000	\$ 2,450,000
Variance			\$0	\$562,634	\$666,441	\$585,503	\$789,926	\$825,678	\$669,392	(\$796,220)

	Notes	CRF Balances	2015	2016	2017	2018	2019	2020	2021	2022
Effective Availability Other			\$ 1,153,437	\$ 1,131,855	\$ 1,230,662	\$ 1,349,724	\$ 1,374,147	\$ 1,499,899	\$ 1,533,613	\$ 1,568,001
			2,739,000							
OTHER CIP ANNUAL CONTRIBUTIONS			3,150,349							
Current Use Penalties for Land Fund	6		85,779	85,779	85,779	85,779	85,779	85,779	85,779	85,779
TAP Grant (Greenway Trail Imp)	7		640,000							
Library CRF applied to Boiler	8		24,000							
School CRF applied to Roof Repair	9		18,589							
School CRF applied to Roof Repair	10		42,195							
Engine 2 Bond	11		500,000							
Spruce Pond Bond	12		275,000							
1980 Ladder 1 (Quint) Bond	13			850,000						
Total Other contributions			\$ 1,585,563	\$ 935,779	\$ 85,779					
Net to Annual CIP Appropriations			\$ 2,739,000	\$ 2,067,634	\$ 1,316,441	\$ 1,435,503	\$ 1,459,926	\$ 1,585,678	\$ 1,619,392	\$ 1,653,780
ANNUAL APPROPRIATIONS										
MAINTENANCE DEPARTMENT										
HVAC System for Police Department				150,000						
HVAC System for Fire Department					200,000					
Sub-Total			\$0	\$150,000	\$200,000	\$0	\$0	\$0	\$0	\$0
FIRE DEPARTMENT										
Vehicle Exhaust Capture System			75,000							
1994 Engine-2 Replacement	122		500,000							
1980 Ladder 1 Replacement (Quint)				850,000						
2006 Ambulance Replacement						265,000				
Public Safety Substation										1,500,000
Sub-Total		\$122	\$575,000	\$850,000	\$0	\$265,000	\$0	\$0	\$0	\$1,500,000
HIGHWAY AGENT										
Road Improvements			390,000	420,000	450,000	485,000	520,000	560,000	600,000	640,000
5 Ton Dump Truck Replacement								200,000		
5 Ton Dump Truck Replacement									200,000	
5 Ton Dump Truck Replacement										210,000
Sub-Total		\$0	\$390,000	\$420,000	\$450,000	\$485,000	\$520,000	\$760,000	\$800,000	\$850,000
LIBRARY										
Replace carpet & paint interior				85,000						
Boiler for Perimeter Heating			24,000							
Maintenance and Capital Reserve Fund	14	24,878								
Sub-Total		\$24,878	\$24,000	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0
ADMINISTRATION										
Greenway Trail Improvements			800,000							
Sub-Total		\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SOLID WASTE MANAGEMENT										
Wheel Loader						\$100,000				
Truck Replacement									\$150,000	
Wheel Loader							\$150,000			
Truck Replacement										100,000
Sub-Total		-	\$0	\$0	\$0	\$100,000	\$150,000	\$0	\$150,000	\$100,000
RECREATION										
Spruce Pond			275,000							
Sub-Total		-	\$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCHOOL DEPARTMENT										
Repair/Replace Septic	15	1,646								
Paving/Parking Repair	16	27,179								
School Building and Ground Maintenance	17	18,589								
Bldg Roof Repair/Replace	18	42,195								
Repair and Replacement of Failing Roofs			675,000							
Sub-Total		\$89,609	\$675,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ANNUAL APPROPRIATIONS			\$2,739,000	\$ 1,505,000	\$650,000	\$850,000	\$670,000	\$760,000	\$950,000	\$2,450,000
VARIANCE			\$ 0	\$ 562,634	\$666,441	\$585,503	\$789,926	\$825,678	\$669,392	(\$796,220)

OTHER ANNUAL APPROPRIATIONS										
Primary High School Bond			3,388,250	3,292,250	2,350,250	2,282,250	2,214,250	2,146,250	2,078,250	2,010,250
Secondary High School Bond			463,069	443,381	423,694	399,138	379,713	-	-	-
State Building Aid Received (Offset)			(949,486)	(830,361)	(616,596)	(596,023)	(576,590)	(477,071)	(461,956)	(446,841)
Total Payments			\$ 2,901,833	\$ 2,905,270	\$ 2,157,348	\$ 2,085,365	\$ 2,017,373	\$ 1,669,179	\$ 1,616,294	\$ 1,563,409
Total cost per thousand town valuation			1.39	1.38	1.01	0.96	0.92	0.74	0.71	0.67

CIP FY 2015-2022 FOOTNOTES

- 1 Represents last two years of three year lease to purchase of Ambulance.
- 2 Represents ten year bond for Campbell Farm Conservation Land Purchase.
- 3 Represents proposed five year bond for Engine 2 replacement with higher up front payment.
- 4 Represents proposed three year bond for Spruce Pond.
- 5 Represents proposed ten year bond for Ladder 1 replacement (Quint).
- 6 Revenue from Current Use Penalties for Land Fund.
- 7 Required 80% funding from Transportation Assistance Program (TAP) Grant.
- 8 Library Maintenance and Capital Reserve Fund (see footnote 12).
- 9 School Building and Ground Maintenance Capital Reserve Fund (see footnote 15).
- 10 School Building Roof Repair/Replace Capital Reserve Fund (see footnote 16).
- 11 Anticipated Bond for Engine 2 Replacement.
- 12 Anticipated Bond for Spruce Pond.
- 13 Anticipated Bond for Ladder 1 Replacement (Quint).
- 14 Unexpended CIP funds from prior years.
- 15 Unexpended CIP funds from prior years.
- 16 Unexpended CIP funds from prior years.
- 17 Unexpended CIP funds from prior years.
- 18 Unexpended CIP funds from prior years.

TAX VALUATION PROJECTION

PROPERTY VALUATION	% Increase	YEAR	PROJECTED CIP TAX RATE	\$
				AVAILABLE
\$2,065,724,410		2014	\$0.75	\$1,549,293
\$2,086,381,654	1.0	2015	\$0.75	\$1,564,786
\$2,107,245,471	1.0	2016	\$0.75	\$1,580,434
\$2,138,854,153	1.5	2017	\$0.75	\$1,604,141
\$2,170,936,965	1.5	2018	\$0.75	\$1,628,203
\$2,203,501,019	1.5	2019	\$0.75	\$1,652,626
\$2,247,571,040	2.0	2020	\$0.75	\$1,685,678
\$2,292,522,461	2.0	2021	\$0.75	\$1,719,392
\$2,338,372,910	2.0	2022	\$0.75	\$1,753,780

V: Requested Capital Projects and Action Taken

A. Maintenance Department

Project Title: HVAC Replacement at the Police Department

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$150,000 FY2016

Proposal: Based on the recommendation of the Energy Audit, the Police Department is looking to replace the existing system and upgrade the overall quality and efficiency while reducing operating costs. This is a scheduled replacement of the existing system due to age and the system currently in use. This is a new application.

CIP Recommendation: The CIP Sub-committee assigned the request a Classification II (Necessary) with funding of \$150,000 in FY 2016.

Project Title: HVAC Replacement at the Fire Department

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$200,000 FY2017

Proposal: Based on the recommendation of the Energy Audit, the Fire Department is looking to replace the existing system and upgrade the overall quality and efficiency while reducing operating costs. This is a scheduled replacement of the existing system due to age and the system currently in use. This is a new application.

CIP Recommendation: The CIP Sub-committee assigned the request a Classification II (Necessary) with funding of \$200,000 in FY 2017.

B. Fire Department

Project Title: Engine -2 (1994 E-ONE) Replacement

Proposed By: Chief Thomas L. McPherson

Estimated Cost: \$500,000 Requested for FY2015

Proposal: Engine 2 is a 1994 E-One on a Freightliner Chassis with 5,788 engine hours. It is equipped with a 1,250gpm pump and has a 1500 gallon water tank. As discussed with all our vehicle replacements, the scheduled rotation of our fleet is safe and cost effective. The service requirements placed on these vehicles coupled with the many intricate systems require a tremendous amount of service as they age. The town needs to keep in mind that this engine is a commercial chassis and as such NFPA Standards indicate that a 15 year replacement of this vehicle is recommended. In 1994, the department made this purchase as an Engine/Tanker because of the town's position with respect to water supply. In 2006 the department added a 3,000 gallon Fire Tanker which has been a vital asset in the department's fire suppression operations and overall response. Today, as most know, the town lacks a municipal water supply system thereby fire suppression needs throughout residential, commercial and business development, are dependent upon fire cisterns, static water sources and privately installed fire protection systems. It is the fire department's intent that with the potential future purchase of a Quint, the department would benefit greatly by adding an additional 3,000 gallon Tanker as the replacement for this vehicle.

**Potential exists to participate in a Tax-exempt Municipal Lease-Purchase financing plan. Lease terms range from 5/7/10 years with interest rates as low as 2.99%*

CIP Recommendation: The CIP Sub-committee assigned the request a Classification I (Urgent) with funding from a 5 year bond. The payment schedule would be as follows, \$155,470 in FY2015 and subsequent payments of \$92,700 for the remaining four years.

Project Title: Vehicle Exhaust Capture System

Proposed By: Chief Thomas L. McPherson

Estimated Cost: \$75,000 Requested for 2015

Proposal: A Vehicle Exhaust Capture System (VECS) is a closed system installed within the apparatus bay area of the Fire Department designed to eliminate the health hazards associated with diesel exhaust. The systems are designed with a number of fans, rails and hoses throughout the bays that attach to the vehicles exhaust pipes capturing and eliminating virtually all diesel exhaust fumes. The current facility built in 2000, provides no means of capturing the exhaust. As is currently, there is a "wind sock" which once the vehicles are started either during daily equipment checks or emergency response, the apparatus bays are opened and the air system is manually turned on to provide fresh air circulation. This system does not capture any of the exhaust, it merely circulates the air movement. Diesel exhaust has been shown to contain 20 to 100 times more fine particles than exhaust produced from a comparable size gasoline engine. These fine particles carry with them known cancer causing chemicals. The noxious gases produced are also damaging to humans and the surrounding environment. All vehicles parked inside have diesel engines. In addition, with the size of the bay doors, energy consumptions have increased especially during the colder season. Hazardous vehicle exhaust in fire stations is a firefighter's most significant cancer health risk. This system will help improve upon the health and safety of our firefighters and also increase the energy efficiencies in the building,

**It is the department's intent to apply to the Department of Homeland Security Assistance to Firefighter's Grant Health and Safety in 2014. If awarded, this grant would provide for ninety five percent (95%) federal funding for the purchase and installation of the system*

CIP Recommendation: The CIP Sub-committee assigned the request a Classification I (Urgent) with full funding of \$75,000 in FY2015.

Fire Department (Cont'd)

Project Title: Ladder-1 (1980 Spartan) Replacement

Proposed By: Chief Thomas L. McPherson

Estimated Cost: \$850,000 Requested for 2016

Proposal: Ladder 1 is a 1980 Spartan 100' Aerial which was generously donated by a resident of Windham on September 11, 2002 in memoriam of the victims of 9/11. Previously, this truck was a front line vehicle for many years serving the Town of Merrimack, NH. This vehicle is not equipped with water, a fire pump, or a pre-piped waterway. As discussed previously with our vehicle replacement plan, the scheduled rotation of our fleet is safe and cost effective. The service requirements placed on these vehicles coupled with the many intricate systems require a tremendous amount of service as they age. In 2007, the department spent nearly \$11,000 replacing the engine due to major oil leak. Additional repairs to the ladder, body, brakes and air system will be needed in the foreseeable future. Replacement consideration of our aerial ladder needs to be based upon function, combined with potential use of this vehicle. In today's fire service, an aerial truck is indispensable in that the personnel assigned, perform very specific tasks such as ventilation of roofs, laddering structures for Firefighter safety, salvage and overhaul operations and extrication. A recurring theme surfaces yet again, which is staffing. This Aerial truck is a vital piece of equipment not being used to its potential due to a lack of manpower. It is dispatched on almost 3 times as many calls as it responds to. This alone should not be the deciding factor on its replacement. The factors that should be considered are; current staffing and operational response, the age of the vehicle, the many years of previous service, the deficiencies with respect to current National Fire Protection Association (NFPA) Safety Standards, and the foreseeable costs in repairs as mentioned earlier are just some of what needs to be weighed when considering the replacement of the ladder truck. For the reasons stated and many more to be discussed, the department requests the replacement of this vehicle with the purchase of a "Quint". A Quint, which is a combination Engine/Ladder, is a fire service piece of apparatus that serves dual purposes of an engine and aerial device. The "Quint" which is Latin meaning (five) refers to its functions which provides for a; pump, water tank, fire hose aerial device and ground ladders. The benefits of this type of vehicle with respect to an aggressive fire suppression and rescue operations response will increase the department's capabilities.

**Potential exists to participate in a Tax-exempt Municipal Lease-Purchase financing plan. Lease terms range from 5/7/10 years with interest rates as low as 2.99%*

**It is the department's intent to apply to the Department of Homeland Security Assistance to Firefighter's Grant. If awarded, this grant would provide for ninety five percent (95%) funding for the purchase of the vehicle, all necessary equipment and personnel training costs.*

CIP Recommendation: The CIP Sub-committee assigned the request a Classification II (Necessary) with funding of \$850,000 based on a 10 year bond starting in FY2016.

Project Title: 2006 Ambulance Replacement

Proposed By: Chief Thomas L. McPherson

Estimated Cost: \$265,000 Requested for 2018

Proposal: As stated many times, timely replacement of this high use equipment is critical to the safe and effective delivery of pre-hospital care. This replacement allows the department to stay on course for scheduled apparatus replacement. Over the past several years, the department has maintained a rotation of these vehicles to maximize the useful life of these vehicles without placing strain on the mechanical operation. Typically, each front line ambulance is operated for 4 years before being downgraded to a backup ambulance. The current backup ambulance is then downgraded and kept in service as the department's rescue for cold water/Ice Rescue emergencies. This is equipped in the

winter time with ice rescue suits, a rescue a-live sled and a variety of rescue ropes and loose equipment. During the summer months, kayaks are placed into service and carried on the rescue to serve as rapid deployment vessels which allows rescuers to enter the water without delay.

CIP Recommendation: The CIP Sub-committee assigned the request a Classification III (Desirable) with of \$265,000 in FY2018.

Project Title: Public Safety Sub-Station

Proposed By: Chief Thomas L. McPherson

Estimated Cost: \$1,500,000 Requested for 2021

Proposal: The need for a Fire Safety Sub-Station, along with additional staffing needs still exists and will continue to go hand in hand. However, these two subjects, in and of itself should remain a separate issue. Some statistics which continue to illustrate the need for additional personnel and a satellite sub-station is that today, nearly 36% of our call volume is simultaneous runs. This means that for every one call that duty personnel are actively engaged in, whether it be a Fire or EMS incident, another one or two are in queue. The response to these additional calls is delayed due to the lack of personnel available to immediately respond, or to having to rely on the assistance of mutual aid which again is a delay because of excess travel time. In years past, the department saw a paid on-call part time firefighter's staff consisting of nearly 30 individuals. Today, the call staff level is at four (4) with most having limitations. Another statistic is that the longest and farthest response time from our current location is in the northern corner of the community (Route 28), which on average is 8-10 minutes with an ambulance and nearly 12 minutes with a fire apparatus. These numbers are below National Standard Averages. These increased response times are very important in that a fire doubles in size every minute and that patients in cardiac arrest have a better chance of survival if pre-hospital medical treatment along with rapid delivery to an emergency room are administered within the first hour of symptom onset.

In previous requests, there still remains the need for a sub-station. The location of a sub-station should evolve around the ability to provide an adequate and timely response to all residents and businesses. As the need for a sub-station evolved, there had always been an added emphasis to the Route 28 and I-93 areas of our community. Historical data shows that our average response times to the northern section of the Route 28 corridor continues to be of concern for our ambulance and fire apparatus responding from our current location on Fellows Road. The completion of the Route 111 By-pass has been an asset in reducing lengthy response with certain apparatus, but has not resolved the issue. The intersection on Route 28 and the new Route 111 are now in our response jurisdiction, thus adding a very busy and congested intersection.

Although the Town currently owns property along Route 28 specifically in the area of Seavey Road, preliminary information indicates that this location once talked of would not be a suitable site to build a sub-station, as it would not provide the proper coverage needed for this area of Windham. Continued research and statistical data collection also needs to be looked at as to whether or not the Route 28 corridor should continue to be of primary focus.

Information gathered from the construction of other sub-stations in the area, cost estimates have ranged from \$185 to \$200 per square foot, not including the purchase of land. There's no question that as long as this project is deferred, construction costs and land purchase will increase. **(See Town of Windham Impact Fee for Public Safety Facilities Study February 6, 2008 specifically page 25)**

With future economic factors being unpredictable, it would be premature to provide the CIP committee with any actual cost estimates for this sub-station. In previous discussions with Police Chief Lewis, he too agrees that the location of a building should be based on the most appropriate response times for Fire Department equipment.

Many benefits can be derived from sub-station operations. There is the ability to provide greater and more rapid life saving services within our community. Knowing that time is critical, having apparatus responding sooner rather than later can mean the difference between life and death. There is also the potential to reduce local insurance costs due to the increased level of protection. Lastly, bringing all this together would be a strong community presence which supports greater interaction with our residents and increased local life safety education.

The re-alignment and construction of Route 93 continues. The installation of an emergency access road located off North Lowell Road is now complete. The use of this gate has proven itself to be beneficial in responses along the northern tier of the corridor. As previously stated, as response times increase, they will continue to exceed the national response averages of 4-6 minutes for an ambulance and 5-8 minutes for an engine response. The department continues to track the annual numbers of responses in this area. It should be well stated that all responses still impact our overall operations by the commitment of our resources to the incident, thereby creating a delay in services to the rest of the community. Therefore, I would suggest construction of this sub-station be in FY2021.

CIP Recommendation: The CIP Sub-committee assigned the request a Classification V(Premature) with funding of \$1,500,000 shown in FY2022.

C. Highway Department

Project Title: Roads

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$390,000 in 2015, Total of \$4,065,000 for Years 2015-2022

Proposal: This is an annual request to provide funding to rebuild roads throughout Windham. Funding would help to improve drainage, infrastructure, (both to improve conditions for daily travel and a reduction in plowing problems), and paving reclamation. If the Highway Department completes all projects proposed, they will repave/reconstruct approximately 2.5 miles of roads per year. However, this is only half of what we should be addressing each year. Windham has just over 100 miles of town maintained roads. A new road lasts 20-25 years before it needs to be repaved. Hence, we should be repaving 4-5 miles of roads per year.

By not keeping up with the repaving cycle, we are then forced to reconstruct additional miles of roads each year. It should be noted that the cost to reconstruct a road is 10 times the cost to repave one.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent) with funding of \$390,000 in FY2015, \$420,000 in FY2016, \$450,000 in FY2017, \$485,000 in FY2018, \$520,000 in FY2019, \$560,000 in FY2020, \$600,000 in FY2021 and \$640,000 in FY2022.

Project Title: Small Rubber Track Excavator

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$100,000 in Year 2017

Proposal: To purchase a small rubber track excavator for multiple uses including shoulder repairs, treatment swale and detention pond maintenance, culvert repair or replacement and basin or other drainage structure repairs.

CIP Recommendation: The sub-committee assigned a Classification V (Premature) with no funding shown in the plan.

Highway Department (Cont'd)

Project Title: Five Ton Truck Replacement

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$200,000 in Year 2020

Proposal: First scheduled replacement due for a newer 5 ton truck. The amount may vary depending on the condition of accessories mounted on existing truck

CIP Recommendation: The sub-committee assigned a Classification IV (Deferrable) with funding in FY 2020.

Project Title: Five Ton Truck Replacement

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$200,000 in Year 2021

Proposal: Second scheduled replacement due for a newer 5 ton truck. The amount may vary depending on the condition of accessories mounted on existing truck

CIP Recommendation: The sub-committee assigned a Classification IV (Deferrable) with funding in FY 2021.

Project Title: Five Ton Truck Replacement

Proposed by: Jack McCartney, Highway Agent

Estimated Cost: \$210,000 in Year 2022

Proposal: Third scheduled replacement due for a newer 5 ton truck. The amount may vary depending on the condition of accessories mounted on existing truck

CIP Recommendation: The sub-committee assigned a Classification IV (Deferrable) with funding in FY 2022.

D. Library

Project Title: Painting and Carpeting

Proposed by: Carl Heidenblad, Library Director

Estimated Cost: \$85,000 in Year 2015

Proposal: The carpet inside Nesmith Library is 17 years old and has not been changed since it was constructed. The wear and tear on the carpet is not just unsightly but is also a tripping hazard especially in the high traffic areas. The Library will have to be closed for the installation of the new carpet and it would be the best time to paint the interior walls as they too are in need of some repairs and a fresh coat. The cost of the carpeting including installation is \$73,000 and the interior painting is \$12,000. Total application submitted to the CIP is \$85,000 for the carpeting and interior painting. This project has a useful life of 15 years. This is a repeat request.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent/Safety) with funding of \$85,000 in FY2016. Originally the sub-committee had funded this in FY 2015; however, with more requests than funding, this had to be moved to FY2016.

Project Title: HVAC Repair and Replacement

Proposed by: Carl Heidenblad, Library Director

Estimated Cost: \$24,000 in Year 2015

Proposal: Based upon recommendations of the Energy Audit, the Library has decided to replace the existing system HVAC system and applied to the CIP in 2013. The Town voted to approve the improvements in March, 2014. The cost of upgrading the heating and air-conditioning systems and reconfiguring the ventilation systems was \$94,871. The Library has an additional request for a Boiler

for Perimeter Heating for higher efficiency, fuel savings and greater reliability than the existing systems. The additional costs would have no tax impact on the Town as the \$24,000 for the boiler will come from the Library Building Maintenance Capital Reserve Fund. This is an additional request to the application approved last year.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent/Safety) with funding of \$24,000 in FY2015.

E. Administration

Project Title: Greenway Trail Improvements

Proposed by: David Sullivan, Town Administrator

Estimated Cost: \$800,000 Funding, Year 2015. Offsetting revenues of \$640,000 from the State through a Transportation Assistance Program (TAP) Grant. Town portion, \$160,000, will be contingent on the town being awarded the grant.

Proposal: Provide a bicycle and pedestrian path to connect the Greenway Recreational Trail west of Interstate 93 to the Rockingham Recreational Trail, east of Interstate 93. The path will be 8 foot paved width and 2 foot shoulder stone dust extending 13,000 linear feet. The State will construct a box culvert under 93 to connect the two trails. The proposal will improve the trail, beginning at the intersection of Meetinghouse Road and Old Mill Road and running to the intersection of the westerly right-of-way line of Interstate 93.

CIP Recommendation: The sub-committee assigned a Classification II (Necessary: Needed within 1-3 years to maintain basic level and quality community services) with funding of \$800,000 in FY2015. However, the project is contingent upon the Town receiving the 80% grant. Grant monies are shown in the plan under Other CIP Annual Contributions.

F. Solid Waste Management

Project Title: Wheel Loader

Proposed by: David Poulson

Estimated Cost: \$100,000 FY2018

Proposal: This will replace the 2009 Takeuchi loader that was purchased used with 90 hours in 2010. The current operational hours are 4,022. This loader has recently been relegated to second line, so the rate of accumulating hours should be greatly reduced. This proposal is within the Town replacement policy for vehicles. The loader is used to move the waste stream into the trailer.

CIP Recommendation: The sub-committee assigned a Classification III (Desirable: Needed within 4-6 years to improve quality and level of service) with funding in FY 2018.

Project Title: Truck for Pulling Trailers

Proposed by: David Poulson

Estimated Cost: \$150,000 FY 2019

Proposal: This will replace the 2005 Sterling truck that was purchased in 2007. This truck was purchased used with 99,000 miles in 2007 for \$68,000. The current mileage is 176,000. The projected mileage at replacement is 231,000. The Sterling truck is the second line truck and is used less than the Mack truck. These trucks haul the municipal solid waste in the trailers to disposal sites and also the construction waste.

CIP Recommendation: The sub-committee assigned a Classification III (Desirable: Needed within 4-6 years to improve quality and level of service) with funding in FY2019.

Solid Waste Management (Cont'd)

Project Title: Truck for Pulling Trailers

Proposed by: David Poulson

Estimated Cost: \$150,000 FY 2021

Proposal: This will replace the 2007 Mack truck that was purchased in 2009. This truck was purchased used with 54,000 miles in 2007 for \$89,000. The current mileage is 116,000. The projected mileage at replacement is 203,000. The Sterling truck is the second line truck and is used less than the Mack truck. These trucks haul the municipal solid waste in the trailers to disposal sites and also the construction waste.

CIP Recommendation: The sub-committee assigned a Classification III (Desirable: Needed within 4-6 years to improve quality and level of service) with funding in FY2021.

Project Title: Wheel Loader

Proposed by: David Poulson

Estimated Cost: \$100,000 FY 2022

Proposal: This will replace the 2013 Takeuchi loader that was purchased used with 160 hours in 2014 for \$74,000. This loader was placed in service in July, 2014 with no significant use. When this loader is commissioned to first line, the anticipated hours will increase to 900-1,000 hours per year or about 5 hours per day. This proposal is within the Town replacement policy for vehicles. The loader is used to move the waste stream into the trailer.

CIP Recommendation: The sub-committee assigned a Classification IV (Can be placed on hold until after the 6 year period, but supports community development goals) with funding in FY2022.

G. Recreation Committee

Project Title: Sports Facility (Spruce Pond)

Proposed by: Dennis Senibaldi on behalf of the Recreation Committee

Estimated Cost: \$275,000 FY2015

Proposal: The proposal is to construct recreation fields on land off Route 28 adjacent to Spruce Pond residential development (Tax Map Sheet 3-B Lot 601). This is a repeat request for phase one (of a two-phase project) of the Spruce Pond Field Project. Phase I of the Spruce Pond recreational project is the construction of a rectangular multi-use field to accommodate the needs of the Soccer and Lacrosse Organizations for their increased enrollment. Over the years, the participation in youth sports has increased significantly in Windham leading to scheduling conflicts and lack of maintenance to fields. All the permits and approvals for the project are in place and donations with an estimated value of \$250,000 to engineer, strip, prep and fill the 330' X 240' field have been secured. These donations are in addition to the funding requested and do not offset the requested funds for this project. Construction on the project is ready to begin. An application will be submitted for a LWCF grant. The grant amount is for up to \$100,000 and is a matching grant.

CIP Recommendation: The CIP Sub-Committee gave this project a Classification I (Urgent) with funding coming from a 3 year bond over FY2015, FY2016, and FY2017. The amount of the bond, if approved, will be approximately \$95,000 per year.

H. Windham School District

Project Title: Repair and Replacement of Failing Roofs

Proposed by: Jerome Rekart on behalf of the Windham School Board

Estimated Cost: \$675,000 in FY2015

Proposal: To place \$675,000 in an existing Building and Ground Maintenance Capital Reserve Fund (CRF; established by the voters in 2006-2007) to complete the infrastructure and maintenance projects identified in the Windham School District (WSD) 20-year Capital Needs Assessment (CNA) Project for the 2015-2016 school year. These scheduled improvements will be used only to fund projects identified in the CNA, which include \$395,000 for WMS roof replacement, \$127,420 for WMS classroom HVAC systems, and \$152,580 for WMS classroom finishes. It should be noted that per WSD School Board motion, funds may only be used for those projects identified in the warrant and approved by the voters. Approximately \$60,000 of the cost will be offset by existing balances in the Building and Ground Maintenance Capital Reserve Fund (CRF) and the Roof Repair and Replacement CRF.

