



OLD VALUES - NEW HORIZONS

## COMMUNITY DEVELOPMENT

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### Planning Board Approved Minutes Wednesday, October 29, 2014 7:00pm @ Community Development Department

#### Board Members:

Kristi St. Laurent, Chairman – Present	Bruce Breton, Selectman – Excused
Alan Carpenter, Vice Chair – Present, arrived at 7:15pm	Joel Desilets, Selectman Alternate – Present
Paul Gosselin, Member – Present	Steve Bookless, Alternate – Present, excused at 8:45pm
Pam Skinner, Member – Present	Jim Fricchione, Alternate – Excused
Margaret Crisler, Member – Excused	David Oliver, Alternate – Excused
Vanessa Nysten, Member – Present	Kathleen DiFruscia, Alternate – Present

#### Staff:

Elizabeth Wood, Community Planner  
Laura Accaputo, Planning Board Minute Taker

#### In Attendance:

Jack Munn, Southern New Hampshire Planning Commission

Chair St. Laurent called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance, member attendance and a brief synopsis of the agenda.

The Chair reordered the agenda to review the October 1, 2014 Draft Minutes before the review of the Master Plan since these minutes contain all of the requested edits from the last Master Plan Meeting.

**Ms. DiFruscia motioned to approve the October 1, 2014 Draft Planning Board Minutes as written, seconded by Mr. Gosselin. Motion passed: 6-0-1 with Mr. Bookless abstaining.**

The Board reviewed the following four draft chapters of the 2015 Master Plan and made the following edits:

#### 2015 Master Plan Meeting-Presentation of Phase I Report

-Vision and Goals

- **Community Visioning Workshop** remove all bold font and
- Remove the comma in the bullet sense of community/small town feel and remove the language “history and architecture in this bullet and
- Create a new bullet Towns history and architecture and
- From the bullet a vibrant walkable village center/green, remove “/green”.
- **Windham Today/Windham Tomorrow** under Housing remove the words diversified and transitional.
- **The 2014 Community Master Plan Survey** add the number of completed surveys and
- Under Overall Ranking of Town Facilities remove middle school from the adequate bullet and
- Add the word “In” to the heading Town Services Identified As Most “In” Need Of Improvement and
- Remove the language “limit zoning changes” in the last bullet and

- Under both sections Should Town Seek Public Water/Public Sewer to Commercial and/or Residential Development or Both add a bullet for Don't Know – 15% and include real number vote totals for each bullet in both sections and remove the last bullet in each section and
- Under Should Town Seek to Provide Natural Gas to Commercial and/or Residential Development or Both add a bullet for Did not Respond – 11% and include real number vote totals and
- Under Types of Development Windham Should Encourage include top 3 for each bullet and include real number vote totals and
- Under Does Windham Need to Increase Minimum Residential Lot Size add a bullet for Did Not Respond/Don't Know – 18% and
- Include a pie chart in the appendix listing the top vote getter for each priority in each category of this section.
- **Old Values New Horizons Vision Statement** in the second paragraph change the third sentence to “All of these accomplishments speak volumes about the abilities and desires of the community to work together to make Windham a special place to live work and play. The next sentence should start “Confronted with rapid...” and in the last sentence of this paragraph change “study enrollment” to “student enrollment” and
- Remove the language “diversified and transitional” in the second to last bullet at the end of this section.
- **Priorities for Action** in the fourth paragraph change the third sentence to read “The provisions for public water and sewer will continually need to be monitored in the future with respect to and keep the language in a) and b) and
- Remove the last sentence in the ninth paragraph and
- Under Alleviating Traffic and Improving Transportation Options in the second paragraph end the first sentence after the word commuters (delete the rest of the sentence) and
- After the fourth paragraph the sentence “Continued encouragement of the creation of a Village Center, ... should be bulleted and
- Under Growth Management: Maintaining High Quality Public Services and Facilities in the fourth paragraph in the fourth sentence add the words “to positive” after can be tax base neutral.
- **Goals and Objectives** in the Transportation section change Objective 5 to read Consider adopting a complete streets policy as defined by NH DOT and add a footnote with definition and
- Under Housing remove the language “the range of diversified and transitional” under Goal and change Objective 2 by removing the language “and transitional housing/starter homes” and
- Under Community Facilities and Utilities change Objective 5 to read “Consider purchasing historic buildings as they become available” and
- Under Land Use change Objective 2 to read “Review and update the future land use map for the community to target existing and future growth areas for economic development.

-Land Use

- Include Windham's numbers in Table 2
- **Moratorium and Limitations** remove the Transfer of Density and Development Rights section entirely.

-Demographics

- **Age and Race** confirm all numbers in this section.

-Regional Concerns

- **Land Use Along Windham's Borders** call out the changes in Derry.
- **Areas of Regional Concern** change the percentage of State o NH School Funding to 65%.
- **Groundwater Quality & Quantity** change the first sentence by adding the words “a majority” after the language 15.7% of these residents.

Ms. Wood directed Mr. Munn to provide the final draft of these chapters to her by 10am on November 14<sup>th</sup>. She asked that all Planning Board members providing fact checking also provide their information to her by this date.

She informed the Board that after this date SNHPC's contract will be complete and they will not provide any further updates to the Master Plan Document. She will proofread the final draft to ensure all requested edits have been made and pass along her findings to a Board member to double check them and then provide the document showing the edits at the December 3, 2014 meeting.

**Review and Approve Minutes**

-September 24, 2014

**Mr. Desilets motioned to approve the September 24, 2014 minutes as amended by Ms. Nysten, seconded by Ms. DiFruscia. Motion passed: 6-0.**

**Old/New Business** (Not to include discussion of pending applications or decisions on matters requiring public notice)

**Mr. Gosselin motioned to adjourn the October 29, 2014 Planning Board Meeting at 10:15pm, seconded by Ms. Skinner. Motion passed: 6-0.**

**UPCOMING MEETINGS:**

**November 5<sup>th</sup>**

**November 12<sup>th</sup>**

**November 19<sup>th</sup>**