CIP Recommendation: The sub-committee assigned a Classification I (Urgent) with funding of \$675,000 in FY2015.

Respectfully submitted for the Committee,

Rob Gustafson

Rob Gustafson, Chair

STATEMENT OF APPROPRIATIONS

General Government:

Town Officer's Salaries	\$ 3,240.00
Administration	520,770.00
Town Clerk's Expenses	243,475.00
Tax Collector's Expenses	139,730.00
Election and Registration Expenses	23,930.00
Cemeteries	41,200.00
General Government Buildings	438,840.00
Appraisal of Property	311,730.00
Information Technology	219,900.00
Town Museum	5.00
Searles Building	13,250.00
Legal Expenses	52,400.00
Retirement Service Charges	4,000.00
Insurance	225,320.00

Public Safety:

Contracted Police Services	5.00
Police Department	2,699,970.00
Dispatching	417,580.00
Fire Department	3,105,275.00
Emergency Management	40,370.00
Community Development	499,510.00

Highways, Streets and Bridges:

Town Maintenance	1,152,120.00
Street Lighting	14,940.00

Sanitation:

Solid Waste Disposal	833,875.00
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Health/Welfare:

Health and Human Services	33,190.00
Animal Control	18,065.00
General Assistance	57,040.00

Culture and Recreation:

Library	1,066,615.00
Recreation	210,435.00
Historic Commission	3,000.00
Conservation Commission	5,880.00
Senior Center	6,050.00
Cable TV Expenses	111,230.00

Debt Service:

Long Term Notes (Principal and Interest)	0.00
Interest Expense - Tax Anticipation Notes	500.00

Capital Outlay/Special Articles:

Road Improvements	360,000.00
Highway 5 Ton Truck	180,000.00
Ambulance Replacement (Lease)	80,000.00
Solid Waste Loader	80,000.00
Library HVAC Replacement	94,871.00
Rail Trail	45,000.00
Use of Searles Revenue Fund	30,000.00
Campbell Farm Land Purchase	860,000.00

Operating Transfers Out:

Property Maintenance Trust	50,000.00
Earned Time Trust	30,000.00

Total Appropriations:**\$14,323,311.00****2014 TAX RATE COMPUTATION**

Total Town Appropriations	\$14,323,311.00		
LESS: Revenues	6,577,881.00		
LESS: Shared Revenues	0.00		
ADD: Overlay	90,503.00		
ADD: War Service Credits	248,500.00		

Net Town Appropriations	8,084,433.00		
Approved Town Tax Effort		8,084,433.00	
Town Rate:			3.87
Approved School Tax Effort		34,736,985.00	
Local School Rate:			16.60
State Education Taxes		5,066,196.00	
State School Rate:			2.44
Approved County Tax Effort		2,279,316.00	
County Rate:			1.09

Total of Town, School, State and County		50,166,930.00	
LESS: War Service Credits		(248,500.00)	
PLUS: Village District Commitments		16,146.00	

PROPERTY TAXES TO BE RAISED:		\$49,934,576.00	
TOTAL TAX RATE			\$24.00

SUMMARY INVENTORY OF VALUATION

DESCRIPTION OF PROPERTY	2014 VALUATION
VALUE OF LAND ONLY:	
Current Use	\$ 137,280
Residential	913,903,070
Commercial/Industrial	<u>69,866,250</u>
Total of Taxable Land	\$ 983,906,600
VALUE OF BUILDINGS ONLY:	
Residential	\$1,016,210,700
Manufactured Housing	63,400
Commercial/Industrial	<u>89,437,690</u>
Total of Taxable Buildings	\$ 1,105,711,790
PUBLIC UTILITIES	<u>\$ 16,588,000</u>
VALUATION BEFORE EXEMPTIONS	\$ 2,106,206,390
IMPROVEMENTS TO ASSIST PERSONS W/DISABILITIES	<u>(524,430)</u>
MODIFIED ASSESSED VALUATION OF ALL PROPERTIES	\$ 2,105,681,960
Deaf Exemptions - 2 @ \$15K	\$ 30,000
Blind Exemptions - 4 @ \$15K	\$ 60,000
Elderly Exemptions -	
22 @ \$160K	\$ 3,505,800
18 @ \$190K	3,384,300
24 @ Full Exemption	5,694,700
Disabled Exemption - 6 @\$160K	<u>\$ 960,000</u>
TOTAL AMOUNT OF EXEMPTIONS	<u>(13,634,800)</u>
NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 2,092,047,160
LESS: Public Utilities:	<u>(16,588,000)</u>
NET VALUATION ON WHICH STATE EDUCATION TAX RATE IS COMPUTED	\$ 2,075,459,160

COMPARATIVE STATEMENT

<i>Unaudited</i>	2014 APPROP INCLD 2013 CARRYFWDS	RECEIPTS, REIMBS & GRANTS	TOTAL AMT AVAILABLE	EXPENDED 2014	CARRYFWDS FROM '14 TO 2015	BALANCES UNEXPENDED (OVERDRAFTS)
GENERAL GOVERNMENT						
Town Officer's Salaries	3,240		3,240	3,176		64
Administration	524,983		524,983	489,307	2,008	33,668
Town Clerk's Expenses	257,087		257,087	257,872	2,790	(3,575)
Tax Collector's Expenses	139,730		139,730	133,149		6,581
Election and Registration	23,930		23,930	20,661		3,269
Cemetery	44,400		44,400	30,384	8,250	5,766
General Gov't Bldgs	438,840		438,840	425,473	6,850	6,517
Appraisal of Property	311,730		311,730	250,300	56,484	4,946
Information Technology	219,900		219,900	206,632	9,002	4,266
Town Museum	5		5	-		5
Searles Building	13,250		13,250	13,002		248
Legal Expenses	52,400	3,300	55,700	91,329		(35,629)
PUBLIC SAFETY						
Police Department	2,701,570		2,701,570	2,681,383		20,187
Contracted Details	5		5	-		5
Dispatching	417,580		417,580	411,287		6,293
Fire Department	3,106,875		3,106,875	3,126,949		(20,074)
Emergency Management	40,370		40,370	36,155		4,215
Community Development	499,510		499,510	472,268	2,000	25,242
HWYS/STREETS/BRIDGES						
Town Maintenance	1,243,694	2,428	1,246,122	1,081,921	34,413	129,788
Street Lights	14,940		14,940	16,313		(1,373)
SANITATION						
Solid Waste Disposal	833,875		833,875	850,557		(16,682)
HEALTH						
Health and Human Services	33,190		33,190	30,028		3,162
Animal Control	18,065		18,065	14,240		3,825
WELFARE						
General Assistance	57,040	1,800	58,840	37,131		21,709
CULTURE & RECREATION						
Library	1,066,615		1,066,615	1,031,865		34,750
Recreation	210,435		210,435	189,583	5,650	15,202
Historic Comm.	4,840		4,840	1,840	2,310	690
Conservation Comm.	5,880		5,880	5,880		-
Senior Center	6,050		6,050	6,117		(67)
Cable TV Expenses	111,230		111,230	107,345		3,885
DEBT SERVICE						
Long Term Notes - P + I	-		-	-		-
Interest - TANS	500		500	1,000		(500)
CAPITAL OUTLAY						
Highway 5 Ton Truck (2013)	175,000		175,000	-	175,000	-
Highway 5 Ton Truck (2014)	180,000		180,000	-	180,000	-
Fire SCBA Gear	4,320		4,320	4,320		-
IT Equipment	27,291		27,291	27,291		-
Solid Waste Loader	80,000		80,000	73,790		6,210
Ambulance Lease	80,000		80,000	75,099		4,901
Rail Trail	45,000		45,000	2,410	42,590	-
Library HVAC	94,871		94,871	-	94,871	-
Road Improvements	360,000		360,000	360,000		-
Campbell Farm Ld Purchase	860,000		860,000	860,000		-

<i>Unaudited</i>	2014 APPROP INCLD 2013 CARRYFWDS	RECEIPTS, REIMBS & GRANTS	TOTAL AMT AVAILABLE	EXPENDED 2014	CARRYFWDS FROM '14 TO 2015	BALANCES UNEXPENDED (OVERDRAFTS)
<u>OPERATING TRANSFERS OUT</u>						
Capital Reserve Funds	-		-	-		-
<u>MISCELLANEOUS</u>						
Retirement Svc Charges	4,000		4,000	4,500		(500)
Insurance	225,320	1,639	226,959	203,159		23,800
Searles Bond Payment	-		-	-		-
Use of Searles Revenue Fund	30,000		30,000	30,000		-
Other Reimbursable Grants	-	-	-	-		-
Donations/Gifts	-	4,659	4,659	4,573		86
Property Maintenance Trust	50,000		50,000	50,000		-
Earned Time Trust	30,000		30,000	30,000		-
Refunds and Abatements	90,503	1,185	91,688	170,858		(79,170)
<u>OTHER GOVT'L DIVISIONS</u>						
School District	39,803,181		39,803,181	39,803,181		
County	2,279,316		2,279,316	2,279,316		
Village Districts	16,146		16,146	16,146		
TOTALS	56,836,707	15,011	56,851,718	56,017,790	622,218	211,710

TRUSTEES OF THE TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME				GRAND TOTAL PRINCIPAL & INCOME	
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR		BALANCE END YEAR
CEMETERIES									
Cemetery-on-Hill	1,189.03			1,189.03	0.00	0.12	0.12	0.00	1,189.03
Perpetual Care	61,890.00			61,890.00	1,067.22	9.07	9.07	1,067.22	62,957.22
Neglected Lots	500.00			500.00	0.00	0.08	0.08	0.00	500.00
Garaphelia Park	1,000.00			1,000.00	0.00	0.12	0.12	0.00	1,000.00
Martha Clark Fund	2,000.00			2,000.00	0.00	0.24	0.24	0.00	2,000.00
Dora Haseltine Fund	500.00			500.00	0.00	0.08	0.08	0.00	500.00
Cemetery-on-the-Plains	17,574.89			17,574.89	8,389.81	250.37	6.98	8,633.20	26,208.09
Cemetery Trustees	0.00			0.00	25,700.40	22.97		25,723.37	25,723.37
Maintenance Fund	55,100.00	900.00	0.00	56,000.00	154.57	5.58	5.58	154.57	56,154.57
Louise Anderson Hall Fund	1,300.00			1,300.00	0.00	0.12	0.12	0.00	1,300.00
LIBRARY									
Public Library Fund	3,000.00			3,000.00	0.00	0.36	0.36	0.00	3,000.00
Library Books	1,000.00			1,000.00	0.00	0.12	0.12	0.00	1,000.00
ARMSTRONG MEM. BLD.	1,157.34			1,157.34	656.96	819.76	819.56	657.16	1,814.50
SCHOOLS									
Searles School Repairs	0.00		0.00	0.00	408.83	0.08		408.91	408.91
Eliz. Wilson Fund	1,000.00			1,000.00	0.00	0.12	0.12	0.00	1,000.00
School Dist. 2,3,4,6	4,022.00			4,022.00	0.00	0.43	0.43	0.00	4,022.00
MINISTERIAL FUNDS	1,989.63			1,989.63	0.00	0.24	0.24	0.00	1,989.63
NEEDY PERSONS	1,400.00		0.00	1,400.00	4,437.85	0.60		4,438.45	5,838.45
REPAIR TOWN BLDGS	1,979.65			1,979.65	0.00	0.24	0.24	0.00	1,979.65
IRENE HERBERT SCHSHIP	14,075.00		0.00	14,075.00	675.75	1.47		677.22	14,752.22
COBBETTS PD VILL. DIST.	12,719.56			12,719.56	1,074.89	1.43		1,076.32	13,795.88
CAPITAL RES. FUNDS									
Fire Apparatus	122.45		0.00	122.45	0.02	0.00		0.02	122.47
Fire Station	0.00		0.00	0.00	1,475.66	0.19		1,475.85	1,475.85
Rte 111/Town Complex	0.00		0.00	0.00	6,083.07	0.60		6,083.67	6,083.67
Fire Station Renovation	1,384.00		0.00	1,384.00	3,350.01	0.48		3,350.49	4,734.49
Nesmith Library	20,481.67		0.00	20,481.67	4,397.06	2.50		4,399.56	24,881.23
S.D. Repair/Replace Septic	0.00		0.00	0.00	1,645.63	0.20		1,645.83	1,645.83
Salt Shed	0.00		0.00	0.00	169.02	0.00		169.02	169.02
Senior Center	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Building Modifications	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Long Range Technol	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Land Acquis Elem	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Const/Land-Elm/HS	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Land Acq-Elm/HS	0.00		0.00	0.00	0.00			0.00	0.00
S.D. Paving/Parking Repair	25,957.68		0.00	25,957.68	1,219.86	2.74		1,222.60	27,180.28
S.D.Roof Repairs&Repl.	168,000.00		125,900.00	42,100.00	88.67	8.67		97.34	42,197.34
EXPENDABLE TRUST FD									
Property Maintenance	34,160.18	50,000.00	83,813.18	347.00	1,957.80	3.65	1,961.45	0.00	347.00
Earned Time	154,646.22	30,000.00	0.00	184,646.22	4,342.69	14.20		4,356.89	189,003.11
Town Museum	4,453.36		0.00	4,453.36	106.77	0.48		107.25	4,560.61
Fire Protection	0.00		0.00	0.00	0.00			0.00	0.00
School Bldg/Grounds Maint	17,673.45		0.00	17,673.45	914.72	1.91		916.63	18,590.08
GRAND TOTALS:	610,276.11	80,900.00	209,713.18	481,462.93	68,317.26	1,149.22	2,804.91	66,661.57	548,124.50

Respectfully submitted for the Trustees,

Al Marcil Jr., Chair

EXPENDABLE HEALTH TRUST

MONTH	INCOME	PREMIUMS	CLAIMS	ADMIN FEE	INTEREST	BALANCE
						164,468.63
January	32,014.88	0.00	10,657.17	770.25	25.23	185,081.32
February	31,289.48	3,811.64	13,153.52	0.00	23.33	199,428.97
March	30,674.24	0.00	18,302.97	879.00	25.47	210,946.71
April	42,099.42	0.00	32,615.07	0.00	25.55	220,456.61
May	34,652.76	0.00	2,050.75	0.00	15.51	253,074.13
June	32,500.38	114,256.52	18,299.98	862.50	23.34	152,178.85
July	40,517.19	0.00	16,545.42	88.00	15.61	176,078.23
August	32,342.48	0.00	10,104.34	0.00	26.91	198,343.28
September	41,288.35	117,162.57	3,145.11	862.50	1.71	118,463.16
October	33,030.68	0.00	13,108.51	0.00	17.63	138,402.96
November	41,255.34	0.00	0.00	0.00	20.43	179,678.73
December	41,370.25	62,346.88	11,697.81	500.00	15.21	146,519.50
TOTALS	433,035.45	297,577.61	149,680.65	3,962.25	235.93	146,519.50

The Expendable Health Trust fund is used primarily to pay the “out of pocket” claims and administrative fees associated with the Town’s program of self-insuring the deductibles on behalf of its employees, as well as a portion of the monthly health premium for employees. Claims are processed by a Third Party Administrator through a Health Reimbursement Account. The income deposited into this fund consists of the employees’ co-pay amounts from weekly payroll deductions, which funds both the out of pocket claims and a portion of the monthly premiums.

The Town’s general operating budget funds 75% of the monthly premium cost of the employees’ health insurance plans. The remainder is funded from the Health Expendable Trust, with a breakdown as follows for 2014 (net of reimbursements described below):

Funded from Town operating budget	\$1,012,480
Funded from trust (employee co-pays)	\$293,766
Total	\$1,306,246

As part of the premium costs funded by the Trust, a portion represents payments made on behalf of retirees who qualify for the Town’s post-employment benefits program based on years of service. For 2014, payments for retiree insurance premiums which were funded from the trust totaled \$3,812. Also during 2014, the Town received a Return of Surplus from its health insurance provider, representing return of past contributions for both health and dental insurance, totaling \$168,997. The Town portion of \$111,430 was recorded as a credit against monthly premiums (2014 budgetary savings). The employee portion of this return, totaling \$26,523, was credited to active employees as a reduction of their weekly co-pay based on their proportionate share of premiums paid. The retiree portion, totaling \$31,044, was returned in its entirety to the retirees, as they are responsible for 100% of the cost of their health/dental insurance.

Financial information maintained by the Finance office, which appears in various sections of these Annual Town Reports, is used in preparing annual required reports to the NH Department of Revenue, as well as in preparing the underlying financial data which comprises the Town's annual audited financial statements. The financial information summarized below is also used to keep the Board of Selectmen ("the Board") updated on a regular basis of the financial activity of the Town.

In 2014, the Finance office continued the effort to streamline financial processes, as well as implement system changes in order to comply with new regulations from both the NH Department of Revenue and the NH State Retirement System. In addition, the Finance office coordinated changes to the Town's payroll system in order to automate the annual salary adjustment process and prepare for future upgrades required by our software provider. Also during 2014, the Finance office worked with multiple lending institutions to coordinate the required documentation in order to issue the Town's \$2,000,000 tax anticipation note, \$700,000 municipal bond and \$441,000 in municipal leases for public safety vehicles.

As is the case every year, we provide continued oversight and departmental support and analysis, in order to ensure the overall Town finances are managed in a safe, accurate and professional manner. We also provide direct support during the Town's annual independent audit process.

TOWN TAX RATE HIGHLIGHTS:

While other sections of these Annual Town Reports contain information pertaining to the Total Town Tax Rate set by the NH Department of Revenue, the focus of this report will be the Town portion of the tax rate and the impact revenues have on the overall financial picture. The table below identifies how the town portion of the tax rate is derived, and the detailed breakdown of general revenues, including non-tax revenue sources available to support the Town's spending.

Town Only Tax Rate Breakdown	2014	2013	2012
Gross Appropriations (Approved Budget)	\$14,323,311	\$12,863,284	\$12,541,690
Less: General Fund Revenues (see Chart A)	(\$6,577,881)	(\$5,558,407)	(\$5,480,643)
Plus: Overlay (abatements)	\$90,503	\$97,742	\$139,043
Plus: War Service Credits	<u>\$248,500</u>	<u>\$247,000</u>	<u>\$239,750</u>
Net to Raise via taxation	\$8,084,433	\$7,649,619	\$7,439,840
Town Tax Rate	\$3.87	\$3.70	\$3.64

Chart A – General Fund Revenue (for tax rate)	2014	2013	Difference
Licenses, Permits & Fees	\$3,252,200	\$3,081,300	\$170,900
State Revenues	\$950,639	\$891,034	\$59,605
Income from Depts, Other Taxes & Interest, Grants & Intergovt'l	\$615,823	\$672,000	(\$56,177)
Sale of Municipal Property	\$41,500	\$42,400	(\$900)
Cable Franchise Fees	\$244,000	\$235,000	\$9,000
Interest on Investments	\$3,800	\$3,500	\$300
Transfers In from other funds (Searles, Trust Funds)	\$31,895	\$33,414	(\$1,519)
Funds from Other Sources (Highway Truck Grant)	\$144,000	\$140,000	\$4,000
Funds from Other Sources (Bond/Conserv, Rev funds)	\$860,000	\$23,348	\$836,652
Use of prior year fund balance to reduce the tax rate	<u>\$434,024</u>	<u>\$436,411</u>	<u>(\$2,387)</u>
<i>Total GF Revenue for tax rate (see chart above)</i>	\$6,577,881	\$5,558,407	\$1,019,474
Impact of Funds directly offsetting appropriations	<u>(\$1,004,000)</u>	<u>(\$140,000)</u>	<u>(\$864,000)</u>
Net GF Revenue on which the tax rate is set	\$5,573,881	\$5,418,407	\$155,474

REVENUE HIGHLIGHTS:

What is referred to as the “General Fund Revenues” represents the majority of revenue, outside of property taxes, received through general operations of the town (i.e. motor vehicle registrations, revenues from the state, departmental income, etc). Once the Town budget is approved in March, the Finance office tracks the revenues received throughout the year and estimates the total expected general revenues that can be used to support the approved spending for that year. The estimated general revenues, combined with any funds available from the previous year’s ending fund balance, will be deducted from the approved budget, and the remainder is raised through annual property taxes. Chart A above adjusts for the impact of the “Funds from Other Sources”, which represents a direct offset to a particular appropriation article in a given year, and thus varies from year to year.

The net increase in General Fund revenues is \$155,474. This is primarily due to an additional \$178,000 in motor vehicle registration and building permit revenue in 2014, as well as increased Meals & Rooms revenues from the State. These increases were offset by a decrease in ambulance revenues due to timing of collections, and a decrease of \$20,400 grant revenue due to a FEMA reimbursement received in 2013 which did not repeat in 2014. As a result of the increase in net appropriations in 2014, slightly offset by an increase in revenues, the amount needed to be raised through taxation increased by \$434,814. Although some portions of the revenue budget remain steady from year to year, such as motor vehicle registrations and departmental income, other portions such as grant funds and State revenues tend to vary from year to year and have an impact on the resulting Town tax rate.

As illustrated above:

- Approximately 55% of the Town’s annual budget is raised through general taxation. The other approximately 45% is from other revenue sources as noted in Chart A.
- Of the \$5.5 million collected in 2014 through operations, 17% came from State funding (Meals & Rooms Distribution and Highway Block Grant), 8% was from use of fund balance, leaving approximately 75% coming from local revenue sources.
- Chart A reflects the change in *budgeted* revenues from one year to the next, however, a full revenue report containing *actual* results for 2014 can be found on the next page.

OTHER TOWN REVENUES:

For certain appropriation articles that are partly funded through grants funds, capital reserve funds or issuance of bonds, the revenues are detailed in Chart A and are recorded in the year in which the project was approved by the voters, not necessarily the year in which it was received.

Other revenues are accepted by the Board via public hearings throughout the year. These include State, Federal and private source grants and/or donations which are accepted and expended for a specified purpose during the year, and as such, are not considered a general revenue to the Town for tax rate setting purposes. Of note for 2014 was additional funds and services received towards renovations at the Searles building, as well as reimbursement funds received from the LGC Healthtrust used towards the cost of employee health insurance in 2014, further discussed in the Health Expendable Trust report.

REVENUE REPORT - COMPARATIVE ANALYSIS AS OF DECEMBER 31, 2014

<i>Unaudited</i>	Estimated	Actual	Actual	Increase	2014 % of
SOURCES OF REVENUE:	Revenue	Revenue	Revenue	(Decrease)	Estimate
	For 2014	@ 12/31/14	@ 12/31/13	14-13	Received
<u>TAXES</u>					
Yield/Excavation Tax	1,990	1,990	753	1,237	100.0%
Interest & Penalties on Taxes	210,000	215,747	268,522	(52,775)	102.7%
Boat Taxes	16,550	17,001	16,693	308	102.7%
<u>INTERGOVERNMENTAL REVENUES</u>					
Highway Block Grant	277,616	278,612	272,719	5,893	100.4%
Rooms and Meals	673,023	673,023	617,641	55,382	100.0%
<u>LICENSES AND PERMITS</u>					
M V Permit Fees	3,000,000	3,175,860	2,972,391	203,469	105.9%
Building Permits	200,000	234,393	192,741	41,652	117.2%
Other Licenses and Permits:					
Dog Licenses	19,650	20,003	19,530		
Animal Officer Fees	2,350	2,600	1,940		
Planning Board Fees	16,000	16,572	26,474		
Board of Adjustment Fees	7,800	9,036	6,598		
Town Clerk Miscellaneous	5,100	6,943	6,729		
Gun Permits	1,300	1,770	2,660		
Subtotal Other Licenses/Permits	52,200	56,924	63,931	(7,007)	109.0%
<u>CHARGES FOR SERVICES</u>					
Cable TV Fees	244,000	250,630	237,788	12,842	102.7%
Income from Departments:					
Special Duty-Contracted Police	24,000	40,486	30,263		
Welfare Reimbursements	1,200	1,800	3,260		
Community Dev Miscellaneous	5,300	6,941	5,502		
Police Dept Miscellaneous	4,000	3,401	11,936		
Ambulance Fees	230,000	249,089	258,600		
Fire Dept Miscellaneous	20,000	27,290	28,723		
Transfer Station Fees	60,000	54,405	72,511		
Police - Accident Reports	1,800	1,835	2,216		
Recreation - Swim Lessons	3,483	3,483	3,250		
Subtotal Income from Dept's	349,783	388,730	416,261	(27,531)	111.1%
<u>MISCELLANEOUS REVENUES</u>					
Interest on Deposits	3,800	5,119	3,059	2,060	134.7%
Sale of Town Property	41,500	34,845	17,314	17,531	84.0%
Other Miscellaneous Revenues:					
Intergovernmental Misc	5,000	9,315	7,221		
Other State/Fed Grants/FEMA	17,000	15,592	37,412		
Insurance/Other Reimb/Refunds	5,000	5,362	18,798		
Parking Fines	750	1,185	905		
Town Building Rent	2,600	2,975	3,950		
Selectmen Miscellaneous	6,000	10,439	3,173		
Donations	100	-	1,800		
Treasurer's Miscellaneous	1,000	1,354	1,130		
Town Clerk - Copy Fees	50	46	451		
Subtotal Other Miscellaneous	37,500	46,268	74,840	(28,572)	123.4%
Income from Trust Funds	1,895	1,895	1,352	543	100.0%
Income from Revenue Funds	30,000	30,000	55,412	(25,412)	100.0%
Income from Other Sources:					
Conservation Funds & Bond Proceeds	860,000	860,000	-	860,000	100.0%
Highway Truck Grant Funds	144,000	-	-	-	0.0%
Grants/Donations Accepted/Expended	0	2,859	15,638	(12,779)	100.0%
TOTAL REVENUES	6,143,857	6,273,896	5,227,055	1,046,841	102.1%

BALANCE SHEET:

The following represents the General Fund balance sheet as of December 31, 2014 as prepared by the Town's Finance Department. This information is presented in draft form and has not been audited or reviewed by the Town's Independent Auditors. This presentation omits substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included with the General Fund balance sheet, they might influence the user's conclusions about the Town's financial position. Accordingly, this General Fund balance sheet is not designed for those who are not informed about such matters.

BALANCE SHEET - General Fund as of December 31, 2014

ASSETS:	
Cash	\$18,765,384
Taxes receivable, net	2,641,291
Accounts receivable	148,745
Due from other funds	1,895
Due from other governments	7,950
Restricted cash - performance bonds	344,789
Other assets	28,952
Total Assets	\$21,939,006
LIABILITIES & FUND BALANCES:	
Liabilities	
Accounts payable and accruals	\$ 11,345
Deposits	344,789
Deferred revenue	203,201
Due to other funds	3,905
Due to other governments	19,813,976
Total Liabilities	20,377,216
Fund Balances	
Nonspendable fund balance	18,749
Committed fund balance	317,461
Assigned fund balance	409,757
Unassigned fund balance	815,823
Total Fund Balances	1,561,790
Total Liabilities & Fund Balances	\$21,939,006

TOWN DEBT: The full Statement of Bonded Indebtedness for 2014 is as follows:

Original Issue: \$700,000 / July 2014 / Enterprise Bank / Interest Rate of 3.91%

Purpose: Purchase Campbell Farm Property

Repayment: It is expected that the Conservation Commission will allocate funds from the Conservation Land fund each year, to make the payment bond payment, thus Town budget funds should not be required to pay the debt service throughout the term of the bond.

	Year	Principal	Interest	Payment	Balance
					700,000.00
2015	7/1/15	59,684.16	26,095.23	85,779.39	640,315.84
2016	7/1/16	60,674.45	25,104.94	85,779.39	579,641.39
2017	7/1/17	63,115.42	22,663.97	85,779.39	516,525.97
2018	7/1/18	65,583.23	20,196.16	85,779.39	450,942.74
2019	7/1/19	68,147.53	17,631.86	85,779.39	382,795.21
2020	7/1/20	70,771.10	15,008.29	85,779.39	312,024.11
2021	7/1/21	73,579.25	12,200.14	85,779.39	238,444.86
2022	7/1/22	76,456.20	9,323.19	85,779.39	161,988.66
2023	7/1/23	79,445.64	6,333.75	85,779.39	82,543.02
2024	7/1/24	82,543.02	3,236.37	85,779.39	0.00
		\$700,000.00	\$157,793.90	\$857,793.90	

During 2014 the Town entered into a lease/purchase arrangement for Police and Fire vehicles, and continues to make payments on previous leases for Highway and Fire equipment, the annual principal and interest payments for which are contained in the Town's annual operating budget. In addition in 2014, the Town entered into a 3-year lease agreement for the purchase of a new ambulance, with funding for the annual payments being proposed to voters each year through the Town's Capital Improvement Program.

Additionally, the Town entered into a \$2,000,000 Tax Anticipation note in 2014. This note was structured as a line of credit and was available to assist the Town with its cash flow needs, however, working cooperatively with the Windham School District, the Town was able to meet its cash flow requirements without drawing on this line of credit during 2014. The Town intends to renew the line of credit for an additional year. Interest will be paid at a rate of 2.89% (subject to adjustment), only on balances drawn.

SCHOOL DISTRICT PAYMENTS:

Payments to the Windham School District for 2014 are summarized as follows:

Due to School District as of December 31, 2013	\$19,819,733
Total School District Funds Raised through 2014 Tax Rate	\$39,803,181
Total Transferred Out to School District during 2014	(\$39,819,733)
Balance due to School District as of December 31, 2014	\$19,803,181

FUND BALANCE:

Each year, the Board discusses the appropriate level of fund balance to protect the Town from unforeseen financial circumstances. As shown in the Balance Sheet earlier in this report, fund balance generally represents the difference between the Town's assets and liabilities, at a given point in time. Upon completion of the Town's annual financial audit, any variances in budgeted expenditures and revenues throughout the year become part of the Town's "budgetary basis" fund balance. The following chart shows the budgetary basis fund balance available for tax rate setting over the last several years, since the Board has elected to maintain a balance of \$300,000. While the NH Department of Revenue Administration recommends a much higher remaining fund balance, the Board has generally believed that with proper planning and oversight of Town finances, the Town's balance is sufficient. The Board has codified this level of minimum fund balance in its Fund Balance Policy.

End of year budgetary basis fund balance (per annual audited financial statements):	2013	2012	2011 (restated)	2010
Available for tax rate setting	\$734,024	\$736,411	\$866,129	\$734,689
Amount used to reduce next year's tax rate	\$434,024	\$436,411	\$602,311	\$434,689
Remainder	\$300,000	\$300,000	\$263,818	\$300,000

SPECIAL FUND ACTIVITY:

The collective cash balances for the special funds were invested as follows as of December 31, 2014 (represents bank statement balances exclusive of deposits in transit and outstanding checks):

Citizens Bank Operating Accounts – earning 0.15%	\$1,261,651.83
Enterprise Bank Investment Account – earning 0.05%	\$250,058.20
TD Bank Merchant Account – earning 0.00%	\$10,298.63

The following represents a summary of all transactions administered through the Town's Special funds, not including the General Fund, as compiled by the Town's Finance Department. These funds are held in custody by the Town Treasurer, however, funds are collected and expended based upon the designated purpose for which each fund was established.

Special Funds	1/1/14	Income	Disbursements	Interest	12/31/14
Cable TV Trust Fund	279,882.60	22,000.00	19,465.00	347.73	282,765.33
Searles Special Revenue	7,938.20	27,088.25	20,458.07	20.64	14,589.02
Searles Donation Fund	5,382.15	16,597.00	21,824.00	9.43	164.58
Expendable Health Trust	164,468.63	433,035.45	451,220.51	235.93	146,519.50
Cemetery Operation Fund	109,443.39	1,200.00	0.00	166.83	110,810.22
Conservation Land Trust	639,382.71	334,254.46	667,811.72	526.46	306,351.91
Road Bond Fund	9,244.18	0.00	0.00	9.13	9,253.31
Law Enforcement Fund	969.98	0.00	0.00	0.96	970.94
Town Clerk Special Acct	3,043.39	8,367.31	11,411.00	0.30	0.00*
Conservation Special	2,157.57	0.00	0.00	2.19	2,159.76
Recreation – Lacrosse	21,747.14	47,037.92	45,025.52	10.06	23,769.60
Recreation – Programs	9,060.58	73,895.64	75,227.30	8.05	7,736.97
Police Public Safety Rev	55,784.05	404,862.50	385,586.94	121.39	75,181.00
Police Fed Forfeitures	23,546.54	0.00	21,305.66	5.45	2,246.33
Fire Public Safety Rev	26,759.51	29,857.62	24,298.37	32.90	32,351.66
Subdivision Escrow	87,291.45	69,140.25	55,334.92	82.77	101,179.55
Miscellaneous	6.24	0.20	6.44	0.00	0.00*
School Impact Fees	335,580.58	100,976.00	200,000.00	185.66	236,742.24
Police Impact Fees	53,306.54	13,717.92	519.02	48.71	66,554.15
Fire Impact Fees	62,788.38	28,577.08	0.00	61.06	91,426.52
Rte 28 Emerg Resp Fund	11,250.92	0.00	0.00	19.21	11,270.13
Rail to Trail Fund	100.37	0.00	0.00	0.08	100.45
Grand Total	\$1,909,135.10	\$1,610,607.60	\$1,999,494.47	\$1,894.94	\$1,522,143.17

*Note: Activity previously reflected in these accounts is now accounted for as part of the general fund.

PERFORMANCE BONDS:

As of 12/31/14, the following bonds/escrow accounts are held in custody by the Town Treasurer, either for the completion of projects approved by the Planning Board or for other town requirements. These funds are collected and expended through Planning Board and/or Board of Selectmen approval.

Project	Type	Balance
Atlantic Telecom (Cell Tower Removal Bond)	Insurance Co Bond	\$30,000.00
Brox Industries (performance bond)	Insurance Co Bond	159,000.00
Castle Reach III	Letter of Credit	17,670.00
Comcast/Adelphia (Cable TV)	Insurance Co Bond	75,000.00
Cricket Ridge	Letter of Credit	43,669.70
D & S Builders	Cash	100.00
Deacon Place	Cash	7,503.07
Hunnewell/Right of Way	Insurance Co Bond	2,500.00
Jenny's Hill Rd	Insurance Co Bond	21,000.00
John Brown & Sons/Excavation	Cash	250.40
Johnny Hill Estates	Cash	101,338.08
Lewis Builders/Right of Way	Insurance Co Bond	5,000.00
McIntosh Hollow	Letter of Credit	192,862.00
Netherwood Rd	Insurance Co Bond	14,600.00
Outlook Rd	Cash	28,866.24
Pawtucket Rd	Letter of Credit	22,593.80
Pennichuck Water/Right of Way	Insurance Co Bond	442,200.00
Porcupine Rd	Cash	32,209.96
Range Rd/Dunkin Donuts	Cash	10,006.21
RH White Construction/Right of Way – multiple projects	Insurance Co Bond	35,000.00
Ryan Farm Phase I (Great Mountain View)	Letter of Credit	40,356.00
Ryan Farm Phase II (Great Mountain View)	Letter of Credit	1,485,764.00
Searles Rd (Forfeited)	Cash	15,103.60
Spruce Pond Phase II	Letter of Credit	92,808.00

Project	Type	Balance
Spruce Pond Phase II	Letter of Credit	90,660.00
Spruce Pond Phase II	Letter of Credit	70,728.00
Spruce Pond Phase II	Letter of Credit	74,376.00
Spruce Pond Phase II	Letter of Credit	56,784.00
Spruce Pond Phase II	Letter of Credit	43,188.00
Spruce Pond Phase III	Letter of Credit	10,800.00
Stoneywyke Rd (Forfeited)	Cash	6,443.89
Taschereau Investment/Right of Way	Insurance Co Bond	5,000.00
Tate Brothers Paving (performance bond)	Cash	85,072.18
The Willows	Cash	2,500.14
Villages of Windham	Cash	22,460.32
Walkers Woods	Letter of Credit	838,769.10
Wall St/International	Cash	33,035.30
Weston Estates	Letter of Credit	167,443.66
White Mountain Cable Construction (Cable TV)	Insurance Co Bond	20,000.00
Winslow Homes	Letter of Credit	115,941.60
Total Performance Bonds		\$4,518,603.25

In closing, please visit the Finance page of the Town's website for periodic Board reports and other finance related items. I encourage anyone to contact me directly for questions or for more specific Town financial information as needed.

Respectfully submitted,



Assistant Town Administrator-Finance

IMPACT FEES ASSESSED AND COLLECTED - 2014

The following report has been compiled by the Finance Office, based on data obtained from the Community Development Department, in accordance with RSA 674:21.

NAME	LOT #	STREET	--- ASSESSMENT DATE (PERMIT ISSUED) ---			--- COLLECTION DATE (C.O. ISSUED) ---		
			DATE	SCHOOL	PUBLIC SAFETY	DATE	SCHOOL	PUBLIC SAFETY
<i>Assessments for 2014 building permit issuances:</i>								
DJ Builders	1-C-751	116 Kendall Pond Rd	1/8/2014	4288	1621	9/3/2014	4288	1621
H&B Homes	3-B-803	47 Northland Rd	1/13/2014	3400	0	7/25/2014	3400	0
H&B Homes	3-B-804	49 Northland Rd	1/13/2014	3400	0			
H&B Homes	3-B-849	15 Mallard Rd	1/13/2014	3400	0	10/30/2014	3400	0
H&B Homes	3-B-805	51 Northland Rd	1/15/2014	3400	0	7/9/2014	3400	0
M. Pandelena (commcl)	18-L-450	1 Delahunty Dr	1/23/2014	0	4611	8/6/2014	0	4611
McGadden	17-I-115	28 Walkey	2/7/2014	4288	1621			
Maplevale Developers	8-B-5716	18 Longmeadow	2/12/2014	4288	1621			
DiPietro Homes	20-D-3005	7 Bennington	3/3/2014	4288	1621	8/6/2014	4288	1621
DiPietro Homes	20-D-3020	26 Burnham	3/3/2014	4288	1621	10/16/2014	4288	1621
H&B Homes	3-B-807	55 Northland	3/5/2014	3400	0	10/30/2014	3400	0
Delbar Builders	20-E-327	53 Bear Hill	3/18/2014	4288	1621	8/28/2014	4288	1621
CFT Properties	3-B-806	53 Northland	3/25/2014	3400	0	7/28/2014	3400	0
H&B Homes	3-B-833	25 Jacob	3/26/2014	3400	0			
Grt Mnt View Estates	24-F-611	56 Ryan Farm Rd	4/10/2014	4288	1621	10/3/2014	4288	1621
North Central Dev.	14-B-2808	37 London Bridge Rd	4/17/2014	3848	1621			
Golden Pond Realty	25-G-150	30 Emerson Rd - (SC)	4/17/2014	4288	0			
Barbagallo	17-I-111D	21 Walkey- (SC)	4/18/2014	4288	0	12/8/2014	4288	0
Sun Coast Properties	19-A-300	6 Wentworth Rd - (C)	4/22/2014	0	1316	10/3/2014	0	1316
Sun Coast Properties	19-A-300	8 Wentworth Rd - (C)	4/22/2014	0	1316	9/30/2014	0	1316
Sun Coast Properties	19-A-300	1 Wentworth Rd - (C)	4/22/2014	0	1316	9/30/2014	0	1316
Sun Coast Properties	19-A-300	3 Wentworth Rd - (C)	4/22/2014	0	1316	11/10/2014	0	1316
H&B Homes	3-B-821	50 Northland Rd	4/24/2014	3400	0	10/22/2014	3400	0
EJR Dev / Dipietro	20-D-3018	30 Burnham Rd	4/24/2014	4288	1621	10/16/2014	4288	1621
Maplevale Bldrs LLC	21-F-602	5 Weston Rd	4/29/2014	4288	1621	10/9/2014	4288	1621
Tokie / Tedesco	17-C-100	43 Sawtelle Rd - (SC)	4/29/2014	4288	0			
Taschereau Inv Properties	20-D-4012	15 Burnham Rd	5/2/2014	4288	1621	9/24/2014	4288	1621
Diamond Edge Realty	11-A-1434	11 Cricket Ridge Dr	5/7/2014	3848	1621	12/12/2014	3848	1621
H&B Homes	3-B-809	61 Northland Rd	5/7/2014	3400	0	12/15/2014	3400	0
Maplevale Bldrs LLC	21-F-601	1 Weston Rd	5/9/2014	4288	1621	11/12/2014	4288	1621
Dipietro Homes	20-D-3016	34 Burnham Rd	5/14/2014	4288	1621			
Medicus Healthcare	13-A-90	22 Roulston Rd	5/21/2014	0	17690			
Currier Homes of Windham	20-D-1904	4 Winslow Lane	6/2/2014	4288	1621			
No Alibi Dev LLC	21-B-33	8 Porcupine Rd	6/6/2014	4288	1621	12/10/2014	4288	1621
Bergeron	14-B-2302	57 London Bridge Rd	6/12/2014	3848	1621			

NAME	LOT #	STREET	--- ASSESSMENT DATE (PERMIT ISSUED) ---			--- COLLECTION DATE (C.O. ISSUED) ---		
			DATE	SCHOOL	PUBLIC SAFETY	DATE	SCHOOL	PUBLIC SAFETY
H&B Homes	3-B-810	63 Northland Rd	6/20/2014	3400	0	11/12/2014	3400	0
AWAC	11-A-1441	4 Cricket Ridge Dr	6/25/2014	3848	1621	12/10/2014	3848	1621
Dipetro	20-D-3027	10 Bennington Rd	7/1/2014	4288	1621			
Dane Development	3-B-814	68 Northland Rd	7/2/2014	3400	0			
Tokenal	17-C-105b	45 Sawtelle Rd	7/3/2014	4288	0	12/9/2014	4288	0
H&B Homes	3-B-818	60 Northland Rd	7/3/2014	3400	0			
CFT Properties	11-A-1011	4A Floral St	7/11/2014	4288	1621	12/10/2014	4288	1621
Grt Mnt View Estates	24-F-610	58 Ryan Farm Rd	7/30/2014	4288	1621			
Grt Mnt View Estates	24-F-609	60 Ryan Farm Rd	7/30/2014	4288	1621	12/10/2014	4288	1621
Mashop (commcl)	18-L-400	49 Range Rd	7/31/2014	0	5209			
H&B Homes	3-B-819	58 Northland Rd	8/7/2014	3400	0			
H&B Homes	3-B-812	70 Northland Rd	8/7/2014	3400	0			
Dipietro Homes	20-D-3021	23 Burnham Rd	8/14/2014	4288	1621			
H&B Homes	3-B-808	59 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-820	54 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-816	64 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-822	48 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-811	74 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-817	62 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-884	18 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-874	15 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-887	10 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-883	20 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-878	23 Nathan Rd	8/20/2014	3400	0			
Dane Development	3-B-815	66 Northland Rd	8/20/2014	3400	0			
H&B Homes	3-B-881	24 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-879	25 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-882	22 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-880	27 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-886	14 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-885	16 Nathan Rd	8/20/2014	3400	0			
H&B Homes	3-B-876	19 Nathan Rd	8/20/2014	3400	0			
Orso	17-L-43	130 Range Rd	8/26/2014	4288	1621			
KCL Homes	21-F-610	8 Weston Rd	9/4/2014	4288	1621			
Maplevale Bldrs LLC	21-F-604	9 Weston Rd	9/9/2014	4288	1621			
Teschereau	25-G-90	11 Emerson Rd (SC)	9/9/2014	4288	0			
Bergeron	14-B-2805	29 London Bridge Rd	9/9/2014	3848	1621			
Belair Homes	13-K-37A	8 Doiron Rd	9/10/2014	4288	1621			
Grt Mnt View Estates	24-F-608	62 Ryan Farm Rd	9/16/2014	4288	1621			
Grt Mnt View Estates	24-F-629	63 Ryan Farm Rd	9/16/2014	4288	1621			
Bergeron	21-B-34	6 Porcupine Rd	9/19/2014	4288	1621			
Currier Homes of Windham	20-D-1901	3 Winslow Rd	9/19/2014	4288	1621			
Nassar	22-B-12	15 Johnson St	9/23/2014	4288	1621			
MHB	17-L-153	14 Horseshoe Rd	10/8/2014	3400	1621			
Dinga	24-E-11	127B No. Lowell Rd	10/17/2014	4288	1621			

NAME	LOT #	STREET	--- ASSESSMENT DATE (PERMIT ISSUED) ---			--- COLLECTION DATE (C.O. ISSUED) ---		
			DATE	SCHOOL	PUBLIC SAFETY	DATE	SCHOOL	PUBLIC SAFETY
Maplevale Bldrs LLC	21-F-603	7 Weston Rd	10/24/2014	4288	1621			
KCL Homes	20-D-4010	19 Burnham Rd	10/30/2014	4288	1621			
Chris-SCO Corp	11-A-1432	7 Cricket Ridge Rd	10/30/2014	3848	1621			
Kingwood Bldrs	21-U-2	11 Lowell Rd	11/5/2014	4288	1621			
Chris-SCO Corp	11-A-1437	12 Cricket Ridge Rd	11/24/2014	3848	1621			
Bergeron	14-B-2303	59 London Bridge Rd	11/24/2014	3848	1621			
DiPietro Homes	20-D-3007	11 Bennington	12/4/2014	4288	1621			
DiPietro Homes	20-D-3017	32 Burnham	12/4/2014	4288	1621			
Currier Homes	20-D-1902	5 Winslow Lane	12/17/2014	4288	1621			
Barbar, G.	1-C-625	102 Kendall Pond Rd	12/30/2014	4288	1621			

Assessed in prior years (to be collected at issuance of Certificate of Occupancy):

Justin Thompson	6-C-814	42 Jackman Ridge Rd	8/3/2010		1621			
Jamieson Constr	3-B-270	39 Flat Rock Rd	6/7/2012	*	440			1621
Mesti Ryan Farm Rd LLC	24-F-302	18 Ryan Farm Rd	10/24/2012	*	440	1/29/2014	440	1621
Maplevale Developers	20-D-4009	24 Burnham Rd	3/8/2013	*	440	5/8/2014	440	1621
Kanes Real Estate Developers	21-B-31	15 Porcupine Rd	3/13/2013	*	440	9/25/2014	440	1621
<i>Murray Properties (commcl)</i>	3-B-625	183 Rockingham Rd	6/26/2013		1680	**		
Brown Revocable Trust	20-D-3010	19 Bennington Rd	7/8/2013	*	440			1621
<i>El-Hefni (commcl)</i>	13-C-400	39 Roulston Rd	7/24/2013		1009			
Maplevale Developers	6-C-816	38 Jackman Ridge Rd	8/5/2013		1621	2/7/2014	0	1621
Great Mountain View Develop	24-F-631	53 Ryan Farm Rd	8/12/2013	*	440	8/4/2014	440	1621
Jo-De Development	20-D-4005	16 Burnham Rd	8/14/2013		1621	7/8/2014	0	1621
Maryann Frasier	16-F-4	24 Ash St	2010		4288	4/23/2014	4288	0
<i>MacThompson Realty</i>	11-A-317	22 Haverhill Rd	12/6/2013		458	***		

*School fee (or portion thereof) was paid upon building permit issuance in a prior year; additional due is only noted here if original assessment was incorrect

**Final assessment depends on final intended use of the commercial property

***Partial fee for retrofit & change of use of commercial building was assessed by the Planning Board

(SC) - Seasonal Conversion

(C) - Condo

GRAND TOTALS **\$ 329,120.00** **\$ 123,455.85**

\$100,976.00 **\$ 42,295.00**

IMPACT FEES - AMOUNT DISBURSED 2014

Disbursed To:	Date:	Purpose:	Type:	Amount:	Year of Original Assessment:
Windham School District	6/4/2014	Annual bond payments	School	\$200,000.00	2011, '12, '13
Alan & Jeanne Bumstead	10/21/2014	Refund: not spent within 6 yrs	Public Safety	\$519.02	2008

TOWN TREASURER

The following represents a cash-basis summary of all transactions administered through the Town's General Fund, as compiled by the Town's Finance Department, working with collaboratively with our Town Treasurer, Robert A. Skinner.

General Fund Cash Balance on January 1, 2014	\$18,370,508.72
Cash Receipts:	
Tax Collector – Property Taxes, Interest, Etc.	50,466,116.82
Tax Collector – Land Use Change Taxes	303,801.84
Town Clerk	3,236,714.09
Community Development	266,941.44
Transfer Station	61,877.86
Police Department	48,677.64
Fire Department	274,287.76
Cable Franchise Fees	250,630.12
State of NH – Meals & Rooms Distribution	673,023.19
State of NH – Highway Block Grant	278,611.95
Other Intergovernmental –EM, State Grants, Etc.	21,801.05
Sale of Town Property	37,245.64
Insurance & Other Miscellaneous Reimbursements	130,010.13
Donations	2,859.46
Administration & Miscellaneous Revenues	22,786.25
Interest on Investments	5,119.04
Transfers In from Special Revenue, Property Trust Funds	85,774.63
Proceeds from Issuance of General Obligation Bonds	700,000.00
Proceeds from Issuance of Tax Anticipation Notes	<u>0.00</u>
Subtotal Cash Receipts	56,866,278.91
Cash Disbursements:	
Selectmen's Warrants & School District Transfers	(55,342,955.96)
Transfer Out to Conservation Land Fund (2014 collections)	(303,801.84)
Transfer Out to Conservation Land Fund (2013 collections)	(28,500.00)
Transfer Out to Property/Earned Time Trust Funds	(80,000.00)
Transfer Out to Village Districts	(16,145.49)
Payment Out for Conservation Land Purchase	(700,000.00)
Payoff of Tax Anticipation Notes	<u>(0.00)</u>
Subtotal Cash Disbursements	(56,471,403.29)
General Fund Cash Balance on December 31, 2014	\$18,765,384.34

The general fund cash, held in custody by the Town Treasurer, was invested as follows as of December 31, 2014 (represents bank statement balances exclusive of deposits in transit and outstanding checks):

Citizens Bank Operating Account – earning 0.01%	\$13,443,148.92
Citizens Bank Investment Account – earning 0.25%	\$5,001,596.04
TD Bank Ambulance Account – earning 0.0%	\$21,216.72

DEBIT REPORT

	Levies of	
	2014	Prior
UNCOLLECTED TAXES BEGINNING OF YEAR:		
Property Taxes	\$ 0.00	\$ 1,778,643.87
Land Use Change Taxes	0.00	146,500.00
Yield Taxes	0.00	570.80
Excavation Taxes	0.00	0.00
TAXES COMMITTED THIS YEAR:		
Property Taxes	49,980,838.45	0.00
Land Use Change Taxes	360,750.00	0.00
Yield Taxes	2,839.46	0.00
Excavation Taxes	0.00	0.00
OVERPAYMENTS:		
Property Taxes	50,060.38	280.66
Miscellaneous	46.00	8.00
INTEREST COLLECTED ON DELINQUENT TAXES:	22,649.99	100,821.19
COLLECTED PENALTIES/FEES	330.00	4,748.60
	-----	-----
TOTAL DEBITS	\$50,417,514.28	\$2,031,573.12

CREDIT REPORT

	2014	Prior
REMITTED TO TREASURER:		
Property Taxes	\$ 48,378,259.48	\$1,778,596.67
Land Use Change Taxes	253,250.00	128,000.00
Yield Taxes	1,990.18	570.80
Interest	22,649.99	100,821.19
Penalties/Fees	330.00	4,748.60
Overpayments/Refunds	50,060.38	280.66
Miscellaneous	46.00	8.00
Excavation Tax	0.00	0.00
ABATEMENTS MADE:		
Property Taxes	4,669.70	47.20
Yield Taxes	0.00	0.00
Land Use Change Taxes	0.00	18,500.00
UNCOLLECTED TAXES END OF YEAR:		
Property Taxes	1,597,909.27	0.00
Land Use Change Taxes	107,500.00	0.00
Yield Taxes	849.28	0.00
Excavation Taxes	0.00	0.00
	-----	-----
TOTAL CREDITS	\$50,417,514.28	\$2,031,573.12

SUMMARY OF TAX SALE/LIEN ACCOUNTS

DEBIT REPORT

	2013 Levies	2012 Levies	Prior Levies
UNREDEEMED LIENS:			
Beginning of Year	\$ 0.00	\$580,091.54	\$361,002.66
LIENS EXECUTED:			
During Fiscal Year	740,178.32	0.00	0.00
INTEREST & COSTS:			
Collected After Execution	8,689.48	46,425.12	88,190.37
	-----	-----	-----
TOTAL DEBITS	\$748,867.80	\$626,516.66	\$449,193.03

CREDIT REPORT

REMITTANCE TO TREASURER:			
Redemptions	\$157,117.50	\$249,835.33	\$240,227.48
Interest/Costs	8,689.48	46,425.12	88,190.37
ABATEMENTS:	3,947.81	0.00	0.00
UNREDEEMED LIENS:			
Balance End of Year	579,113.01	330,256.21	120,775.18
	-----	-----	-----
TOTAL CREDITS	\$748,867.80	\$626,516.66	\$449,193.03

Respectfully submitted,



Ruth Robertson, Tax Collector

ELECTION OVERVIEW:

We had several Elections: local Town Election, State Primary, and State General Election. For the setup of these Elections, we had the privilege of the Windham High School varsity football team helping set up the voting booths. On behalf of the Windham Election Officials, and the Town Maintenance Department, a huge thank you to all players and coaches. All of the Elections, Local and State/Federal, ran smoothly and competently. We had an audit performed from the Attorney General's office on the State General Election and the attorney that visited the polling place commended the process and structure of the Election. For the minutes and the results for our Town election that took place in 2014, please refer to the appropriate section of the report.

DOG FAIR:

Once again, the Town Clerk's Office hosted the annual Rabies Clinic in May, right at the Town Office parking lot. A huge thank you to Granite State Animal Hospital that participated in administering the rabies vaccine at an affordable price to dogs, cats, and ferrets. It was such a huge convenience for the Windham dog owners, because the Town Clerk's office was also open so that people could register their dogs after their dogs got the rabies shot. We received many compliments and thanks from residents that they had that ability.

OPERATING PROCEDURES:

In July, we welcomed Cathy Brown to our team. Cathy works part-time, and is very friendly and accommodating. We are very pleased to say that she fits in perfectly with the current staff, and has a desire to learn more to better serve Windham residents.

We are in the process of fine tuning the new software conversion in the office. We put Motor Vehicles, dog registrations, census upkeep, boat registrations, financial reporting, and any point of sale transactions that the office processes all on one database. With this new software, it has streamlined day to day operations and has made the department run more smoothly. We are also in the process of preparing for having the ability to process credit cards. Be on the lookout in early 2015 for this new convenience!

We are still collecting emails from residents for both dogs and vehicle registrations. We are using these emails to send out renewal reminders to reduce paper and postage.

We also update the local census on each business transaction that we encounter. For example, with any motor vehicle registration, dog license, or transfer station decal issuance, we cross check the local database for accuracy. We also have direct access to the State database for Birth and Death records. We've reduced postage costs tremendously by not sending out census forms to the property owners every two (2) years. We are constantly looking for ways to help save costs for the taxpayers of the Town of Windham.

In the Town Clerk's Office, our Mission is always to conduct Town business with efficiency and effectiveness while catering to our residents, with a smile! If you want to stop by, the door is always open for any questions or concerns. Please come on by and say "hi!"

GENERAL FUND REVENUES COLLECTED:

	2014*	2013
Motor Vehicle Permits	\$3,125,413.55	\$ 2,922,716.33
State Motor Vehicles	44,538.00	44,016.50
Titles	5,908.00	5,658.00
Dog Licenses	20,002.77	19,529.75
Income from Dog Officer	2,600.00	1,940.00
Sale of Town Information	77.30	450.94
Boats	17,001.16	16,692.93
UCC Filings / Other Misc	2,324.31	3,213.80
Vital Records	4,018.00	2,907.00
OHRV / Hunting & Fishing	570.00	608.00
Total	\$3,222,453.09	\$3,017,733.25
*Funds due to State of NH	\$14,261.00	-
REMITTED TO TREASURER:	\$3,236,714.09	\$3,017,733.25
Motor Vehicle Permits Issued:	18,106	17,992
Dog Licenses Issued	2,501	2,372

** New processing software was installed in May 2014, thus certain line items are presented in a different category than the prior year. Of note, remittances for vital records, OHRV and hunting/fishing fees that are collected on behalf of the State of NH, are shown here separately, as they were previously accounted for within the Town Clerk special (non-general fund) account.*

Respectfully submitted,



Nicole Bottai, Town Clerk

POLICE DEPARTMENT



It is my pleasure to provide you with the 2014 Annual Report for the Windham Police Department. While year-to-year activities, incidents and department operations change, the same organizational, social and economic challenges persist. It is through these changes and challenges that we strive to make a difference in the community that we proudly serve.

PERSONNEL/ORGANIZATION:

Over the course of 2014 three (3) employees left the department. Officers Brian Landry and George Yameen departed for the private sector while our part-time Records Clerk, Karen Lawton, left to become a full-time Dispatcher in an adjoining town.



In April, Officer Jeffrey Antista graduated from the New Hampshire Police Standards and Training Academy. Upon his return he was added to the ranks of our team of patrol officers.

In July the department hired Amanda Jimenez as our new part-time Records Clerk. Amanda will work 20-hours per week assisting the department's administration with records maintenance and retention, as well as the department's Prosecutor with court filings and other legal processes and procedures.



With the retirement of the town's long-time Animal Control Officer, Al Seifert, the Police Department established a new civilian position of **Community Service Officer**, known as the "CSO". Not only will the CSO be responsible for animal control duties, but the position will also serve the community by providing non law enforcement services (traffic control, fingerprinting, road hazards, disabled motorists, etc.); thereby freeing-up police officers to provide law enforcement duties.



The new CSO is Anna Jenoski, a long-time Windham resident. Anna is a graduate of the University of Maine with a BS in Animal and Veterinary Sciences. Along with her passion for animals, she is an active community member and will serve as the Police Department's representative with Helping Hands.

In December, Stephen Surette was hired to fill one of two Police Officer vacancies. Stephen is a recent graduate (with honors) of Westfield State University (MA) with a degree in Criminal Justice. Stephen will attend the New Hampshire Police Standards and Training Academy for 14-weeks, followed by 12-weeks of Field Training after which he will be assigned to patrol duties.



One Police Officer vacancy remained at the end of 2014. Testing for the position will occur in early 2015.

VEHICLES AND EQUIPMENT

2014 brought with it a rotation of our patrol fleet from two-wheel drive sedans to all-wheel drive police utility vehicles. This transition provides the patrol officers with:

- Greater (and safer) ability to traverse the town and access residences and businesses during the winter months.

- A vehicle that has far better traction on wet and slippery roadways
- Has more cargo room to carry emergency equipment
- Has more front passenger room to accommodate electronic, radio and computer equipment
- Protection from a rear crash of 70 MPH
- Better fuel efficiency



Working in concert with the Windham Fire Department we were able to purchase a utility/support trailer in which we can transport the department's off-road utility vehicle, as well as a supply of traffic cones, barrels and barricades to any scene or incident. Both the trailer and the traffic safety supplies, along with a victim/patient transport device for the utility vehicle, were purchased through a

grant prepared by Chief McPherson of the Fire Department.

COMMUNITY PARTNERSHIPS

In April the inaugural class of the Windham Citizen Police Academy was held. The program allows community members an opportunity to "see" inside the police department and learn how it operates and functions. A total of 19 citizens participated in the 9-week program which included classes in

- Officer recruitment, selection and training
- SWAT
- Detectives, investigations, crime scene processing
- DWI
- Court procedures
- Accident investigation
- Communications

Participants also had the opportunity to shoot the department pistol and patrol rifle at the firearms range and observed SWAT, sniper, K9 and TASER demonstrations.

In June, the department continued its participation in the annual NH Police Cadet Training Academy. The Academy, managed and coordinated by the NH Chiefs of Police Association, has been in place since 1973 and provides a learning environment to educate young adults, between the age of 14 and 20, about law enforcement and the criminal justice system. Sergeant Bryan Bliss, a previous graduate of the Cadet Academy, serves as a member of the staff during the residential 1-week program held at NHTI in Concord.

In November, the department held its 3rd annual *Shred Day*. Partnering with CINTAS Corporation, residents were allowed to dispose of medical, financial and other sensitive personal documents which were shredded on site without cost.

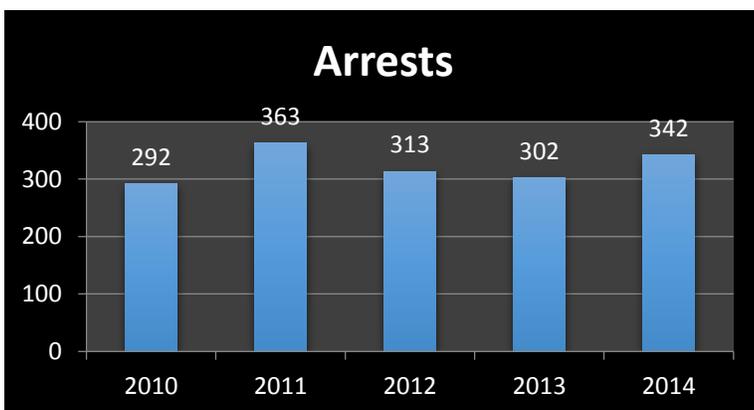
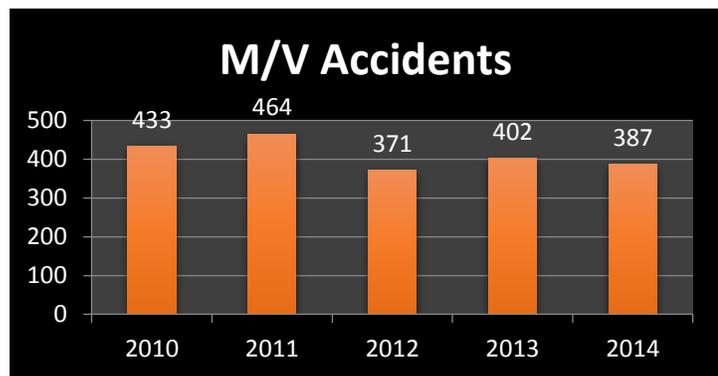
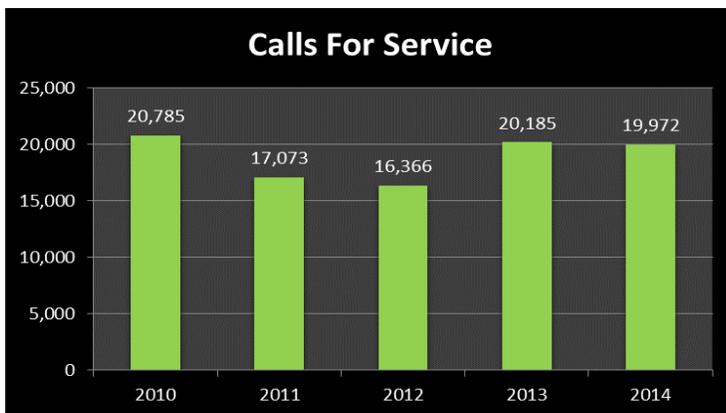
As in previous years the department continues to participate in the National Prescription Drug Take Back events sponsored by the DEA. In addition, we are one of only a handful of departments in the state who has a federally approved prescription drug drop box for public use (conveniently located in the lobby of the Police Department).

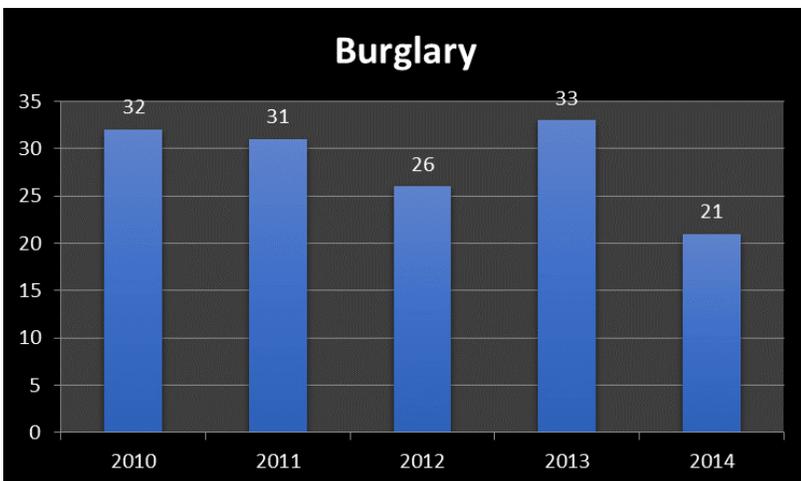
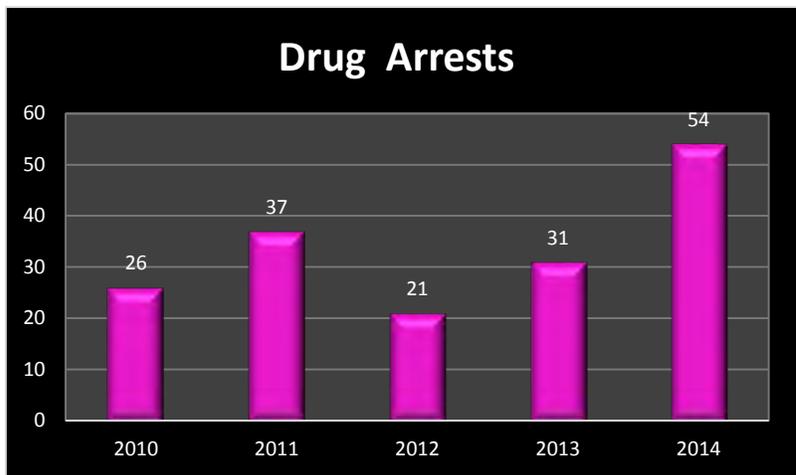
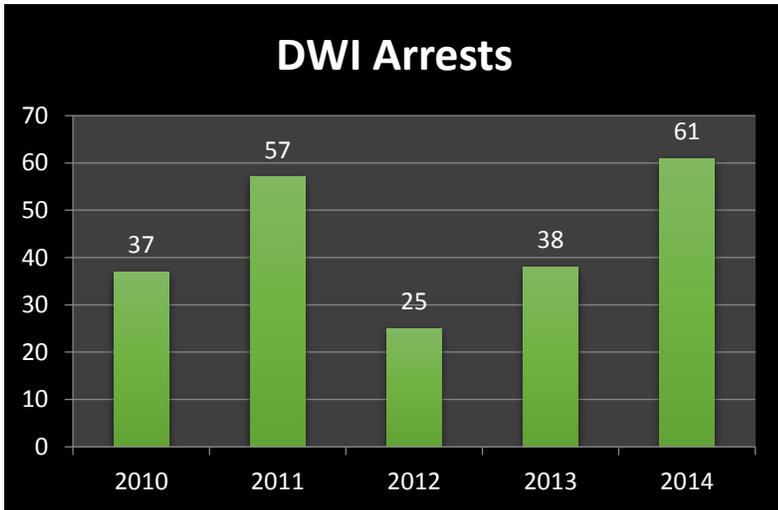
TRAINING

As stated in previous reports, one of the most important yet most overlooked functions within the department is training. It's critical that every officer and dispatcher not only maintain their current proficiencies but acquire new and relevant skills covering a variety of tasks and emerging trends. This year, department personnel acquired over 1,000-hours of training.

CLOSING

As stated in previous years, in today's challenging economic and social environment police agencies must continually seek ways to creatively utilize limited resources while demonstrating accountability and professionalism to their communities for public funds. It is our commitment to the Windham community that we will strive to meet these challenges, be resourceful in our duties and compassionate and understanding to those we meet.





Making a Difference – it's what we do.

Gerald S. Lewis, Chief of Police

FIRE DEPARTMENT

2014 was relatively quiet in terms of storm related events. However late in October, the area had a significant winter storm pass through that brought with it substantial snow, sleet and gusty winds. During this storm, firefighters were busy handling calls for power outages, trees and wires down and numerous roads closed due to the debris. This impacted the area for a couple of days, until cleanup was complete and most of the power restored. The Department also witnessed one of the highest call volumes to date; with a record high of nearly 1,600 calls for services. This, coupled with a roughly 37 percent simultaneous call volume, kept firefighters very busy during the course of the year. Residents are reminded that the Fire Department and Emergency Management Office utilize Twitter as another way to reach out to residents during emergency events. You can follow us at @WindhamFD. In 2014, the Department also launched its first Facebook page. The site; Windham Fire and Emergency Management, is where residents can see on-going Department incident and training events, storm related information, bulletins and fire prevention information.

The Department continues with a successful program titled “Adopt –A- Cistern/Hydrant”. This program, started in 2011, calls for assistance from residents who live close to one of the community's fire cisterns or hydrants. While it is not your responsibility to do so, you could perform a valuable public service if, while clearing your driveways and walkways, you would take a few minutes more and remove the snow from the closest cistern or hydrant to your home. Once the storm has passed, Fire Department personnel do clear the cisterns/hydrants from snow; however, during the initial period of severe weather emergency personnel are busy handling emergency calls and ultimately may be delayed. Since the inception of this program several residents, as well as businesses, have stepped up and begun assisting us in keeping cisterns and hydrants free of snow. This has been a very positive program, and if you are interested in participating, you are asked to call Deputy Chief Martineau at 434-4907. Your assistance is greatly appreciated.

PERSONNEL: For the majority of 2014, it remained relatively quiet in terms of personnel absences and changes. Though no short term absences were incurred, we did deal with three (3) long- term absences toward the end of the year; two (2) of which will carry into 2015. We wish those employees a full and speedy recovery and look forward to their return to duty. During these absences, management and labor continued to work collectively to once again manage through the budgetary constraints; all the while seeing calls for service and simultaneous calls rise. In October, the Department announced the retirement of Call Firefighter Kim Richards who retired after nearly 15 years of dedicated service to the Department and residents. Firefighter Richard's contributions to the Department over her years of service were greatly appreciated.

In December, the Department took delivery of its new ambulance built by Horton and mounted on a 4x4 Ford Chassis. With the addition of this vehicle, the Department now operates two (2) primary ambulances equipped with 4-wheel drive functionality. I would like to thank the following individuals who gave unselfishly of their time and worked diligently in this effort; Firefighters Ralph DeMarco, Jason Sliver, Dan Doherty, Paul Fisher, and Firefighter/Mechanic Scott Zins.

CALL VOLUME: Demand for services and increased simultaneous call volume continued to keep our members busy this year. In 2014, the Department responded to 1,590 Emergency Incidents. Statistically, over 70% were for Emergency Medical Services (EMS), while the remaining 30% were fire-related incidents. Of the 1,590 incidents, 31% percent were simultaneous calls for service. The average duration for an EMS call is approximately 2 hours or less. This is from the initial dispatch of Emergency Personnel until the ambulance is back in service and ready to respond to another emergency. This time frame is only for a single EMS response. The duration may be longer if a simultaneous call is received.

Managing the operational demands of the fire service necessitates a certain amount of overtime expense. As stated in the past, overtime cost covers pay for all full-time personnel for hours worked in excess of their normal 40-hour work week. This may include coverage of personnel who have taken earned time, which is time personnel accumulate on a weekly basis for use toward bereavement leave, vacation, sick and personal time. Overtime also includes callback coverage, which occurs when off-duty personnel are called back to the Station to provide additional support to on-duty firefighters, or to staff the Fire Station while on-duty personnel are actively engaged in an emergency. "Callback" is the Operational Demand portion of the overtime budget. Other areas which may create overtime include paying for staff meetings, or other events that require personnel to work beyond their normal 40-hour work week.

All hours for overtime, with the exception of those for Operational Demand, are easily planned for because of their ability to be controlled. Because Operational Demand is on an "as needed" basis for emergencies, it is difficult to accurately predict how many emergency calls we will respond to on a yearly basis, and how long each call will last.

Although the Town of Windham has not officially adopted the National Fire Protection Association (NFPA) standards we, as a Department, are guided by these standards; which have been written to ensure the safety of the public and firefighters as they respond to the emergency needs of their communities. Of the many NFPA standards that guide the fire service, NFPA 1710 sets the standard for emergency response times and staffing; requiring that emergency medical calls be responded to within 4-6 minutes, 90% of the time. It has been proven statistically that when pre-hospital care has been provided within 4-6 minutes for calls such as cardiac arrest, one's chances for survival are increased and hospital stays are shortened. NFPA 1710 also requires that emergency personnel respond to fires within 4-6 minutes 90% of the time; as a fire will double in size for every minute it continues to burn unchecked. Furthermore NFPA 1710 requires that an ambulance be staffed with at least two (2) Emergency Medical Technicians, (EMT's) and that a Fire Engine be staffed with a minimum of four (4) firefighters. Today, our on-duty staffing consists of one (1) Lieutenant and four (4) firefighters. Each of the four (4) Shifts works a rotating, 24-hour schedule; providing constant round the clock protection for the community.

2014 being no different than past years, Management and Staff collectively worked together to meet both the operational demands of the Department and the Town's budgetary constraints relating to increased overtime; all the while attempting not to reduce the number of on-duty personnel. Traditionally, when an emergency medical call was received, on-duty firefighters responded and, if the ambulance (having 2 attendants) was committed to transport the sick or injured, off-duty personnel were called back to augment the reduction in staffing. Currently, when on-duty staffing consists of one (1) Lieutenant and four (4) firefighters they respond to various emergency and non-emergency related calls with no immediate "callback" of off-duty personnel; a change in the way we do business. However, due to continued level funding of overtime by direction of the Board of Selectmen, administration had to make very difficult decisions regarding daily staffing to deal with increased overtime budget shortfalls. These decisions forced us to make numerous adjustments, thus reducing our daily staffing to a number that the Department feels is neither safe nor adequate. It is the Department's firm belief that any reduction in staffing poses great risk to the health and safety of our firefighters. Reduction in staffing also reduces services and response levels; levels that we as a Department have adjusted so that we can better serve the residents. Whenever you reduce the daily number of staffing positions, you increase risk to firefighters and to the community due to the lack of or the reduction in services. These reductions can cause significant time delays. The changes made are carried out throughout the year to a time where staffing levels return to a safe and adequate number. Moving to 2015, Management and Staff will work collectively to monitor this issue closely and make appropriate operational changes throughout the year to achieve our fiscal obligation, all the while keeping the safety of the community and our firefighters a top priority.

TRAINING: The Department continued with its yearly training schedule; with EMT and paramedic refreshers continuing to be the largest training areas. In addition, refresher training was conducted in areas such as ice/water rescue, blood borne pathogens, self-contained breathing apparatus and Rapid Intervention Team (RIT). One of the greatest challenges in training is keeping up with the ever-changing regulations. Federal, State and local regulations cover areas such as infectious substances, respiratory protection, hazardous materials, emergency vehicle operations, and structural firefighting. Among the major training disciplines that personnel train in are Suppression, EMS, and Hazardous Materials Responses. The Department’s annual Fire Prevention Open House held in October was again a huge success. The Department wishes to extend its thanks to the many vendors, businesses and local departments who took part. The Department also thanks its members for their participation.

GRANT FUNDING: The largest grant funding request in 2014 came in the hopes of securing a Federal grant in the amount of \$850,000.00 for the purchase of a combination engine/ladder Aerial truck, known as a “Quint”, to replace the Department’s current aerial that is over 30 years old. Unfortunately, in June of 2014, the Department was notified its bid for grant funding was denied. The Department will review the areas of the application receiving low scores and will aggressively look to re-apply in 2015.

In 2015, voters will be asked to support two (2) articles; both of which have received the support of the Capital Improvements Planning Committee and the Windham Board of Selectmen. The first relates to replacement of our 1994 Commercial Chassis Fire engine with a new 3,000 gallon Tanker. If approved, this will nearly double the amount of water currently carried and provide the Department with a full response capacity of 8,000 gallons; which is nearly the size of one (1) fire cistern. Should this purchase be approved, we hope to work with the “International Organization for Standardization” to potentially reduce fire protection insurance costs to homes and businesses.

The second article seeks support for the purchase of an Exhaust Capture System to be installed in the vehicle apparatus bays. This system is designed to capture diesel exhaust fumes from the vehicles; which will nearly eliminate the health hazards associated with exhaust. Diesel exhaust has been shown to contain 20 to 100 times more fine particles of cancer causing agents than found in gasoline engines. This system will improve upon the health and safety of your firefighters.

In closing, I especially want to thank Assistant Chief Edward Morgan, Deputy Chief William Martineau and Administrative Secretary Charlotte Misuraca for their commitment, support, hard work and dedication throughout the year. Many thanks, also, to the firefighters of Windham for your year-round dedication, sacrifice, and commitment. Lastly, I want to thank the Town’s management team, Board of Selectmen, and the residents of Windham for your continued support of your Fire Department and we want to assure you that the members of the Department will continue to train and stand ready to meet the growing and ever changing needs of our community; while delivering service that is both competent and compassionate.

As always, if you have any questions or need any information, please do not hesitate to call or stop by the Fire Station. On behalf of the members of the Fire Department, we wish everyone a very happy and healthy New Year.

2014 INCOME STATEMENT

General Fund Receipts	2014	2013
Ambulance	\$246,997.43	\$258,600.33
Permit Fees	\$24,060.00	\$24,115.00
Copy, Other Fees	\$244.57	\$1,213.77
Contracted Services*	\$2,985.76	\$3,393.75
Sub-Total	\$287,322.85	\$271,171.98

**Represents 10% of the money collected and placed into the Public Safety Contracted Details Fund for the fire/hazardous materials/other contracted services through December; collections for 2014 services were \$29,858.*

2014 FIRE PERMITS AND INSPECTIONS

TYPE	PERMITS	INSPECTIONS
Brush, Camp Cooking	735	735
Day Care	5	5
Heating Systems	415	415
Fuel Tank Installed	67	67
Fuel Tank Removal	5	5
In-Service	0	280
Place of Assembly	51	51
Water Supply	34	34
Wood Stoves	36	36
Smoke Detector Inspection	97	97
Fire Prevention Programs	0	28
Fire Alarm System	14	14
Sprinkler System	1	1
Fire Drills	0	26
Construction Inspections/CO	0	86
Plan Reviews	2	2
Underground Piping	83	83
Blasting Permits	21	21
Blasting Complaints	0	28
TOTALS	1,566	1,859

2014 INCIDENT RESPONSE SUMMARY

100 Fire

100 Fire, other	1
111 Building fire	14
113 Cooking fire, confined to container	3
114 Chimney Fires	5
116 Fuel Burner/boiler fires	1
117 Commercial Compactor Fires	1
130 Mobile property (Vehicle Fire)	1
131 Passenger vehicle fire	4
132 Road Freight or Transport (vehicle) fire	1
138 Off-road vehicle or heavy equipment fire	1
140 Natural vegetation fires, other	3
141 Forest, woods or wildland fire	2
142 Brush or brush-and-grass mixture fire	8
143 Grass fire	2
160 Special Outside Fires	1
162 Outside equipment fire	1
<i>Totals</i>	<i>49</i>

200 Overpressure Rupture, Explosion, Overheat (no fire)

251 Excessive heat, scorch burns with no ignition	2
<i>Totals</i>	<i>2</i>

300 Rescue & Emergency Medical Service Incident

311 Medical Assist, assist crews	1
320 Emergency medical service incident, other	12
321 EMS call, excluding vehicle accident with injury	796
322 Motor vehicle accident with injuries	75
324 Motor vehicle accident with no injuries.	82
381 Rescue/EMS Stand-by	1
<i>Totals</i>	<i>967</i>

400 Hazardous Conditions (No Fire)

400 Hazardous conditions, other	2
411 Gasoline or other Flammable liquid spill(s)	3
411 Gasoline or other flammable liquid spill	6
412 Gas leak (natural gas or LPG)	2
413 Oil or other combustible liquid spill	6
424 Carbon monoxide incident	3
440 Electrical wiring/equipment problem, other	3
444 Power line down	23
445 Arcing, shorted electrical equipment	24
<i>Totals</i>	<i>69</i>

500 Service Call

500 Service Call, other	23
510 Person in distress, other	3
511 Lock-out	12
520 Water problem, other	10
522 Water or steam leak	2
531 Smoke or odor removal	23
540 Animal Problem	1
550 Public service assistance, other	7
551 Assist police or other governmental agency	6
553 Public service	7
554 Assist invalid	51
561 Unauthorized burning	11
571 Cover assignment, standby, move-up	54
<i>Totals</i>	<i>210</i>

600 Good Intent Call

600 Good intent call, other	13
611 Dispatched & canceled en route	52
621 Wrong location	2
622 No incident found on arrival at dispatch address	22
631 Authorized controlled burning	5
650 Steam, other gas mistaken for smoke, other	8
651 Smoke scare, odor of smoke	7
652 Steam, vapor, fog or dust thought to be smoke	2
671 Haz-Mat release investigation w/no Haz-Mat	17
<i>Totals 128</i>	

700 False Alarm & False Call

700 False alarm or false call, other	5
711 Municipal alarm system, malicious false alarm	1
714 Central Station, Malicious False Alarm	2
730 System malfunction, other	16

733 Smoke detector activation due to malfunction	22
734 Heat detector activation due to malfunction	1
735 Alarm system sounded due to malfunction	17
736 CO detector activation due to malfunction	20
740 Unintentional transmission of alarm, other	14
742 Extinguishing system activation	3
743 Smoke detector activation, no fire - unintentional	15
744 Detector activation, no fire - unintentional	16
745 Alarm system activation, no fire - unintentional	23
746 Carbon monoxide detector activation, no CO	6
<i>Totals 164</i>	

800 Severe Weather & Natural Disaster

814 Lightening Strike	1
<i>Totals 1</i>	

TOTAL YEARLY CALLS**1,590**

Respectfully submitted,



Thomas L. McPherson, Jr., Fire Chief

COMMUNITY DEVELOPMENT

The Community Development Department continued to promote customer service and efficiency in 2014 to better serve the residents, landowners, developers, and businesses of Windham. The Department also responded to feedback supporting the continued emphasis on community economic development outreach and activities. Although it is impossible to capture a year’s worth of activities in a few pages, some of the efforts undertaken are listed below.

Community & Economic Development: The Department has an emphasis on working with residents and landowners to plan how the community will develop in the long-term. The opportunities to create and foster partnerships with local businesses and non-profit organizations to better serve the economic interests of the Town are plentiful. Some of these partnerships and initiatives are listed below for your information. Additional detail on these partnerships, initiatives, and events can also be found on the Community Development website at www.windham-nh.com or by contacting the Department.

Business Partnerships:

- Welcomed the following businesses into Windham:

<i>Second Time Charmed</i>	<i>Dunkin’ Donuts</i>
<i>Bodies R Us LLC</i>	<i>Indian Rock Financial Services</i>
<i>Windham Mobil</i>	<i>Heav’nly Donuts</i>
<i>Stars & Stripes</i>	<i>Iron Gate Firearms</i>
<i>Standard Electric</i>	<i>Collectibles from the Past</i>
<i>Jr’s Steak and Seafood</i>	<i>Divine Interventions</i>
<i>Geraci Capital Management</i>	<i>My Ball Stamp</i>
<i>Isagenix</i>	<i>Jester Financial Technologies</i>
<i>Interior Advisory Group</i>	<i>Stay +</i>
<i>Windham After School Academy</i>	<i>Sweetness Treats</i>
<i>Quarrybrook Outdoor Learning Center</i>	

- Facilitated a Spring Business Education Seminar Series, consisting of a total of three (3) sessions, co-sponsored by The Greater Derry-Londonderry Chamber of Commerce, a “Doing Business in Windham” Q&A session with the Greater Derry-Londonderry Chamber of Commerce, and a “Social Media and You!” training with Ellie on Wheels and to provide free educational opportunities for the business community;
- Collaborated with the Small Business Administration (SBA), SCORE, Greater Salem Chamber of Commerce and Greater Derry-Londonderry Chamber of Commerce to host three (3) free business networking events for local Windham businesses;
- Held the 2nd Annual Foodie Expo and Farmers’ Market to highlight local food businesses and provide an outlet to purchase such treats;
- Advertised the voting for and the award winners for the NH Magazine Best of NH and Best of Hippo Magazine;
- Promoted Celebrate Independent’s Week and Small Business Saturday; and
- Represented the Town of Windham on The Greater Salem Chamber of Commerce Economic Development Committee and The Greater Derry-Londonderry Government Affairs Committee.

Long-Term Community Development Initiatives:

- Assisting existing Windham businesses on expansion or relocation plans to have them remain in the community, as well as working with potential new Windham businesses on relocating to Town;
- Continually enhancing the community-development focused website www.windham-nh.com to meet the needs of the residents and businesses; working with the monthly business sponsors listed below to help fund the website in 2014:

<i>Windham Terrace</i>	<i>The Dubai Group, Inc.</i>
<i>Indian Rock Financial Group, Inc.</i>	<i>Green Sprouts</i>
<i>Massage Chi Holistic & Fitness Center</i>	<i>Golden Crane Traditional Martial Arts</i>
<i>Wilson's Auto Services</i>	

- Provided a “Welcome to Windham” packet for new residents, which contains material from approximately 60 businesses, not-for-profits and governmental entities promoting what Windham has to offer our newest residents; and
- Continued the Business Visitation Program with the corporate sponsorship of Enterprise Bank, which entails one-on-one meetings with local businesses to gather information and feedback to help the Town be more responsive to the business community’s needs. The businesses that participated in the Business Visitation Program include:

<i>Thamer Photography</i>	<i>Rebekah Kay Photography</i>
<i>Soleil Salon & Spa</i>	<i>Absolute Water Systems</i>
<i>Dr. Anne B. Filler</i>	<i>Independence Therapy</i>
<i>Fences Unlimited, Inc.</i>	<i>Indian Rock Financial Group, Inc.</i>
<i>Heav'nly Donuts</i>	<i>Happy Hippie</i>
<i>Pugliese Interiors & Flooring</i>	<i>XXXPosed</i>
<i>Anthony Massahos</i>	<i>Andrea Mills of Century 21 N. Shore</i>
<i>B Designs</i>	<i>Kiddie Academy of Windham</i>
<i>Edward Jones</i>	<i>Santander Bank</i>
<i>Toastmasters International</i>	<i>Windham Community Bands</i>
<i>Windham PTA</i>	<i>Windham Rail Trail Alliance</i>
<i>Grace House of Windham</i>	<i>Attract Marketing, LLC</i>
<i>Center for Life Management</i>	<i>US Department of Defense/Nat'l Guard</i>

Community Partnerships:

- Kicked off our Community Garden Program, in partnership with Crossing Life Church, that was open to residents and businesses to participate in. Those who participated in the Program include:

<i>Rich Parow</i>	<i>Debra Mowatt</i>
<i>Beverly Wilson</i>	<i>Kathleen Clairmont</i>
<i>The McManus Family</i>	<i>The Sinclair Family</i>
<i>The Malloy Family</i>	<i>Brandyn Rogers</i>
<i>Gloria Vitolo</i>	<i>The Foster Family</i>
<i>Michael Greenburg</i>	<i>The Becht Family</i>
<i>Bob Murphy</i>	<i>Scott Slattery</i>
<i>Lisa Ferrisi & Dan Guttman</i>	<i>Glen Kimball</i>

Those who donated to the Program include:

<i>Crossing Life Church</i>	<i>JR Gauthier</i>
<i>Edward N. Herbert Associates</i>	<i>Ken Bergeron</i>
<i>Pentucket Bank</i>	<i>John Slavin</i>
<i>George Cairns & Sons</i>	<i>Rich Parow</i>
<i>Continental Paving, Inc.</i>	<i>Boyden's Landscaping</i>
<i>Lowes Home Improvement</i>	<i>Shaw's</i>
<i>A Simply Wholesome Life</i>	<i>Top Dog Banners</i>
<i>Cyr Lumber & Home Center</i>	<i>Heav'nly Donuts</i>

- Provided outreach media and opportunities for the various nonprofits located in Windham and those serving the Town and its residents;
 - Collaborated with Recreation for enhanced business and nonprofit involvement in Harvest Fest and Tree Lighting events; and
 - Expanded our Adopt-A-Spot Program for community members and businesses to adopt a roadway, Town property or conservation area to garden and/or maintain from June-September.
- Those who participated in the Program include:

<i>The Baker Family</i>	<i>Andrea Croteau</i>
<i>Mimi Kolodziej</i>	<i>The Mullen Family</i>
<i>Andrew Marks</i>	<i>Woof it Down</i>
<i>Brian Szuksta</i>	<i>The Whitaker Family</i>
<i>Windham Endowment</i>	

Those who donated to the Program include:

<i>36Creative</i>	<i>LabCorp</i>
<i>Cyr Lumber & Home Center</i>	<i>Indian Rock Financial Group</i>
<i>Northstar Financial Planning</i>	<i>Green Sprouts</i>
<i>Boyden Landscaping</i>	<i>Extra Time Enterprises</i>
<i>Lowes Home Improvement</i>	<i>Dunkin' Donuts</i>
<i>Delahunty's Nursery & Florist</i>	

Customer Service:

You are our customer and the Department is making every effort to enhance our customer-oriented outlook to better serve your needs. In 2014, the ways in which we worked to meet your needs included the following:

- Ensuring that all postings of meeting agendas, hearing notices and meeting minutes of the ZBA, Planning Board, Conservation Commission and Economic Development Committee, as well as their Subcommittees, are done at Town Hall, Community Development Department, and on the Town web site;
- Revised Department applications – Planning Board, Sign Permits, Construction Permits – to make them more user-friendly; and posted them on the Town website and made them available in the Department;
- Held public forums on general interest topics –“Groundwater & You” and “WWPD & Watershed Ordinance Workshop for landowners, decision makers and business owners”;

- Providing information on the Town website on Town and Board/Committee projects, such as the 2015 Master Plan and Town Meeting Warrant Articles, to help keep the public informed;
- Writing articles for the local papers on topics of interest to the community, which included informational articles on Public Roads vs. Private Roads, Home Businesses, Planning Resources & Maps available to Public, Junkyards, Vernal Pools, Roadside Stands for Produce, Customer Service, Excavation Regulations, Role of the ZBA, Fences, Political Sign Regulations, Invasive Species, Information in the Building Files, How to Schedule an Inspection, and Shed Regulations; and
- Reorganizing and better managing Department files, library resource materials, Planning Board approved plans, and maps to ensure they are complete, accurate, and user-friendly; as well as posting an up-to-date index of such material on the Department website for public review.

We will continue to revamp the internal Department processes to better serve the community, as well as adding more information on the Town website in 2015. We welcome your feedback as we move through this process.

The Department had a busy year with an increased level of construction applications, building inspections, and code enforcement actions.

Code Enforcement:

Code Enforcement is one of the most challenging, but also one of the most important aspects of the Department. Code Enforcement requires staff to follow-up on not only complaints of Town of Windham Zoning Ordinance violations but also State wetlands, shoreland, and timber harvesting regulations.

In 2014, Department staff worked with landowners and business owners, as well as legal counsel on occasion, to resolve the following code enforcement items:

- 48 cases of unpermitted temporary signs
- 9 cases of unauthorized junkyards/health/safety violations
- 7 cases of non-compliance with Planning Board approval
- 4 cases of drainage onto abutting properties/town road
- 3 cases of illegal tree cutting/land clearing activities
- 2 cases of unpermitted permanent signs
- 1 case of unregistered motor vehicle storage
- 1 case of an unpermitted accessory apartment
- 1 case of unpermitted agricultural use/animals
- 1 case of violations of the Wetlands and Watershed Protection District
- 1 case of unpermitted sheds/fences/decks

Department staff works to ensure that all landowners, businesses, and residents follow the same rules and treats everyone fairly as we work to resolve any issues that are brought to our attention.

Building/Construction Activities:

Although the 2014 economy was not as prosperous as we had all hoped it would be, the Department did see an uptick in our building and construction permitting and inspection activity. The Department issued the following permits in 2014:

- 133 Certificates of Occupancy (Commercial and Residential)
- New Residential Development
 - 61 Single-Family dwellings
 - 13 Duplex dwellings
 - 11 Triplex dwellings
 - 2 Accessory apartments
 - 26 Additions/Alterations to existing dwellings
- Commercial Development
 - 2 New Commercial Buildings
 - 8 Redeveloped Commercial Buildings
 - 2 Cell Tower Antenna Additions
- 324 Building permits
- 379 Electrical permits
- 156 Plumbing permits
- 119 Septic system permits
- 53 Well permits
- 2 Chimney permits
- 13 Fence permits
- 8 Residential sheds/pools
- 86 Temporary sign permits
- 35 Permanent sign permits
- 11 Minor Cobbetts Pond and Canobie Lake Watershed Permits

Health Officer/Deputy Health Officer:

In the role of Health Officer/Deputy Health Officer, Department Staff regularly carry out the following activities:

- Inspections of foster homes;
- Investigates public health complaints;
- Education and outreach on relevant topics;
- Reviews and provides suggested updates on local regulations and ordinances;
- Collects and sends drinking water samples out for analysis on all Town buildings; and
- Inspections of licensed day care and child care facilities, as well as local school buildings for State licensing.

In the role of Health Officer, assistance was provided to the Board of Health in revising and adopting the Town Well and Septic Regulations, as well as updating the associated Board applications. In addition, the Board of Health also revised their Rules of Procedure.

Board/Committee Reports:

The Town of Windham is fortunate to have such wonderful, dedicated volunteers serving on the Boards/Committees. Please refer to the individual reports for the Planning Board, Zoning Board of Adjustment, Conservation Commission, and Windham Economic Development Committee for detailed information on what they accomplished in 2014.

Department Staff:

In 2014, the Department had some staffing changes. Dick Gregory, ZBA/Code Enforcement Administrator, and Julie Suech, Planning Assistant, both started working for the Town in July and have been wonderful additions to the team.

We had some exceptional people move on to new opportunities in 2014. Mimi Kolodziej, Planning Assistant, retired at the end of May; Lexi Mucci, an administrative intern and staff person, worked for the Department until the end of July; Meredith Whittaker, Community Garden and Adopt-A-Spot Intern, worked for the Town from May-September; and Laura Accaputo, the ZBA/Planning Board Minute Taker, was with the Town until the end of October.

Those familiar smiling faces in the Department in 2014 included: Elizabeth Wood, Community Planner; Mike McGuire, Building Inspector/Deputy Health Officer; Pat Kovolyan, Department Secretary, and; Colleen King, ZBA/Conservation Commission Assistant. I welcome you to stop by the Community Development Department in 2015 to let us know how we are doing and introduce yourself. We are here to assist you in whatever way we can.

Although 2014 was a good year, it was not without sadness. Nancy Prendergast, ZBA/Code Enforcement Administrator and former Planning Board member, passed away in 2014. She was a true professional and friend who lived life to the fullest and always wanted what was best for her family and community. She is greatly missed by all those that had the privilege to know her.

Respectfully submitted,

Laura Scott

Laura Scott, Community Development Director

SOLID WASTE MANAGEMENT

The Solid Waste Management Department's ongoing mission is to provide efficient and effective solid waste disposal service for the residents of Windham. This is done through an ongoing commitment to continuous improvement. Detailed information on the Station's operation can be accessed on the Town website at www.windhamnewhampshire.com or found in an available brochure.

Through the cooperative effort of our residents, Windham recycles approximately 30% of its solid waste. This diversion translates to budget savings, production of revenue, and an alternative to landfilling or incineration. We urge residents to make an effort to recycle whenever possible.

The Transfer Station conducted another spring electronics collection event at Windham High School assisted by RMG electronics recycler, Londonderry. Like our recycled clothing revenue, the residual money raised from this event goes to the Windham PTA.

The Station upgraded its security camera system. This system is intended to better monitor all areas of the facility and to enhance identification of users within the Station's grounds.

The Station is transporting municipal solid waste (general trash) to Covanta, Haverhill, single stream recyclables to Integrated Paper, N. Andover, construction and demolition waste to LL&S, Salem, and metal to Gateway Resource Recovery, Salem. Specific vendors remove our tires, propane tanks, clothing, refrigerated appliances, waste oil, and car batteries. We also provide an on-site mercury diversion program sponsored by Covanta, as well as a book donation program sponsored by Big Hearted Books. The latter donates the revenue generated to "Windham's Helping Hands".

Per our NH Solid Waste Permit, an annual operational report was submitted to NH DES which discloses our operational performance for the calendar year.

As always, I would like to thank the staff for their hard work and public service. Also, I would like to thank Highway/Maintenance personnel for their operational assistance.

2014 WASTE STREAM STATISTICS

Municipal Solid Waste	4609 tons
Construction & Demolition Waste	958 tons
Single Stream Recycling	1087 tons
Metal Recycling	209 tons

Respectfully submitted,



Dave Poulson, Manager

Another cold winter is upon us but, on a good note, heating and fuel costs are down and we hadn't had a lot of snow by year end. Given that, we were able to save a good amount of money in last year's budget, and are doing fairly well in the 2015 budget to date. However, we still have a long way to go and, as we've seen thus far in 2015, Mother Nature can be a bit fickle when she wants.

As far as road work done in 2014, we again completed several projects including portions of Telo, Ministerial, Morrison, and Kendall Pond roads; along with Hawley, Roman, and Dublin roads in their entirety. Looking ahead, Pennichuk is doing significant water line work in the West Shore Road area and those roads will see some new pavements in the summer of 2015.

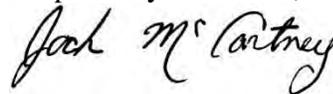
Also completed during 2014 was additional work around the Nashua Road ball fields including tree work and loaming/seeding around the tennis courts, as well as tree work in the parking area. Also, speed bumps were installed at Griffin Park, new fencing was put in place at the Heritage Hill fire pond, and at the Searles Chapel we completed tree work, gravel installation, and prep work for paving. A good amount of shoulder shimming, tree and brush work, basin repairs, culvert repairs, detention area cleanouts, and the usual cold patch work was also undertaken; along with many new sign installations.

Our subcontractors completed the annual roadside mowing, basin cleaning, and street sweeping activities; as well as grading of all the gravel parking areas at the ball fields and the gravel roads leading to them or to Conservation areas. Tree and brush work was also performed at both Deer Leap and the Campbell Farm for better visibility into these properties, as well as at the Simpson Cellar to clean it up and post a new Historic District sign. Several volunteers also assisted with these projects and we extend our thanks to them.

Several other, smaller tasks were also completed either on Town roads or in conjunction with other departments. Some of these were: additional tree work at Griffin Park, Rogers's field and Tokanel field to remove dead or damaged trees; supplying material for the Community Garden; running the brush and compost collection at the landfill site, and; too many other small tasks for my antique brain to remember. Suffice it to say we had what, I believe, was a good and busy year completing what we set out to do while keeping costs under control.

Once again I would like to thank our many subcontractors and vendors who are always there for us and without whom we could not do these projects. Also, thanks to our staff and the many other Town personnel who worked with us, and to the residents for their support and help in many ways.

Respectfully submitted,



Jack McCartney, Highway Agent

NESMITH LIBRARY DIRECTOR

In 2014:

- Nesmith Library customers borrowed more than 156,000 items.
- There were 9,330 registered borrowers.
- 4,840 eBooks and 2,744 audio books were borrowed by residents through the Library's participation in the NH Downloadable books consortium.
- 1,700 new books were added to the collection.
- Another tremendous Strawberry Festival was held – thanks to the Friends of the Library!
- 11,842 materials were borrowed from GMILCS consortium members for Nesmith Library customers.
- Nesmith cardholders went to other GMILCS libraries and borrowed 4,685 items directly from those libraries.
- GMILCS member libraries now have access to 4,019 eBook titles through the 3M cloud library!

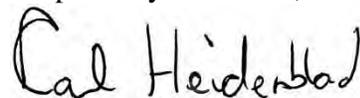
Nesmith Library completed its third year as a member of the Greater Manchester Integrated Library Cooperative System. GMILCS is a nonprofit consortium of eleven (11) public and two (2) academic libraries in New Hampshire; sharing state of the art integrated library automation system software (POLARIS), resources, expertise and experience.

As always, I wish to thank the entire team that makes it possible for us to provide excellent service to the residents of Windham, day in and day out, 7 days a week, for 63 hours each week. The Library's board, staff, Friends of the Library and our outstanding group of volunteers work hard to make the Nesmith Library a great place for you and your family to visit.

The library and the Windham community continue to benefit from the generosity of time, talent and leadership provided by so many. Thank you! It has been our pleasure to serve you, your friends, families and neighbors in 2014. Please visit in 2015!

Registered Patrons	9,330
Books Added	1,700
Total Number of Titles in Collection	88,156
Items Circulated	156,534
Library Visits	80,854
Program Attendance	7,642
Multi Purpose Room Bookings	479
Internet Uses	6,893
Volunteer Hours	769

Respectfully submitted,



Carl Heidenblad, Library Director

M AINTENANCE DEPARTMENT

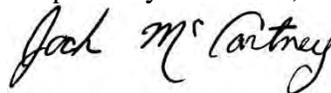
2014 was a good year for the Maintenance Department, with several large projects completed. Included were two (2) heating systems that replaced 25 to 30 year old systems with new more efficient units; one at the Searles School and the other at the Transfer Station. Also, two (2) more roofing projects, one at the Bartley House and the other at the Town Hall were completed, and the garage doors at the Community Development building were replaced. Drainage work was done at the Police Station and gutters were installed at the rear of the facility. The Highway Department also had gutters installed on the rear of their garage.

At the Searles facility, several additional projects were completed through the generous donations of many and with assistance from the Town, which included paving the upper parking lot, building a new paver walkway and significant landscaping improvements.

Throughout Town, many smaller projects were completed both by staff and vendors. These included painting projects, plumbing and electrical work, masonry work, creation of additional parking spaces for the Senior Center; all in addition to the host of daily operations this Department performs. The latter includes, but is definitely not limited to: cleaning of the Town buildings; shoveling and treating stairs and walkways during winter months; picking up trash at the playgrounds, ball fields and conservation areas during fair weather months; election set-ups as needed, and; setting up for meetings or functions at Town buildings and Searles. Staff also assists at the Town beach with several recreational events held throughout the year, and occasionally lends aid to the Cemetery Trustees.

I would like to extend my thanks to all who assisted in our having a successful year; particularly those who donated so generously of their time or funds. As always, we wish continued success and happiness to all in the New Year.

Respectfully submitted,



Jack McCartney, Maintenance Director

PROGRAMS:

The Recreation Department had another exciting and successful year. Our goal is to keep residents busy, active, and able to enjoy the outdoors by offering a variety of programs for all ages. Tots enjoyed playing outside at Griffin Park with activities such as mini-sports and soccer, while adults and seniors stayed active with resistance training, walking, tennis, line dancing, and Pilates. The major community events of the year included: Easter Egg Hunt, Daddy Daughter Dances, Town Day/Fireworks, Senior Picnic, Harvest Fest, Tree Lighting, and Senior Christmas Party.

The Department started a joint programming venture with the Granite YMCA (of Greater Londonderry). We offered walking for adults as well as youth basketball at Griffin Park. The courses were quite successful and we look forward to continuing a relationship with the YMCA in the future.

SOFTWARE:

The Recreation Department purchased and launched RecDesk software for online registration in February of 2014. The first program that tested the system was the popular Daddy Daughter Dances. Over 675 people registered online for the two events without any issues. The convenience for residents to have the capability to register for offerings online has proven to be successful, as programs are continuing to grow and thrive. We saw this increase with our summer programming such as tennis, swim lessons, archery, and more. Registration for programs, with the exception of the Daddy Daughter Dances, are still welcomed in the Recreation Office for those who prefer to come in.

FORMER SKATE PARK AREA AT GRIFFIN PARK:

Due to the decision in 2013 to permanently remove the skate park at Griffin Park, there were several public meetings to receive citizen input on the future of that area. After reviewing the feedback from the meetings, as well as the results of a survey, the area will be transformed into a passive recreation area. Watch for the proposal to be a part of the CIP this year. The intent is to have an area with shade for all ages to enjoy.

NASHUA ROAD COURT REPAIRS:

The two tennis courts as well as the basketball court at Nashua Road were restored this past summer, and now are in great playing condition. The fencing will be repaired early this spring. This is a great alternate location to Griffin Park for those who want a quieter court to play at. We have plans to repair the court at Tokanel Field on Meadow Road this spring.

IT TAKES TEAMWORK:

If it were not for the dedication of residents, civic groups, and volunteers, the many events in Windham would not be able to take place and be such a huge success. It truly takes a community effort to have such great programs. Thank you to: the residents of Windham, The Boy Scouts, The Girl Scouts, Windham Baseball Softball League, WEDC, The Windham Garden Club, Windham High School Volunteer Program, Windham Lacrosse, Windham MOM's Club, Windham Soccer Association, Windham Wolverines, and The Windham Woman's Service Club.

Thank you to: Bruce Breton, Al Letizio, Margaret and Tom Case, Kathleen DiFruscia, Barbara Coish, Joel Dube, Kristi St. Laurent, Joel Desilets, Roger Hohenberger, Ross McLeod, Belinda and Ralph Sinclair, Jay Yennaco, Scott Fitzpatrick, Chad Hamilton, Russ Perkins, Mark Murphy, Allison Fitzpatrick.

Thank you to: Dave Sullivan, Jack McCartney, Dave Poulson, Police Chief Gerry Lewis, Police Captain Mike Caron, Police Captain Ed Fedele, Fire Chief Tom McPherson, Assistant Fire Chief Ed Morgan, Deputy Fire Chief Bill Martineau, Dana Call, Adel Cerri, Kathy Davis, Eric Delong, Wendi Devlin, Jeff Gale, Steve Hindes, Wendy Lorentzen, Kelly Yucupicio, Laura Scott, Bruce Montgomery, Joanne Garabedian, Paul Lutz, Tina Boormeester, WCTV, and the Windham Fire, Maintenance and Police Departments.

In closing, we would like to thank the members of the Windham Recreation Committee who volunteered in 2014: Alberto Chang, Fred Connarn, Jason Gill, Mark Lucas, and Chris O'Neil.

A special thank you to Chris O'Neil who served several years on the Committee and has now moved on to other opportunities. We appreciate all of his hard work, dedication, humor, and enthusiasm.

Respectfully submitted,



Cheryl Haas, Recreation Coordinator



Dennis Senibaldi, Recreation Committee Chair

INFORMATION TECHNOLOGY

The past couple of years have seen significant changes in our Infrastructure, Security Concerns and use of computers, and devices like smart phones, and tablets. Similar changes are being made in your homes as well. The internet is becoming the dominate force behind this change, as our vendors have begun, are beginning to, and have already changed their focus from Server based applications to “Remote Hosting”. For our Finance Department, this has been the case for several years, but going forward you can expect to see other areas of Town Management – Assessing and Fire being the two top contenders – see their applications move from “server” based to “web” based.

What this means from the department stand-point is less focus on “Server” backup”, maintenance and cost, as these concerns shift to the vendor, leaving us to maintain, and secure our internet communications so that employees can effectively do their job. Because of this shift, internet access has become an absolute necessity.

While we will continue to maintain a server room, it is becoming less of a factor and this transition will continue into the future.

Two years ago, we doubled our access to the internet, and last year we doubled that again, to facilitate Wireless access to the Town Hall, Community Development, Cable Studio and the Bartley House. This access continues to be primarily for employees and elected boards and officials, and it illustrates the changes we are experiencing. I foresee the demand for internet access increasing, and further access being granted not only to the current users but to the public as well.

With regards to our current infrastructure, the upgrades and improvements over the past two years continue to allow us to meet any new demands and requirements.

Another important change is the level of concern for security. As digital “threats” continue and “evolve” so must our internal procedures, including but not limited to: higher standards for passwords, more stringent controls on how and when internet access is granted, and of course making sure the software and hardware we use to protect from threats is maintained at the highest possible level.

Finally, and with no less enthusiasm, I would like to say thank you again for the support of the Technical Advisory Committee, whose time and efforts often go without special notice or consideration, Thanks!

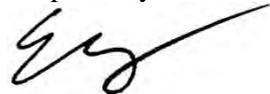
Current Members:

Jaques Borcoche, since 1998
Carl Hiedenblad, since 2006
Selectboard Liason: Al Letizio

Greg Cappiello, since 2002
Neelima Gogumalla, since 2012

Former Members: J. Gross '00-06, Paul Keller, '05, Dick Gumbel '98-03, Dick Forde '98-03, Jeff Walker '98-01, Mike Notini '98-01, Alan Windsor '98-01, Gary Dallas '97, Francis Farmer '97, Neil Gallagher '97, Jonathan Coish '97, Scott Bates '12-13.

Respectfully submitted,



Eric DeLong, IT Director/GIS

The Town Assessor and the Assessing Department are responsible for the fair assessment of property values, for the administration of exemption and tax credit programs, and for the assessment of timber tax.

The Town of Windham has completed its final year in its 2010 reassessment. State law requires municipalities to “bring values anew” every five years and Windham’s cycle for revaluation is 2015. The Town must reassess all property for the 2015 Tax Year. The Town has contracted for inspection services and for technical assistance to complete this reassessment. Valuation will be performed in-house. In addition, the State of New Hampshire will be monitoring the success of the project.

ASSESSMENTS: Windham’s overall taxable value increased by more than \$26 Million in 2014 to just under \$2.1 Billion. This represents an increase of about 1.27% over the 2013 Tax Year. The Town added 49 active parcels in 2014. The average single family home was assessed at \$376,500, up \$2,000 from 2013.

EXEMPTIONS AND TAX CREDITS: Exemptions and tax credits available by state law and adopted by the Town are offered to all eligible residents. Qualified veterans can receive a tax credit of \$500. Veterans with service-connected total disability can receive a \$2,000 tax credit. In 2014, there were 455 veterans who took this tax credit. The elderly, disabled, deaf or blind taxpayers may apply for property exemptions. For qualifying seniors between the ages of 65 and 74, the Town will exempt up to \$160,000 of their assessment. For qualifying seniors between the ages of 75 and 79, the exemption increases to up to \$190,000. And for qualifying seniors over 80, the exemption is full. In 2014, the Town granted 64 elderly exemptions. Applications for exemptions and credits are due by April 15th each year. Contact the Assessing Department for an application and more information.

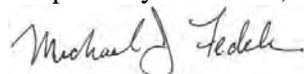
CURRENT USE (OPEN SPACE LAND): The Current Use program was developed to encourage owners of large undeveloped land to preserve New Hampshire’s farm land and forests. Instead of paying taxes based on the land’s market value, owners with land in the program pay based on special assessment pricing developed by the New Hampshire Current Use Board. The savings reduce the holding costs of owning land. Placing land in the program results in a lien in favor of the Town. Changing the use of land in the program requires the owner to pay a tax of 10% of the market value at the time of the change in use. The current use release tax is then used to fund acquisitions for the Town recommended by the Conservation Commission. In 2014, the Town assessed \$146,500 in release taxes.

In 2014, there was 1,255 acres of land in Windham enrolled in the program. During the year, 61 acres were released from Current Use. Owners with vacant parcels over 10 acres should contact the Assessor for more information on this program.

TIMBER TAX: When harvesting timber in the State of New Hampshire, the law requires the owner of the land to file an Intent to Cut form, post the harvesting permit, and file a Report of Timber Cut. In 2014, the Town assessed \$2,840.

Finally, I want to recognize and thank Jennifer Zins, for her expertise in New Hampshire assessing practices, professional effort, and for her assistance in re-acquainting me with the Town. It has been 15 years since I last served as Assessor. As much as time has changed the Town, its welcoming character is intact. I also want to thank the professional staff of the Selectmen’s Office, the Town Clerks, the Police Department, the Fire Department, Community Development, and especially our Tax Collector, Ruth Robertson, for their assistance during the transition.

Respectfully submitted,



Assessor Michael J. Fedele, CAE, CNHA

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body,
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots.](#)

The Town of Windham, as required by New Hampshire State Statutes, provides financial assistance for residents when situations arise in their lives which prevent them from meeting their basic needs. The Town is the safety net for our residents until their situation improves or aid can be received through other agencies or programs. Residents in need of assistance must meet eligibility standards in order to qualify for shelter, food, utilities, medical needs, and/or any other necessities. Assistance provided by the Town is temporary in nature, and may be provided directly by the Town or by referral to the appropriate Federal, State or local agencies.

The Town also contributes to social and service agencies in the local area, which provide valuable help to our residents. These agencies include Family Promise Program, Windham's Helping Hands, Community Health Services, Shepherd's Pantry, Visiting Nurse/Hospice, Center for Life Management, Community Caregivers, Children's Services, AIDS Response, A Safe Place, Rape & Assault Services, Big Brothers/Sisters of Greater Nashua, Rockingham Community Action Program, and Meals on Wheels. The Town and these agencies work together to provide the most appropriate assistance for our residents. If persons applying are in need of employment, they are referred to the Department of Employment Security and our library for help with their job search.

The Town of Windham assisted approximately 27 households in 2013, which is 9 less than last year. The total cost of assistance for 2014 was \$25,536.06; which reflects a decrease of \$16,199.87. It should also be noted that many residents are met with and referred to other agencies for the most appropriate type of assistance and these numbers are not reflected in the number of households assisted. Some of the other type of assistance we refer clients to are Food Stamps, Food Pantries, Financial Aid for Needy Families (FANF), shelters, Community Health Services, NH Medicaid, Fuel Assistance and other applicable programs. These agencies assist our residents who are ill, struggling on fixed incomes or those who have incurred job losses or reduction of pay. For example, Fuel Assistance aided 88 households (an increase of 16) in Windham with heating costs of \$ 53,175.00.

We truly appreciate the many local organizations who continue to provide assistance to our families. Windham's Helping Hands continues to sponsor the Back to School Clothing Drive and to provide winter coats, as well as coordinating the Thanksgiving Baskets and Christmas gifts. The Windham Woman's Service Club, American Legion, FLOW, residents and businesses continue to be very generous, both with gifts and donations.

This year improved for our residents and our residents needed less assistance. Hopefully this trend will continue into the new year. Whatever 2015 holds, however, this office remains here to assist and help with other resources as long as our residents need help.

To our drivers who provide transportation for our seniors for doctor visits and the weekly Wal-Mart shopping trip – thank you so much. Our residents rely on these services and enjoy the weekly shopping trip. Our drivers are compassionate, dependable and caring.

We hope that this year our economy will continue to improve and that our residents will be able to meet their needs. However, if any difficulties arise, we are here to assist them in a compassionate and confidential manner.

The following represents a breakdown of the assistance granted in 2014:

Food Vouchers	\$ 3,419.73
Shelter Vouchers	7,133.22
Mortgages	2,883.45
Electricity Vouchers	2,692.61
Oil/Propane	4,080.53
Gasoline	282.57
Medical	447.40
Funeral	1,500.00
Miscellaneous	2,596.55
Shepherd's Pantry	500.00
Total	\$25,536.06
Reimbursements	\$ 1,800.00

Respectfully submitted,



Kathleen M. Davis, Coordinator

EMERGENCY MANAGEMENT

Windham's Emergency Management continues to benefit from an active Local Emergency Planning Committee (LEPC) composed of both daytime employees and volunteers who meet to improve our state of preparedness and readiness. The Office of Emergency Management also continues to be prepared for the possibility of an emergency or shelter opening.

Though 2014 proved to be a fairly quiet year in terms of storm related emergencies, a fairly significant snow storm entered our area in late October. That system, consisting mostly of snow and wind, caused power outages and some road closures due to numerous trees and wires down. During this period, a Regional Shelter was activated in Londonderry, NH staffed by various volunteers, including some of our own Windham EM volunteers, and the American Red Cross.

Emergency Management also continued its work in other areas. Some of the highlights as we reflect back on 2014 were:

- Continuing to update our Local Emergency Planning Materials.
- Continuing to work with the American Red Cross to complete Sheltering information for Windham High School and surrounding shelters.
- The EM web page, which can be found at windhamnewhampshire.com/depts/em.htm, continued to be improved and updated. There, residents can find the location of all emergency shelters in Town, along with other important Emergency Preparation information and links.
- Emergency Management pamphlets were available covering such topics as: "Severe Weather"; "Shelter"; and general Emergency Management information. They were handed out at several Town events and made available at various locations in Windham.
- Windham Fire and Emergency Management remained active on "Twitter" as an alternative means of informing residents of important information and weather alerts. You can follow us at @WindhamFD.

Applying for grant funding remains high priority for Emergency Management and, as we enter into 2015, we will continue to seek out additional Emergency Management grants whenever available. Such funds would serve to aid in the purchase of equipment and to offset training expenditures during the fiscal year.

As always, we extend an invitation to residents who would like to volunteer to assist us in such areas as management database integration, logistics, and shelter and communications sub-committees. If you are interested in joining, feel free to visit us on the Web where you can contact Fire Chief McPherson or contact us directly at 437-6718.

In closing, I would like to extend my sincere thanks and gratitude to Mary Ann Horaj for her continued commitment and dedication to Emergency Management via her assistance with secretarial and technical support. I also would like to thank our spirited team of volunteers who continue to work as a team to improve our planning and overall state of readiness at a moment's notice. Lastly, I want to thank all the members of Town Government for their continued support and dedication.

Respectfully submitted,



Chief Thomas L. McPherson, Jr., EM Director

WINDHAM COMMUNITY TELEVISION

In 2014, Windham Community Television continued to increase and improve originally produced programming for the Town of Windham. Our local channels provide residents with video coverage of government meetings, as well as many public access programs.

WCTV provides coverage of all Board of Selectmen, School Board, Zoning Board of Adjustment, Planning Board, and Conservation Commission meetings. Coverage is also provided to many subcommittee meetings. WCTV also provides coverage for the Town Deliberative and School Deliberative Sessions. Meetings held in the Town Meeting room are broadcast LIVE on WCTV Channel 20. Meetings held in alternative locations such as Nesmith Library, Searles School, Windham High School, and the SAU facility are also covered. Meetings are available to view online at www.wctv.pegcentral.com.

WCTV airs all Public Access Programs on Channel 21. Follows is a list of the programs produced by WCTV: Windham Watch with Mary Griffin; Book Beat; Time for Animals; Wildlife Encounters; Hypnosis for Better Living; Anna Marie's Euro Kitchen; Windham Update; Windham Wolverines Youth Football & Cheer; Yoga with Amy, and; Chatting Over the Crown. These programs are produced by volunteers, non-profit organizations and WCTV staff. Most programs air monthly and are approximately 30 minutes long. Many programs are also aired in neighboring communities. WCTV also produced public service announcements in partnership with local non-profits and Town departments. Other programs aired on Channel 21 have been provided to us in partnership with local organizations, access stations, or by residents of Windham. Programs of interest to other New Hampshire communities are shared through the N.H. Coalition for Community Media (NHCCM) network.

WCTV covered numerous Town events such as the Memorial Day Parade, Town Day, Strawberry Festival, Senior Picnic, Harvest Fest, Windham Community Band Concerts, Easter Egg Hunt, Golden Brook School Spring Concerts, Windham Middle School Graduation, Windham High School Graduation, Candidates' Nights, Senior Christmas Party, Santa Visits Windham, and the Annual Tree Lighting Festivities.

WCTV continues to offer free training to residents interested in television production and looks forward to new endeavors. After certification, access users are able to produce studio or field productions with professional level audio and video equipment. Also, WCTV offers many opportunities for students to complete internship and work study programs.

The WCTV website www.wctv21.com has been utilized a great deal by providing residents a weekly schedule of programs, direct link to videos on demand, and announcements on special events covered by the studio. WCTV has also reached out, using social media websites, to further provide residents with information on WCTV programs and events.

I would like to thank the Cable Advisory Board for all their help and support throughout 2014 and I look forward to the future.

2014 has been a very productive and positive year for WCTV. I would like to thank all of our volunteers for all of their good work. A special thanks to Tom Case, Barbara Coish and Bob Coole for their many volunteer hours.

Respectfully submitted,

Kelly Yucupicio

Kelly Yucupicio, WCTV Coordinator

A NIMAL CONTROL

Normally, I would take this annual opportunity to share with the residents reminders of local and State regulations regarding their pets; or statistics of my activities over the year. As this will be my last submission as Animal Control Officer, however, I would rather forego the norm in favor of a more personal submission.

Over the last nearly thirty (30) years I have had the pleasure of meeting countless residents, and their pets, while serving as Animal Control Officer. This is not always an easy, or appreciated, job; and yet the vast majority of interactions with you, the people of Windham, have been positive. I extend my sincere thanks to you for your support and cooperation over these many years.

I extend my gratitude, as well, to the Town departments who have lent their assistance over the years; particularly the Police staff, the Town Clerk's Office, and the Town Administration. Also, to the Board of Selectmen for their support of my efforts, and to my most recent Deputy ACO, Paul Lutz. I have seen many staff and Board members come and go over the years and yet one thing remains constant – that the Town operates under a team which strives to, collectively, make Windham a better community. I am proud to have had the opportunity to be a part of that team, and will take with me many fond memories of my time with the Town of Windham; not the least of which are those of lasting friendships forged along the way such as the one I was fortunate to have with my long-time Deputy, the late Charlie Butterfield.

Finally, I wish my successor, Community Resource Officer Anna Jenoski, the best of luck in her new position. I am confident that she will prove herself yet another asset to the community, and will enjoy the challenges and excitement that accompany the duties of Animal Control.

Respectfully submitted,



Al Seifert, Animal Control Officer

FOREST FIRE WARDEN & STATE FOREST RANGER

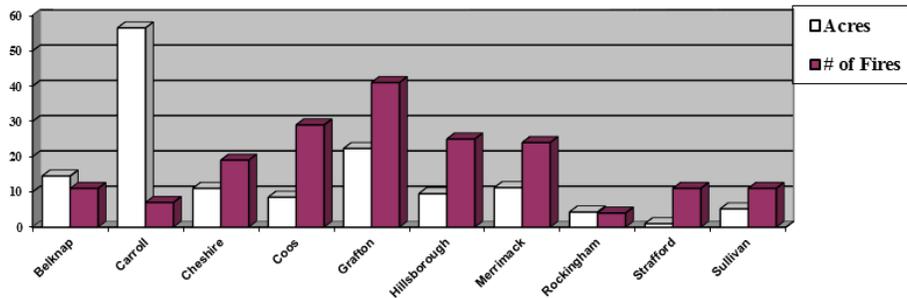
Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

This past fire season started in early April with the first reported fire on April 7th. April, which is the traditional start to our spring fire season, began very dry with unseasonably dry conditions continuing through the entire month. This dry pattern continued through the first half of May. 80% of our reported fires this season occurred during this six week period. The largest fire was 24 acres, occurring in the town of Tamworth. From mid-May through early September, above average rainfall kept our total acreage burned statewide at 72 acres. This is the smallest amount of acreage burned statewide in several years. Late August through late September though brought a dry trend to northern areas, resulting in several deep-burning remote fires. Our fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2014 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2014 FIRE STATISTICS

(All fires reported as of November 2014)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)



COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.1	5
Carroll	24	4
Cheshire	6.8	7
Coos	5.3	18
Grafton	8.2	32
Hillsborough	6.1	20
Merrimack	15.5	11
Rockingham	1.1	8
Strafford	0.4	5
Sullivan	1.5	2

Causes Of Fires Reported

Arson	2
Debris	52
Campfire	10
Children	2
Smoking	5
Equipment	5
Lightning	1
Misc.*	35

Total Fires

2014	112
2013	182
2012	318
2011	125
2010	360

Total Acres

2014	72
2013	144
2012	206
2011	42
2010	145

(*Misc.: power lines, fireworks, electric fences, etc.)

VITAL STATISTICS RECORDED

AS OF DECEMBER 31, 2014

BIRTHS

DATE	PLACE	CHILD'S NAME	PARENT(S)' NAME
01/05	Nashua	Mila Shay	Christopher & Shayla Conroy
01/14	Nashua	Joshua Matthias	Kevin & Jennifer Hynes
01/24	Nashua	Jacob Aron	Isaac & Jill Hamilton
01/28	Manchester	Ariana Marie	Corey & Laura Moore
02/04	Manchester	Charlotte Rose	Thomas Ostberg & Jillian Sciuto
02/18	Manchester	Ava Josephine	Jason & Shannon Lavoie
02/19	Manchester	Hanna Patricia	Brian & Christine Molen
02/21	Manchester	Madelyn Anne	Casey & Diana O'Brien
03/10	Nashua	Brian Daniel	Daniel & Ashley Higgins
03/11	Nashua	Caroline Pearl	Nathan & Lisa Wallace
03/21	Manchester	Georgia Reese	Shawn & Ashley Thrasher
04/21	Derry	Victoria Elizabeth	Christopher & Meghan Escobar
04/24	Nashua	Joseph Jeanne	Joseph & Heather Lewko
04/28	Derry	Hannah Ellen	Joel & Melissa Burdette
04/30	Nashua	Ethan Alexander	Bradley & Amanda Katz
05/02	Nashua	Jackson Joseph	Joseph Plonski & Jennifer Reynolds-Plonski
05/18	Manchester	Hayden Elizabeth	Jonathan & Jaclyn Aldrich
05/19	Nashua	Tabitha Marie	Nicholas & Amy DiGiandomenico
05/20	Manchester	Ryan Quinn	Ryan & Jill Bartlett
05/28	Nashua	Sarah Marie	Marc & Donna Sawyer
06/08	Manchester	Annabelle Rose	Molly Lantagne
06/09	Manchester	John Patrick	John & Kara Collins
06/16	Manchester	Thatcher Orion	Robert Bloomfield & Ashima Scripp
06/20	Nashua	Tucker Owen	Jason & Erin Robinson
06/26	Concord	Riday Vivekbbhai	Dipti Khandhara
07/15	Manchester	James Robert	Robert & Laura Hermann
07/15	Nashua	Valentine Tarwisa	Grace Wamala & Hanati Lubega
08/19	Derry	Zoey Catherine	Daniel Ross & Tiffany Regan
09/06	Nashua	Gracie Jean	Zachary & Brandy Woodard
09/13	Nashua	Maxwell Leo	Brian & Elisha Russo
09/22	Nashua	Kevin James, Jr	Kevin Moran & Giana Stachulski
09/22	Nashua	Benjamin Patrick	Brian & Maryann Cooper
10/08	Nashua	Leto Atreides	Gregory & Monica Draudt
10/14	Manchester	Justin Richard	Jason & Kristen Sudati
10/15	Derry	Emilia Ann	Patrick & Jennifer O'Neil
10/17	Manchester	Ryder James	Andrew Soucy & Jocelyn Thivierge
10/28	Nashua	Cameron Joseph	Jonathan & Karleigh Antista
10/30	Nashua	Campbell Douglas	Drew & Wendy Steadman
10/30	Manchester	Amelia Alexandra	Carlos & Monica Buxton
11/03	Manchester	Savannah Katherine	Michael & Brittaney Goss
11/05	Nashua	Ellie Agnes	Michael & Dana Flynn
11/06	Nashua	Trevor Maxwell	Christopher Graves & Sara Belling-Graves
11/07	Manchester	Shea Deborah	Mark & Maura Sampson
11/07	Manchester	Emma Clare	Mark & Maura Sampson
11/14	Manchester	Marscilla Mahealani	Miguel Franco Aquino & Jasmin Craig
12/08	Nashua	Aubrey Elizabeth	Brian & Gretchen Campbell
12/09	Nashua	Makenzie Bliven	Thomas & Meghan Ridlon
12/31	Manchester	Joseph James	Robert Jr & Pamela Folan

DEATHS

DATE	PLACE	DECEDENT'S NAME	PARENT(S)' NAME
01/10	Windham	Anna Kern	Arthur McGrain & Amanda McMullen
01/12	Windham	Lucette Alix	Alfred Brien & Yvonne Lavalle
01/14	Windham	Peter Kantsos	James Kantsos & Irene Zannos
01/30	Derry	Charles Forrence	George Forrence & Anna Obin
02/03	Nashua	William Burdette	Stanley Burdette & Ellnetta Arterburn
02/19	Merrimack	Barbara Fedele	William Kelly & Beatrice Gravel
02/24	Windham	Estelle Jacobson	Edwin Nelson & Louise MacDonald
02/25	Windham	Timothy Hale	Robert Hale, Sr & Joyce Pendergast
02/25	Derry	Marshall Thompson, Jr	Marshall Thompson, Sr & Dorothy Hertach
02/26	Derry	Bernice McKee	George Parker & Alice Dionne
03/05	Derry	Shalini Maripuri	Vijayachandra Gogumalla & Grecilda Sallapudi
03/09	Hudson	Madalene Lloyd	Frederick Christman & Daisy Dinneen
04/02	Derry	Stanley Wheaton	James Wheaton & Louise Brown
04/10	Derry	Antonina Gurrisi	Joseph Bonfatto & Ignazia Orlando
04/14	Windham	Helen McCue	Harry McCue & Helen Howard
04/17	Windham	James Martinage	Donald Martinage & Mary Leonard
04/18	Windham	Geraldine Miller	William Clegg & Bessie Barbrick
04/23	Windham	Alan Miller	John Miller & Gertrude Seinit
05/02	Windham	Olive DiPaolo	Howard Thompson & Fannie Hawkes
05/06	Derry	Joseph Trudeau	Walter Trudeau & Marion McCullom
05/18	Windham	Helen Greene	Raymond Wheeler & Anna Johnson
05/28	Windham	Blanche Hannon	William & Ella Stone
05/29	Derry	Horace Freeston, Jr	Horace Freeston & Alice Tribou
05/29	Derry	Linda Carr	Fred White & Madeline Patchell
05/31	Derry	Gail Kierstead	Erniest Erekson & Mary Dawson
06/02	Manchester	Lindley Shaw, Jr	Lindley Shaw, Sr & Lorraine Leathe
06/07	Windham	William Manning	William Manning & Edna Mitchell
06/13	Windham	Geraldine Miller	John Hennedy & Geraldine Barcelo
06/15	Windham	Marjorie Burrows	George Burrows & Catherine Emmert
06/16	Windham	Lillian Stevens	Adam Bournival & Elmiere Rousseau
06/17	Windham	Rita Ulaky	Philip Mazzocchi & Caterina Malvicini
06/18	Windham	Susan Moeckel	Leo Barry & Teresa Considine
06/20	Allenstown	Edmund Perron	Alfred Perron & Florida Begin
06/22	Derry	Radhey Khanna	Manohar Khanna & Ram Malhotra
06/27	Dover	Arlene Cook	Edward Grant & Lillia Patterson
06/28	Windham	Evelyn Wright	Francis McGuigan & Edith Fletcher
07/01	Derry	Agnes Wall	James Wall & Agnes Bradley
07/02	Windham	Arthur LaChance	Orville LaChance
07/04	Windham	Gloria Kimball	William Cranton & Bertha Delaney
07/18	Windham	Thomas Dawson	Gilbert & Florence Dawson
07/24	Windham	Nancy Prendergast	James Logan & Elizabeth DeStefano
07/28	Windham	Chad Markievitz	Thomas Markievitz & Susan Whiteside
08/08	Windham	Brian Gallant	Albert Gallant & Aldene Marcorelle
08/15	Windham	Muriel Gottesman	Saul Schifrin & Bessie Silver
08/26	Windham	Alan Venus	Karl Venus & Anna Reinemann
08/29	Windham	Mona Hill	John Kilmurray & Mona Maguire
09/20	Bedford	Joanne Fowler	Carlton Bowles & Bernice Wood
09/21	Windham	Gladys Brown	Fred Carter & Mary Lawton
09/23	Windham	Edith Dowling	Oval Morgason & Lottie Brooks
09/28	Windham	Milton Wood	Byron Wood & Ruth Coffey
10/04	Windham	Patricia Demers	Virgil Vancollie & Rita Levesque
10/07	Derry	Deno Lombardi	Anthony Lombardi & Mary Livoti
10/08	Goffstown	Howard Moore	Dow Moore & Ethel Snow
10/18	Windham	Richard Tardy	Leonard Tardy & Albertine Turcotte
10/21	Windham	Ellen Sullivan	Timothy Sullivan & Elizabeth Lonergan
10/26	Bedford	Marie Strauch	Michael Bocchino & Teresa Lakner
10/28	Windham	Almira Muschamp	Gerald Amundson & Josephine Larsen

DATE	PLACE	DECEDENT'S NAME	PARENT(S) NAME
11/02	Windham	Roland Cayer	Roland Cayer & Marjorie Mead
11/03	Windham	Bruno Matas	Frank Matas & Mary Olisiewski
11/05	Manchester	Grace Gagnon	Charles Dube & Marie Nadeau
11/15	Windham	William Quinn	Harold Quinn & Katherine Riley
11/17	Manchester	Robert MacLean	Edward MacLean & Frances Caie
11/18	Derry	Richard Miers	Charles Miers & June Rogers
11/19	Windham	Laura Domogala	William Fischer & Marie Millo
11/23	Windham	John Milone, Sr	Francesco Milone & Vita Solina
12/08	Windham	Claire Tobia	Lawrence Donnelly & Susan Lake
12/09	Windham	Beatrice Pitochelli	Charles Pitochelli & Annie Jones
12/18	Windham	Regina Howard	John Howard & Bridget Fothergill
12/21	Windham	John Petrycki	Theodore Petrycki & Sadie Terleski
12/24	Nashua	Ralph Philbrook	Kenneth Philbrook & Annie Elston

MARRIAGES

DATE	PARTIES WED	PLACE
02/01	Steven J DeLuca & Allison M Roy	Atkinson
02/28	Domenic A Feroce & Sharon L Harris	Windham
03/08	Dexter J Cluff & Brooke E Sifferlen	Sandown
03/13	Susan D Winter & Stephen E Vesta	Windham
03/15	Jessica M Coulombe & Miguel A Nieves	Bedford
04/12	Daniel F Incropera & Jennifer L Hatfield	Bedford
05/03	Hannah E Blackwood & Shadane L Davis	Windham
06/08	Zachary A Duve & Thanh P Nguyen	Windham
06/14	Kelly A DeCollibus & Brian T Fillion	Manchester
06/21	Sarah J Cooper & Stephen M Hollett	Windham
07/12	Normand D Michaud & Kelly A Picuch	Windham
07/26	Marissa M Brennan & Scott R Tokanel	Windham
07/26	Erica L Chambers & Nicholas G Allgood	Sandown
07/27	Vicki D Riendeau & James A Gotay	Rye
08/09	Ryan C Byrnes & Lyndsee S Halloran	Rye
08/14	Kevin P Dogherty & Natalia A Sychevsky	Windham
08/16	Alayna R Mender & Paul W Muiznieks	Moultonborough
08/16	Stacy C Farina & Matthew T Gibbons	Windham
08/22	Alexandra R Forgione & Christopher P Russell	Windham
08/23	Diamantina L Lima & Hector L Cruz	Windham
09/05	Dwight A Sadler & Colleen L O'Connor	Sandown
09/06	Cathy J Underwood & Jerome A Joaquim	Windham
09/14	David P Manter & Mary G Nisbet	Salem
09/20	Dale F Conui & Melissa A Bulmer	Whitefield
09/27	Amanda J Keena & Alvaro J Soares, Jr	Hudson
10/04	Tiffany M Begin & Dwight G Stearns	Derry
10/11	Terry G Johnson & Anne L Pickett	Windham
10/11	Lauren E Pappas & Luke C Eberhardt	Windham
11/08	Richard P Tumminelli & Jane A O'Reilly	Londonderry
11/15	James E Madigan & Karen M Beatrice	Windham
11/15	Danielle L Pettengill & Chester J Morrison	Sandown
11/17	Chester Kowalczyk & Carol F Sczylyan	Nashua
11/28	George E Machado, Jr & Karen R White	North Conway
11/29	Charles A Miller & Mishayla D Wright	Manchester
12/31	Betty L Thompson & John T Brennan	Windham

Respectfully submitted,



Nicole Bottai, Town Clerk

As I write this submission to the Annual Reports, two of our three cemeteries are closed for business. This is only the second time in my time as a Trustee that Mother Nature has so deeply blanketed us with snow that we are unable to operate; the first being the winter of 2013/14 when all three were closed to burials and visitors for a number of weeks. As individuals having loved ones of our own interred here, we fully understand the frustration that some may feel in response to the decision not to plow the cemeteries. As Trustees, however, we must balance the desire of people to visit with both their safety and the overall integrity of the areas. Endeavoring to maneuver excessive volumes of snow within the cemeteries, particularly within the narrow confines of the Hill and the Plains, poses a hazard to a large number of markers; many of which are historic in nature. It is not a decision made lightly, and your patience and understanding during these periods is appreciated.

Early in 2014, assistance was rendered by NH DOT Division 5 in the form of total removal of the beaver dam near Garaphelia Park; along with monitoring of the brook both up and downstream of the marsh. For quite a good period of time following this removal, which resulted in an immediate and drastic lowering of the marsh level, our water issues in the New Plains appeared to have been resolved. As we neared the end of 2014, however, water began pooling once again. As such, the Trustees will again look at some means of reducing or eliminating this problem.

Repairs to the Hearse house are nearly complete; and will be come spring when the siding is replaced. One other item of note planned for the upcoming year is repairs to the roadway in the area of the Infant section, where a large defect exists due to root encroachment from a large tree in the area.

With sadness I would like to note the passing of Scott Thornton who, with his brother Jim, worked with Trustees as our interment sub-contractor. Scott was a pleasure to work with, and a consummate professional; and he is missed. Scott's son, Steven, has stepped in and now assists Jim with the same level of compassion and professionalism. We welcome Steven to the team, and thank him and his uncle for their efforts.

Our continued gratitude to our Custodian, Scott Polumbo, who consistently goes above and beyond in the performance of his duties; and has done so over many years of service to the Windham cemeteries. His knowledge and experience in the business of cemetery operation and maintenance is vast, and often proves invaluable to us in the course of our duties.

Of course, thanks as well to the various scouting organizations for their eagerness to help us prepare the Cemeteries for the Annual Memorial Day ceremony; and American Legion Post 109 for assisting in the disposal of our grave marker flags each year.

On behalf of Trustee Barbara Coish and myself, I would like to acknowledge the sad passing of Sue Moeckel; wife of our fellow Trustee, Bruce. Sue was a wonderful woman, with a tremendous sense of humor and an infectious laugh; who waged a long, courageous battle against her illness. She is sorely missed by many, and our thoughts remain with Bruce and the rest of Sue's family on their loss.

In closing, the Trustees welcome all suggestions. Your continued support is appreciated, and we look forward to serving you in the coming year.

Respectfully submitted for the Trustees,


Wendi A. Devlin, Chair

CONSERVATION COMMISSION

At last year's March elections, sixty percent (60%) of the citizenry, with a cushion of eight (8) votes, cast their ballots in support of purchasing Campbell Farm. A huge thank you goes out to those who voted in favor of what, the Commission feels, is the most significant purchase of conservation land in the Town's history. The farm has been in existence, and in the same family, since 1733; and along with scenic vistas boasts over 5,100 feet of frontage on Beaver Brook. The Commission has promised to pay off the bond through future monies coming into the Conservation Land Fund; which to date has \$306,352 of the \$700K bond appropriation.

We have formed a sub-committee which will work to put forth recommendations as to the future of the Campbell homestead; such as whether it is used as a Town asset or become available for private uses. Whatever the outcome, protective covenants will be put in place to ensure the historic integrity of the building.

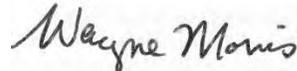
The Commission has put forth two (2) use management ordinances on the 2015 ballot; one (1) being for Moeckel Pond and the other for the Route 28 Town Forest (articles #23 and 24, respectively). These will serve to spell out the permitted and prohibited uses within those conservation parcels.

Looking ahead to 2015, the Commission anticipates an active and full year fulfilling two (2) of its primary duties; the review of Planning Board applications and dredge and fill applications. To date, three (3) conceptual subdivisions have already come before the Commission; encompassing a total of ninety-three (93) lots. It promises to be a very busy year, indeed!

The Commission will also continue to provide case reviews to the Zoning Board of Adjustment; providing comments and testimony on cases involving environmental concerns. The Commission's annual monitoring walks of the Landry Family, Ingersoll and Deer Leap conservation easements will also be undertaken.

We extend our continued thanks to Town staff for their assistance and cooperation throughout the year in helping us perform our duties.

Respectfully submitted for the Commission,



Wayne Morris, Chair

DEPOT ADVISORY COMMITTEE

Starting in 2004, the Committee was chartered by the Board of Selectmen to provide a plan and carry out the vision to improve the buildings and surrounding area in conjunction with the Town designation of the Depot as a Historic District.

The Windham Depot site with the Depot building, Freight building, parking lot, and C16 B&M caboose is one of Windham's designated Historic sites. The re-development efforts started in 2006 through private donations, grants, direct Town appropriations, and Transportation Enhancement funds matched by the Town. Continued maintenance and funding is provided in collaboration with the Windham Rail Trail Alliance.

Current members of the committee are myself, John Mangan, Wayne Morris, Carol Pynn, Norm Babineau, and Dick Forde.

For 2014, major projects were completed that focused on the caboose. In August, exterior repairs included welding the front lower edge and roof patching on both ends; which were completed by Moose and Sons of Londonderry. With the welding completed, next was the painting of the exterior. Phil Pemberton Painting of Auburn, Ma. scraped, sanded and prepped the unit, and matched the original McGinnis blue paint color. The B&M logos were then traced and hand painted by Phil, as well. This work was funded by the Windham Rail Trail Alliance with grant money from the Amherst (Mass) Railroad Society.

Topping off the caboose improvements was complete replacement of the four (4) cupola end-windows. Windham resident Jim Kusch, principle of Windham Wood Interiors, custom fabricated, painted and installed the windows; which feature tempered glass. The material and work was donated by Jim, and the WDAC is thoroughly grateful for his generosity.

During the year, the Windham Rail Trail Alliance provided over fifty (50) hours of work at the site that included trash pickup, landscaping, mowing and maintenance. An open house at the Caboose on September 29th attracted many to the Depot.

The Windham Depot Advisory Committee extends its thanks to the Town and community for their continued support; and our gratitude to those who have donated their time and materials.

Respectfully submitted for the Committee,



Mark Samsel, Chair

ECONOMIC DEVELOPMENT COMMITTEE

The Windham Economic Development Committee (WEDC) is entering its 5th year as an official Town Committee. The mission statement is the main driver of Committee activity: “to enhance the vitality of the local economy by supporting existing businesses and attracting new businesses to Windham, encouraging economic development consistent with the Windham Master Plan and promoting the spirit of the Town Motto: Old Values, New Horizons.”

The Committee is composed of 11 voting members, including a Selectman, Planning Board and Salem Chamber Representative. The Committee meets on the second Friday of the month and the public is welcome to attend.

One of the primary goals of the WEDC is to promote growth in property valuation that generates tax revenue which exceeds municipal costs in order to reduce the tax burden on residents. As non-residential development is added to the tax rolls, the burden of Town services and schools on each residential property is reduced. Efforts to meet this goal are advanced in a manner to strike a fair balance between our Old Values and New Horizons.

One of the major achievements of 2014 was the review of and update to the Strategic Plan. The Strategic Planning Sub-Committee met over many months and developed a plan with goals and tactics reflective of what Windham residents want and need. The new plan was adopted on November 7, 2014.

Another major initiative that grew out of work done by the Land Use Subcommittee was the birth of the new and exciting “Market Square Windham” concept. The WEDC focused efforts on a plan that would create a new Zoning District in Windham which would incorporate 155 acres of land over five (5) separate parcels. The location is near the Route 93/Route 111 intersection. Creation of this zone could provide solutions to several Master Plan needs and desires of residents for a walkable downtown area, and additional sources of recreation, dining and social activities. All this while providing a tremendous and much needed financial boost to Windham residents who currently shoulder 92% of our town’s tax burden. Work will continue on this plan into 2015, in conjunction with Windham’s Planning Board.

The WEDC has historically sought and received input in the form of surveys and questionnaires; 2014 was no exception. The Center for Urban and Regional Policy (CURP) completed “A Look at Economic Development in Windham, NH”. This study was updated from 2008. Strengths included an educated professional workforce, land availability, attractive community, low crime rate and high performing schools. Weaknesses included an inadequate infrastructure, lengthy site plan review process, high commercial rents, high housing costs, and lack of regulations to protect non-residential land from encroachment.

The WEDC supported many events in 2014, from ribbon cuttings to business expos, meeting the goals of nurturing supportive relationships with businesses and owners, and providing education and outreach opportunities. The WEDC was proudly represented at every one of these events. The WEDC provided input at meetings of the Planning Board, Board of Selectmen, and at the Town Deliberative session.

In 2014, WEDC started a review of the 2005 Master Plan as part of process to update the plan, as required every 10 years. This process is expected to be ongoing through 2015, and the WEDC will continue to be an integral part of the development of the new Master Plan.

The Windham Economic Development Committee enters 2015 with a strong, dedicated membership, including voting members Mike Oldenburg, Lisa Walker, Bob Higgins, Ed Gallagher, Charlie Roberts, Ralph Valentine (recent Chairman), Donna Morris, Paul Gosselin, Bruce Breton, Noel Lyons Baker and Chairman Al Letizio, Jr. The WEDC is tirelessly supported by Laura Scott of the Community Development Department.

Old Values are represented by a desire to retain our rural character; character that surrenders to us a natural beauty. Consider for a moment a sunset over Cobbett's Pond or a lazy walk through tall pines as they neatly frame the historic Searles Castle. New Horizons are represented by many things; among them non-residential economic development consistent with, and complementary to, our values and sensitive to our natural resources.

Through open discussion, transparency and the sharing of ideas, those who support the Old Values and those who support the New Horizons can join together in a collaboration; the results of which will be the striking of that perfect balance. And over some period of time, non-residential property values will grow and the tax burden on residents will be reduced.

Respectfully submitted for the Committee,

Al Letizio, Jr.

Al Letizio, Jr., Chair

FORESTRY COMMITTEE

The Windham Forestry Committee was established in 2014 by the Windham Board of Selectmen following an affirmative Town Meeting vote to create a town forest comprised of Conservation Land parcels collectively known as the South-Eastern Properties. These six (6) parcels form a contiguous area of approximately 200 acres that can be accessed from both Bayberry Road and Osgood Road.

The function of the Committee is to encourage proper management of the town forest resources through timber stand improvements including thinning, harvesting, reforestation, and other multiple use programs consistent with a Forest Management Plan developed by licensed foresters with input of wildlife biologists.

The Committee is comprised of five regular members, two of whom are members of the town's Conservation Commission. Members are appointed by the Board of Selectmen and serve three year terms; which have been initially staggered so each year at least one member's term will expire. All members serve without compensation. The Committee meets regularly as needed and all meetings are open to the public with meeting minutes available on the Town web site.

Our first year as a committee has been a busy one as we learn and prepare to effectively manage our new town forest. Members have been meeting monthly, and participating in forest management planning related activities. A professionally prepared Forest Stewardship Plan, previously completed for the Conservation Commission, was reviewed and approved by the Committee. This ten year plan will form the basis for future forest management activities under a multiple use concept. This includes supporting various recreational activities, improving wildlife habitat, soil and water conservation, buffering wetland areas, historical site protection, and sound long-term sustainable timber management. Other Committee activities in 2014 have included;

- Meeting with consulting forester Mike Powers, who authored the ten year plan.
- Guided tour of Pelham town forests to see their timber harvest activities in various stages, from active, to previously completed one to two years ago.
- Site review of the Osgood Road fire cistern with Windham Fire officials.
- Guided tour of Londonderry's Bockes Forest with the Society for the Protection of New Hampshire Forest to view their current "bio-mass" harvesting activities.
- Tour of the town forest with a University of New Hampshire Cooperative Extension wildlife biologist and Rockingham County Extension forester, for input on our harvest planning.
- Created and submitted to qualified foresters, a timber harvest bid proposal for the South-Eastern Properties. Bay State Forestry was selected to manage the harvest.
- Members of the committee walked the property in order to locate hunters' deer stands and mark them with notifications of the upcoming harvest and asking that the stands be removed after hunting season.
- Some members attended the Forest Laws for Municipal Officials workshop sponsored by the University of New Hampshire Cooperative Extension.

- Some members attended a seminar on the Emerald Ash Borer at the Massabesic Audubon Center to learn more about this highly destructive, non-native pest.
- Members reviewed additional town parcels, as requested by the Board of Selectmen, to determine if any might be viable for town forest designations. None of the properties viewed were recommended by the Committee for re-designation.

In 2015, the Committee plans to conduct our first bio-mass timber harvest on the South-Eastern Properties. Our goal is to use accepted long-term forestry practices to improve the overall health of the forest by removing low quality and mature trees. Additional harvests will be planned in 10-15 year cycles.

Long range plans include wildlife habitat improvements, kiosk and walking trail improvements, preserving historical sites, and providing a healthy forest for wildlife and all Windham residents to enjoy.

Respectfully submitted for the Committee,

Wanda Rice

Wanda Rice, Chair

HIGHWAY SAFETY COMMITTEE

The Highway Safety Committee, which is comprised of the Police and Fire Chiefs, Highway Agent/Maintenance Supervisor, Community Planner and citizen representatives, exists to promote highway safety through the use of road signage, literature, and/or educational media. The Committee accomplishes this mission in two main ways. First, we review all plans submitted to the Planning Board and comment on any issues that are related to Highway Safety such as road widths, signage, and access and egress points. Second, we review all requests from our residents and employees for such items as speed limit, stop, and yield signs, and other traffic related sign installations.

Over the course of the year, we reviewed site plans and submitted applicable comments to the Planning Board on matters such as:

- The Willows
- Haverhill Road
- Viau Road
- Range Road
- Walkey Road
- Pelligrini Subdivision-Floral St
- Rockingham Road
- Woodvue Road
- Lowell Road
- Pilgrim Road
- Chapel Road
- Bear Hill Road
- Kendall Pond Road
- Rocky Ridge Road

The Committee also reviewed and took action on several other issues such as:

- Rail Trail Alliance
- 2014 Highway Safety Grant Application
- Pennichuck Water – West Shore Road

The Committee maintains its standard policy of recommending new roads be constructed with a minimum pavement width of twenty-eight (28) feet with curbing and closed drainage systems on all applicable applications.

If anyone has a recommendation or request for a highway safety measure, we encourage them to submit it to us using the “Highway Safety Request Form”, which may be obtained from the Town Administrator’s Office or email us at hsc@windhamnewhampshire.com. Each request received is reviewed carefully and recommendations are made to the Board of Selectmen to either approve or deny the request.

In closing, I wish to offer the Committee’s continuing appreciation to the residents for their interest and involvement in Highway Safety. We are always looking for suggestions to improve the safety of Town roads and, to this end, welcome your input. I also wish to thank the Board of Selectmen for the support they have shown the Committee in endorsing many of our recommendations. Finally, I offer my appreciation and gratitude to the members of the Committee for their involvement and commitment to meeting our mission.

Respectfully submitted for the Committee,



Thomas L. McPherson Jr., Fire Chief/Chairman

When the Searles School and Chapel Trust Article was defeated at Town Meeting last March, the Commission did not understand why the voters had not supported our request for new funding; given that we had successfully paid our original loan with the income we earn renting the building. As things turned out, however, all has worked out for the BEST!

Not only did Margaret and Tom Case step forward and give a very generous gift towards completing the work, Margaret herself then volunteered to begin a public fundraising campaign; which received the blessing of the Board of Selectmen. People responded to her request for help and the generosity of the public has been overwhelming! She has been so successful in her efforts that many projects have since been completed, including surfacing of the parking lot, landscaping the rear of the building, a new walk to the back doors, surveying, and others. Once she began, Margaret never looked back... and we are so grateful!

The Commission submitted an application to the Moose Grant program for funds to complete repairs to the slate roof. We were awarded a grant of nearly \$10,000, and work will be done first thing in the spring. We have also applied for a Grant to make repairs to the large stained glass window in the Chapel Room, and expect to receive a decision in the middle of January.

After the mechanical failure of one, both heating systems at the facility were replaced in 2014 with updated, propane systems. The Commission has developed a project list for the future as, with any old building, there will always be work to do and replacements to be made; particularly as the building is rented to the public and their expectations must be met.

Donna Markham is a Gem! As Building Facilitator she has the responsibility to rent the Searles and to manage all activities; which she continually does with professionalism and enthusiasm.

To Margaret and all others who have given so generously this past year towards the facility; a resounding thank you!

The future for the Searles School and Chapel is very bright, indeed.

Respectfully submitted for the Commission,

Marion Dinsmore

Marion Dinsmore, Co-Chair

Pat Skinner

Pat Skinner, Co-Chair

HISTORIC DISTRICT/HERITAGE COMMISSION

The Historic District/Heritage Commission is a Town Land Use Board appointed by the Board of Selectman. Its purpose is to preserve Windham's Historic Districts and Historic Landmarks, especially those that are included in the Historic and Cultural Resource Lists. These two (2) documents can be viewed on the Town of Windham website: WindhamNewHampshire.com.

Why is Historic Preservation important? Simply put, it gives a place a sense, past and present, of the ever changing landscape of the Town from 1741 to today. It also gives us a snapshot of the first settlers that founded our Town and how and where they lived. Their day to day life is documented in diaries and books located at our Windham Historical Town Museum. Please visit.

Over the past year we lost one of our historic homes, the Chadwick House, and are about to lose another; the Kivikoski House. These houses were an excellent example of the Federal Style of the early 1800's, and were eligible for the National Historic Register. They will be a great loss to our town.

The HD/HC has begun working with local Historical Groups and volunteer community groups in preparation of the Town's 275th birthday in 2017.

The following is a summary of 2014 Activities:

- Granite Post near Simpson Road: The Commission would like to see the post preserved, and the property owners are willing to do so, along with documenting on a plan that the post should remain undamaged and in place. The Commission also recommended a notation be included on the property documents that the post is on the Historic Resource list.
- New signs/markers: A marker was ordered and will be delivered for the Union Hall, on Anderson Road, as well as for the Town Pound on North Lowell Road; which will be of the same design as that in place at the Town Center.
- In September of 2014, one new regular member was appointed by the Board of Selectmen and one alternate to the HD/HC.
- In October of 2013 Carol Pynn resumed the position of Chair due to the resignation of David Appleby.

Respectfully submitted for the Commission,

Carol Pynn

Carol Pynn, Chair

The Windham Museum was the beneficiary of a number of donations to its collection of artifacts during 2014. The acquisitions were:

- Photographs developed from negatives found in Town beach building when it was being torn down. Donated by Margaret Case.
- Loan of Simpson family papers, mostly deeds; from Karen Simpson.
- Winnower from Cochran Farm donated by Dave Nichols.
- Sled runner donated by Dave Nichols.
- Wooden chest from Tara Farm donated by Mr. and Mrs. Charles McMahon.
- Leonard Morrison's *History of Windham*, given by Marion Dinsmore of the Historic Commission.

Visitors to the Museum included:

- The Gilmore family from Montreal, Canada researching their family history. Opened the Museum for them to see the marble plaques in the reading room. The Gilmore family immigrated to area in 1718 with the original Scotch-Irish emigrants; later relocating to Claremont, NH and then to Montreal in 1850.
- A filming crew for the Friends of Moeckel Pond to highlight items in the Museum collections related to the Pond.

The Windham Historical Society meets on the third Wednesday of the month from September through May at the Museum in the Armstrong Building. Meetings are open the public and the Society welcomes new members. The last Wednesday of June, the group meets at the Museum for the annual Mystery Tour. The 21st Annual Mystery Tour in 2014 was to the Campbell Homestead, and it was a wonderful opportunity to see the house with its many historic furnishings before the Campbell family sold the property to the Town of Windham.

An important project for the Society during the year was the gathering of pictures and artifacts related to the history of the Windham Fire Department. The Society hosted an event at the Searles School highlighting the Town's volunteer firefighters. In attendance were former call firemen, current members of the Fire Department, and many townspeople who shared their stories about the contributions of the volunteers.

Other activities during the year included a presentation on the artist Celia Thaxter by member Joan Normington, a visit to a Londonderry Historical Society meeting, and a presentation by member Sister Josette Parisi on the 100th Anniversary of Searles Castle. The Society also attended the Salem Historical Society's program "Vanished Veterans - NH's Civil War Monuments and Memorials", which was presented with a grant from the New Hampshire Humanities Council.

Respectfully submitted,



Jean Manthorne, Chair

2014 brought 39 applications filed with the Community Development Department for Planning Board hearings. Additionally, three applications were filed in 2013 and approved in 2014. One 2014 application was continued to January of 2015 and approved. Of these 42 cases, two were Major Site Plan applications representing one renovated commercial building with significant site improvements (22 Haverhill Rd/Route 111) and the second a significant addition to an existing building for the expansion of a Windham business. There were 13 Minor Site Plan applications, of which 10 were for commercial use for existing or new businesses in town, two were related to condominiums, and one was for the upgraded parking and landscaping around Searles Chapel. There were six subdivision applications heard in 2014. One was for a 17-lot Open Space subdivision, three were two-lot subdivisions, and one was a three-lot subdivision. The final application was to subdivide the nursing home from the Sisters of Mercy/Searles Castle property so it could be run independently. There was a conceptual, non-binding Open Space 33-lot subdivision application heard, but the final application was not submitted or heard in 2014. The remaining applications were WWPDP or Cobbett's Pond/Canobie Lake Watershed applications and two lot-line adjustments. There were also three Customary Home Occupation applications.

All but one application submitted to the Board in 2014 was approved. The one denial was for required information that was not submitted.

In 2014, the Planning Board started work on an updated Master Plan. The current Master Plan was adopted in 2005. A community survey was conducted and a community listening session held at Searles Chapel, as well as several public workshops. The Board invited Boards and Committees to attend meetings and give input. The first four chapters of the Master Plan (Vision and Goals, Demographics, Land Use and Regional Concerns) were initiated in 2014, and will be completed in 2015. Subsequent chapters will be initiated in 2015.

For Town Meeting, the Board worked on changes to the Housing for Older Persons ordinance, in particular, changing how the density bonuses are calculated. A subcommittee provided the initial work and then the Board held a series of workshops and hearings. Other less substantial changes are proposed for temporary signs and farm signs with other clarifying edits and grammar fixes.

The Subdivision Regulations were reconsidered this year with the most substantial change being that a Major and Minor Subdivision process was established, similar to the Site Plan regulations.

As Chair, I would like to thank the entire Board for their many hours spent in meetings and in preparing for the meetings. In addition, we are supported by the Community Development Staff and would like to particularly thank Laura Scott and Elizabeth Wood as they work with applicants and assist the Board, and Julie Suech who prepares our meeting packets. Many thanks to Windham Cable, which faithfully provides staff or volunteers to tape our meetings and makes sure they are uploaded and broadcast. Finally, I would like to thank all of the members of the public who come to testify at hearings or participate in workshops. It is only with such participation that we can truly represent the sentiments of the Town.

I would like to take a moment to acknowledge the passing of Nancy Prendergast in July of 2014. Before working as the Code Enforcement Officer Nancy had been elected three times to the Planning Board after serving two years as an Alternate Member. Her years of service with the Board are greatly appreciated and I know that I am a better Board member from serving with her on the Board and learning from her example.

Respectfully submitted for the Board,

Kristie St. Laurent

Kristie St. Laurent, Chair

RECORD RETENTION COMMITTEE

The purpose of the Record Retention committee is to oversee that the Town of Windham's records are being stored properly, retained correctly, and to manage the destruction of the official records. The committee meets once a month, when needed.

The committee is currently going over "gray areas" within departments and committees to determine the proper retention period to follow, if one is not described in RSA 33-a retention schedule. At the moment, we are trying to cut down on duplicate records, make sure each department has accurate records, destruction of the records is being properly followed, and also making sure departments are following the State law.

The committee is hopeful all of the Town's records can be consolidated into one centralized area, and eventually a consultant brought in to determine a fully equipped electronic system and space management plan for the future.

Members of the Committee include Nicole Bottai Town Clerk, Ruth Robertson Tax Collector, Rex Norman/Mike Fedele Town Assessor, Dana Call Finance Director, Bob Skinner/Bob Coole Town Treasurer, Selectman Roger Hohenberger and citizen members Margaret Case and Doreen Demone.

Respectfully submitted for the Committee,



Nicole Bottai, Chair/Town Clerk

SOUTHEASTERN NH HAZ-MAT MUTUAL AID DISTRICT

ABOUT THE DISTRICT: The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities. This District is recognized by the State of New Hampshire as the Regional Emergency Planning Committee (REPC) for the member communities. The REPC, consisting of representatives from local government, industry, and the general public, works with industry to insure their compliance with federal regulations for the reporting of chemicals used within and traveling through the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The 2014 operating budget for the District was \$113,882.00. Additionally, in 2014 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$107,589.58. The Fire Chiefs from each of the member communities make up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors which approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including grants management, financial management, and emergency planning.

DISTRICT FACILITY: The District maintains a facility in Windham that provides space to house two response trucks, technician trailer, and operations trailer, as well as office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

THE EMERGENCY RESPONSE TEAM: The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer, who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases, it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The Team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 31 members drawn from the ranks of the fire departments within the District. The Team consists of 6 Technician Team Leaders, 20 Technician Level members, 3 Communication Specialists, and 1 Information Technology Specialist. In addition to members drawn from member fire departments, the team also includes an industrial chemist from a local industry.

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two (2) Response Trucks, three (3) Spill Trailers, a Technician Trailer, an Operations/Spill Trailer, and a Firefighting Foam Trailer.

This mobile apparatus carries the Team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer-based and other chemical reference guides, as well as chemical

protective equipment. The two Response Trucks along with the Technician and Operations Trailers are housed in our Windham facility, while spill trailers are located in Derry, Hooksett and Plaistow; allowing for rapid deployment. The Command Support Unit is housed at Londonderry Fire and the Foam Trailer is housed by Salem Fire. Activation of the Team is made by the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

RESPONSE TEAM TRAINING: In 2014, the Emergency Response Team completed 1,490 hours of training consisting of monthly training drills and specialized classes attended by Team members. These specialized classes included Computer Aided Management of Emergency Operations (CAMEO), Homemade Explosive Devices and Response to Rail Car Emergencies.

The Team also provided 55 hours of instruction to member fire departments, in various subjects, including use of the Emergency Response Guidebook, basic spill control and containment, decontamination, chemical protective equipment, and response to suspicious/unknown packages or substances.

EMERGENCY RESPONSES: In 2014 the Team responded to twelve incidents within the District. These incidents included requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident. Additionally, Team responses included spill trailer responses for hydrocarbon fuel spills and assisting the local police departments with identifying unknown substances. District resources were also utilized to support local fire departments, including the mobile command post, at large incidents and portable shelters to support firefighter rehab.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org.

Respectfully submitted,

Thomas McPherson, Jr.

Thomas McPherson, Jr., Windham Fire Chief
Chairman, Operations Committee

Patrick Hargraves

Patrick Hargraves, Salem Selectman
Chairman, Board of Directors

SOUTHERN NH PLANNING COMMISSION



The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

Services performed for the Town of Windham during the past year are as follows. Hours listed represent work for the Town only; in projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 1,406 hours were spent by SNHPC staff working on the Granite State Future project for the 15 municipalities in the region; equally dividing the total hours results in 94 hours of benefits that can be attributed to the Town.



No.	Hours	Project Description
1.	94	 <p>Updated the SNHPC 2010 Regional Comprehensive Plan as part of a Statewide initiative to develop a vision and determine how SNHPC should plan for the future. The SNHPC Granite State Future program is referred to as <i>Moving Southern New Hampshire Forward 2015 to 2035</i> and involved facilitation of both statewide and regional public visioning workshops and public outreach events to obtain public input and participation to shape the vision and plan developed for the region. A regional Advisory Committee guided the development of <i>Moving Southern New Hampshire Forward</i> program and consists of local community organizations, business leaders and private institutions, as well as municipal representatives;</p>
2.	144	Completed the regional travel demand model calibration and created future year model.
3.	86	Completed a signal warrant study for the intersection of NH 111 and Meeting house road. The task includes data collection, data analysis and report preparation.
4.	86	Completed a high accident location study for the intersection of NH 28/Roulston Road. The task includes accident data collection, data analysis, report preparation.
5.	160	Assisted Planning Board and Planning Staff in updating the Town's 2005 Master Plan.
6.	52	<p>Conducted surveys; prepared broadband maps showing available broadband technologies and services existing in the region and within each municipality; developed Regional Broadband Plan and adopted on March 25, 2014, including facilitating Advisory Committee meetings made up of representatives and Information Technology staff from each of the</p> 

15 municipalities in the region. The regional plan included objectives and recommendations for the region. This project was funded through a grant awarded to the University of New Hampshire. GIS staff also worked with a contact in each town to verify broadband service availability data, as well as continuously made updates to the Regional Community Anchor Institutions maps;

7. 29 Updated base maps for the Town. Updates included using GPS for any new roads to add them to the base maps;
8. 24 Conducted traffic counts at 7 locations in the Town of Windham and forwarded data to the Town Administrator;
9. 80 Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region and prepared a summary Land Use Report;
10. 6 Facilitated Advisory Committee meetings made up of representatives from each of the 14 municipalities in the region to identify and develop mutually beneficial service models to share municipal resources and pursue group purchasing to save costs. This project was funded through a grant awarded by the NH Charitable Foundation;
11. 7 Organized and facilitated regional economic development forums on the effectiveness of property tax incentives, establishing Public-Private Partnerships for economic developments, and tapping into and marketing tourism in communities;
12. 10 Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
13. 12 Provided staff support to the Regional Trails Coordinating Council; provided meeting notes, finalized strategic plan, assisted with continued logo development/marketing;
14. 6 Assisted in review of developments of Regional Impact;
15. 17 Represented the interests of the Town on the Region 9 Regional Coordination Council for the Statewide Coordination of Community Transportation Services Project;
16. 6 Created interactive maps displaying traffic count locations and traffic volumes for the Town. Maps are now available on the SNHPC.org website;
17. 3 Organized and facilitated Municipal Planners' Roundtable and Natural Resource Advisory Committee meetings for Planning Department staff and planning board members on solar energy and culvert assessments;
18. 4 Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);
19. 4 Reached out and extended assistance to the community in promoting regional economic development, including developing and presenting the new "ReadySetGo!" certified site program to the Planning Board to promote economic growth and development in the community;
20. 3 Participated on two subcommittees of the NH BPTAC (Bike-Ped Transportation Advisory Committee) – Outreach/Marketing and Counting, formed in October;
21. 4 Organized and facilitated a Legislative outreach event for communities of the region which took place on December 2, 2014. The changing demographics of the State of New Hampshire and its impacts on transportation, infrastructure, labor, and housing were the topics of discussion.



Town of Windham Representatives to the Commission

Carl Griffin
 Peter Griffin
 Mark Samsel
 Eileen Mashimo, Alternate
 Ruth-Ellen Post, Alternate

Executive Committee Member

Peter Griffin

STORMWATER MS4 PROGRAM

Since 2003, Windham continues to monitor its stormwater discharge systems within our urbanized area to comply with the US Environmental Protection Agency's Phase II Stormwater Regulation and Windham's Stormwater Management Plan. As part of regulatory compliance, Windham submits an annual report to the US EPA and the NH Department of Environmental Services describing its best management practices during that given year. A new US EPA Stormwater NPDES Permit is expected during 2015 with updated mandates. Once a new permit is issued, the Town will develop a new Stormwater Management Plan and form a new Stormwater Committee.

The intent of this EPA Stormwater Regulation is to protect water resources from pollution caused by water runoff from rain or snow melt that carry contaminants. We urge Windham residents to become involved and take personal steps to reduce and police runoff contamination within their property and the community.

Staff continues to be involved with NH DES, NH Department of Transportation, and the towns of Derry, Londonderry, and Salem on road salt (chloride) reduction efforts impacting the Route 93 corridor and surrounding water resources. When necessary, staff will get involved in the I-93 construction project. Staff is involved with the Cobbetts Pond Improvement Association (CPIA) to improve the water quality of Cobbetts Pond through their Pond Restoration Plan.

A thank you goes out to the Community Development Department and Highway Agent for their ongoing participation in the Stormwater Program.

Respectfully submitted,



David Poulson, Stormwater Coordinator

ZONING BOARD OF ADJUSTMENT

For 2014, the Zoning Board of Adjustment handled a total of 46 cases, as always providing a busy and challenging year. The cases heard represented 57 variances (48 granted, 9 denied,) 2 appeals of administrative decision; 1 Equitable Waiver (granted) and 2 re-hearing requests (1 denied, 1 moved to 2015).

Elected members at the conclusion of the year were: Mark Samsel, Chairman (2017); Michael Scholz, Vice Chairman (2016); Heath Partington, Secretary (2016); Regular Members – Jim Tierney (2015) and Jay Yennaco (2015). Alternates include Mike Mazalewski (2017), and Kevin Hughes (2015). Tony Pellegrini served his term out as an Alternate this year; for which we thank him and are ever-grateful for his long-standing service to the Town. In the March election, Mr. Tierney and Mr. Yennaco were each elected to a 3-year term. Members attended a series of three New Hampshire Local Government Center Municipal Law Lectures held locally in Derry that presented topics relative to New Hampshire Planning and Zoning laws and procedures.

The Zoning Board of Adjustment has quasi-judicial powers, serving in its role “as the lowest court in the land” relative to land use issues. The purpose of the ZBA is to properly apply Windham’s Zoning Ordinance in a fair manner when called upon by an applicant to provide relief, if necessary, from the strict interpretation of the Ordinance while preserving the spirit and intent of the Ordinance. Following New Hampshire State Law, the Board must decide what is lawful, not necessarily popular, in determining the balance between the constitutional rights of property owners to the reasonable use of their land and the public rights of others. In addition to the responsibility of reviewing Variance requests, the Board is charged with granting Equitable Waivers, Special Exceptions, and Appeals of Administrative Decisions.

Information regarding Zoning Board of Adjustment Applications, Handbook, and By-Laws is available on the Town of Windham website under Committees; as well as Public Hearing Notices, Agendas, Minutes and annual meeting schedule.

The Board thanks Dick Gregory (ZBA/Code Enforcement Administrator) for handling ZBA general business, and Colleen King, ZBA/Conservation Committee Assistant, for their attendance at our meetings, preparing case information, and providing information to the Board. As always, thanks go to Tom Case for his continued dedication to handling cable coverage and taping our meetings, and to the Cable Committee for providing televised access to Windham residents.

This year the board was saddened by the passing of former ZBA/Code Enforcement Administrator, Nancy Prendergast, who provided the utmost in professional assistance in a welcoming manner and was a tremendous asset to the Board. For those who served on the ZBA during her tenure, our thoughts and prayers remain with her family.

Respectfully submitted for the Board,



Mark Samsel, Chair

INDEPENDENT AUDIT - 2013

To the Members of the Board of Selectmen
Town of Windham
Windham, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Windham as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Windham as of December 31, 2013, the respective changes in financial position, and the budgetary comparison information for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 11) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 41) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by

the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Windham's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson
Professional Association*

July 14, 2014

In the interest of ensuring a manageable file size for our web readers, pages 128 to 150 of these Annual Reports have been removed. These pages represented attachments to the 2013 Independent Audit/Financial Statements.

You may view these via our [Finance Page](#).

FRIENDS OF THE LIBRARY OF WINDHAM

The Friends of the Library of Windham, also known as F.L.O.W., is a non-profit organization made up of volunteers dedicated to encouraging greater use of the Nesmith Library and its many services and programs. The Friends provide financial support to the library through fundraising efforts (the largest is Windham's Annual Strawberry Festival and Book Fair) and generous donations. The financial support helps to pursue opportunities and acquisitions beyond the scope of the library's budget.

The Friends enhance the library and our community by offering a wide spectrum of educational and cultural programs at the Nesmith Library. Each year, the Friends activities and programs touch hundreds of Windham children and their families. The Friends offer children's programs, sponsor museum passes, host special library events, and donate much needed library materials and equipment. In addition, the Friends award scholarships to two graduating high school seniors every spring.

Membership to the Friends is open to everyone. For more information, please visit the Friends of the Library of Windham website at www.flowwindham.org.

Respectfully submitted,

Pam Russell

Pam Russell, President

RESTORATION OF MOECKEL POND/DAM



Moeckel Pond after draining. Photo credit: Wayne Morris

In August of 2010, the State of New Hampshire's Dam Bureau ordered Moeckel Pond drained until the 230-year old dam is reconstructed to meet modern standards. When the pond was drained the Town of Windham lost a significant 40 acre wetland that provided habitat for migrating waterfowl, aquatic and woodland wildlife, a warm water fishery, fire protection for Deer Leap Conservation Area and the water viewscape from Deer Leap Ledge.

Friends of Moeckel Pond is a non-profit organization, working collectively with the Windham Conservation Commission, Windham Endowment, Windham Historic District/Heritage Commission, and other local groups to restore the pond and provide eco-recreation right here in Windham for canoeing, kayaking, fishing, snowshoeing, ice skating, bird watching and inspiration for local artists.

We are currently fundraising for construction. You can "Give a Dam" by donating to Friends of Moeckel Pond www.facebook.com/friendsofmoeckelpond or visit the Windham Endowment at www.windhamendowment.org.

Respectfully submitted,

Dianna Fallon

Dianna Fallon, Friends of Moeckel Pond



*Rock Pond in the foreground, with the drained Moeckel in the rear.
Photo credit: Wayne Morris*

The Windham Lions Club was chartered on January 24, 1970. Lions meet the needs of local communities and the world. Our 1.36 million members - who perform community service in 210 countries and geographic areas - are different in many ways, but share a core belief: community is what we make it.

The Windham Lions continue to provide support, commitment and financial assistance to its charitable endeavors within the Windham Community, the State of New Hampshire the Nation and the World through Lions Club International Fund.

Local Windham Service Projects and activities for year ending 2014:

- \$4,500 in scholarships awarded to four (4) Windham Seniors.
- Recognition of 2014 Middle School Graduates for outstanding effort in Drama, Writing, and Public Speaking.
- October Fest event at Griffin Park.
- \$1,000 donation to the Shepherd's Pantry.
- Christmas Caroling to residents and nursing homes and senior housing in town.
- Assist Windham's Helping Hands.
- Collection of used eye glasses and hearing aids.
- Annual Strawberry Festival.

New Hampshire District level activities:

- Donation for NH Lions recreational weekend for the blind.
- Our major effort this year is Operation Kids Sight. We hope to test all children for age 3-2nd grade with the Spot Vision Screener. We NH Lions raised \$56,000 in funds; which were matched by Lions Clubs International Funds to purchase over \$120,000 of new equipment. Eventually we will expand the program to all 180,000 children in NH age 6 months to 18.

Donation to Lions Clubs International:

- (LCIF) Funds used for both medical need and disaster relief around the world.

Respectfully submitted,

Becky Brown

Becky Brown, President

The Windham PTA is a non-profit volunteer organization whose mission is to enhance and support the educational environment of the students, school staff, and families of Windham.

The Windham PTA is making pathways for a better education for our children by supporting and organizing programs, fundraisers, and events.

Events supported by the Windham PTA in 2014 include:

- Parent Volunteer Programs
- Book Fairs
- Teacher Appreciation Week
- Bus Driver Appreciation Breakfast
- Lump sum grants to each school
- The Owl Lady Presentation
- Gordon Corbett Science Presentation
- Chariots of Sun Presentation
- Space Dome from the McAuliffe Center Presentation
- NH Audubon Animal Presentation
- Teacher Conference Dinners
- WHS PTA Scholarship
- WMS Academic Recognition
- 8th Grade Essay Contest
- 7th grade Poetry Slam
- WHS 'Last Night' event
- 8th grade BBQ
- WMS Academic Recognition
- DC Fundraiser
- Ice Cream Socials
- Reflections Art Program
- Movie Nights
- and Much more!!!

The Windham PTA raises funds through community membership, donations from local organizations, and fundraisers.

Fundraisers for 2014 include:

- Spirit Wear
- Restaurant nights (Capri Pizza and Margarita's)
- Monarchs Hockey Night
- Recycling Collection Drive
- Clothing Drive
- Duck Races

Membership Benefits:

- Satisfaction of bringing together children, teachers, parents, and members of the community with one common goal; the enrichment of our children.
- Sharing common goals and friendship with other community members

The Windham PTA typically meets on the 2nd Thursday of every month, September through June. Membership for the PTA is open to everyone in our community. For more information, please visit the Windham PTA website at www.windhampta.org, or our Facebook page.

Respectfully submitted,

Kelley Payson Stewart

Kelley Payson Stewart, President

RAIL TRAIL ALLIANCE



Founded in 2004, the Windham Rail Trail Alliance is dedicated to the development and management of this 4.6 mile section of abandoned rail bed as a paved rail trail which is part of the Granite State Rail Trail. Connected with Derry, the 2 trails offer 8 miles of paved trail, the longest stretch along an abandoned rail bed in New Hampshire!

Approximately 530 hours were spent on maintenance by the WRTA and several trail volunteers on brush cutting, trash removal, cutting downed trees, and the critical chore of clearing the trail and drainage lines of leaves. Included are over 70 hours of work at the Windham Depot that included mowing, landscaping, lawn upkeep and painting. Our annual trail clean-up day was in May, which will repeat in 2015. We also recognize and thank those users who contribute in their own way, picking up and keeping the trail clean.

Significant this year is that 2 trail use counts were completed. Counts are important and used for many aspects of a trail such as publicity, community/economic development, and grant/sponsor requirements. Manual counts occurred on July 18 with 920 trips noted and on July 19 with 1,100. On both days the Depot parking lot averaged over-capacity numbers (38) between 11 and 2. Roulston Rd averaged 12 cars in that period. The weather was sunny with normal seasonal temperatures.

The remaining development of the final half mile is positioned to start in spring of 2015. The WRTA will entirely fund the first portion from Roulston Road to the 111 bridge, thus reducing the cost of the work. The remaining quarter mile is supported by the Transportation Enhancement Grant previously awarded matched with 20% approved at Town Meeting. Engineering completed this year that will target the construction in the May/June timeframe. That piece of construction includes about a half mile of the northern Salem section.

This year's 7th annual Flat n Fast 5k brought a race high of 426 runners from many communities, continuing the popularity and participation of the USATF certified race! Overall winners were Sam Fazioli of Salem at 16:48 and Mary Klene of Derry at 19:24. Sam repeats his win from 2013.

Great weather and an enthusiastic crowd were in order for the Sunday September 28 running of the 2nd Annual Convenient MD 10K on the Windham Rail Trail. 196 registrants from Windham and many surrounding communities traveled to participate in the race which was part of the 2014 NH Grand Prix Circuit, an exceptional recognition of effort for the races held on the trail.

The overall and men's winner, and setting the new course record at 32:53 was Alex Hall of Hanover, NH. Alex represented the Upper Valley Running Club. Leading the women was Amy Bernard of Hampstead representing the Greater Derry Track Club setting the women's course record at 38:12. We thank our major sponsor, Convenient MD who was the major motivator in recommending and offering to sponsor the race.

As always, the Windham Rail Trail Alliance is thankful for the support from town officials and accolades from our users. Windham should take pride in that the success of the Windham Rail Trail has spread to the region, and along with the Derry section puts us on the national scene. We are happy to remain the exclamation point for rail trail recreation in Windham and New Hampshire!

Respectfully submitted for the Alliance,

Mark Samsel, President

The Windham Seniors continue to function as a robust, exciting, friendly collection of men and women over the age of 55, who enjoy sharing time together during the week. Lunch and activities are scheduled each Tuesday and Thursday with a monthly business meeting happening on the last Wednesday of the month.

This year the membership was extremely saddened by the sudden death of member Nancy Dungan. She had become a very active generous member, who endeared herself to each of us. We remember her each day that we play bingo, when we call B4...

Tom Case contributed a generous donation by employing Dean Watson to rehabilitate the fireplace with a tile hearth, gray paint inside and, thanks to a wonderful donation from Dean, fireplace tools and birch logs. It is a great improvement that we enjoy very much. Thanks to Tom for this initiative.

Many programs continue under the direction of Cheryl Haas, Recreation Director. Various exercise programs happen in early mornings and line dancing is enjoyed with Gail Eaton on Thursday mornings. This year, often a group of seniors from Windham Terrace have joined us to participate in the line-dancing program. It is great exercise for them and we whole-heartedly welcome them.

The leadership of the lunch program, Rockingham Nutrition Meals on Wheels, made a change in October in the caterer who produces and delivers meals to our sites. Our previous caterer, Sodexo, had been serving in that capacity since the inception of the program, some 36 years. The change was very difficult for many of us, not only at the Windham site, but others as well. Needless to say, the start was very difficult. Presently many issues have been resolved, but still some remain. Through this sad transition, it is natural that we miss our connection with our friends from Maine, however we shall stay in touch.

One connection that we have held on to is with our former substitute delivery driver, George Morley. George is also a talented musician and singer. On Election Day, George came from Maine to entertain us with his guitar and singing. Several seniors from Salem joined us that day, as voting was happening at the Salem site, therefore no meals for them there that day. The event was so much fun and successful that we may invite George on the March 10th Election Day to entertain us once more. It was great to interact with our Salem Senior friends and we would invite them again to join us.

At the Senior Christmas Party, hosted by the Recreation Department, Suzanne Corcoran was named the 16th Senior Angel. Suzanne was recognized for her years serving as the person in charge of Sunshine – sending cards for various reasons including birthdays, illness, and sympathy.

All senior citizens are welcome to join us. Just drop in. Coffee and tea are hot and snacks are always plentiful.

Respectfully submitted,



Barbara Coish, President

SUZDAL SISTER CITY COMMITTEE

The relationship between Windham and Suzdal, Russia is in its 22nd as of 2014. The Town of Suzdal celebrated 990 years since her founding in a weekend of ceremony and activities in August.

In January, the membership of the Windham Committee received an invitation to visit Suzdal in August to join in the celebration. Unfortunately, delay in obtaining the proper visa invitations caused the visit to be canceled.

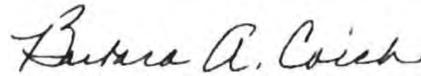
Nevertheless, we keep in touch electronically with our friends in Suzdal. Our connection is very strong with the young people, who have had the chance to visit Windham in the past. Also, our continued support for the orphanage, the medical clinic, and the women of the quilt club remains strong and important to us.

Each year, the Town of Windham budget has included \$500 as a donation to support Suzdal. This money has been supporting the orphanage for many years and, in more recent years, the donation has been shared with the medical clinic.

Recent political issues in Russia have been a concern to us. We know the hearts of our Suzdal friends and understand from a distance the issues that the ordinary Russian citizens face. As soon as a safe method of transferring the donation to Suzdal arises, we shall send the donation to those we trust at the orphanage and clinic.

We hope that the day will soon come again when we will once more travel easily back and forth to enjoy the relationship and cultural exchange that has developed over the past two decades. Electronic communication is wonderful, but face-to-face sharing is the ultimate in continuing to foster lifelong relationships.

Respectfully submitted for the Committee,



Barbara Coish, Chair

ENDOWMENT FOR COMMUNITY ADVANCEMENT

The Windham Endowment for Community Advancement continued to expand its positive impact on our community in 2014, doubling its distributions to \$10,000. This year the Endowment established two new scholarship funds, hosted a very successful annual fundraiser honoring Don Zimmer, created a memorial fund in Zimmer's name, and continued to deliver on its goal of bringing donations to Windham from outside sources. And we believe that this momentum will continue in 2015.

In November, we held an annual fundraising event that was a sold-out tribute to Don Zimmer, a baseball legend and generous contributor to our town. In conjunction with this event, the Endowment created the Don Zimmer Memorial Fund to help children of families-in-crisis participate in after-school and summer recreation programs, carrying on Don's legacy of generosity.

In 2014, the number of scholarship funds administered by the Endowment continued to grow. This year, the Endowment awarded to Windham residents six scholarships totaling \$5,000, double the amount awarded last year. These six scholarships recognize a wide variety of achievements and interests, including volunteerism, sports leadership, entrepreneurship, and the intent to study business, education or art in college.

The Windham Endowment continued to support the Nesmith Library through its second disbursement from the Underhill-Levin-Gross Library Fund. This endowed fund will continue to make annual disbursements, in perpetuity, to enhance the collections, programs, and facilities of the library.

Our involvement with fine arts, cultural, and historical initiatives in the town is broad-ranging. In this past year, the Windham Endowment participated in the restoration of Searles School and Chapel with a \$2,500 gift to the Windham Historic Commission Fund. The Endowment also supported the Windham High School Concert Band's trip to Carnegie Hall through a matching donation incentive, and continues its annual support of the Windham Community Band and the WHS Theatre Department.

The Windham Endowment continues its partnership with Friends of Moeckel Pond to raise funds and awareness for the reconstruction of Moeckel Dam and the restoration of Moeckel Pond, a historic town asset. We also are advancing the Greenhouse Project at Windham High School, both by continuing our fundraising efforts and by working with the school district administration and faculty to develop plans to integrate its use into the curriculum in all schools, with additional benefits for the entire community.

In the past seven years, the Endowment has provided over \$160,000 in financial support to projects and organizations in Windham. Looking ahead to 2015, the Windham Endowment will continue making progress on our current projects, expanding our offerings in known areas such as scholarships, and extending our reach into new areas as opportunities arise. As always, while we will seek innovative funding opportunities to bring money in from outside the town, local philanthropy forms the core of our support.

For more information about the Windham Endowment for Community Advancement or to make a donation, please visit our website windhamendowment.org.

Respectfully submitted,

Diane Carpenter

Diane Carpenter, President

WINDHAM'S HELPING HANDS

ORGANIZATION MISSION: Windham's Helping Hands, Inc. is a non-profit organization that was established in 2003 by a group of volunteers dedicated to helping seniors and families in Windham. The creation of Windham's Helping Hands (WHH) represents a combined, town-wide effort to ensure that all families who may need our assistance are identified and helped in the most confidential manner.

WHH works to: (1) Create and encourage a positive educational experience through self-esteem building by collecting new school clothing, coats and supplies through our "Back-to-School" Clothing drive; (2) Arrange Thanksgiving baskets for families; (3) Coordinate the various "giving trees" and toy drives Town-wide to ensure that all Windham families enjoy the holiday season; (4) Provide "Baskets for our Seniors"; (5) Develop relationships with Windham businesses who can contribute to our goals; (6) Provide ongoing support for these families through community donations; and (7) Work closely with all school staff members and Human Services to identify areas of need.

PROFILE OF THE ORGANIZATION: Windham's Helping Hands is a non-profit organization run by a Board of Directors comprised of volunteers from our Town's police and fire departments, school counselors, staff members, the Town's Human Resource Coordinator, and caring community members. Our work and involvement in the community affords us the opportunity to continually work with other groups in the community. This encompasses the school staff members, local clubs and church groups, the library staff, the Police and Fire departments, and Town employees. Over the years these people have and continue to provide support.

2014 HIGHLIGHTS: Celebrating 11 years serving the Windham community

- Our website: www.windhamshelpinghands.org
- The generosity of the Windham community
- The many volunteer hours
- The Second Annual Walkathon at Griffin Park
- Receiving a generous donation from "The Turkey Trot"
- Partnering with Common Man Restaurant for our fundraising
- Partnering with the Windham Schools for the Thanksgiving food drive; and with the Women's Service Club of Windham and American Legion Post 109 to provide Thanksgiving baskets
- Providing coats for school children
- Working with FLOW, Nesmith Library Staff, and the community to fill childrens' Holiday Wish lists
- Teaming up with the Windham Christmas Association to provide Holiday Food Baskets
- Christmas Tree Collection
- Working with the Windham Lion's Club, Mom's Club and local preschools
- Working with our Seniors
- Assisting a record number of families throughout the year due to economic hardship and illness

Windham Helping Hands is available throughout the year for children, families and seniors. We have a variety of resources and can respond to many situations, and are continuing to identify and provide assistance to seniors in need. If you wish to contact us please call Kathy Davis at 432-7732, or Sally Hunt at 898-9586 or you can e-mail us at windhamshelpinghands@gmail.com. All requests are confidential.

If you would like to make a difference for a local family, you may send a donation to: Windham's Helping Hands, P.O. Box 4073, Windham, NH or donate via our Paypal account which can be accessed on our website.

Respectfully submitted,

Susan Hebert

Susan Hebert, Co-President

Sally Hunt

Sally Hunt, Co-President

WOMAN'S SERVICE CLUB OF WINDHAM

The Woman's Service Club of Windham, formerly the Windham Woman's Club, is a charitable, non-profit organization founded in 1911. The first meeting was held in what is now the Windham Restaurant. We reincorporated in May 2014, in order to keep all the monies raised helping Windham, rather than paying thousands of dollars in dues and expenses to a federal organization. We have just completed our 103rd year of service to the community. Since May, our fundraisers have included bake sales of homemade treats at the September and November elections, and a bake sale at the Harvest Festival, plus raffles of some great gift baskets. The community is very generous in helping us with these fund raising efforts. Monies raised will continue to provide funding for two high school scholarships, gifts to libraries at three schools, two eighth grade awards, tuition for two students at Lost River, and appreciation baskets for Town Hall. The WSCW also donates to other Windham organizations.

We work with Helping Hands to provide Thanksgiving Baskets for families in town and work with the Town of Windham to provide Christmas gifts for Windham families. We collected school supplies in September for the Upper Room in Derry. Our coat drives in October and November aid four different local organizations in providing warm winter wear for those in need. In January, we are organizing a jigsaw puzzle swap with puzzles going to the Veterans, and in March we are raising donations to help the Windham Rail Trail. In April, we will be busy with our annual craft fair and our annual yard sale to raise money for our scholarships. In May, we sponsor a "Baby Shower" to benefit Our Place in Manchester for babies and young families in need. Some of our members make monthly trips to the VA Hospital in Manchester providing coffee, hot chocolate, mini-muffins and companionship to the veterans there, and also assist in Bingo nights for the Veterans. In December, each veteran is provided with a bag of "goodies" made up of generous donations from our members and local businesses. In June, we honor these veterans with a picnic.

We continue to host Candidates Night at Town Hall before each election. This gives Windham candidates an opportunity to present their points of view and Windham residents a chance to ask questions about the candidates' platforms. The event is televised on local cable TV for the community to watch. Our book club provides enrichment for our members, and our bridge group provides a chance to brush up on our card playing skills and another chance to socialize. We also have an informal walking group that meets three mornings a week in nice weather. Our monthly meetings consist of a luncheon, then an entertaining or informative program, followed by a business meeting and are held at Town Hall. The meetings are open to the community, and more information can be found by visiting us on the web at www.womansserviceclubofwindham.org.

As always, we are so grateful for the support of the businesses and residents of Windham.

Respectfully submitted,

Rebecca Howard

Rebecca Howard, President

Please visit the Windham School District
website to view the District reporting.

<http://www.sau95.org/>

MORE ABOUT WINDHAM

Area	27.2 square miles	Residential Homes	4,553
Population	13,800 +/-	Residential Condos	650
2014 Total Net Valuation	\$2,092,047,160	Multi-Family Units	66
2014 Tax Rate	\$24.00/thousand	Seasonal Homes	216
2014 State Ratio	95% (estimated)	Commercial Parcels	*179
Tax Billing	Semi-Annual	Acres in Current Use	1,255

**148 improved parcels; 31 vacant*

TOP 10 FAQs: *Here they are; the questions most consistently posed to staff throughout the year.*

Where do we vote, and what hours are the polls open? *Voting takes place at Windham High School, and the polls are open from 7:00 AM to 8:00 PM unless posted otherwise.*

Is hunting allowed on Town Conservation Land? *Yes, with the exception of Deer Leap and Foster's Pond areas you may hunt on Town-owned Conservation land subject to all other applicable State and/or Federal regulations.*

Is municipal water/sewer available? *No. All properties are on private septic systems/wells. Some limited areas of Town are on community wells serviced by Pennichuck.*

Is there municipal trash pickup? *No. Residents may transport their trash to the Transfer/Recycling Station, or contract pickup with a private company.*

Do the Selectmen have regular office hours/how can I contact them? *The members of the Board of Selectmen do not keep office hours. Most concerns can be handled by the Administrative staff and/or the Town Administrator. If listed in the local telephone directory, the Selectmen may be reached at their homes. Alternatively, as a Board they can be reached via BOS@WindhamNewHampshire.com.*

When will I receive my tax bill/what period of time does my tax bill cover? *Bills are mailed twice a year, generally in June and November, and are due 30 days from the date of notice. Property taxes are assessed as of April 1 each year, and the tax bills represent an entire year billed in two (2) installments.*

How do I get a pass for the Town Beach? *Passes are available to Windham residents at the beach. There is no charge, however proof of residency must be presented.*

How long is the paved walking area at Griffin Park? *Walking around the "Figure 8", the length is a 10th or two over a mile. The perimeter is just under.*

I want to have a yard sale. Do I need a permit? *No.*

I attended/graduated from Castle Junior College. Can the Town provide me my transcripts? *No, we can't. However, if you contact the Administration Office of the Sisters of Mercy at 893-6550, they can assist you.*



MOECKEL POND: Just 5 short years ago and as it exists today. Learn more about efforts to repair the dam and replenish the 40-acre mill Pond by visiting www.moeckelpond.com.